



Legislation Text

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City of Alexandria, Virginia

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MEMORANDUM

**DATE:** FEBRUARY 4, 2015

**TO:** THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

**FROM:** MARK B. JINKS, ACTING CITY MANAGER /s/

**DOCKET TITLE:**

Consideration of Receipt of FY 2015 Second Quarter Capital Projects Status Report Related to City Council Approved Capital Projects and Approval of a Capital Projects Budget Transfer.

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**ISSUE:** (1) Receipt of the FY 2015 Second Quarter Capital Projects Status Report as relates to City Council approved capital projects; and (2) Transfer of \$485,000 in previously appropriated funds for a Fleet Facility Air Handling Unit (AHU).

**RECOMMENDATION:** That City Council:

1. Receive as information the FY 2015 Second Quarter Capital Projects Status Report; and
2. Approve the transfer of previously appropriated funds from the Fleet Facility Lift project in order to accelerate the Fleet Air Handling Unit (AHU) Replacement project in the amount of \$485,000.

**BACKGROUND:** Attached to this docket item is the executive summary/overview (Attachment 1) and a link to the full report (Attachment 2) of the FY 2015 Second Quarter Capital Projects Status Report, summarizing project progress through December 31, 2014 and anticipated project progress through March 31, 2015. The executive summary/overview provides details on projects which have been completed, and selected active projects with high community visibility. The executive summary/overview also provides summary budget and expenditure information for all active capital projects.

The full FY 2015 Second Quarter Capital Projects Status Report, as well as the executive summary/overview is posted on the City's website at <http://www.alexandriava.gov/Budget>. The next status report is expected to be presented for Council consideration at the May 12, 2015 legislative meeting.

As part of the Second Quarter Capital Projects Status Report, City staff is recommending approval to accelerate

the Fleet Facility Air Handling Unit (AHU) project through a transfer of previously appropriated capital projects funding.

It is recommended to use of Fleet Facility Lift project savings of \$485,000 for the Fleet AHU replacements. Normally, funding this project would be considered for reprioritization as part of City Council's consideration of the FY 2016 - 205 CIP, but due to the condition of the AHU and the potential health and safety concerns surrounding this equipment if it fails, and optimal seasonal timing for this project, it is the professional opinion of the General Services staff that this project be accelerated to FY 2015, utilizing the remaining balance of the Fleet Lift project. According to City Code City Council authorizes the movement of CIP project balances.

This action will free up planned funding of \$150,000 in FY 2017 and \$336,000 in FY 2018 (as part of last year's Approved CIP) for this replacement project for other critical infrastructure repairs and/or scheduled replacements at other City-owned facilities. Contingency for the AHU replacement project will be coming from the General Services Capital Facilities Maintenance Program (CFMP).

**FISCAL IMPACT:** City Council's receipt of the FY 2015 Second Quarter Capital Projects Status Report does not require any additional resources. The report will be utilized in the development of the FY 2016 - FY 2025 City Manager's Proposed CIP. Available project balances, implementation rate, and current and projected project status will be utilized to determine the appropriate level of investment in a project for the forthcoming fiscal year.

The transfer of funds for the Fleet Facility AHU project will not require additional funding. The funding requested has been previously appropriated by City Council through prior year Capital Improvement Program (CIP) appropriations.

**ATTACHMENTS:**

Attachment 1: FY 2015 Second Quarter Capital Projects Status Report Executive Summary/Overview

Attachment 2: Link to the Full FY 2015 Second Quarter Capital Projects Status Report -

<http://www.alexandriava.gov/Budget> (under the Reports section)

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