

**City of Alexandria
City Council Regular Meeting
Tuesday, November 10, 2020 7:00 PM
Virtual Meeting
Meeting Minutes**

Present: Mayor Justin M. Wilson, Vice Mayor Elizabeth Bennett-Parker, Member of Council Canek Aguirre, John Taylor Chapman, Amy B. Jackson, Redella S. Pepper, and Mohamed E. Seifeldein.

Also Present: Mr. Jinks, City Manager; Ms. Anderson, City Attorney; Ms. Triggs, Deputy City Manager; Ms. Collins, Deputy City Manager; Ms. Baker, Deputy City Manager; Ms. Snow, Assistant City Attorney; Ms. Garvey, Director, Department of Community and Human Services; Ms. K. Taylor, Director, Finance; Ms. S. Taylor, Director, Legislative Director; Mr. Greenlief, Assistant Director, Finance; Mr. Routt, Director, Office of Management and Budget; Mr. Eger, Energy Manager, General Services; Mr. Greaves, Finance; Ms. Gilbert, Department of Community and Human Services; Mr. Mekibib, Department of Community and Human Services, Ms. Weledes, Special Assistant to the City Manager; Mr. Barre, Information Technology Services; and Mr. Smith, Information Technology Services.

Recorded by: Gloria Sitton, City Clerk and Clerk of Council.

1. Calling the Roll.

Mayor Wilson called the meeting to order and the City Clerk called the roll. All members of Council were present via Zoom webinar.

Mayor Wilson stated that due to the COVID-19 Pandemic Emergency, the November 10, 2020 Legislative Meeting of the Alexandria City Council is being held electronically pursuant to the Virginia Code Section 2.2-3708.2(A)(3), the Continuity of Government ordinance adopted by the City Council on June 20, 2020 and Section 4.0-01(g) in HB29 and HB30, enacted by the 2020 Virginia General Assembly (Virginia Acts of Assembly Ch. 1283 and 1289), to undertake essential business. All the members of the City Council and staff are participating from remote locations through a video conference on Zoom. This meeting is being held electronically, unless a determination is made that it is safe enough to be held in person in the City Council Chamber at 301 King Street, Alexandria, Virginia. The meeting can be access by the

public through the live broadcast on the government channel 70, streaming on the City's website, and can be accessed via Zoom.

2. Public Discussion Period

The following persons participated in the public comment period:

1. Cathryn Evans, Alexandria, spoke in support of the ordinance amendment for the Community Criminal Justice Board.

2. Allison Ricketts, Alexandria, spoke about property damage to her home due to the construction of the Sunrise Living facility being constructed on Washington Street.

3. Kathie Hoekstra, Alexandria, chair of the Environmental Policy Commission, spoke in support of the items related to the environment and climate change in the City's Legislative Package and she requested that the items be moved in report to signify they are a priority for the City.

WHEREUPON, upon motion by Vice Mayor Bennett-Parker, seconded by Councilman Chapman and carried unanimously, City Council closed the public comment period. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

Councilwoman Pepper announced that she would not be running for another term to serve on City Council at the end of this term. Councilwoman Pepper stated that she would complete her current term focusing on the needs of the community.

Mayor Wilson thanked Councilwoman Pepper for her long service to the City of Alexandria and over the next year the City will recognize Councilwoman Pepper's historic service to the City.

ORAL REPORTS FROM MEMBERS OF CITY COUNCIL ON BOARDS, COMMISSIONS, AND COMMITTEES

***Northern Virginia Transportation Commission (NVTC) (Vice Mayor Bennett-Parker and Councilman Aguirre)**

Vice Mayor Bennett-Parker reported that the Commission authorized a report on the 2% cap growth and operating assistance payment to WMATA to the General Assembly and authorized a delay in the approving NVTC's FY2022 budget due to the effects of the pandemic. Vice Mayor Bennett-Parker reported that there was approval

of some policy changes to the commuter choice program and issued a call for projects on the I395/95 project. Vice Mayor Bennett-Parker reported that the Commission discussed their legislative program.

***Alexandria Campaign for Adolescent Pregnancy (ACAP) (Vice Mayor Bennett-Parker and Councilman Aguirre)**

Councilman Aguirre thanked staff and volunteers for the celebration of the group's 20th Anniversary and Mayor Wilson presented a proclamation to the group. Councilman Aguirre noted that the teen pregnancy rate in the City has declined 76% since the founding of the group. Councilman Aguirre noted the group is working on the disparities in the teen pregnancy rate in the Latino community.

***COG Metropolitan Washington Air Quality Committee (MWAQ) (Councilwoman Pepper)**

Councilwoman Pepper reported that nominating subcommittee selected Robert Day of the City of College Park, Maryland to chair the Committee.

***Health and Safety Coordinating Committee (Mayor Wilson and Councilwoman Jackson)**

Mayor Wilson reported that the Committee discussed vaccination distribution planning and logistics for long period of time for significant percentage of the City's population. Mayor Wilson reported that the Committee discussed the status of the Community Health Plan that has been delayed because of the pandemic. Mayor Wilson reported that Police Chief Brown discussed the increased number of cars stolen and how they working to bring that number down and the increase in the number of firearm related crimes and how to prevent them. Mayor Wilson reported that the Committee received an updated on challenges with parking enforcement and staffing.

***Audit Committee (Mayor Wilson and Councilman Seifeldin)**

Mayor Wilson deferred this report until later in the agenda.

ORAL REPORT FROM THE CITY MANAGER

City Manager Jinks recognized the Court Services Unit staff for their willingness to volunteer to fill in where needed during the pandemic emergency while performing their normal duties. City Manager Jinks noted that the Bloom, Carpenters' Shelter new building, has residents starting to move-in since the end of October and ARHA's project on North Patrick Street with 52 units will being having residents move in at the beginning of December and the Spire is on track to open in the Spring of 2021. City Manager Jinks stated the groundbreaking for the Wesley Housing project near Fairlington will be the second week in December.

REPORTS AND RECOMMENDATIONS OF THE CITY MANAGER CONSENT CALENDAR (3-12)

(Resignations and Uncontested Appointments)

3. Receipt of the following resignations from Members of Boards, Commissions, and Committees:

- (a) Building Code Board of Appeals
Douglas M. Salik
- (b) Commission for Women
Maribel Ramos
- (c) Commission on HIV/AIDS
Julie Harbour
- (d) Waterfront Commission
Kleber S. Masterson

(A copy of the above resignations is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 3(a-d); 11/10/20, and is incorporated as part of this record by reference.)

4. Uncontested Appointments to Boards, Commissions and Committees:

- (a) Beauregard Urban Design Advisory Committee
1 Professional member skilled in architecture, planning, landscape architecture and/or urban design
- (b) Beautification Commission
1 Citizen member
- (c) Budget and Fiscal Affairs Advisory Committee
1 Representative of the Chamber of Commerce
- (d) Commission on Aging
1 Representative of Older Persons
- (e) Commission on Employment
1 Business Representative from recognized area businesses including minority-owned and small businesses
- (f) Environmental Policy Commission

- 1 Member with experience with Federal and State environmental statutes, regulation, and procedures
- (g) George Washington Birthday Celebration Committee
1 Member to be nominated by the City of Alexandria Chapter of the Daughters of the American Revolution
- (h) Human Rights Commission
1 Representative from the Economic Opportunities Commission
- (i) Industrial Development Authority
1 Citizen Member
- (j) Landlord-Tenant Relations Board
1 Tenant Member
- (k) Public Records Advisory Commission
1 Citizen Member
- (l) Sister Cities Commission
3 Citizen Members
- (m) Transportation Commission
1 Representative of the Environmental Policy Commission
- (n) Urban Design Advisory Committee
1 Old Town North business community representative
- (o) Waterfront Commission
1 Representative from the Alexandria Seaport Foundation

(A copy of the applications for the above appointments is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 4(a-o); 11/10/20, and are incorporated as part of this record by reference.)

(Reports and Recommendations of the City Manager)

5. Consideration of the Monthly Financial Report for the Period Ending September 30, 2020.

(A copy of the City Manager's memorandum dated November 4, 2020, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 5; 11/10/20, and is incorporated as part of this record by reference.)

6. Consideration of Authorization to Publish Delinquent Tax Listings Greater Than

\$1,000 Online, Write Off Balances Less Than Twenty Dollars, and Destroy Records as Required By State Law.

(A copy of the City Manager's memorandum dated November 4, 2020, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 6; 11/10/20, and is incorporated as part of this record by reference.)

7. Receipt of Annual and Attendance Reports for Council-Appointed Boards, Commissions, and Committees for July 1, 2019 - June 3, 2020.

(A copy of the City Clerk's memorandum dated November 4, 2020, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 7; 11/10/20, and is incorporated as part of this record by reference.)

(Ordinances for Introduction)

8. Introduction and First Reading. Consideration of an Ordinance to vacate a portion of the public right-of-way on Commonwealth Avenue, adjacent to the property at 2 East Mason Avenue (VAC No. 2019-00002) (Implementation Ordinance for Vacation No. 2019-00002 associated with 2 East Mason Avenue approved by City Council on September 12, 2020).

(A copy of the informal memorandum explaining the ordinance is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 8; 11/10/20, and is incorporated as part of this record by reference.

A copy of the ordinance referred to in the above item, of which each member of Council received a copy not less than 24 hours before said introduction, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 2 of Item No. 8; 11/10/20, and is incorporated as part of this record by reference.)

9. Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance to amend and reordain Section 2-4-100 (CREATION, COMPOSITION AND ORGANIZATION) of Article L (ALEXANDRIA COMMUNITY CRIMINAL JUSTICE BOARD) of Chapter 4 (COMMITTEES, BOARDS AND COMMISSIONS) of Title 2 (GENERAL GOVERNMENT) of the Code of the City of Alexandria, Virginia, 1981, as amended.

(A copy of the City Manager's memorandum dated November 4, 2020, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 9; 11/10/20, and is incorporated as part of this record by reference.

A copy of the informal memorandum explaining the ordinance is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 2 of Item No. 9; 11/10/20, and is incorporated as part of this record by reference.

A copy of the ordinance referred to in the above item, of which each member of Council received a copy not less than 24 hours before said introduction, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 3 of Item No. 9; 11/10/20, and is incorporated as part of this record by reference.)

10. Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance to amend and reordain Section 2-4-180 (CREATION, COMPOSITION AND ORGANIZATION) of Article W (ALEXANDRIA GANG PREVENTION COMMUNITY TASK FORCE) of Chapter 4 (COMMITTEES, BOARDS AND COMMISSIONS) of Title 2 (GENERAL GOVERNMENT) of the Code of the City of Alexandria, Virginia, 1981, as amended.

(A copy of the City Manager's memorandum dated November 4, 2020, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 10; 11/10/20, and is incorporated as part of this record by reference.

A copy of the informal memorandum explaining the ordinance is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 2 of Item No. 10; 11/10/20, and is incorporated as part of this record by reference.

A copy of the ordinance referred to in the above item, of which each member of Council received a copy not less than 24 hours before said introduction, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 3 of Item No. 10; 11/10/20, and is incorporated as part of this record by reference.)

11. Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance to amend and reordain the Master Plan of the City of Alexandria, Virginia, by adopting and incorporating therein the amendment heretofore approved by city council to the North Potomac Yard Small Area Plan chapter of such master plan as Master Plan Amendment No. 2020-00005 and no other amendments, and to repeal all provisions of the said master plan as may be inconsistent with such amendment (Implementation Ordinance for Master Plan Amendment No. 2020-00005 associated with North Potomac Yard (3601 Potomac Avenue) approved by City Council on October 17, 2020).

(A copy of the informal memorandum explaining the ordinance is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 11; 11/10/20, and is incorporated as part of this record by reference.

A copy of the ordinance referred to in the above item, of which each member of Council received a copy not less than 24 hours before said introduction, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 2 of Item No. 11; 11/10/20, and is incorporated as part of this record by reference.)

12. Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance to amend and reordain the Master Plan of the City of Alexandria, Virginia, by adopting and incorporating therein the amendment heretofore approved by city council to the Braddock Road Metro Station Small Area Plan chapter of such master plan as Master Plan Amendment No. 2020-00002 and no other amendments, and to repeal all provisions of the said master plan as may be inconsistent with such amendment (Implementation Ordinance for Master Plan Amendment No. 2020-00002 associated with 701 North Henry Street approved by City Council on July 7, 2020 (correction)).

(A copy of the informal memorandum explaining the ordinance is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 12; 11/10/20, and is incorporated as part of this record by reference.

A copy of the ordinance referred to in the above item, of which each member of Council received a copy not less than 24 hours before said introduction, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 2 of Item No. 12; 11/10/20, and is incorporated as part of this record by reference.)

END OF CONSENT CALENDAR

WHEREUPON, upon motion Councilwoman Pepper, seconded by Councilman Aguirre and carried unanimously, City Council approved the consent calendar, with the exception of items 6 and 7, which were considered under separate motions. The City Manager's recommendations were as follows:

3. City Council received with regret the resignations from the following members of City boards, commissions, and committees: (a) Douglas M. Salik, Building Code Board of Appeals; (b) Maribel Ramos, Commission for Women; (c) Julie Harbour, Commission on HIV/AIDS; and (d) Kleber S. Masterson, Waterfront Commission.

4. City Council appointed the following persons to City boards, commissions, and committees: (a) appointed Christine Hoeffner as the professional member skilled in architecture, planning, landscape architecture and/or urban design to the Beauregard Urban Design Advisory Committee; (b) appointed Karim Eskaf as the citizen member to the Beautification Commission; (c) reappointed Howard "Skip" Maginniss as the representative of the Chamber of Commerce to the Budget and Fiscal Affairs Advisory Committee; (d) appointed Barbara Huelat as the representative of older persons to the Commission on Aging; (e) appointed Mara Benner as the business representative from recognized area businesses including minority-owned and small businesses to the Commission on Employment; (f) appointed Brendan Owens as the member with experience with Federal and State environmental statutes, regulations, and procedures to the Environmental Policy Commission; (g) reappointed Claire Bennett as the member to be nominated by the City of Alexandria Chapter of the Daughters of the American Revolution to the George Washington Birthday Celebration Committee; (h) appointed

Janeke Cogdell as the representative from the Economic Opportunities Commission to the Human Rights Commission; (i) appointed Ken Notis as the citizen member to the Industrial Development Authority; (j) appointed Jeanette Shepherd as the tenant member to the Landlord-Tenant Relations Board; (k) reappointed Cameron Cook as the citizen member to the Public Records Advisory Commission; (l) reappointed Paul Anderson and Hannah Ledesma and appointed Steven Cohen to the Sister Cities Committee; (m) appointed Bill Pugh as the representative of the Environmental Policy Commission to the Transportation Commission; (n) appointed Theresa Del Ninno as the Old Town North Business community representative to the Urban Design Advisory Committee; and reappointed Kathleen Seifert as the representative from the Alexandria Seaport Foundation to the Waterfront Commission.

5. City Council received the Monthly Financial Report.

8. City Council approved the ordinance on first reading and scheduled it for public hearing, second reading and final passage on Saturday, November 14, 2020.

9. City Council approved the ordinance on first reading and scheduled it for public hearing, second reading and final passage on Saturday, November 14, 2020.

10. City Council approved the ordinance on first reading and scheduled it for public hearing, second reading and final passage on Saturday, November 14, 2020.

11. City Council approved the ordinance on first reading and scheduled it for public hearing, second reading and final passage on Saturday, November 14, 2020.

12. City Council approved the ordinance on first reading and scheduled it for public hearing, second reading and final passage on Saturday, November 14, 2020.

The vote was as follows: In favor: Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

6. Consideration of Authorization to Publish Delinquent Tax Listings Greater Than \$1,000 Online, Write Off Balances Less Than Twenty Dollars, and Destroy Records as Required By State Law.

(A copy of the City Manager's memorandum dated November 4, 2020, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 6; 11/10/20, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilman Aguirre, seconded by Councilman Seifeldein and carried unanimously, City Council: (1) received the listings of delinquent local property taxes; (2) authorized the Director of Finance to write-off uncollected tax balances for tax year 2019 less than twenty dollars each, totaling \$21,463 as of June

30, 2020, for which the Director of Finance has determined that the cost of collecting such balances would exceed the recoverable amount, provided that the Director of Finance will not include any balance for which she has reason to believe the taxpayer has intentionally paid less than the amount due and owed; and (3) authorized the Director of Finance to dispose of records associated with taxes paid in calendar year 2014 and prior years in accordance with the Code of Virginia Section 58.1-3129(A). The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

7. Receipt of Annual and Attendance Reports for Council-Appointed Boards, Commissions, and Committees for July 1, 2019 - June 3, 2020.

(A copy of the City Clerk's memorandum dated November 4, 2020, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 7; 11/10/20, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilwoman Jackson, seconded by Councilwoman Pepper and carried unanimously, City Council received the reports from Council appointed boards, commissions, and committees from July 1, 2019 - June 3, 2020. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

ROLL-CALL CONSENT CALENDAR (13-14)

13. Introduction and First Reading. Consideration. Passage on First and Second Reading of an Ordinance to adopt Supplement 86 of the Zoning Ordinance. [ROLL-CALL VOTE]

(A copy of the informal memorandum explaining the ordinance is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 13; 11/10/20, and is incorporated as part of this record by reference.

A copy of the ordinance referred to in the above item, of which each member of Council received a copy not less than 24 hours before said introduction, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 2 of Item No. 13; 11/10/20, and is incorporated as part of this record by reference.)

14. Introduction and First Reading. Consideration. Passage on First and Second Reading of an Ordinance to adopt Supplement 136 of the City Code. [ROLL-CALL VOTE]

(A copy of the informal memorandum explaining the ordinance is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 14;

11/10/20, and is incorporated as part of this record by reference.

A copy of the ordinance referred to in the above item, of which each member of Council received a copy not less than 24 hours before said introduction, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 2 of Item No. 14; 11/10/20, and is incorporated as part of this record by reference.)

END OF ROLL-CALL CONSENT CALENDAR

WHEREUPON, upon motion by Councilwoman Pepper, seconded Vice Mayor Bennett-Parker and carried unanimously by roll-call vote, City Council approved the roll-call consent calendar. The approval was as follows:

13. City Council passed an ordinance to adopt Supplement 86 of the Zoning Ordinance.

The ordinance reads as follows:

ORDINANCE NO. 5305

AN ORDINANCE adopting supplemental pages for the Zoning Ordinance of the City of Alexandria, Virginia, 1992, as amended, and providing for the repeal of ordinances not included therein, except those saved from repeal by this ordinance, and for other purposes.

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

Section 1. That the sections of the Zoning Ordinance of the City of Alexandria, Virginia, 1992, as amended ("Zoning Ordinance"), and the portions thereof, set forth in the supplemental and replacement pages for the Zoning Ordinance, each of which pages is identified in the lower left-hand corner by the notation "Supp. No. 86," are hereby adopted as and shall constitute "The Eighty Sixth Supplement to the Zoning Ordinance of the City of Alexandria, Virginia, 1992."

Section 2. That the sections of the Zoning Ordinance, and the portions thereof, set forth in "The Eighty Sixth Supplement to the Zoning Ordinance of the City of Alexandria, Virginia, 1992," shall be in force and effect on and after the effective date of this ordinance, and all ordinances amending the text of the Zoning Ordinance which were adopted between June 9, 2020 and July 7, 2020, and which are not included in such supplement or in the Zoning Ordinance are hereby repealed, except as otherwise provided in section 3 of this ordinance.

Section 3. That the repeal provided for in section 2 of this ordinance shall not affect any offense or act committed or done, or any penalty or forfeiture incurred, or any contract established or accruing prior to the effective date of this ordinance; nor

shall it affect any prosecution, suit or proceeding pending or any judgment rendered prior to said date; nor shall it affect any provision of any ordinance amending the Zoning Ordinance which was adopted between June 9, 2020 and July 7, 2020 inclusive, and which is inadvertently omitted from or erroneously incorporated into "The Eighty Sixth Supplement to the Zoning Ordinance of the City of Alexandria, Virginia, 1992"; nor shall it affect any ordinance adopted after the effective date of this ordinance.

Section 4. That one complete set of pages comprising "The Eighty Sixth Supplement to the Zoning Ordinance of the City of Alexandria, Virginia, 1992," shall be stapled or otherwise permanently fastened together, shall be manually signed on the front sheet by the mayor and the city clerk, and shall be filed in the office of the city clerk and made available to any person desiring to inspect the same. In addition, one complete set of the pages comprising such supplement shall be properly inserted into the copy of the Zoning Ordinance of the City of Alexandria, Virginia, 1992, which bears the manual signatures of the mayor and the city clerk, and such code, as amended and supplemented, shall be kept on file in the office of the city clerk and be made available to any person desiring to inspect the same.

Section 5. That this ordinance shall become effective upon the date and at the time of its final passage.

14. City Council passed an ordinance to adopt Supplement 136 of the City Code.

The ordinance reads as follows:

ORDINANCE NO. 5306

AN ORDINANCE adopting supplemental pages for The Code of the City of Alexandria, Virginia, 1981, as amended, and providing for the repeal of ordinances not included therein, except those saved from repeal by this ordinance, and for other purposes.

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

Section 1. That the sections and portions thereof set forth in the supplemental and replacement pages for The Code of the City of Alexandria, Virginia, 1981, each of which pages is identified in the lower left-hand corner by the notation "Supp. No. 136," are hereby adopted as and shall constitute "The One Hundred and Thirty Sixth Supplement to The Code of the City of Alexandria, Virginia, 1981."

Section 2. That the sections and portions thereof set forth in "The One Hundred and Thirty Sixth Supplement to The Code of the City of Alexandria, Virginia, 1981" shall be in force and effect on and after the effective date of this ordinance, and all ordinances of a general and permanent nature which were adopted between June 9, 2020 through July 7, 2020, inclusive, and which are not included in such supplement or in The Code of the City of Alexandria, Virginia, 1981, as amended, are hereby repealed, except as otherwise provided in section 3 of this ordinance.

Section 3. That the repeal provided for in section 2 of this ordinance shall not affect any offense or act committed or done, or any penalty or forfeiture incurred, or any contract established or accruing prior to the effective date of this ordinance; nor shall it affect any prosecution, suit or proceeding pending or any judgment rendered prior to said date; nor shall it affect any ordinance adopted after July 7, 2020, which amends the Zoning Ordinance of the City of Alexandria, Virginia, 1992, as amended; nor shall it affect any ordinance saved from repeal by Ordinance No. 136; nor shall it affect any ordinance listed in appendices A through J, both inclusive, of The Code of the City of Alexandria, Virginia, 1981, or any pages supplemental to such appendices; nor shall it affect any provision of any ordinance adopted between June 9, 2020 through July 7, 2020, inclusive, and which is inadvertently omitted from or erroneously incorporated into "The One Hundred and Thirty Sixth Supplement to The Code of the City of Alexandria, Virginia, 1981," or any other supplement to the code; nor shall it

affect any ordinance adopted after the effective date of this ordinance.

Section 4. That one complete set of pages comprising "The One Hundred and Thirty Sixth Supplement to The Code of the City of Alexandria, Virginia, 1981," shall be stapled or otherwise permanently fastened together, shall be manually signed on the front sheet by the mayor and the city clerk, and shall be filed in the office of the city clerk and made available to any person desiring to inspect the same. In addition, one complete set of the supplemental and replacement pages of such supplement shall be properly inserted into the copy of The Code of the City of Alexandria, Virginia, 1981, which bears the manual signatures of the mayor and the city clerk, and such code, as amended and supplemented, shall be kept on file in the office of the city clerk and be made available to any person desiring to inspect the same.

Section 5. This ordinance shall become effective upon the date and at the time of its final passage.

The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

CONTESTED APPOINTMENTS

15. Children, Youth, and Families Collaborative Commission
1 ACPS Employee, identified by the Superintendent

(The following person volunteered for appointment to the above Commission)

NAME: ENDORSED BY:

Dr. Ingrid Bynum Dr. Gregory Hutchings, Superintendent

(A copy of the material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 15; 11/10/20, and is incorporated as part of this record by reference.)

WHEREUPON, ballots were distributed, tellers were appointed, and ballots tallied with the following results: City Council waived the residency requirement and appointed Ingrid Bynum as the ACPS employee, identified by the Superintendent to the Children, Youth and Families Collaborative Commission. The votes were as follows:

Wilson	-	Bynum
Bennett-Parker	-	Bynum
Aguirre	-	Bynum
Chapman	-	Bynum
Jackson	-	Bynum
Pepper	-	Bynum
Seifeldein	-	Bynum

16. Citizen Corps Council
1 Representative of the Alexandria Chapter of the American Red Cross

(The following person volunteered for appointment to the above Commission)

NAME: ENDORSED BY:

Sandy Habib

(A copy of the material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 16; 11/10/20, and is incorporated as part of this record by reference.)

WHEREUPON, ballots were distributed, tellers were appointed, and ballots tallied with the following results: City Council waived the residency requirement and appointed Sandy Habib as the representative of the Alexandria Chapter of the American Red Cross to the Citizen Corps Council. The vote was as follows:

Wilson	-	Habib
Bennett-Parker	-	Habib
Aguirre	-	Habib
Chapman	-	Habib
Jackson	-	Habib
Pepper	-	Habib
Seifeldein	-	Habib

17. Commission on Aging
1 Citizen Member

(The following persons volunteered for appointment to the above Commission)

NAME: ENDORSED BY:

William Campbell
Marie Smith

(A copy of the material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 17; 11/10/20, and is incorporated as part of this record by reference.)

WHEREUPON, ballots were distributed, tellers were appointed, and ballots tallied with the following result: City Council appointed William Campbell as the citizen member to the Commission on Aging. The vote was as follows:

Wilson	-	Campbell
Bennett-Parker	-	Campbell
Aguirre	-	Campbell
Chapman	-	Campbell
Jackson	-	Smith
Pepper	-	Campbell
Seifeldein	-	Smith

18. Community Criminal Justice Board
2 Citizen Members

(The following persons volunteered for appointment to the above Commission)

NAME: ENDORSED BY:

Abdel-Rahman Elnoubi
Nora Elnahas
Emilygrace Mate
Jenna Murray
Mikal Rozenman
Pegah Vakili
Kendall Wangsgard

Katherine Waynick

(A copy of the material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 18; 11/10/20, and is incorporated as part of this record by reference.)

WHEREUPON, ballots were distributed, tellers were appointed, and ballots tallied with the following results: City Council unanimously appointed Abdel-Rahman Elnoubi at a citizen member to the Community Criminal Justice Board. A second vote was required for the other citizen member because no received a majority vote. The vote was as follows:

Wilson	-	Elnoubi, Vakili
Bennett-Parker	-	Elnoubi, Vakili
Aguirre	-	Elnoubi, Waynick
Chapman	-	Elnoubi, Vakili
Jackson	-	Elnoubi, Elnahas
Pepper	-	Elnoubi, Wangsgard
Seifeldein	-	Elnoubi, Waynick

WHEREUPON, ballots were again distributed, tellers were again appointed, and ballots tallied with the following result: City Council appointed Pegah Vakili as the citizen member to the Community Criminal Justice Board. The vote was as follows:

Wilson	-	Vakili
Bennett-Parker	-	Vakili
Aguirre	-	Waynick
Chapman	-	Vakili
Jackson	-	Vakili
Pepper	-	Wangsgard
Seifeldein	-	Waynick

19. Environmental Policy Commission
1 Citizen Member

(The following persons volunteered for appointment to the above Commission)

NAME: _____ ENDORSED BY: _____

Alexander Clark
Jennifer Debias Mabry

(A copy of the material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 19; 11/10/20, and is incorporated as part of this record by reference.)

WHEREUPON, ballots were distributed, tellers were appointed, and ballots tallied with the following results: City Council appointed Jennifer Debias Mabry as the citizen member to the Environmental Policy Commission. The vote was as follows:

Wilson	-	Mabry
Bennett-Parker	-	Mabry
Aguirre	-	Clark
Chapman	-	Clark
Jackson	-	Mabry
Pepper	-	Mabry
Seifeldein	-	Mabry

20. Public Health Advisory Commission

1 Citizen Member, who shall be a health professional and at the time of appointment derive, or within the previous five years derived, their principal income from providing health care, health services or health-related activities

(The following persons volunteered for appointment to the above Commission)

NAME: ENDORSED BY:

Sylvia Jones
Kali Maltese
Andrew Romero

(A copy of the material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 20; 11/10/20, and is incorporated as part of this record by reference.)

WHEREUPON, ballots were distributed, tellers were appointed, and carried unanimously, City Council reappointed Andrew Romero as the citizen member, who shall be a health professional and at the time of appointment derive, or within the previous five years derived, their principal income from providing health care, health services or health related activities to the Public Health Advisory Commission. The vote was as follows:

Wilson	-	Romero
Bennett-Parker	-	Romero
Aguirre	-	Romero
Jackson	-	Romero
Pepper	-	Romero
Seifeldein	-	Romero

21. Alexandria Transportation Commission

1 Citizen Member who shall be a resident of the City possessing qualifications in land use, transportation, and/or municipal finance, of whom shall reside east of Quaker Lane

(The following persons volunteered for appointment to the above Commission)

NAME: ENDORSED BY:

William Capers III
Robert Crane
Kellyanne Gallagher

Oscar Gonzalez
Eric Randall

(A copy of the material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 21; 11/10/20, and is incorporated as part of this record by reference.)

WHEREUPON, ballots were distributed, tellers were appointed, and ballots tallied with the following results: City Council reappointed Oscar Gonzalez as the citizen member who shall be a resident of the City possessing qualifications in land-use, transportation, and/or municipal finance, whom one shall reside east of Quaker Lane to the Transportation Commission. The vote was as follows:

Wilson	-	Gonzalez
Bennett-Parker	-	Gonzalez
Aguirre	-	Gonzalez
Jackson	-	Gonzalez
Pepper	-	Gonzalez
Seifeldein	-	Gonzalez

22. Waterfront Commission
1 Citizen Representative who resides east of Washington Street and south of King Street

(The following persons volunteered for appointment to the above Commission)

NAME: ENDORSED BY:

Dan Morrison
Barbara Saperstone

WHEREUPON, ballots were distributed, tellers were appointed, and ballots tallied with the following results: City Council appointed Barbara Saperstone as the citizen representative who resides east of Washington Street and south of King Street to the Waterfront Commission. The vote was as follows:

Wilson	-	Saperstone
Bennett-Parker	-	Saperstone
Aguirre	-	Morrison
Chapman	-	Saperstone
Jackson	-	Saperstone
Pepper	-	Saperstone
Seifeldein	-	Morrison

REPORTS AND RECOMMENDATIONS OF THE CITY MANAGER FOR DISCUSSION

23. Introduction of the Proposed Alexandria Legislative Package for the 2021 General Assembly.

(A copy of the City Manager's memorandum dated November 4, 2020, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 23; 11/10/20, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilwoman Pepper, seconded by Vice Mayor Bennett-Parker and carried unanimously, City Council: (1) received the proposal for the City's 2021 Legislative Package, as recommended by Council's Legislative Subcommittee and Included in Attachment 1; (2) scheduled the Draft Legislative Package for public hearing on Saturday, November 14, 2020; (3) scheduled a work session with Alexandria's General Assembly delegation immediately preceding the Saturday, November 14, 2020 public hearing; and (4) scheduled final adoption of the Legislative Package for Tuesday, December 8, 2020. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

24. Receipt of the Fiscal Year 2020 Comprehensive Annual Financial Report (CAFR).

(A copy of the City Manager's memorandum dated November 4, 2020, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 24; 11/10/20, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilwoman Pepper, seconded by Councilman Chapman and carried unanimously, City Council received the Fiscal Year 2020 Comprehensive Annual Financial Report (CAFR). The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

25. Receipt of Proposed Coordinated Community Post-COVID-19 Recovery Plan.

(A copy of the City Manager's memorandum dated November 4, 2020, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 25; 11/10/20, is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilwoman Pepper, seconded by Councilman Aguirre and carried unanimously, City Council received the report and directed the City Government Community Recovery Plan Team to provide the Proposed Coordinated Community Post -COVID-19 Recovery Plan to related City boards and commissions and community partners for feedback, and refinement, and then proceed to utilize the recommendations in this report in developing FY 2022 Proposed Operating Budget recommendations. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

26. Receipt of Franchise Proposals from telecommunications providers to grant one or more nonexclusive Telecommunications Facility Franchise(s) to telecommunications providers to install specified small cell facilities and related infrastructure in the City's public rights-of-ways and Referral of Such Proposals to City Staff for Review.

(A copy of the City Manager's memorandum dated November 4, 2020, is on file in the

Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 26; 11/10/20, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilwoman Pepper, seconded by Councilman Chapman and carried unanimously, City Council: (1) received a summary of proposals submitted to the City; (2) received any additional proposals from bidders at the City Council meeting; (3) referred all proposals to the City Manager for evaluation, review and consideration in the manner prescribed by law, including the negotiation of a franchise agreement with preferred bidders/proposers; and (4) directed the City Manager to recommend to City Council at its December 8, 2020 meeting or as soon thereafter as is feasible, recommended telecommunication provider(s) to install small cell facilities and related infrastructure in the City's public rights-of-ways. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

27. Oral Report: Workforce Development Center Update

(A copy of the presentation is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 27; 11/10/20, and is incorporated as part of this record by reference.)

City Council received the update from the Workforce Development Center.

ORDINANCES AND RESOLUTIONS

28. Consideration of a Resolution to Establish FY 2022 Budget Guidance. [ROLL-CALL VOTE]

(A copy of the City Manager's memorandum dated November 4, 2020, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 28; 11/10/20, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilwoman Pepper, seconded by Councilwoman Jackson and carried unanimously by roll-call, City Council adopted the FY 2022 Budget Guidance Resolution, which will provide guidance to the City Manager to be used in his preparation of the Proposed FY 2022 Operating Budget and Proposed FY 2022 to FY 2031 Capital Improvement Program to be presented on February 16, 2021 for City Council consideration. The resolution states: (1) the City Manager is directed to propose an operating budget and 10-year Capital Improvement Program (CIP) that seeks to balance the need to continue priority services and the need for an affordable tax and fee responsibility which may include tax and/or fee increases and increases in operating and capital project expenditures to fund priority services, but may also include service reductions to provide for higher priority services and minimize any tax rate increases; and (2) due to the amount of uncertainty about FY 2022 revenues due to the ongoing COVID-19 pandemic and economic recession, the City Manager is also directed to present two alternative budget scenarios: (a) one that identifies further service reductions that would be recommended to balance the budget if the real estate tax rate or other tax rates are not increased; and (b) budget scenarios that identifies the amount of revenue and real estate tax rate increase that would be required to fund a budget with few service reductions. The vote was as follows: In favor, Mayor Wilson, Vice Mayor

Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

The resolution reads as follows:

RESOLUTION NO. 2965

Setting Guidance for FY 2022 General Fund Operating Budget and Capital Improvement Program for FY 2022 to FY 2031

WHEREAS, the City Council of Alexandria passed a resolution establishing Council's process for formulating the Operating Budget and the Capital Improvement Program (CIP) and requires that City Council set budget guidance for the City Manager and the School Board for the FY 2022 budget; and

WHEREAS, the City will seek input into the development of the FY 2022 budget; and

WHEREAS, the City Council's budget deliberations and annual spending decisions should reflect a balancing of the goals articulated in the adopted FY 2017 to FY 2022 City's Strategic Plan (the "Strategic Plan"); and

WHEREAS, those services directly supporting the achievement of the City's strategic goals are considered for funding support; and

WHEREAS, additional priorities beyond those identified in the Strategic Plan have emerged since its adoption including recovery from the COVID-19 pandemic and related economic downturn, policing reform, and flood mitigation in response to climate change related increasingly intense and frequent major storm events; and

WHEREAS, the City Council is committed to continuously improving the efficiency and effectiveness of City government and expects the City Manager, City staff and all organizations that receive City budget dollars to focus on achieving service outcomes and providing programs that benefit the community and its residents; and

WHEREAS, the City Council is committed to the goal of continuing to provide core services expected of a municipal government including the provision and maintenance of the City's facilities and capital infrastructure; and

WHEREAS, the City Council will make budgetary changes that support maintaining the City's 'AAA'/'Aaa' bond ratings; and

WHEREAS, the City Council acknowledges that the resources required to achieve the goals of the Strategic Plan, various other adopted Strategic Plans and Master Plans, and other emerging priorities must be balanced with the tax responsibility placed upon residents and businesses; and

WHEREAS, the City Council recognizes the need to measure the impact of programs and lines of business against expected outcomes, to deemphasize or eliminate programs that

do not yield those outcomes desired, and to identify efficiencies wherever possible, to utilize Priority Based Budgeting to assist in setting budget priorities and funding level; and

WHEREAS, the City Council desires to emphasize a multi-year perspective for budget decision making and for long-range fiscal planning; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALEXANDRIA THE FOLLOWING:

(a) **Operating and Capital Improvement Program Expenditures:** The City Manager shall propose for Council consideration a proposed (1) operating budget and 10-year Capital Improvement Program (CIP) that seeks to balance the need to continue priority services and the need for an affordable tax and fee burden which may include an increase in tax and/or fee rates and increases in operating and capital project expenditures to fund priority services, but may also include service reductions to provide funding for higher priority services and minimize any tax rate increase and; (2) the City Manager shall present two alternative budget scenarios: one that identifies further service reductions that would be recommended to balance the budget if the real estate tax rate or other tax rates are not increased, and a second that identifies the amount of revenue and real estate tax or other tax rate increases that would be required to fund a budget with few service reductions.

(b) **Two-Year Presentation of Operating Revenue/Expenditures:** The City Manager's proposed Operating Budget shall include estimates of all operating revenues and expenditures for the proposed Fiscal Year 2022 and the subsequent Fiscal Year 2023.

(c) **Taxes, Fees, Fines and Service Charges:** In funding the proposed budget, the City Manager may consider changes to tax rates, tax designations/reservations, fees/fines/service charges that are equitable, fair and administratively feasible provided that these proposals are observant of the constraints imposed by the Code of Virginia. Such changes can only be considered where they advance the priorities of the Council as stipulated in this resolution, through Legislative Sessions, adopted master plans and policies, or the Council Retreat and Work Sessions. Additionally, the City Manager shall present two alternative tax rate scenarios including one in which tax rates are maintained at the current level and one which identifies that amount of tax rate increases required to fund a budget with no service reductions.

(d) **Cost Saving Measures:** The City Manager shall, in the proposed operating budget and two alternative scenarios, continually identify and propose cost saving measures and efficiencies in all City operations and consider reduction of service levels where the performance exceeds the level required by the community, where the current level of service is not a strategic priority, or where performance, over time, has not achieved the desired outcomes.

(e) **Use of Surplus:** The City Manager may recommend use of prior-year surplus funds first to ensure that the Capital Improvement Program includes sufficient cash capital funding, then to address one-time or manageable ongoing costs that positively impact expected goals.

(f) **CIP:** The proposed FY 2022 through 2031 CIP shall incorporate the following:

1. Compliance with the City's adopted Debt Related Financial Policy Guidelines for any debt issuance planned for FY 2022 through FY 2031;
2. Consistency with the City's adopted cash capital investment policy of a General Fund cash capital transfer of no less than 2.0% with the goal of funding the FY 2022 General Fund cash capital reflected at least at the level in the current adopted CIP;
3. The optional use, as determined by the City Manager, of an additional General Fund operating budget surplus from FY 2021, if any, as commitment for capital projects in FY 2022 and beyond;
4. Specific descriptions of projects that can be funded within recommended levels of funding, their associated operating costs, estimated for all years of the CIP, and a description of the criteria used to prioritize the projects as recommended by the Budget and Fiscal Affairs Advisory Committee (BFAAC);
5. Proposed funding for City and ACPS facility projects based in part on the recommendations of the Ad Hoc Joint City-Schools Facility Investment Task Force.

(g) **ACPS Funding:** That (1) the City Manager shall recommend for transfer to the Alexandria City Public Schools operating funding within a range of amounts, with the low end of the range being an appropriation equal to the amount approved by City Council for FY 2021 and the high end of the range being the low end amount plus the overall General Fund FY 2022 revenue rate of growth plus the cost of FY 2022 increased enrollment, (2) the Alexandria City Public Schools is requested by City Council to articulate in general categories and prioritize any City FY 2021 appropriation requests above the low end of the range, (3) the City Manager shall develop options for potential funding of proposed public school capital needs for the FY 2022 through FY 2031 time period taking under advisement the recommendations of the Ad Hoc Joint City-Schools Facility Investment Task Force, and (4) the City Manager shall recommend ACPS capital project debt service in the FY 2022 proposed budget and include such amount as an separate element of the total recommended FY 2022 budget for the ACPS.

(h) **Outside Agencies:** Organizations outside the City government that receive funding support from the City must demonstrate an alignment of their efforts with accomplishments of the City's strategic objectives. In cases where there is discretion over the level of funding, organizations external to the City government must demonstrate the purpose, benefits outcomes, and consequence of City funding.

29. Consideration of a Budget Resolution Establishing the Process to be Used to Adopt the FY 2022 Operating Budget and the FY 2022 to FY 2031 Capital Improvement Program.
[ROLL-CALL VOTE]

(A copy of the City Manager's memorandum dated November 4, 2020, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 29; 11/10/20, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilman Aguirre, seconded by Councilman Chapman and carried unanimously by roll-call vote, City Council adopted the proposed resolution establishing the process to be used to adopt the FY 2022 Operating Budget and the

FY 2022 to FY 2031 Capital Improvement Program, with an amendment to section 9 to read as follows, "at least one digital or public meeting outside of City Hall..". The vote was as follow: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

RESOLUTION NO. 2966

Budget Resolution Establishing the Process to be Used to Adopt the FY 2022 Operating Budget and the FY 2022 to FY 2031 Capital Improvement Program

WHEREAS, the Alexandria City Council wishes to establish policies to guide upcoming budget deliberations to ensure responsible actions with current economic resources; and

WHEREAS, resolutions No. 2088, 2150, 2166, 2256, 2368, 2587, 2653, 2747, 2796, 2858 and 2915 previously adopted by City Council have now expired, or will soon expire; and

WHEREAS, City Council believes that flexibility is needed for both the preparation and evaluation of expense items as well as with regard to diversifying the sources of revenue available to fund the General Fund Operating Budget; and

WHEREAS, City Council's deliberations on the budget each year reflect a balancing of the needs of the community with the community's ability to afford services to meet those needs; and

WHEREAS, City Council desires to provide the core services expected of a municipal government and to continue to provide quality services and facilities for the residents and businesses of Alexandria, but understands that economic reality will require significant trade-offs between services and revenues; and

WHEREAS, City Council is committed to managing the cost of City General Fund operating and capital expenditures in order to properly balance the tax burden placed on the community; and

WHEREAS, City Council is committed to achieving the vision and strategic goals, long term outcomes, objectives, and initiatives as outlined in the City Council's Strategic Plan; and

WHEREAS, City Council desires to allow for a thoughtful and deliberate budget process given the budget's complexity and importance;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Alexandria, Virginia, that the Council shall, for the purposes of consideration of the Budget for the City of Alexandria, adopt this resolution and adhere to the following rules of procedure:

Section (a) The City Manager's Budget Submission to City Council and the Setting of Budget Guidance by City Council

(1) That the City Manager shall plan and prepare the proposed Operating Budget and proposed ten-year Capital Improvement Program and that such preparations shall include those programs and resources necessary to achieve the City Council Strategic Plan.

(2) That the City Manager shall present to City Council a preliminary forecast and outlook for (a) revenues and (b) expenditures necessary to maintain existing services and policies (including the City Manager's forecast of cash capital and debt service costs related to the most recently approved Capital Improvement Program).

(3) That City Council shall direct that the City Manager prepare a budget resolution to be adopted by City Council to guide the preparation of the upcoming Operating Budget and next Capital Improvement Program.

(4) That the City Manager shall submit a proposed Operating Budget and Capital Improvement Program to the City. Such budget shall meet any guidance for General Fund revenues and expenditures established by City Council and should include no more than one percent of unreserved fund balance.

Section (b) The Budget Submission to City Council by the Alexandria Public Schools (ACPS)

(5) That the Alexandria City School System (ACPS) shall separately present to City Council, but in a format coordinated with the City Manager, its preliminary forecast and outlook for (a) expenditures necessary to maintain appropriate services and policies, (b) the outlook for additional requests for Schools operating in the upcoming fiscal year and capital needs through the upcoming fiscal year and the succeeding 9 years, (c) projected ACPS capital related debt service for the upcoming fiscal year, (d) the outlook for possible budget reductions and increases in fees, fines and charges for services, (e) the outlook for Federal and State grants, and the costs of meeting unfunded Federal and State mandates, both current mandates and projected new mandates.

(6) That the Board of the Alexandria City Public Schools is requested to adopt a Capital Improvement Program no later than December 17, 2020 and an Operating Budget no later than February 18, 2021 so that any request may be considered by City Council in parallel with the City Manager's proposed operating budget and Capital Improvement Program. If the ACPS budget request exceeds or otherwise does not comply with any guidance regarding fiscal limitation provided by City Council to ACPS, then ACPS shall clearly identify what operating programs and activities would be funded if additional funding were provided.

Section (c) Actions of City Council Concerning the Budget Submissions of the City Manager and the Alexandria Public Schools (ACPS)

(7) That as part of a preliminary forecast of assessments and expenditures provided by the City Manager, City Council will consider this information and any other relevant information available to it at that time including the comments of residents provided via a public hearing or other public input opportunities.

(8) That the Council shall hold a budget public hearing on the City Manager's proposed budget in the month following the budget submission by the City Manager and should reserve time for public comment at the scheduled April Public Hearing once the

Preliminary Add/Delete list of City Council Budget Proposals and technical adjustments by the Office of Management and Budget has become available and distributed to the community. Any additional public hearing shall not conflict with or serve in place of a public hearing regarding the establishment of an effective tax rate as required by the Code of Virginia.

(9) That Council directs City staff to organize at least one digital or public meeting outside of City Hall to present the budget to interested residents and solicit input. Additionally, City staff shall provide an opportunity for residents and organizations to submit written budget comments to the Council in lieu of or in addition to participation in public meetings.

(10) That Council directs City staff to prepare motions for adoption of the Operating Budget and Capital Improvement Program and a summary of decisions made in the Final Add/Delete work session following the work session. Those motions and the summary of final decisions shall be released for public review no later than 24 hours prior to the scheduled adoption.

(11) That City Council shall consider these proposals and endeavor to enact an Operating Budget and Capital Improvement Program that balance the needs of the community with the community's desire and ability to pay for services to meet those needs.

(12) That City Council plans to adopt such a budget resolution.

Section (d) Proposed Budget for the City of Alexandria

(13) For purposes of this resolution, the proposed budget of revenue rates and expenditure levels for the fiscal year shall be that proposed by the City Manager.

(14) For purposes of this resolution, the Office of Management and Budget shall provide revenue and/or expenditure projections for any motion or amendment that could affect the proposed budget specified in Section (a) (2).

Section (e) Maximum Expenditure Levels May Not Exceed Sum of Projected Revenue and Appropriation from Fund Balance in Proposed Budget

(15) It shall not be in order in the Alexandria City Council to consider any motion or amendment to the proposed budget of the City of Alexandria if:

(i) there has not been a Budget Memo or formal information request submitted that relates to the specific item proposed for consideration or a Council discussion of the proposal during a budget work-session or public hearing has not occurred; and

(ii) any such motion or amendment that has the effect of increasing any specific budget expenditures proposed by the City Manager or would have the effect of reducing any specific revenue proposed by the City Manager unless such motion or amendment provides for a specific offset of either expenditure or revenue and ensures the maintenance of the fiscal balance of the proposed budget; and

(iii) such motion or amendment is not provided in the form of a City Council budget proposal submitted to the Office of Management and Budget (OMB) or an OMB technical adjustment at least 20 days prior to the adoption of the budget in accordance with the FY 2022 Rules of Engagement for the Add/Delete Process.

(16) In the Alexandria City Council, any appropriation from the Fund Balance or any like account beyond that proposed in the Manager's proposed budget shall require an affirmative vote of five Council Members.

Section (f) Actions of City Council Concerning the Add/Delete Process

(17) The City Council shall adhere to the following Add/Delete Rules of Engagement for amending and adopting the final budget. These Rules of Engagement were first adopted for use during the FY 2016 budget process and continued in each of the subsequent budget processes:

(i) Continue use of the add/delete spreadsheet that was produced by OMB prior to the FY 2016 budget process and reintroduced in the FY 2017 budget process.

(ii) A City Council Budget Proposal form will be required in order to add or delete anything from the City Manager's Proposed Budget. The form will require the following prior to Council consideration:

- i. Additional information related to how the change advances the Council's goals/priorities.
- ii. Additional information related to how the change impacts the performance of that program, service or goal.
- iii. The support of at least 3 of 7 Council members (the original sponsor and two co-sponsors).
- iv. Must be accompanied by an add/delete spreadsheet prepared by the Council member or OMB in which the sum of the individual Council member's adds and deletes, including the items originally sponsored by that member and those co-sponsored by that member, are in balance or produce a revenue surplus.
- v. Any add/delete proposal requiring a change to a City Ordinance or requiring a new ordinance must be submitted to staff eight days prior to the first legislative meeting in April in order for the item to be introduced and docketed for the April public hearing [For FY 2022, March 29]

(iii) The completed City Council Budget Proposal form must be returned to the Office of Management & Budget (OMB), with each of the steps from #2 above completed, at least 20 days prior to the adoption of the budget [for FY 2021, April 15].

(iv) City Council will hold a second budget public hearing to receive feedback on the preliminary add/delete items submitted by City Council Members [for FY 2021, April 17]

(v) A combined list of all City Council Budget Proposals that meet the criteria in #2, any technical adjustments from OMB, and any City Manager recommended changes, will be provided and discussed at the 2nd Legislative Meeting in April [for FY 2021, April 27].

(vi) Council will work with OMB to refine/develop funding figures based on the proposals submitted, to be completed 7 days prior to budget adoption [for FY 2022, April 28].

(vii) Completed Council Budget Proposals, with funding, will be circulated to Council and the public the Friday prior to budget adoption [for FY 2022, April 30].

(viii) City Council will be required to keep the budget in balance once all decisions are made.

(ix) Budget Adoption will occur on May 5, 2020 with all City Council Budget Proposals, those approved and those not approved, made public upon adoption of the budget.

Section (g) Expiration – The provisions of this resolution shall expire on June 30, 2021.

30. Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance to enact Chapter 7 (COMMERCIAL PROPERTY ASSESSED CLEAN ENERGY (C-PACE)) of Title 7 (PLANNING AND DEVELOPMENT) of the Code of the City of Alexandria, Virginia, 1981, as amended.

(A copy of the City Manager's memorandum dated November 4, 2020, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 30; 11/10/20, and is incorporated as part of this record by reference.

A copy of the informal memorandum explaining the ordinance is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 2 of Item No. 30; 11/10/20, and is incorporated as part of this record by reference.

A copy of the ordinance referred to in the above item, of which each member of Council received a copy not less than 24 hours before said introduction, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 3 of Item No. 30; 11/10/20, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilman Seifeldein, seconded by Councilwoman Pepper and carried unanimously, City Council passed the ordinance on first reading and scheduled it for public hearing, second reading and passage on final reading. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed none.

ORAL REPORTS AND ORAL PRESENTATIONS BY MEMBERS OF CITY COUNCIL

1. Councilman Aguirre reported that Casa Chirilagua hosted an event that gave desks to students in the community for use at home. Councilman Aguirre noted that the event was a collaborative event with Casa Chirilagua, Virginia Tech, Building Momentum and the Carpenters' Union and he pointed out that the event was also attended by Councilman Chapman.

OTHER

31. Consideration of City Council Schedule.

(A copy of the City Manager's memorandum dated November 4, 2020, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 31; 11/10/20, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilwoman Pepper, seconded by Councilman Aguirre and carried unanimously, City Council received and adopted the FY 2021 City Council schedule for November 2020 through July 2021, noting that the remaining meetings for November 2020 will be held virtually. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

THERE BEING NO FURTHER BUSINESS TO BE CONSIDERED, upon motion by Councilwoman Pepper, seconded by Councilwoman Jackson and carried unanimously, City Council adjourned the regular meeting of November 10, 2020 at 11:11 p.m. The vote was follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

APPROVED BY:

JUSTIN M. WILSON MAYOR

ATTEST:

Gloria A. Sitton, CMC City Clerk