



Legislation Text

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City of Alexandria, Virginia

MEMORANDUM

DATE: OCTOBER 4, 2022

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

THROUGH: JAMES F. PARAJON, CITY MANAGER /s/

FROM: KENDEL TAYLOR, INTERIM DEPUTY CITY MANAGER

DOCKET TITLE:

Consideration of the Appointment of Management Representatives to the City of Alexandria Supplemental Retirement Board and Firefighters and Police Officers Pension Board.

ISSUE: There are two similar issues presented for Council consideration: 1) Appointment of Management Representatives to the City of Alexandria Firefighters and Police Officers Pension Board (“Fire & Police Board”) and 2) Appointment of Management Representatives to the Retirement Board of the City of Alexandria Supplemental Retirement Plan (“Supplemental Board”).

RECOMMENDATION: That City Council appoint the following individuals to the newly vacant Management Representative position on the City of Alexandria Firefighters and Police Officers Pension Board and the Supplemental Retirement Board:

- Kendel Taylor, Director of Finance and Interim Deputy City Manager
- Katherine Key, Performance Analyst II, Office of Performance Analytics.

BACKGROUND: The Fire & Police Board consists of eight members and three alternates. The Supplemental Board consists of eight members and five alternates. Both Boards serve as the trustees and fiduciaries of their respective plans and assets. Both Boards act for the City on matters concerning the Plan’s assets, including selecting and monitoring investment funds and appointing investment managers, custodians, and advisors. Both Boards are also charged with consulting with City management to recommend modifications to the Plan. Both Plans require board meetings to be held quarterly, but meetings are generally held more often.

DISCUSSION: City Council has the authority to appoint Fire & Police Board members. The board members are either nominated by the City Manager or elected by the Voting Participants, which include active sworn Firefighters and Police Officers as well as retired and deferred vested plan participants who were sworn Firefighters or Police Officers. The City Manager nominates four Management Representatives and one Management Alternate to act on behalf of City management. Firefighters nominate and elect through secret ballot two Participant Representatives and one Alternate. Police Officers also nominate and elect through secret ballot two Participant Representatives and one Alternate. If City Council does not appoint a representative nominated by the City Manager or the Voting Participants, the nomination and election process must be repeated until all board member positions are filled.

City Council has the authority to appoint Supplemental Board members. The members are either nominated by the City Manager or

elected by the Supplemental Board trustees. The City Manager nominates four Management Representatives and one Management Alternate Representative to act on behalf of City management. The Supplemental Board Employee Representatives include: two General Schedule Employees, one Deputy Sheriff, and one Medic/Fire Marshal. Each Employee Representative has an Alternate. In the event that City Council does not appoint a representative nominated by the City Manager or the Board trustees, the nomination process must be repeated until all Board member positions are filled.

Management Representatives for the Firefighters and Police Officers Pension Board and the Supplemental Retirement Board are:

Julian Gonsalves, Assistant City Manager, City Manager's Office
Jean Kelleher, Director, Office of Human Rights
Jesse Maines, Division Chief, Transportation & Environmental Services (Alternate)
Proposed - Katherine Key, Performance Analyst II, Office of Performance Analytics
Proposed - Kendel Taylor, Director of Finance and Interim Deputy City Manager.

Employee Representatives of the Firefighters and Police Officers Pension Board are:

<u>Name</u>	<u>Term Expires</u>
Firefighters	
Dylan Kempton (Representative)	12/31/2024
Patrick Evans (Representative)	12/31/2022
Ricky Muse (Alternate)	12/31/2022

<u>Name</u>	<u>Term Expires</u>
Police Officers	
Edward Milner (Representative)	12/31/2022
Shirl Mammarella (Alternate)	12/31/2022
Jason North (Representative)	12/31/2024

Employee Representatives of the Supplemental Retirement Board are:

<u>Name</u>	<u>Term Expires</u>
General Schedule	
Lyndia Barbieri-Strain (Representative)	12/31/2022
Lillian Vagnoni (Alternate)	12/31/2022
Jina Edwards (Representative)	12/31/2024
Vacant Position (Alternate)	12/31/2024

<u>Name</u>	<u>Term Expires</u>
Medic /Fire Marshal	
James Mikell (Representative)	12/31/2024
Kelsea Bonkoski (Alternate)	12/31/2024

<u>Name</u>	<u>Term Expires</u>
Deputy Sheriff	
Robert Gilmore (Representative)	12/31/2022
Valarie Wright (Alternate)	12/31/2022

We are recommending the appointment of Kendel Taylor and Katherine Key to both the City of Alexandria Firefighters and Police Officers Pension Board and the Supplemental Retirement Board. Staff requests that City Council appoint both nominees to both Boards effective October 1, 2022.

After appointment, both management representatives will remain on both boards until removed by City Council or ending their employment.

FISCAL IMPACT: None.

ATTACHMENTS: None.

STAFF:

Kendel Taylor, Finance Director and Interim Deputy City Manager
Kadira Coley, Retirement Administrator, Finance