
Name of Council Member

Endorsement

CONTESTED APPOINTMENTS

Northern Virginia Juvenile Detention Commission
(4-year term)
1 Citizen Member

_____ Kathi Menda

_____ Barbara Neely

_____ Pamela Rana Stewart

Personal Data Record Form

Profile**FOR PUBLIC INFORMATION**

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New Applicant or Current Member☒ New Applicant

Kathi

First Name

Menda

Last Name

Email Address

Date of Birth**Place of Birth****Home Address**

Street Address

City

Primary Phone

Suite or Apt

State

22311

Postal Code

independent consultant

Employer

consultant

Job Title

Applicants may only apply for ONE board/commission/committee at a time.

Which Boards would you like to apply for?

Northern Virginia Juvenile Detention Commission: Submitted

Kathi Menda

Type of Position/Role

citizen member

Demographics

Do you currently live in the City of Alexandria?

☒ Yes ☐ No

If yes, how long?

12 years

Have you ever attended a meeting of the Board or Commission for which you are applying?

☐ Yes ☒ No

Have you ever served the City of Alexandria in any capacity?

☒ Yes ☐ No

If yes, please explain

volunteer work in strategic planning for CCJB and editing work for juvenile court documents

Interests & Experiences**Statement of Interest/Why You Should Be Appointed**

I'm interested in giving back to the community and assisting Boards/Commissions since their staff support is often limited. In addition, I have worked with the CCJB and appreciated the value I could bring. I also am interested in assisting this group with their planning/organizational management activities as I have a back ground in those areas and have discussed the need with several of the Commission's leadership team.

Are you currently a member of a City Board, Commission, Committee or Authority?

☐ Yes ☒ No

If yes, please list the board:

How many terms have you served on this board?

Kathi Menda

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?

☐ Yes ☒ No

If yes, please state the names of the boards for which you have applied

Upload a Resume

Are you now paid by the City of Alexandria?

☐ Yes ☒ No

If yes, please state your department, job title, and describe your duties:

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?

☐ Yes ☒ No

If yes, please explain:

Attendance Requirements: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled business trips and emergency work assignments only. All other absences are recorded as unexcused. In light of the aforementioned statement, will you be able to attend at least 75% of the regular meetings of the board which you may be appointed?

☒ Yes ☐ No

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?

☒ Yes ☐ No

EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):

PhD English MBA Association of Change Mgt. Professionals Certification Prosci certification Balanced Scored Professional certification (strategic planning)

Kathi Menda

SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):

see resume

REFERENCES (Please list names and addresses of four references that you have contacted and support your application).

[Redacted]

Non-Discrimination Data Supplemental Questions

By submitting this application electronically, I hereby certify that all information contained herein is true and complete and that the transaction will be subject to the Virginia Uniform Electronic Transactions Act..

SUBMISSION OF THIS PAGE IS VOLUNTARY

Confidential - NOT FOR PUBLIC INFORMATION

**Non-Discrimination Data Supplemental Questions
For Applications to City Boards, Commissions, and Committees**

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The HRC's main role is to ensure discrimination does not occur in our city based on race, color, sex, religion, ancestry, national origin, marital status, familial status, age, sexual orientation or disability with respect to housing, employment, public accommodations, health and social services, education, credit or city contracts.

Date of Application

[Redacted]

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New Applicant or Current Member☒ New Applicant

Barbara

First Name

Neely

Last Name

Email Address

Date of Birth**Place of Birth****Home Address**

Street Address

City

Primary Phone

Suite or Apt

State

22304

Postal Code

Alternate Phone

TITLE*

Employer

Job Title

Applicants may only apply for ONE board/commission/committee at a time.

Which Boards would you like to apply for?

Northern Virginia Juvenile Detention Commission: Submitted

Barbara Neely

Type of Position/Role

Citizen Member

Demographics

Do you currently live in the City of Alexandria?

☒ Yes ☐ No

If yes, how long?

10 years

Have you ever attended a meeting of the Board or Commission for which you are applying?

☐ Yes ☒ No

Have you ever served the City of Alexandria in any capacity?

☐ Yes ☒ No

If yes, please explain

Interests & Experiences

Statement of Interest/Why You Should Be Appointed

I would like to get involved in more civic and social affairs involving all citizens of Alexandria City. I recently attended the Alexandria City Academy and was so moved to get involved.

Are you currently a member of a City Board, Commission, Committee or Authority?

☐ Yes ☒ No

If yes, please list the board:

How many terms have you served on this board?

0

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

Barbara Neely

Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?

☐ Yes ☐ No

If yes, please state the names of the boards for which you have applied

Upload a Resume

Are you now paid by the City of Alexandria?

☐ Yes ☐ No

If yes, please state your department, job title, and describe your duties:

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?

☐ Yes ☐ No

If yes, please explain:

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☐ Yes ☐ No

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?

☐ Yes ☐ No

EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):

Wayland Baptist University Bachelor's Degree Webster University Master's Degree Maxwell Air Force Base Squadron Officer School

SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):

Contract Specialist (Federal Government) - 14 years; Business acquisition, management and procurement for services and supplies. Human Resource Specialist (Federal Government) - 2 years; Staffing and placement for federal job vacancies and personnel records management.

Barbara Neely

REFERENCES (Please list names and addresses of four references that you have contacted and support your application).

[REDACTED]

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New Applicant or Current Member☒ New Applicant

Pamela Rana

First Name

Stewart

Last Name

Email Address

Date of Birth**Place of Birth****Home Address**

Street Address

City

Primary Phone

Suite or Apt

State

22314

Postal Code

Alternate Phone

Department of Veterans Affairs

Employer

Program Analyst

Job Title

Applicants may only apply for ONE board/commission/committee at a time.

Which Boards would you like to apply for?

Northern Virginia Juvenile Detention Commission: Submitted

Pamela Rana Stewart

Type of Position/Role

Citizen

Demographics

Do you currently live in the City of Alexandria?

☒ Yes ☐ No

If yes, how long?

6yrs on and off

Have you ever attended a meeting of the Board or Commission for which you are applying?

☐ Yes ☒ No

Have you ever served the City of Alexandria in any capacity?

☒ Yes ☐ No

If yes, please explain

As a Court Appointed Special Advocate (CASA) volunteer for children who have been abused or neglected (2015)

Interests & Experiences

Statement of Interest/Why You Should Be Appointed

Being an open advocate for those who do not have a voice. In the current state of juveniles being of an African-American background, having someone they can relate to and bring trust, guidance and possible mentorship to them. Having the ability to find resources for our juveniles, they are not bad children, they have made bad choices. Hi and

Are you currently a member of a City Board, Commission, Committee or Authority?

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How many terms have you served on this board?

Pamela Rana Stewart

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If yes, please explain:

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☐ Yes ☐ No

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?

☐ Yes ☐ No

EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):

Diversity, Equity and Inclusion, Cert (2021) Social Psychology, BS Psychology, Military and Trauma, MA (2022)

Pamela Rana Stewart

SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):

Department of Veterans Affairs, Program Analyst (Cyber Workforce Management) Department of Justice/ Executive Office for Immigration Review, Staff Assistant/Legal Administrative Specialist Department of Veterans Affairs/Veteran's Benefits Administration, Program Specialist/Staff Assistant (Litigation Section/ Advance on the Docket)

REFERENCES (Please list names and addresses of four references that you have contacted and support your application).

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