
Name of Council Member

Endorsement

CONTESTED APPOINTMENTS

Alexandria-Caen Sister City Committee

(2-year term)

4 citizen members

_____ Bileh Dougsiyeh (Residency Waiver Required)

_____ Elodie Guillon*

_____ Ashlee Harper-Johnson

_____ Stephan Hartka

_____ Katherine Karau*

_____ Michael Skardon

_____ Leslie Tourigny

*incumbent

Personal Data Record Form

residency waiver required

Profile

FOR PUBLIC INFORMATION

All appointments to City Boards and Commissions are made by the City Council through the Executive Secretary for Boards and Commissions. **APPLICANTS MAY ONLY APPLY FOR ONE VACANCY AT A TIME.** Please complete this application in its entirety. Your application will be forwarded to the City Council. Fill in all applicable blanks on the form. Incomplete applications will not be forwarded to City Council. All applicants are encouraged to contact the Council members and introduce themselves.

New Applicant or Current Member

New Applicant

Bileh

Dougsiyeh

First Name

Last Name

[Redacted]

Email Address

Date of Birth

[Redacted]

Place of Birth

[Redacted]

Home Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

[Redacted]

[Redacted]

City

22041

State

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Democracy International

Employer

Program Management Officer I

Job Title

Applicants may only apply for **ONE** board/commission/committee at a time.

Which Boards would you like to apply for?

Alexandria-Caen Sister City Committee: Submitted

Bileh Dougsiyeh

Type of Position/Role

Citizen

Demographics

Do you currently live in the City of Alexandria?

Yes No

If yes, how long?

I technically live in Falls Church but right on the border of alexandria.

Have you ever attended a meeting of the Board or Commission for which you are applying?

Yes No

Have you ever served the City of Alexandria in any capacity?

Yes No

If yes, please explain

Interests & Experiences

Statement of Interest/Why You Should Be Appointed

I would be honored to provide my expertise to this committee. I have lived in France for almost 2 years, to complete my MA degree. I would be thrilled to contribute to the sister city efforts between Caen and Alexandria.

Are you currently a member of a City Board, Commission, Committee or Authority?

Yes No

If yes, please list the board:

How many terms have you served on this board?

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

Bileh Dougsiyeh

Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?

Yes No

If yes, please state the names of the boards for which you have applied

Upload a Resume

Are you now paid by the City of Alexandria?

Yes No

If yes, please state your department, job title, and describe your duties:

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?

Yes No

If yes, please explain:

Attendance Requirements: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled business trips and emergency work assignments only. All other absences are recorded as unexcused. In light of the aforementioned statement, will you be able to attend at least 75% of the regular meetings of the board which you may be appointed?

Yes No

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?

Yes No

EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):

MA, American University of Paris BA, Georgia State University

SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):

Program management officer I, Democracy International Associate, Global Communities Communications and Learning Officer, Global Communities Program Associate, Global Communities Project Assistant, National Democratic Institute

Bileh Dougsiyeh

REFERENCES (Please list names and addresses of four references that you have contacted and support your application).

[Redacted]

Non-Discrimination Data Supplemental Questions

By submitting this application electronically, I hereby certify that all information contained herein is true and complete and that the transaction will be subject to the Virginia Uniform Electronic Transactions Act..

SUBMISSION OF THIS PAGE IS VOLUNTARY

Confidential - NOT FOR PUBLIC INFORMATION

**Non-Discrimination Data Supplemental Questions
For Applications to City Boards, Commissions, and Committees**

Completion of this section is **VOLUNTARY**. When completed, the section is separated and redacted from your application prior to the application's submission to City Council. **COUNCIL AND STAFF DO NOT USE THIS FORM IN DETERMINING APPOINTMENTS.** Information provided in this section is treated confidentially and the information is forwarded to the Alexandria Office on Human Rights for compilation of statistics. One responsibility of the Human Rights Commission (HRC) is to track whether the diversity in our City's population is reflected in appointments made to boards, commissions, committees and authorities; the HRC does this using only data supplied on this form. The HRC reports statistics only to Council.

The HRC's main role is to ensure discrimination does not occur in our city based on race, color, sex, religion, ancestry, national origin, marital status, familial status, age, sexual orientation or disability with respect to housing, employment, public accommodations, health and social services, education, credit or city contracts.

Date of Application

[Redacted]

Personal Data Record Form

incumbent

Profile

FOR PUBLIC INFORMATION

All appointments to City Boards and Commissions are made by the City Council through the Executive Secretary for Boards and Commissions. **APPLICANTS MAY ONLY APPLY FOR ONE VACANCY AT A TIME.** Please complete this application in its entirety. Your application will be forwarded to the City Council. Fill in all applicable blanks on the form. Incomplete applications will not be forwarded to City Council. All applicants are encouraged to contact the Council members and introduce themselves.

New Applicant or Current Member

Current Member

Elodie

First Name

Guillon

Last Name

[Redacted]

Email Address

Date of Birth

[Redacted]

Place of Birth

[Redacted]

Home Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

[Redacted]

City

[Redacted]

State

22302

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

French With Elodie LLC

Employer

President

Job Title

Applicants may only apply for ONE board/commission/committee at a time.

Which Boards would you like to apply for?

Alexandria-Caen Sister City Committee: Submitted

Elodie Guillon

Type of Position/Role

Member

Demographics

Do you currently live in the City of Alexandria?

Yes No

If yes, how long?

Have you ever attended a meeting of the Board or Commission for which you are applying?

Yes No

Have you ever served the City of Alexandria in any capacity?

Yes No

If yes, please explain

Member of the Alexandria-Caen Sister Committee

Interests & Experiences

Statement of Interest/Why You Should Be Appointed

I am a French native and I have lived in Alexandria for 13+ years. I also have US citizenship and I have worked in both France and the US so I have a very good understanding of French-American relations and cultures. I think I can add value to the activities of the Caen-Alexandria committee and I can also apply my previous events management skills to many of the activities organized as part of the committee. I currently own a French education company teaching French to professionals and government agencies in the heart of Old Town Alexandria. I would love to bring my knowledge to improving French-US relations. French is my first language and I am also fluent in English.

Are you currently a member of a City Board, Commission, Committee or Authority?

Yes No

If yes, please list the board:

Alexandria-Caen Sister Committee

How many terms have you served on this board?

2 years

Elodie Guillon

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?

Yes No

If yes, please state the names of the boards for which you have applied

Upload a Resume

Are you now paid by the City of Alexandria?

Yes No

If yes, please state your department, job title, and describe your duties:

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?

Yes No

If yes, please explain:

Attendance Requirements: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled business trips and emergency work assignments only. All other absences are recorded as unexcused. In light of the aforementioned statement, will you be able to attend at least 75% of the regular meetings of the board which you may be appointed?

Yes No

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?

Yes No

EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):

Masters in international trade, specialty in Marketing in Paris France.

Elodie Guillon

SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):

Owner, French with Elodie LLC - provides French lessons and tutoring in Alexandria and beyond.

REFERENCES (Please list names and addresses of four references that you have contacted and support your application).

[Redacted]

Non-Discrimination Data Supplemental Questions

By submitting this application electronically, I hereby certify that all information contained herein is true and complete and that the transaction will be subject to the Virginia Uniform Electronic Transactions Act..

SUBMISSION OF THIS PAGE IS VOLUNTARY

Confidential - NOT FOR PUBLIC INFORMATION

**Non-Discrimination Data Supplemental Questions
For Applications to City Boards, Commissions, and Committees**

Completion of this section is **VOLUNTARY**. When completed, the section is separated and redacted from your application prior to the application's submission to City Council. **COUNCIL AND STAFF DO NOT USE THIS FORM IN DETERMINING APPOINTMENTS.** Information provided in this section is treated confidentially and the information is forwarded to the Alexandria Office on Human Rights for compilation of statistics. One responsibility of the Human Rights Commission (HRC) is to track whether the diversity in our City's population is reflected in appointments made to boards, commissions, committees and authorities; the HRC does this using only data supplied on this form. The HRC reports statistics only to Council.

The HRC's main role is to ensure discrimination does not occur in our city based on race, color, sex, religion, ancestry, national origin, marital status, familial status, age, sexual orientation or disability with respect to housing, employment, public accommodations, health and social services, education, credit or city contracts.

Date of Application

[Redacted]

Personal Data Record Form

Profile

FOR PUBLIC INFORMATION

All appointments to City Boards and Commissions are made by the City Council through the Executive Secretary for Boards and Commissions. **APPLICANTS MAY ONLY APPLY FOR ONE VACANCY AT A TIME.** Please complete this application in its entirety. Your application will be forwarded to the City Council. Fill in all applicable blanks on the form. Incomplete applications will not be forwarded to City Council. All applicants are encouraged to contact the Council members and introduce themselves.

New Applicant or Current Member

New Applicant

Ashlee

First Name

Harper-johnson

Last Name

[Redacted]

Email Address

Date of Birth

[Redacted]

Place of Birth

[Redacted]

Home Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

[Redacted]

City

[Redacted]

State

22304

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Employer

Job Title

Applicants may only apply for **ONE** board/commission/committee at a time.

Which Boards would you like to apply for?

Alexandria-Caen Sister City Committee: Submitted

Ashlee Harper-johnson

Type of Position/Role

Citizen

Demographics

Do you currently live in the City of Alexandria?

Yes No

If yes, how long?

4 years

Have you ever attended a meeting of the Board or Commission for which you are applying?

Yes No

Have you ever served the City of Alexandria in any capacity?

Yes No

If yes, please explain

Interests & Experiences

Statement of Interest/Why You Should Be Appointed

Very interested in this committee and all things French culture

Are you currently a member of a City Board, Commission, Committee or Authority?

Yes No

If yes, please list the board:

How many terms have you served on this board?

N/a

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

Ashlee Harper-johnson

Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?

Yes No

If yes, please state the names of the boards for which you have applied

Upload a Resume

Are you now paid by the City of Alexandria?

Yes No

If yes, please state your department, job title, and describe your duties:

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?

Yes No

If yes, please explain:

Attendance Requirements: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled business trips and emergency work assignments only. All other absences are recorded as unexcused. In light of the aforementioned statement, will you be able to attend at least 75% of the regular meetings of the board which you may be appointed?

Yes No

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?

Yes No

EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):

Bachelors of Science in Human Development and Family Sciences

SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):

Variety Cybersecurity consultant jobs in the last 4 years

Ashlee Harper-johnson

REFERENCES (Please list names and addresses of four references that you have contacted and support your application).

Non-Discrimination Data Supplemental Questions

By submitting this application electronically, I hereby certify that all information contained herein is true and complete and that the transaction will be subject to the Virginia Uniform Electronic Transactions Act..

SUBMISSION OF THIS PAGE IS VOLUNTARY

Confidential - NOT FOR PUBLIC INFORMATION

**Non-Discrimination Data Supplemental Questions
For Applications to City Boards, Commissions, and Committees**

Completion of this section is **VOLUNTARY**. When completed, the section is separated and redacted from your application prior to the application's submission to City Council. **COUNCIL AND STAFF DO NOT USE THIS FORM IN DETERMINING APPOINTMENTS.** Information provided in this section is treated confidentially and the information is forwarded to the Alexandria Office on Human Rights for compilation of statistics. One responsibility of the Human Rights Commission (HRC) is to track whether the diversity in our City's population is reflected in appointments made to boards, commissions, committees and authorities; the HRC does this using only data supplied on this form. The HRC reports statistics only to Council.

The HRC's main role is to ensure discrimination does not occur in our city based on race, color, sex, religion, ancestry, national origin, marital status, familial status, age, sexual orientation or disability with respect to housing, employment, public accommodations, health and social services, education, credit or city contracts.

Date of Application

Ethnicity

None Selected

Gender

None Selected

Sexual Orientation

None Selected

For what Board, Commission, Committee, or Authority are you applying?

Ashlee Harper-johnson

Personal Data Record Form

Profile

FOR PUBLIC INFORMATION

All appointments to City Boards and Commissions are made by the City Council through the Executive Secretary for Boards and Commissions. **APPLICANTS MAY ONLY APPLY FOR ONE VACANCY AT A TIME.** Please complete this application in its entirety. Your application will be forwarded to the City Council. Fill in all applicable blanks on the form. Incomplete applications will not be forwarded to City Council. All applicants are encouraged to contact the Council members and introduce themselves.

New Applicant or Current Member

New Applicant

Stephen
First Name

Hartka
Last Name

[Redacted]
Email Address

Date of Birth

[Redacted]

Place of Birth

[Redacted]

Home Address

[Redacted]
Street Address

[Redacted]
Suite or Apt

[Redacted]
City

[Redacted]
State

22314
Postal Code

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

Virginia Economic Development
Partnership
Employer

Assistant Vice President,
Research
Job Title

Applicants may only apply for **ONE** board/commission/committee at a time.

Which Boards would you like to apply for?

Alexandria-Caen Sister City Committee: Submitted

Stephen Hartka

Type of Position/Role

Citizen Member

Demographics

Do you currently live in the City of Alexandria?

Yes No

If yes, how long?

7 months

Have you ever attended a meeting of the Board or Commission for which you are applying?

Yes No

Have you ever served the City of Alexandria in any capacity?

Yes No

If yes, please explain

Interests & Experiences

Statement of Interest/Why You Should Be Appointed

I am passionate about promoting Franco-American friendship and believe that the sister cities movement is a powerful tool for nurturing that friendship and cultural exchange at the local level. It would be a privilege to be able to support the Alexandria-Caen Sister City Committee as a member. I believe I can bring a strong knowledge of French culture and society, as well as practical experience with event organizing, program management and fundraising. I was lucky to be exposed to French culture at a young age through a family trip to see the 1997 World Cup. I elected at a young age to begin learning French and ultimately graduated from the University of Virginia with a degree in French language and literature in 2010. During my time in college, I spent a year studying at Sciences Po Paris as a third-year exchange student. After graduation, I returned to France to work as an English Teacher at the elementary level in Villiers-sur-Marne for 9 months. Following that I enrolled in a graduate program in public administration at Sciences Po Paris. During and after completing my graduate education, I worked in Paris for over five years as a consultant. During my time in France, I was actively involved in politics and served on the Socio-Economic Commission of the Paris Federation of the Mouvement des jeunes socialistes. I was also actively involved in supporting the UVA alumni community in France as the President of the UVAClub of France, and a Board member for the American University Clubs of France, an umbrella association of alumni groups that organizes an annual event with the US Ambassador to France.

Stephen Hartka

Are you currently a member of a City Board, Commission, Committee or Authority?

Yes No

If yes, please list the board:

How many terms have you served on this board?

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?

Yes No

If yes, please state the names of the boards for which you have applied

Upload a Resume

Are you now paid by the City of Alexandria?

Yes No

If yes, please state your department, job title, and describe your duties:

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?

Yes No

If yes, please explain:

Attendance Requirements: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled business trips and emergency work assignments only. All other absences are recorded as unexcused. In light of the aforementioned statement, will you be able to attend at least 75% of the regular meetings of the board which you may be appointed?

Yes No

Stephen Hartka

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?

Yes No

EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):

Masters degree, International Public Management, Institut d'Etudes Politiques de Paris (Sciences Po Paris), 2014 Bachelor of Arts, French Language & Literature, Foreign Affairs, University of Virginia, 2010

SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):

Professional: Senior Analyst, then Analytics Manager, then Assistant Vice President for Research, Virginia Economic Development Partnership, July 2018 - present Consultant, then Senior Consultant, Ernst & Young, August 2014 - June 2018 Extra-professional President, University of Virginia Club of Paris, January 2014 - June 2018

REFERENCES (Please list names and addresses of four references that you have contacted and support your application).



Non-Discrimination Data Supplemental Questions

By submitting this application electronically, I hereby certify that all information contained herein is true and complete and that the transaction will be subject to the Virginia Uniform Electronic Transactions Act..

SUBMISSION OF THIS PAGE IS VOLUNTARY

Confidential - NOT FOR PUBLIC INFORMATION

**Non-Discrimination Data Supplemental Questions
For Applications to City Boards, Commissions, and Committees**

Completion of this section is **VOLUNTARY**. When completed, the section is separated and redacted from your application prior to the application's submission to City Council. **COUNCIL AND STAFF DO NOT USE THIS FORM IN DETERMINING APPOINTMENTS.** Information provided in this section is treated confidentially and the information is forwarded to the Alexandria Office on Human Rights for compilation of statistics. One responsibility of the Human Rights Commission (HRC) is to track whether the diversity in our City's population is reflected in appointments made to boards, commissions, committees and authorities; the HRC does this using only data supplied on this form. The HRC reports statistics only to Council.

The HRC's main role is to ensure discrimination does not occur in our city based on race, color, sex, religion, ancestry, national origin, marital status, familial status, age, sexual orientation or disability with respect to housing, employment, public accommodations, health and social services, education, credit or city contracts.

Stephen Hartka

Personal Data Record Form

incumbent

Profile

FOR PUBLIC INFORMATION

All appointments to City Boards and Commissions are made by the City Council through the Executive Secretary for Boards and Commissions. **APPLICANTS MAY ONLY APPLY FOR ONE VACANCY AT A TIME.** Please complete this application in its entirety. Your application will be forwarded to the City Council. Fill in all applicable blanks on the form. Incomplete applications will not be forwarded to City Council. All applicants are encouraged to contact the Council members and introduce themselves.

New Applicant or Current Member

Current Member

Katherine

First Name

Karau

Last Name

[Redacted]

Email Address

Date of Birth

[Redacted]

Place of Birth

[Redacted]

Home Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

[Redacted]

[Redacted]

State

22309

Postal Code

City

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

French in DC

Employer

Assistant and Social Media Coordinator

Job Title

Applicants may only apply for ONE board/commission/committee at a time.

Which Boards would you like to apply for?

Alexandria-Caen Sister City Committee: Submitted

Katherine Karau

Type of Position/Role

Board Member

Demographics

Do you currently live in the City of Alexandria?

Yes No

If yes, how long?

23 years

Have you ever attended a meeting of the Board or Commission for which you are applying?

Yes No

Have you ever served the City of Alexandria in any capacity?

Yes No

If yes, please explain

Interests & Experiences

Statement of Interest/Why You Should Be Appointed

I would make a great addition to the Alexandria-Caen Sister City Committee because I have firsthand knowledge of life in France, speaking French, and the importance of keeping our two countries closely linked. After graduating from college, I moved from the United States to France for one year to be an au pair for a French-speaking family. Not only did I perfect my knowledge of the French language; I also had the chance to travel many parts of France, including Normandy. There, I saw how much the French and the Americans had bonded over the shared difficulties inflicted by World War II, and it made me acutely aware of the important bond we shared. This trip made me appreciate the link between our two countries, and I am eager to share my passion for France and French culture with others.

Are you currently a member of a City Board, Commission, Committee or Authority?

Yes No

If yes, please list the board:

How many terms have you served on this board?

Katherine Karau

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?

Yes No

If yes, please state the names of the boards for which you have applied

Upload a Resume

Are you now paid by the City of Alexandria?

Yes No

If yes, please state your department, job title, and describe your duties:

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?

Yes No

If yes, please explain:

Attendance Requirements: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled business trips and emergency work assignments only. All other absences are recorded as unexcused. In light of the aforementioned statement, will you be able to attend at least 75% of the regular meetings of the board which you may be appointed?

Yes No

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?

Yes No

EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):

Alliance Française Annecy-A2 Certificate (Obtained 2018) Virginia Tech-Bachelor's Degree. Double Major in Political Science and History. Communications Minor. (Obtained 2018) Alliance Française Paris Ile-de-France-A1 Certificate (Obtained 2017) Bishop Ireton High School-High School Diploma. (Obtained 2014)

Katherine Karau

SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):

Assistant and Social Media Coordinator at French in D.C. (July 2019-Present) English Tutor and Au Pair (August 2018-July 2019) Activity Group Leader at Cité Notre Dame École. (August 2018-July 2019) Volunteer English Tutor, Coalition for the Resettlement of Refugees (Fall 2016) Manager of Green's Sushi Bar and Grill in Blacksburg, VA. (2015-2018) Camp Counselor at Spirit Pros Summer Camps (Summers of 2015, 2016, and 2017)

REFERENCES (Please list names and addresses of four references that you have contacted and support your application).

[Redacted]

Non-Discrimination Data Supplemental Questions

By submitting this application electronically, I hereby certify that all information contained herein is true and complete and that the transaction will be subject to the Virginia Uniform Electronic Transactions Act..

SUBMISSION OF THIS PAGE IS VOLUNTARY

Confidential - NOT FOR PUBLIC INFORMATION

**Non-Discrimination Data Supplemental Questions
For Applications to City Boards, Commissions, and Committees**

Completion of this section is **VOLUNTARY**. When completed, the section is separated and redacted from your application prior to the application's submission to City Council. **COUNCIL AND STAFF DO NOT USE THIS FORM IN DETERMINING APPOINTMENTS.** Information provided in this section is treated confidentially and the information is forwarded to the Alexandria Office on Human Rights for compilation of statistics. One responsibility of the Human Rights Commission (HRC) is to track whether the diversity in our City's population is reflected in appointments made to boards, commissions, committees and authorities; the HRC does this using only data supplied on this form. The HRC reports statistics only to Council.

The HRC's main role is to ensure discrimination does not occur in our city based on race, color, sex, religion, ancestry, national origin, marital status, familial status, age, sexual orientation or disability with respect to housing, employment, public accommodations, health and social services, education, credit or city contracts.

Date of Application

[Redacted]

Personal Data Record Form

Profile

FOR PUBLIC INFORMATION

All appointments to City Boards and Commissions are made by the City Council through the Executive Secretary for Boards and Commissions. **APPLICANTS MAY ONLY APPLY FOR ONE VACANCY AT A TIME.** Please complete this application in its entirety. Your application will be forwarded to the City Council. Fill in all applicable blanks on the form. Incomplete applications will not be forwarded to City Council. All applicants are encouraged to contact the Council members and introduce themselves.

New Applicant or Current Member

New Applicant

Michael

First Name

Skardon

Last Name

[Redacted]

Email Address

Date of Birth

[Redacted]

Place of Birth

[Redacted]

Home Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

[Redacted]

City

[Redacted]

State

22314

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Leonardo DRS, Inc.

Employer

Vice-President, International Business

Job Title

Applicants may only apply for **ONE** board/commission/committee at a time.

Which Boards would you like to apply for?

Alexandria-Caen Sister City Committee: Submitted

Michael Skardon

Type of Position/Role

Commissioner

Demographics

Do you currently live in the City of Alexandria?

Yes No

If yes, how long?

Off and On Since 1998

Have you ever attended a meeting of the Board or Commission for which you are applying?

Yes No

Have you ever served the City of Alexandria in any capacity?

Yes No

If yes, please explain

Interests & Experiences

Statement of Interest/Why You Should Be Appointed

i would like to reinforce the relationship between our city and Caen. I am fluent in French and have studied at two French universities -- L'Ecole Militaire and Hautes Ecole Commerciale (HEC).

Are you currently a member of a City Board, Commission, Committee or Authority?

Yes No

If yes, please list the board:

How many terms have you served on this board?

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

Michael Skardon

Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?

Yes No

If yes, please state the names of the boards for which you have applied

Upload a Resume

Are you now paid by the City of Alexandria?

Yes No

If yes, please state your department, job title, and describe your duties:

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?

Yes No

If yes, please explain:

Attendance Requirements: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled business trips and emergency work assignments only. All other absences are recorded as unexcused. In light of the aforementioned statement, will you be able to attend at least 75% of the regular meetings of the board which you may be appointed?

Yes No

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?

Yes No

EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):

B.A. -- Washington & Lee University (Economics & German) M.A. -- The Naval Postgraduate School (National Security Affairs) MBA -- The London School of Economics (International Business) MBA -- Haute Ecole Commerciale (International Business) MBA -- New York University (International Business)

SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):

-- U.S. Army (30 Years in a variety of command & staff positions around the world) -- Leonard DRS, Inc. (6 Years as VP, International Business, Defense Industry)

Michael Skardon

REFERENCES (Please list names and addresses of four references that you have contacted and support your application).

[Redacted]

Non-Discrimination Data Supplemental Questions

By submitting this application electronically, I hereby certify that all information contained herein is true and complete and that the transaction will be subject to the Virginia Uniform Electronic Transactions Act..

SUBMISSION OF THIS PAGE IS VOLUNTARY

Confidential - NOT FOR PUBLIC INFORMATION

**Non-Discrimination Data Supplemental Questions
For Applications to City Boards, Commissions, and Committees**

Completion of this section is **VOLUNTARY**. When completed, the section is separated and redacted from your application prior to the application's submission to City Council. **COUNCIL AND STAFF DO NOT USE THIS FORM IN DETERMINING APPOINTMENTS.** Information provided in this section is treated confidentially and the information is forwarded to the Alexandria Office on Human Rights for compilation of statistics. One responsibility of the Human Rights Commission (HRC) is to track whether the diversity in our City's population is reflected in appointments made to boards, commissions, committees and authorities; the HRC does this using only data supplied on this form. The HRC reports statistics only to Council.

The HRC's main role is to ensure discrimination does not occur in our city based on race, color, sex, religion, ancestry, national origin, marital status, familial status, age, sexual orientation or disability with respect to housing, employment, public accommodations, health and social services, education, credit or city contracts.

Date of Application

[Redacted]

Personal Data Record Form

Profile

FOR PUBLIC INFORMATION

All appointments to City Boards and Commissions are made by the City Council through the Executive Secretary for Boards and Commissions. **APPLICANTS MAY ONLY APPLY FOR ONE VACANCY AT A TIME.** Please complete this application in its entirety. Your application will be forwarded to the City Council. Fill in all applicable blanks on the form. Incomplete applications will not be forwarded to City Council. All applicants are encouraged to contact the Council members and introduce themselves.

New Applicant or Current Member

New Applicant

Leslie
First Name

Tourigny
Last Name

[Redacted]
Email Address

Date of Birth

[Redacted]

Place of Birth

[Redacted]

Home Address

[Redacted]
Street Address

[Redacted]
Suite or Apt

[Redacted]
City

[Redacted]
State

22304
Postal Code

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

Retired
Employer

Job Title

Applicants may only apply for **ONE** board/commission/committee at a time.

Which Boards would you like to apply for?

Alexandria-Caen Sister City Committee: Submitted

Leslie Tourigny

Type of Position/Role

Citizen Member

Demographics

Do you currently live in the City of Alexandria?

Yes No

If yes, how long?

7 years 4 months

Have you ever attended a meeting of the Board or Commission for which you are applying?

Yes No

Have you ever served the City of Alexandria in any capacity?

Yes No

If yes, please explain

2017-2021 Citizen Member of the Alexandria Sister Cities Committee 2014-present Election Officer 2017-2018-Meals on Wheels delivery person

Interests & Experiences

Statement of Interest/Why You Should Be Appointed

Statement of Interest /Why You Should Be Appointed When I was eight years old, my father surprised me with a stamp album and a Brownie Hawkeye camera. That's when my love affair with the world outside of where I lived in Brooklyn, New York, and with people of diverse backgrounds began—and it has been the journey of my life. As I put stamps in my album, I learned every factoid I could about each country and spent endless hours dreaming about actually visiting those countries and meeting their citizens. I have been quite fortunate because I have been able to convert my dreams of world travel into reality. I have been to six of the seven continents, and to 49 of the 50 states. When I am not traveling, I am either planning a trip, dreaming about a trip, or doing both simultaneously. I chronicle my trips with thousands of pictures. Because my friends and I growing up were all either the grandchildren or children of immigrants to our country, I also became a tireless advocate of diversity and social justice within our country and have spent a career in pursuit of equal opportunity and civil rights for those whose voices are muted. In April 2021, I completed my second of two terms on the Alexandria Sister Cities Committee. It was a wonderful experience, and I was able to participate in many exciting activities that brought Dundee and Helsingborg to Alexandria residents and vice-versa. At my own expense, I visited both cities and furthered the relationship between Alexandria and its Sister Cities. I would now like to continue my contribution to the City and its Sister Cities relationships by becoming a citizen member on the Alexandria-Caen Sister City Committee. This is something I started thinking of back in 2019. I even booked a trip to Caen for August 2020, but alas, had to cancel that because of the pandemic. I would like to thank the members of the City Council in advance for consideration of my application for this position. I am confident that because of my lifelong passion of travel and engagement with people of diverse backgrounds, as well as my education, employment, and community/volunteer activities, as detailed throughout my application, I will be able to make meaningful contributions to the Alexandria-Caen Sister City Committee.

Are you currently a member of a City Board, Commission, Committee or Authority?

Yes No

If yes, please list the board:

How many terms have you served on this board?

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?

Yes No

If yes, please state the names of the boards for which you have applied

Upload a Resume

Are you now paid by the City of Alexandria?

Yes No

Leslie Tourigny

If yes, please state your department, job title, and describe your duties:

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?

Yes No

If yes, please explain:

My son, Justin Wilson, is the Mayor.

Attendance Requirements: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled business trips and emergency work assignments only. All other absences are recorded as unexcused. In light of the aforementioned statement, will you be able to attend at least 75% of the regular meetings of the board which you may be appointed?

Yes No

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?

Yes No

EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):

B.A. degree, magna cum laude in political science, University at Albany, formerly the State University of New York at Albany, 1972 M.A. degree in political science from the University of Wisconsin-Milwaukee (served as a graduate assistant), 1973 Graduate of the Federal Executive Institute, 1998 American Political Science Association Congressional Fellow, 2001-2002 Certified Commonwealth of Virginia General District Court Mediator, 1995-2018

SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):

American Association of University Women (AAUW) of Virginia State Co-President (2018-present); State VP for Public Policy (2013-2018) Mediator and EEO Investigator/Consultant, DSZ, Arlington, VA 2006-2020 Federal government employee 1973-2006-Worked for 7 agencies during my career in managerial positions in employee development, civil rights, military and civilian equal opportunity, and Congressional affairs. I have moderated several candidate forums for the League of Women Voters of the Fairfax Area, have volunteered for the USO and numerous professional theatre groups in the past, and have rated applications for the Scholarship Fund of Alexandria.

REFERENCES (Please list names and addresses of four references that you have contacted and support your application).

[REDACTED]

Non-Discrimination Data Supplemental Questions

Leslie Tourigny