

City of Alexandria, Virginia

MEMORANDUM

**DATE:** August 27, 2021

**TO:** Chair Macek and Members of Planning Commission

**FROM:** Karl W. Moritz, Director, Planning & Zoning

**SUBJECT:** Proposed Changes to Planning Commission Hearing Schedule  
Resolution adopted on March 2, 2021

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Staff is recommending the following changes to the Resolution to set Planning Commission meeting schedule and establish continuation dates for meetings:

The Planning Commission will meet on the following dates:

- October 5, 2021
- November 4, 2021
- December 7, 2021
- January 4, 2022
- February 1, 2022
- March 1, 2022
- **March 24, 2022**
- ~~April 5, 2022~~
- May 3, 2022
- June 7, 2022
- **June 23, 2022**

Staff recommends changing the April 5, 2022 Planning Commission hearing date to March 24, 2022 to avoid scheduling conflicts with City Council Legislative Meeting and City Council Public Hearing in April. Staff proposes adding June 23, 2022 as the second June meeting for Planning Commission. The proposed date aligns with City Council's plans to hold its Public Hearing on Tuesday, July 5, 2022.

STAFF:

Karl W. Moritz, Director, Planning & Zoning

Anh Vu, Planning & Zoning

Christina Zechman Brown, City Attorney's Office

**RESOLUTION TO SET PLANNING COMMISSION MEETING SCHEDULE  
AND ESTABLISH CONTINUATION DATES FOR MEETINGS**

WHEREAS, pursuant to Code of Virginia § 15.2-2214, the Planning Commission has the authority to set the date of its regular meetings and dates to which it may continue those meetings if the chair (or vice chair) finds and declares that weather or other conditions are such that it is hazardous for members to attend the meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION  
OF THE CITY OF ALEXANDRIA, VIRGINIA THAT:

1. The Planning Commission will meet on the following dates:
  - October 5, 2021
  - November 4, 2021
  - December 7, 2021
  - January 4, 2022
  - February 1, 2022
  - March 1, 2022
  - March 24, 2022
  - May 3, 2022
  - June 7, 2022
  - June 23, 2022
2. If any meeting needs to be continued, it will be continued on the first Thursday that is not a legal holiday. If the first Thursday is a legal holiday, then the hearing will be continued to the first Tuesday, that is not a legal holiday.

ADOPTED: September 9, 2021

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NATHAN M. MACEK, CHAIR,  
PLANNING COMMISSION

ATTEST:

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KARL W. MORITZ, SECRETARY