



Legislation Details (With Text)

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On agenda: 3/12/2019 **Final action:**
Title: Request to vacate positons on Boards and Commissions.
Sponsors:
Indexes:
Code sections:
Attachments: 1. 19-1848_Attachment 1

Date	Ver.	Action By	Action	Result
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City of Alexandria, Virginia

MEMORANDUM

DATE: MARCH 7, 2019
TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
FROM: GLORIA SITTON, CITY CLERK AND CLERK OF COUNCIL /s/

DOCKET TITLE:

Request to vacate positons on Boards and Commissions.

ISSUE: Request to vacate positions on Children, Youth, and Families Collaborative Commission (CYFCC) and on the Local Emergency Planning Committee.

RECOMMENDATION: That City Council vacate a position on CYFCC for a member who is a high school student (1 year term) and a positon on the Local Emergency Planning Committee for a representative for broadcast/print media, both due to lack of attendance and request that the Executive Secretary for Boards and Commissions re-advertise the positions as vacancies.

DISCUSSION: Members of boards, commissions, and committees are required to attend at least 75% of scheduled meetings. Failure to meet the requirement can lead to a recommendation to vacate the position and re-advertise it as a vacancy. Attachment 1 is documentation of the failure to meet attendance requirements for both of the recommended positions.

ATTACHMENTS:

Attachment 1: Supporting documentation for vacation requests

STAFF:

Gloria Sitton, City Clerk and Clerk of Council/Executive Secretary for Boards and Commissions