



Legislation Text

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City of Alexandria, Virginia

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MEMORANDUM

**DATE:** JANUARY 22, 2014

**TO:** THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

**FROM:** RASHAD M. YOUNG, CITY MANAGER /s/

**DOCKET TITLE:**

Consideration of Release of Funds from FY 2014 Contingent Reserves to Support the Sheriff's Office Child Safety Seat Installation Program.

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**ISSUE:** Consideration of release of funds in the amount of \$10,000 from FY 2014 Contingent Reserves to support the Sheriff's Office newly implemented Child Safety Seat Installation Program.

**RECOMMENDATION:** That City Council approve the release of \$10,000 from FY 2014 Contingent Reserves to fund operations of the Sheriff's Office Child Safety Seat Installation Program.

**BACKGROUND:** The Sheriff's Office established a child safety seat installation program in response to a growing need in the City to enhance the safe transportation of infants and toddlers within the City. A prior program of child safety seat installation had terminated and for several years, no regular, ongoing child safety seat installation program existed within the City of Alexandria. Sheriff Dana Lawhorne, hoping to fill this void, announced in FY2013 his plans to establish a new child safety seat installation program in FY 2014, as a service to the families living within the City of Alexandria. City Council approved the sum of \$10,000 from the City's Contingent Reserves to assist in the establishment of the new program and to help fund the program's ongoing costs.

**DISCUSSION:** The Sheriff's Office requests that Council approve the release of \$10,000 from Contingent Reserves as approved by Council for FY 2014. The program was established in August 2013. Since that time, Sheriff's Office deputies have installed more than 100 child safety seats.

**FISCAL IMPACT:** The fiscal impact is limited to the allocation of funds approved from the FY 2014 Contingent Reserves. Any costs incurred in addition to the \$10,000 allocation will be absorbed by the Sheriff's Office.

The funds will be targeted first and primarily to pay staff overtime costs associated with maintaining the program. Our Deputies participate in safety seat installation events, most of which occur after hours (weekends). The money will ensure that the Deputies assigned to do these install events will be compensated for their participation.

A smaller portion of the funds will pay for equipment needed to do the installations, including car seats, as well as buckles, belts, etc. needed to adjust the seats properly during the installation.

**STAFF:**

Michele R. Evans, Deputy City Manager

Mondre' H. Kornegay, Technical Services Commander, Sheriff's Office

Michael Neebe, Sergeant, Technical Services, Sheriff's Office

Cindy Catlett, Fiscal Officer III, Sheriff's Office