



City of Alexandria

City Council Chambers at
Del Pepper Community
Resource Center
4850 Mark Center Drive
Alexandria, VA 22311

Legislation Text

File #: 14-2663, Version: 1

City of Alexandria, Virginia

MEMORANDUM

DATE: APRIL 16, 2014

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: RASHAD M. YOUNG, CITY MANAGER /s/

DOCKET TITLE:

Consideration of a Request to Vacate a Position on the Affordable Housing Advisory Committee.

ISSUE: Request from the Chair of the Affordable Housing Advisory Committee to vacate a position on the Affordable Housing Advisory Committee (Attachment).

RECOMMENDATION: That City Council declare as vacant the position for a representative of a civic association in the City and authorize the City Clerk to advertise the vacancy.

DISCUSSION: Section 2-4-7(i)(1) of the City Code requires all board and commission members to attend at least 75 percent of the yearly meetings of the bodies on which they serve, and authorizes City Council to vacate any position if Council determines that a member has missed a sufficient number of meetings such that the 75 percent attendance requirement cannot be met.

The Affordable Housing Advisory Committee will meet 10 times this fiscal year. Katherine Dixon, Chair of the Committee, has requested that Laura Lantzy be removed from the Committee because Mrs. Lantzy has not attended any of the meetings this fiscal year (a total of six meetings). Efforts to reach her by phone and email have not been successful. Because of these unexcused absences, Mrs. Lantzy will be unable to meet the 75 percent attendance requirement. Therefore, I recommend that Council vacate the position and authorize the City Clerk to advertise the vacancy.

ATTACHMENT: March 14 E-mail from Katherine Dixon to Mildrilyn Davis

STAFF:

Rose Williams Boyd, Executive Secretary for Boards and Commissions