



City of Alexandria

City Council Chambers at
Del Pepper Community
Resource Center
4850 Mark Center Drive
Alexandria, VA 22311

Legislation Text

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City of Alexandria, Virginia

MEMORANDUM

DATE: JUNE 13, 2022

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

THROUGH: JAMES F. PARAJON, CITY MANAGER

FROM: JAMES SPENGLER, DIRECTOR, RPCA

DOCKET TITLE:

Public Hearing and Consideration and Approval of a Form Lease for Renewing and Issuing Leases to Artists and Arts Organizations through September 30, 2027 at the Torpedo Factory Art Center located at 105 N. Union Street.

ISSUE: Consideration and approval of a form lease for renewing and issuing leases to artists and arts organizations through September 30, 2027 at the Torpedo Factory Art Center (“Art Center”) located at 105 N. Union Street, Alexandria, VA 22314.

RECOMMENDATION: That City Council schedule a public hearing on June 18, 2022 regarding the form, and content of the proposed lease to be used for renewals and new leases at the Torpedo Factory Art Center, and at the conclusion of the public hearing authorize the City Manager, using of the attached form lease, to renew current leases and issue new leases to artists and arts organizations.

BACKGROUND: The Torpedo Factory Art Center leases most of its space of 82 studios and galleries to approximately 110 artists and arts organizations. During the course of a year, the City may execute some up to 100 leases with artists most of whom lease for a year or more, with some 15 artists subleasing for much shorter periods of time. In addition, with many studios shared by multiple artists, the leases are also often amended as the artists within a studio change.

Given that the presentation of that many leases for public hearing and Council approval would be burdensome and not add value to the public decision-making process, the practice the City has used is to use a standard form lease which does not have to be brought to Council each time the lease was executed. However, periodically it makes sense for the standard form lease to be brought to Council for approval.

Given that all the current leases for studios and galleries in the Art Center expire on September 30, 2022, a new lease form is being brought forward at this time for public hearing and then Council consideration and approval. There are no material changes in the proposed lease language compared to the language of the leases currently in place. However, there will be a 3% increase in the cost per square foot (to \$16.88 per square foot/per year) beginning in 2022. The last increase (3%) was in 2019. Additionally, the Operating Rules and Procedures (Attachment 2) are subject to change with notice by the City.

In 2022, the City undertook re-jurying for artist studios in the Art Center for the first time in the history of the Art Center. Existing studios were divided into three groups with each group undergoing re-jurying over the next three years. An additional group of “founding member” studios are exempt from the re-jurying process. Selected artists will be granted three-year leases and undergo re-jurying prior to the expiration of their lease. All artist studios will complete the process in 2024. All leases begin no earlier than October 1. Leases issued in 2022 will expire September 30, 2025. Leases issued in 2023 will expire September 30, 2024. Leases issued in 2024 will expire in 2027.

FISCAL IMPACT: The Art Center operates as an enterprise fund within the City government with approximately 75% of earned revenue coming from studio rent. This lease rate is intended to cover the costs of staffing, marketing, programming, utilities, property taxes, and operational costs such as custodial services. It should be noted that the City, unlike some other art facilities and galleries, does not charge a commission fees to the artists for work sold at the Art Center.

ATTACHMENT:

1. Torpedo Factory Art Center Studio Lease
2. Torpedo Factory Art Center Operating Rules and Procedures

STAFF:

Emily A. Baker, Deputy City Manager

James Spengler, Director, Recreation Parks & Cultural Activities

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