



Legislation Text

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City of Alexandria, Virginia

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MEMORANDUM

**DATE:** JUNE 5, 2019

**TO:** THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

**FROM:** MARK B. JINKS, CITY MANAGER /s/

**DOCKET TITLE:**

Introduction and First Reading. Consideration. Passage on First Reading of a Supplemental Appropriation Ordinance for the Support of the City Government for FY 2019.

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**ISSUE:** Consideration of a Supplemental Appropriation Ordinance for the support of the City government for FY 2019.

**RECOMMENDATION:** That City Council pass this proposed Ordinance (Attachment 2) on first reading on June 11, 2019, and schedule it for second reading, public hearing and final passage on June 22, 2019.

**DISCUSSION:** Near the end of each fiscal year a Supplemental Appropriation Ordinance is presented for Council consideration in order to reflect additional grant revenues, donations and other technical appropriation adjustments previously planned but not yet enacted. Staff recommends the FY 2019 Appropriations Ordinance be amended to accomplish the following:

- (1) Appropriation of grant revenue accepted or adjusted by the City in FY 2019, for specific programs, but not yet appropriated. A listing of grants is included as Attachment 3 and totals an increase of budget authority of \$3,973,571. All of the adjustments are described in Attachment 3.
- (2) The transfer of General Fund Budget Authority Among Departments. Section 2 of this ordinance shifts appropriated General Fund resources from departments with projected savings to departments that had unbudgeted expenses, expenditures that exceed the current appropriation or expenditures that exceed the anticipated non-general fund revenues. From a Non-Departmental account, \$26,000 is being transferred to the Alexandria Libraries for costs to implement the Living Wage increases in the FY 2019 Approved Operating Budget. Also, from a Non-Departmental account, \$60,000 is being transferred to the Court Service Unit for benefit costs that exceed the budgeted amount. Costs associated with providing new City Council members with information technology and telecommunications equipment will be addressed through a transfer of \$10,000

from the Department of Information Technology Services to City Council. Increased docket preparation costs and other City Council-related expenditures will be funded with a transfer of \$20,000 from the Department of General Services to the Office of the City Clerk. To support costs associated with the DOT Paratransit program that exceed budget authority, \$100,000 is recommended to be transferred from the Department of Transportation and Environmental Services to Transit Subsidies. Finally, the \$2.7 million in grant program budget authority for the Metro Platform Improvement Project from the Department of Rail and Public Transportation, requires a General Fund contribution of 20 percent or \$0.5 million. The matching funds are being transferred from the departments most impacted by the shutdown, including \$200,000 from the Alexandria Police Department, \$200,000 from the Department of Transportation and Environmental Services and \$145,740 from WMATA subsidy savings.

- (3) The appropriation of donations and other special revenues received but not appropriated in the FY 2019 Operating Budget. This appropriation totaling \$59,557 provides additional budget authority of \$49,557 in donations to the Department of Community and Human Services for caregivers training and adult employment programs and \$10,000 in permit revenue to the Department of Transportation and Environmental Services for the shared mobility pilot program.
- (4) Appropriation of grant revenue accepted or adjusted by the City in FY 2019, for specific programs, but not yet appropriated to the Alexandria Transit Corporation - DASH Fund. The grants are described in detail in Attachment 3 and include \$170,000 for a Pedestrian Collision Avoidance Program and will provide \$48,296 in increased funding for two existing grant funded programs (Transit Displays/Digital Signage and Transit Fleet Management/Automated Garage Mapping). The total increased grant funding for DASH is \$218,296.
- (5) The appropriation of Component Unit Funds. This appropriation of \$26,000 will provide budget authority in the Alexandria Libraries Fund as an interfund transfer from the General Fund (appropriated in Section 2).
- (6) The appropriation of Housing Trust Funds to the Affordable Housing Fund. The appropriation of \$578,066 will recognize Housing Trust Fund contributions made by developers for affordable housing development.
- (7) The appropriation of Equipment Replacement Funds. The appropriation of \$136,000 from the Equipment Replacement Fund will be budgeted as an interfund transfer to the Capital Improvement Program for the Witter Wheeler Fleet Study.
- (8) The appropriation of project budget authority from grant revenues, donations, fees, Developer Contributions and SUP Conditions of Capital Improvement Program funds. Previously approved Capital Improvement Program Budget Authority in the amount of \$126,198 is being reduced to bring the grant budget for the Eisenhower Widening Project in line with the actual grant amount. This reduction is offset by an increase of \$136,000 for the Witter Wheeler Fleet Study, which will be funded from Equipment Replacement Fund Balance. The net change appropriation to the Capital Improvement Program Funds is \$9,802.

**FISCAL IMPACT:** The 8 sections of the ordinance appropriate a total of \$5,001,292 as follows:

Section 1      Appropriation of Grants and Special Revenue  
\$3,973,571

Section 2	Transfer of General Fund Budget Authority Among Departments	\$0
Section 3	Appropriation of Donations and Other Special Revenue	\$59,557
Section 4	Appropriation of DASH Special Revenue	\$218,296
Section 5	Appropriation of Component Unit - Libraries Fund	\$26,000
Section 6	Appropriation of Affordable Housing Funds	\$578,066
Section 7	Appropriation of Equipment Replacement Funds	\$136,000
Section 8	Appropriation of Capital Improvement Program Funds	\$9,802

**ATTACHMENTS:**

- Attachment 1. Ordinance Cover
- Attachment 2. Ordinance to Amend Fiscal Year 2019 Operating Budget
- Attachment 3. Listing of Fiscal Year 2019 Grant Authorization and Adjustments

**STAFF:**

Laura Triggs, Deputy City Manager  
Kendel Taylor, Finance Director  
Morgan Routt, Budget Director