



Legislation Details (With Text)

**File #:** 18-7370      **Name:** National Park Service  
**Type:** Written Report      **Status:** Agenda Ready  
**File created:** 2/9/2018      **In control:** City Council Legislative Meeting  
**On agenda:** 2/27/2018      **Final action:**  
**Title:** Consideration of an Agreement with the National Park Service to Facilitate Design and Construction of the Potomac Yard Metrorail Station Project.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. 18-7370\_PYMS\_Cost Agreement for DSC PM\_final draft

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

City of Alexandria, Virginia

MEMORANDUM

**DATE:** FEBRUARY 21, 2018  
**TO:** THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL  
**FROM:** MARK B. JINKS, CITY MANAGER /s/

**DOCKET TITLE:**  
 Consideration of an Agreement with the National Park Service to Facilitate Design and Construction of the Potomac Yard Metrorail Station Project.

**ISSUE:** Consideration of a Cost Recovery Agreement with the National Park Service (NPS) for the funding of additional resources to facilitate design and construction of the Potomac Yard Metrorail Station Project.

**RECOMMENDATION:** That City Council authorize the City Manager to sign the Cost Recovery Agreement.

**BACKGROUND:** NPS issued a Record of Decision (ROD) for the Potomac Yard Metrorail Station Project on November 1, 2016. The project will require the NPS to issue permits for the temporary use of land under its administration for construction staging and to exchange properties with the City. In addition, per the ROD, NPS will participate in the review and approval process of applicable design reviews (including the Final Site Plan).

**DISCUSSION:** The NPS scope of work includes reviewing design and construction plans; reviewing and

issuance of permits for access and use of areas under NPS administration; and reviewing design elements to ensure compliance with the NPS ROD. The City will reimburse costs incurred by NPS staff in reviewing these plans and permit applications.

With this agreement in place, NPS will identify a dedicated NPS Project Manager ( the “PM”) to provide the primary point of contact to the City during design and construction. The PM will coordinate plans and permit application reviews to ensure good project communication within the NPS, and between the NPS and the City. Such involvement will help reduce impacts to park resources and operations. The PM will consolidate and communicate all NPS comments, questions, reviews, and correspondence to the City. NPS costs will only be reimbursed for actual time spent on the Project. With this agreement in place, when the City provides any review documentation to the PM, it is immediately regarded as “priority”. The NPS PM will coordinate for a timely review by the respective NPS staff, which will allow for more timely responses. It should be noted that while the NPS PM is part of a Denver based NPS operation, the NPS PM’s office will be in Alexandria.

**FISCAL IMPACT:** The forecasted NPS costs for this agreement is anticipated not to exceed \$773,360. This represents one (1) NPS full time employee (FTE) for approximately 52 months. Given the expected varying work load and with numerous NPS staff working on design reviews and providing comments, this forecasted cost is reasonable.

**ATTACHMENTS:** Cost Recovery Agreement for Potomac Yard Metrorail Station Project  
Design and Construction and Special Use Permit

**STAFF:**

Emily A. Baker, PE, Deputy City Manager  
Joanna Anderson, Deputy City Attorney  
Mitchell Bernstein, PE, Director, DPI  
Jason Kacamburas, PE, CCM, DBIA, Project Coordinator, DPI