City of Alexandria

City Council Chambers at
Del Pepper Community
Resource Center
4850 Mark Center Drive
Alexandria, VA 22311

Legislation Text

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City of Alexandria, Virginia

MEMORANDUM

DATE: APRIL 8, 2020

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: MARK B. JINKS, CITY MANAGER   /s/

DOCKET TITLE:
Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance to Revise
Transportation and Environmental Services Department Grading Plan Review Fees.

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ISSUE: Consideration of a proposed ordinance to revise the Transportation & Environmental Services
Department Grading Plan review fee.

RECOMMENDATION: That City Council consider the proposed ordinance on first reading and set it for
public hearing, and final passage on Saturday April 18, 2020 as part of the FY 2021 Approved Budget. The new
fee(s) will be effective July 1, 2020.

BACKGROUND: This memorandum provides detailed information regarding a proposed Transportation &
Environmental Services Department fee increase for FY 2021. The fee increase is projected to bring in an
additional $15,000 in revenue for the City in FY 2021.

DISCUSSION: Staff proposes an increase to the Transportation & Environmental Services Department
Grading Plan review fee from $500 to $1,000. The fee increase would narrow the gap between the cost of
services provided and recovery of those costs. This change will bring the fees closer in line with our
neighboring jurisdictions with grading plan fees of $1,500 and higher. There is no expected impact to
underrepresented or underserved communities.

FISCAL IMPACT: Increasing the Grading Plan review fee is projected to generate approximately $15,000 in
additional General Fund revenue each year. There are 30 grading plans expected to be submitted each year and
the additional $500 for each of the 30 grading plans.

ATTACHMENTS:
Attachment 1: Cover Ordinance

Attachment 2: Ordinance

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