



Legislation Text

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City of Alexandria, Virginia

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MEMORANDUM

**DATE:** APRIL 29, 2015

**TO:** THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

**FROM:** MARK B. JINKS, CITY MANAGER

**DOCKET TITLE:**

Consideration of a Resolution to Adopt Fee Changes to Increase Facility Rental Fees for the Office of Historic Alexandria for FY 2016. [ROLL-CALL VOTE]

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**ISSUE:** Resolution to adopt fee changes to increase facility rental fees for the Office of Historic Alexandria for FY 2016.

**RECOMMENDATION:** That the City Council adopt the attached Resolution (Attachment 1). The new fees will be effective July 1, 2015.

**DISCUSSION:** The Office of Historic Alexandria (OHA) operates eight museums and historic sites that provide a variety of public programming and museum services. Several facilities provide space for meetings, private parties, wedding ceremonies and receptions which provide a historic venue available for short-term rental by the public, expose the facility to a larger audience, and provide incidental revenue to the City. Each year OHA reviews its fee schedule for the rental program to ensure that it is competitive with comparable facilities within the region, affordable to the general public and in line with the operational costs of the department. Fees for the rental program have not been raised for two years.

Budget memo #2 included the current and proposed fees for FY 2016, after the budget was proposed staff revised the current and proposed fees charged for facility rentals. The current fee structure was recently changed to make all fees consistent throughout the Office of Historic Alexandria.

**FISCAL IMPACT:** These fee increases will generate approximately \$27,000 of additional revenue for FY 2016.

**ATTACHMENTS:**

Attachment 1: Resolution

**STAFF:**

Emily A. Baker, Acting Deputy City Manager

J. Lance Mallamo, Director, Office of Historic Alexandria

Morgan Routt, Acting Director, Office of Management & Budget