



Legislation Text

File #: 19-2127, Version: 1

City of Alexandria, Virginia

MEMORANDUM

DATE: MAY 23, 2019

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: GLORIA SITTON, CITY CLERK AND CLERK OF COUNCIL /s/

DOCKET TITLE:

Request to vacate a position on a City Board or Commission.

ISSUE: Request to vacate a position on Children, Youth, and Families Collaborative Commission (CYFCC).

RECOMMENDATION: That City Council vacate a position on CYFCC for a community member with expertise in children, youth and family issues, public safety, medical/health related professional or non-profit experience (who shall be a young adult), due to lack of attendance and request that the Executive Secretary for Boards and Commissions re-advertise the position as a vacancy.

DISCUSSION: Members of boards, commissions and committees are required to attend at least 75% of scheduled meetings. Failure to meet the requirement can lead to a recommendation to vacate the position and re-advertise it as a vacancy. Attachment 1 is documentation of failure to meet attendance requirements for the recommended position.

ATTACHMENTS:

Attachment 1: Supporting documentation for vacation request.

STAFF:

Gloria Sitton, City Clerk and Clerk of Council/Executive Secretary for Boards and Commissions.