



Legislation Details (With Text)

File #: 14-3178 **Name:** board and commission attendance report
Type: Written Report **Status:** Agenda Ready
File created: 9/17/2014 **In control:** City Council Legislative Meeting
On agenda: 11/11/2014 **Final action:**
Title: Consideration of the Annual Board and Commission Attendance Report for Fiscal Year 2014.
Sponsors:
Indexes:
Code sections:
Attachments: 1. 14-3178_Attendance Report 2014.pdf

Date	Ver.	Action By	Action	Result
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City of Alexandria, Virginia

MEMORANDUM

DATE: NOVEMBER 5, 2014
TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
FROM: RASHAD M. YOUNG, CITY MANAGER/s/

DOCKET TITLE:

Consideration of the Annual Board and Commission Attendance Report for Fiscal Year 2014.

ISSUE: Receipt of the annual report on board and commission attendance for Fiscal Year 2014.

RECOMMENDATION: That City Council: 1. Receive the report; 2. Vacate the eight positions listed on page one of the report; and 3. Authorize the City Clerk and Clerk of Council to advertise the vacancies.

BACKGROUND: Section 2-4-7(i) of the City Code requires appointees to boards and commissions to attend at least 75 percent of the meetings of the board on which they serve. All City boards, commissions, committees, and task forces are required to file annual attendance reports by July 15 of each year.

DISCUSSION: This report summarizes attendance reports from 49 (two more than the previous year) of the 54 City boards, commissions, and committees (The City has representation on 22 regional and state boards that are not included in the total of 54). The four committees that have not submitted the attendance reports are

listed on page four of the attachment. The Economic Development Partnership Board of Directors staff believes they are not covered by the requirement and did not submit a report, noting that they hold an annual work session with City Council to discuss its work plan and priorities.

The 49 City boards, commissions and committees included in this report held 422 meetings. Seven of the 49 listed groups (a total of 11 persons) did not attend 75 percent of the group's meetings. The names of the persons removed for failure to comply with the attendance requirements are listed on page one of the attached report (three of those 11 persons have since resigned from the Commission). Each of those persons has been notified by letter of their attendance record. These persons may reapply for reappointment with other new applicants when the positions are advertised by the City Clerk.

FISCAL IMPACT: None.

ATTACHMENTS:

Attachment 1: Attendance Report for Fiscal Year 2014

STAFF:

Jackie M. Henderson, City Clerk and Clerk of Council