



Legislation Text

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City of Alexandria, Virginia

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MEMORANDUM

**DATE:** JUNE 19, 2019

**TO:** THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

**FROM:** MARK B. JINKS, CITY MANAGER /s/

**DOCKET TITLE:**

Public Hearing and Consideration of a One (1) Year Lease Agreement Renewal with Child and Family Network Centers at Leonard Chick Armstrong Recreation Center Located At 25 West Reed Avenue.

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**ISSUE:** Consideration of a one (1) year lease agreement renewal with Child and Family Network Centers (CFNC) at Leonard Chick Armstrong Recreation Center located at 25 West Reed Avenue.

**RECOMMENDATION:** That City Council authorize the City Manager to:

1. Receive this report recommending a one-year lease agreement renewal between Child and Family Network Centers and the City of Alexandria for the use of one (1) classroom to conduct a pre-school program for children from low-income families; and
2. Schedule for public hearing on Tuesday, July 9, 2019 and after the public hearing is concluded authorize the City Manager to execute the lease agreement (Attachment).

**BACKGROUND:** The Department of Recreation, Parks and Cultural Activities (RPCA) has provided classroom space for CFNC since 1992. CFNC is an Alexandria-based network of 8 free, high-quality bi-lingual preschools that provide low-income children with the skills needed to begin kindergarten on par with their peers. The network also assists the whole family by providing educational and supportive services that support their children's education including health services to ensure children have physicals, vaccinations, and medical screenings necessary to enter kindergarten. For the 2017 to 2018 school year, 96% of the 138 students in CFNC pre-schools were kindergarten ready based on the year-end assessment.

**DISCUSSION:** The terms of the draft lease agreement is the same as the previous agreement and includes a term of one-year unless terminated by either party. The terms provide the CFNC exclusive use of one (1) classroom in the facility Monday through Friday from 8:30 a.m. to 3:30 p.m. The City's Department of

Recreation, Parks and Cultural Activities has use of the classroom during the remaining operating hours for the recreation center. This lease agreement supports the ongoing commitment of the CFNC to provide high-quality pre-school programs to Alexandria children.

**RENEWAL GRANT PERIOD:** September 1, 2019 to June 30, 2020.

**FISCAL IMPACT:** The City will receive \$10,000 from CFNC for the term of the lease for its use of the one (1) classroom. Payments are made in three installments (January, February and March 2020). As a nonprofit partner, CFNC's rental of the space would fall under Tier 2 (20% of direct costs recovered) in the City's adopted Resource Allocation and Cost Recovery Policy. The nonprofit organization supports the City's Strategic Plan goal for Thriving Children and Youth through the provision of and access to early childcare and education.

**ATTACHMENT:** Child and Family Network Lease Agreement

**STAFF:**

Debra Collins, Deputy City Manager

James Spengler, Director, Recreation, Parks and Cultural Activities

Margaret Orlando, Division Chief/Recreation Services

Faye Maslaki-Morgan, Division Chief/Finance, RPCA