



Legislation Text

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City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 7, 2015

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: MARK B. JINKS, ACTING CITY MANAGER /s/

DOCKET TITLE:

Consideration of Appointment of a Firefighter Representative and Alternate to the City of Alexandria Firefighters and Police Officers Pension Plan Retirement Board.

ISSUE: Appointment of Firefighter and Police Officer Representatives and Alternates to the Retirement Board ("Board") of the City of Alexandria Firefighters and Police Officers Pension Plan ("Plan").

RECOMMENDATION: That City Council appoint the following individuals to the City of Alexandria Firefighters and Police Officers Pension Board:

- Patrick Evans as Firefighter Representative;
- Rick Muse as Firefighter Alternate;
- Ed Milner as Police Officer Representative; and
- Shirl Mammarella as Police Officer Alternate.

Assuming City Council appointment, the effective dates of these terms will be January 14, 2015 to December 31, 2018.

DISCUSSION: In accordance with Plan rules, Firefighter and Police Officer Plan participants held separate elections for the four expiring terms. The Firefighter Plan participants voted to re-appoint Mr. Evans and Mr. Muse in an uncontested election. The Police Officer Plan participants voted to re-elect Mr. Milner in a contested election and Ms. Mammarella in an uncontested election.

BACKGROUND: The Board consists of eight members and three alternates who serve as the trustees of the trust and fiduciaries of the Plan and its assets. The Board acts for the City on matters concerning the assets of the Plan, including selecting and monitoring investment funds and appointing investment managers, custodians,

and advisors. The Board is also charged with consulting with City management to recommend modifications to the Plan. The Plan requires Board meetings to be held each quarter of the calendar year, but meetings are generally held more often.

City Council has the authority to appoint Board members. The Board members are either nominated by the City Manager or elected by the Voting Participants, which include both active sworn Firefighters and Police Officers as well as retired and deferred vested Plan Participants who were sworn Firefighters or Police Officers. The City Manager nominates four representatives and one alternate to represent City management. Firefighters nominate and elect through secret ballot two Participant Representatives and one Alternate. Police Officers also nominate and elect through secret ballot two Participant Representatives and one Alternate. In the event that City Council does not appoint a representative nominated by the City Manager or the Voting Participants, the nomination and election process must be repeated until all Board member positions are filled.

Current Participant Representatives and Alternates for the Firefighters and Police Officers Pension Board are as follows:

Participant Representatives and Alternates nominated and elected by Firefighters:

<u>Name</u>	<u>Term</u>
Michael Cross	1/1/2013 - 12/31/2016
Vacant Representative	
Proposed - Patrick Evans	Once appointed, term will end 12/31/2018
Vacant Alternate	
Proposed - Rick Muse	Once appointed, term will end 12/31/2018

Participant Representatives and Alternates nominated and elected by Police Officers:

<u>Name</u>	<u>Term</u>
Vacant Representative	
Proposed - Edward Milner	Once appointed, term will end 12/31/2018
Albert Tierney	1/1/2013 - 12/31/2016
Vacant Alternate	
Proposed - Shirl Mammarella	Once appointed, term will end 12/31/2018

Management Representatives and the Management Alternate serve until they resign, are removed from the Board by City Council or end their employment with the City.

Current Management Representatives and Alternate for the Supplemental Retirement Board are as follows:

<u>Name</u>
Laura Triggs, Deputy City Manager
Nelsie Birch, Director, Office of Management & Budget
Vacant Management Representative (formerly Tom Gates, Deputy City Manager) *
Jean Kelleher, Director, Office of Human Rights
Jack Broward, Division Chief, RPCA

* Staff will bring forward a recommendation to fill this vacant slot at a subsequent City Council meeting

FISCAL IMPACT: None.

ATTACHMENTS: None.

STAFF:

Laura Triggs, Deputy City Manager

Kendel Taylor, Acting Finance Director

Michael Stewart, Acting Deputy Finance Director

Kadira Coley, Acting Retirement Administrator