

City of Alexandria City Council
Electronic Participation Policy

The following policy is established for members' remote electronic participation in City Council meetings due to:

1. ~~1. An emergency or~~ A personal matter

- a. ~~a.~~ On or before the day of a meeting, the member shall notify the Mayor that the member is unable to attend the meeting due to ~~an emergency or~~ a personal matter. The member must identify with specificity the nature of the ~~emergency or~~ personal matter. ~~A member may also notify the Mayor that the member is unable to attend a meeting due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance.~~
- b. ~~b.~~ A quorum of the City Council must be physically assembled at the primary or central meeting location.
- c. ~~c.~~ The ~~Council members present must~~ Mayor may approve or disapprove the request for electronic participation ~~by a majority vote.~~ If the absent member's remote participation is disapproved because such participation would violate this policy, the basis for the disapproval shall be recorded in the minutes. The decision shall be based solely on the criteria in this resolution policy, without regard to the identity of the member or matters that will be considered or voted on during the meeting. ~~The Clerk shall record in the Council's minutes the specific nature of the emergency or personal matter and the remote location from which the absent member participated. If the absent member's remote participation is disapproved because such participation would violate this policy, such disapproval shall be recorded in the Council's minutes~~ If the remote participation is denied by the Mayor, the absent member may request a vote on the matter by the City Council.
- d. ~~d.~~ ~~e.~~ The Clerk shall record the specific nature of the personal matter and the remote location from which the absent member participated in the City Council's minutes.
- e. Participation by the absent member due to ~~an emergency or~~ a personal matter shall be limited in each calendar year to: (1) two (2) meetings or (2) 25 percent (25%) of the meetings of the Council held rounded up to the next whole number, whichever is fewer greater, of the City Council.

~~2.~~ A member's temporary or permanent disability

2. or other medical condition or a- family member's medical condition that requires the member to provide care for such family members, thereby preventing the member's physical attendance

a. On or before the day of a meeting, the member shall notify the Mayor that the member is unable to attend the meeting due to ~~at the member's~~ temporary or permanent disability or other medical condition that prevents his or her physical ~~presence-attendance or a family member's medical condition that requires the member to provide care for such family members, thereby preventing the member's physical attendance.~~

b. ~~b.~~ A quorum of the City Council must be physically assembled at the primary or central meeting location.

c. The Clerk shall record ~~in the Council's minutes~~ the fact of the member's disability or other medical condition or a family member's medical condition that requires the member to provide care for such family members, thereby preventing the member's physical attendance, and the remote location from which the absent member participated in the City Council's minutes.

3. 3. For any remote participation, the Clerk shall make arrangements for the voice of the absent member or members to be heard by all persons in attendance at the meeting location.