

***DOCKET ITEM #3***  
***Special Use Permit # 2020-00105***  
***4513 Duke Street – DHL Express Temporary Trailer***

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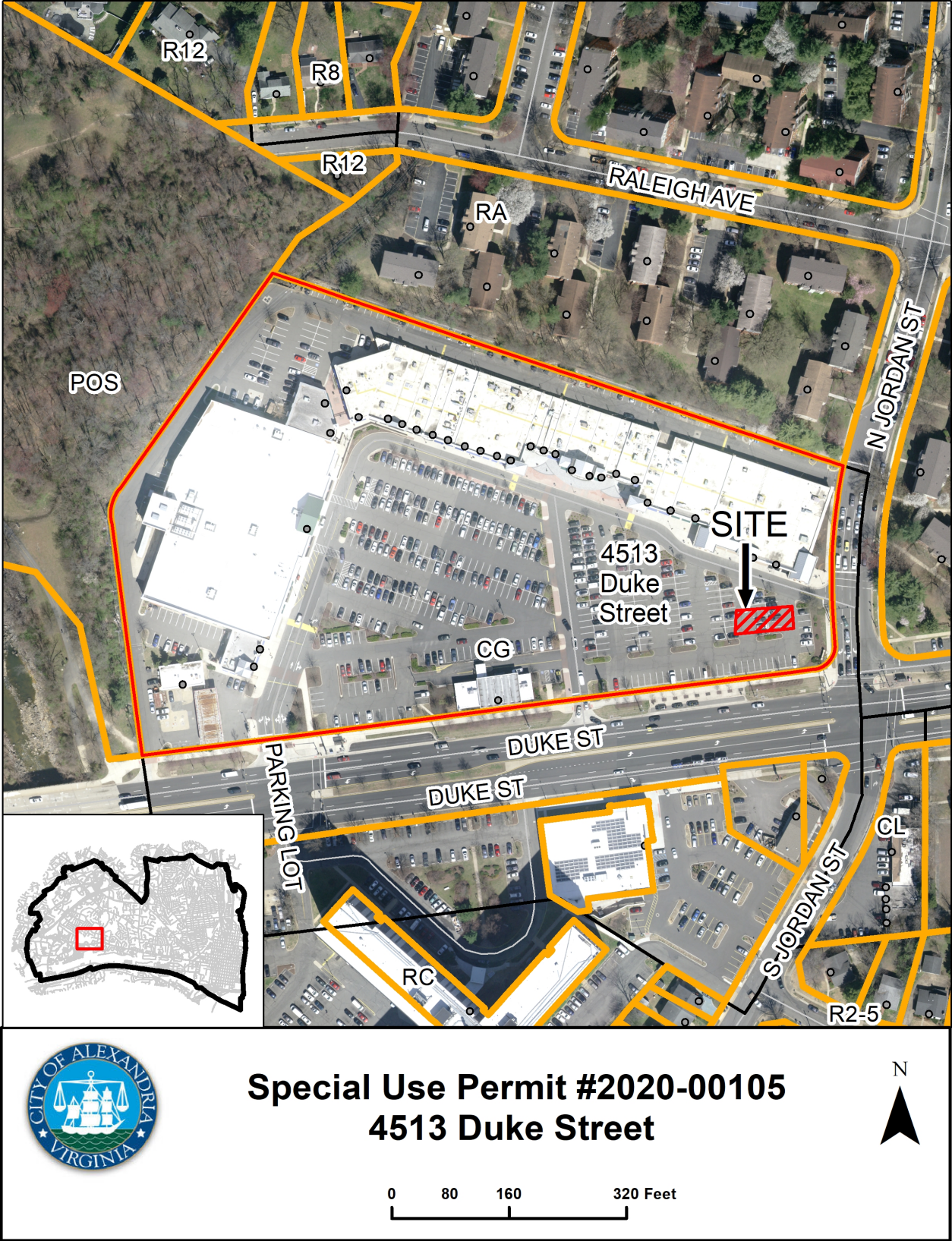
**CONSENT AGENDA ITEM**

If no one asks to speak about this case prior to the hearing, it will be approved without discussion as part of the Consent Agenda.

<b>Application</b>	<b>General Data</b>	
Public hearing and consideration of a request for a special use permit for a temporary trailer	<b>Planning Commission Hearing:</b>	March 2, 2021
	<b>City Council Hearing:</b>	March 13, 2021
<b>Address:</b> 4513 Duke Street	<b>Zone:</b>	CG
<b>Applicant:</b> DHL Express, represented by Kelly Shepard Goodfriend, agent	<b>Small Area Plan:</b>	Seminary Hill/Strawberry Hill

**Staff Recommendation:** APPROVAL subject to compliance with all applicable codes and ordinances and the recommended permit conditions found in Section III of this report.

**Staff Reviewer:** Ann Horowitz, ann.horowitz@alexandriava.gov



PROJECT LOCATION MAP



## I. DISCUSSION

The applicant, DHL Express, represented by Kelly Shepard, Goodfriend, requests Special Use Permit (SUP) approval for a temporary trailer located in the parking lot at Foxchase Shopping Center, 4513 Duke Street.

### SITE DESCRIPTION

The Foxchase Shopping Center, known as the Shoppes of Foxchase, is located on a 444,807 square foot lot at the corner of Duke Street and North Jordan Street. The lot is also developed with a 583-space parking lot. The 151,000 square foot shopping center contains several retail, restaurant and personal service uses (Figure 1).

The Foxchase Apartments are located to the east and the north and Aldi grocery store, Valvoline Oil Change and the 4600 Duke Street Condominiums are sited across Duke Street to the south. Holmes Run Trail and the Duke Street Dog Park are found to the west.



*Figure 1: Shoppes of Foxchase (western end)*

### BACKGROUND

City Council approved DSUP #2004-00025 for the construction of the shopping center and the parking lot.

Pursuant to the City's Continuity of Government Ordinance related to the COVID-19 emergency, on December 8, 2020, City Council ratified the use of temporary trailers for package delivery businesses on private property in commercial zones, temporarily waiving the need for SUP approval until March 31, 2021. The City Council realized the community benefits of allowing package shipping and delivery services, in time for the winter holiday season, at outdoor locations which easily accommodate social distancing. DHL Express availed itself of the opportunity and installed a temporary trailer on the southwest corner of the shopping center parking lot. As the location has proved popular, DHL Express requests to maintain the temporary trailer past

March 31, 2021 and, subsequently, submitted this SUP application requesting a two-year use of the temporary trailer.

### PROPOSAL

The applicant requests SUP approval for a temporary trailer at 4513 Duke Street. The 187 square-foot trailer would remain at its existing site on three parking spaces at the southwest corner of the shopping center (Figures 2-4). One passenger van picks-up and delivers packages once a day and parks momentarily in an adjacent parking space. The applicant originally requested use of the trailer for six months, however, due to the success at this location it requests a two-year approval. Up to two DHL Express employees accommodate approximately 15 customers a day between 10 a.m. and 5 p.m., Monday through Saturday.



*Figure 2: Temporary trailer location*



*Figure 3: Temporary trailer viewed from shopping center.*





*Figure 4: Temporary trailer viewed from Duke Street*

#### PARKING

Section 8-200(A)(16)(a)(i) requires retail uses to provide a minimum of 0.25 spaces for every 1,000 square feet of area in the enhanced transit area. With 187 square feet of space the package shipping retail use would require one parking space. Given that parking requirements of two or less are waived according to Section 8-100(A)(9), the temporary trailer and the use do not have a parking requirement. Although the temporary trailer occupies three spaces in the 583-space shared parking lot, it would not infringe on other uses' parking requirements as the retail, restaurant and personal service uses at the shopping center collectively require no greater than 151 spaces based on the current standards of Section 8-200.

#### ZONING/MASTER PLAN DESIGNATION

Section 7-1101(C) of the Zoning Ordinance allows temporary trailers for nonresidential purposes with City Council approval of an SUP. Package shipping businesses are defined as retail uses. Pursuant to Section 4-402(K), retail uses up to 20,000 gross square feet are permitted in the CG zone.

The Seminary Hill/Strawberry Hill Small Area Plan designates the lot for commercial use.

## II. STAFF ANALYSIS

Staff recommends approval of DHL Express's request for a temporary trailer at 4513 Duke Street. The location has proven to be a successful package shipping destination as the company reported it represents one of the highest performing DHL Express pop-ups in the United States. The corner parking lot site has operated without parking or traffic flow impacts since it opened in December 2020. Pedestrians are provided with an area safe from parking lot traffic to carry out transactions at the service window. In addition, the outdoor access and an area for social distancing provide a safer retail option while community transmission of COVID-19 remains a concern.

Staff has included Condition #2 to ensure that the temporary trailer remains at this location within the shopping center parking lot during the next two years. The maximum time limit for temporary trailers approved through SUP is traditionally two years. This provides applicants with a chance to establish their business and allows adequate time for business relocation to permanent building sites. Condition #3 states, therefore, that the SUP expires on March 12, 2023.

Subject to the conditions contained in Section III of this report, staff recommends approval of the Special Use Permit request.

## III. RECOMMENDED CONDITIONS

Staff recommends **approval** subject to compliance with all applicable codes and ordinances and the following conditions:

1. The Special Use Permit shall be granted to the applicant only or to any business or entity in which the applicant has a controlling interest. (P&Z)
2. The location and specifications of the temporary trailer shall be substantially consistent as proposed in the application dated December 1, 2020. (P&Z)
3. The temporary trailer shall be permitted at the site for a two-year term which expires on March 12, 2023. (P&Z)
4. The applicant shall conduct employee training sessions on an ongoing basis, including as part of any employee orientation, to discuss all SUP provisions and requirements. (P&Z)
5. Litter on the site and on public rights-of-way and spaces adjacent to or within 75 feet of the premises shall be picked up at least twice a day and at the close of business, and more often if necessary, to prevent an unsightly or unsanitary accumulation, on each day that the business is open to the public. (P&Z)
6. This use shall comply with the City noise ordinance. (P&Z)
7. The Director of Planning and Zoning shall review the Special Use Permit one year after it has been operational and shall docket the matter for consideration by the Planning Commission and City Council if (a) there have been documented violations of the permit



conditions which were not corrected immediately, constitute repeat violations or which create a direct and immediate adverse zoning impact on the surrounding community; (b) the Director has received a request from any person to docket the permit for review as a result of a complaint that rises to the level of a violation; or (c) the Director has determined that there are problems with the operation of the use and that new or revised conditions are needed. (P&Z)

STAFF: Tony LaColla, Division Chief, Land Use Regulatory Services, Department of Planning and Zoning;  
Ann Horowitz, Principal Planner

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Staff Note: In accordance with section 11-506(c) of the zoning ordinance, construction or operation shall be commenced and diligently and substantially pursued within 18 months of the date of granting of a Special Use Permit by City Council or the Special Use Permit shall become void.

#### IV. CITY DEPARTMENT COMMENTS

Legend: C - code requirement R - recommendation S - suggestion F - finding

Transportation & Environmental Services:

**Findings:**

1. Storm, OEQ and Transportation Planning have no comments/conditions. (DROW)

**City Code Requirements:**

1. The applicant shall comply with the City of Alexandria's Solid Waste Control, Title 5, Chapter 1, which sets forth the requirements for the recycling of materials (Sec. 5-1-99). In order to comply with this code requirement, the applicant shall provide a completed Recycling Implementation Plan (RIP) Form within 60 days of SUP approval. Contact the City's Recycling Program Coordinator at (703) 746-4410, or via e-mail at [commercialrecycling@alexandriava.gov](mailto:commercialrecycling@alexandriava.gov), for information about completing this form. (T&ES)
2. The applicant shall comply with the City of Alexandria's Noise Control Code, Title 11, Chapter 5, which sets the maximum permissible noise level as measured at the property line. (T&ES)
3. Section 5-1-42- Collection by Private collectors. (c) Time of collection. Solid waste shall be collected from all premises not serviced by the city at least once each week. No collections may be made between the hours of 11:00 p.m. and 7:00 a.m. (6:00 a.m. from May 1, through September 30) if the collection area is less than 500 feet from a residential area. (T&ES)

Code:

No comments

Fire:

C-1 No comments or concerns

Health:

No comments received

Parks and Recreation:

No comments received

Police Department:

No comments received





## APPLICATION SPECIAL USE PERMIT

SPECIAL USE PERMIT # \_\_\_\_\_

PROPERTY LOCATION: The Shoppes of Foxchase, 4513 Duke St., Alexandria, VA 22304

TAX MAP REFERENCE: 041903-06-04 ZONE: CG

**APPLICANT:**

Name DHL Express

Address 4513 Duke St., Alexandria, 22304

PROPOSED USE: Temporary Trailer

- ☒ THE UNDERSIGNED, hereby applies for a Special Use Permit in accordance with the provisions of Article XI, Section 4-11-500 of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.
- ☒ THE UNDERSIGNED, having obtained permission from the property owner, hereby grants permission to the City of Alexandria staff and Commission Members to visit, inspect, and photograph the building premises, land etc., connected with the application.
- ☒ THE UNDERSIGNED, having obtained permission from the property owner, hereby grants permission to the City of Alexandria to post placard notice on the property for which this application is requested, pursuant to Article IV, Section 4-1404(D)(7) of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.
- ☒ THE UNDERSIGNED, hereby attests that all of the information herein provided and specifically including all surveys, drawings, etc., required to be furnished by the applicant are true, correct and accurate to the best of their knowledge and belief. The applicant is hereby notified that any written materials, drawings or illustrations submitted in support of this application and any specific oral representations made to the Director of Planning and Zoning on this application will be binding on the applicant unless those materials or representations are clearly stated to be non-binding or illustrative of general plans and intentions, subject to substantial revision, pursuant to Article XI, Section 11-207(A)(10), of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

Kelly Shepard Goodfriend

Print Name of Applicant or Agent

1210 S Pine Island Road, Suite 400

Mailing/Street Address

Plantation, FL 33324

City and State

Zip Code

Kelly Shepard Goodfriend 12/1/20  
Signature Date

210-884-0485

Telephone #

Fax #

kelly.shepard@dhl.com

Email address

### PROPERTY OWNER'S AUTHORIZATION

As the property owner of Greystone at Foxchase Shopping Center I hereby

(Property Address)

grant the applicant authorization to apply for the Temporary Trailer use as  
(use)

described in this application.

GM Foxchase LLC, by First Washington Realty, Inc., its authorized agent  
By Kenneth E. Miller, Senior Vice President

Name: Kenneth E. Miller

Phone: 301.991.3367

Please Print

Address: 7200 Wisconsin Avenue, Suite 600, Bethesda, MD 20814

Email: kmiller@foxchase.com

Signature: Kenneth E. Miller

Date: 11/19/2020

1. Floor Plan and Plot Plan. As a part of this application, the applicant is required to submit a floor plan and plot or site plan with the parking layout of the proposed use. The SUP application checklist lists the requirements of the floor and site plans. The Planning Director may waive requirements for plan submission upon receipt of a written request which adequately justifies a waiver.

☒ Required floor plan and plot/site plan attached.

☐ Requesting a waiver. See attached written request.

2. The applicant is the (check one):

☐ Owner

☐ Contract Purchaser

☒ Lessee or

☐ Other: \_\_\_\_\_ of the subject property.

State the name, address and percent of ownership of any person or entity owning an interest in the applicant or owner, unless the entity is a corporation or partnership, in which case identify each owner of more than three percent.

Deutsche Post AG - 100% ownership of DHL Express



## OWNERSHIP AND DISCLOSURE STATEMENT

Use additional sheets if necessary

**1. Applicant.** State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership, in which case identify each owner of more than three percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1 Deutsche Post AG	Platz der Deutschen Post, 53113 Bonn	100
2		
3		

**2. Property.** State the name, address and percent of ownership of any person or entity owning an interest in the property located at 4513 Duke St. Alexandria, VA 22304 (address), unless the entity is a corporation or partnership, in which case identify each owner of more than three percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1 GRI FOXCHASE, LLC	4255 EAST WEST HWY AVE 400 BETHESDA MD 20814 MD	100
2		
3		

**3. Business or Financial Relationships.** Each person or entity indicated above in sections 1 and 2, with an ownership interest in the applicant or in the subject property are required to disclose any business or financial relationship, as defined by Section 11-350 of the Zoning Ordinance, existing at the time of this application, or within the 12-month period prior to the submission of this application with any member of the Alexandria City Council, Planning Commission, Board of Zoning Appeals or either Boards of Architectural Review. All fields must be filled out completely. Do not leave blank. (If there are no relationships please indicate each person or entity and "None" in the corresponding fields).

For a list of current council, commission and board members, as well as the definition of business and financial relationship, [click here](#).

Name of person or entity	Relationship as defined by Section 11-350 of the Zoning Ordinance	Member of the Approving Body (i.e., City Council, Planning Commission, etc.)
1 DEUTSCHE POST AG	NONE	N/A
2 GRI FOXCHASE LLC	NONE	N/A
3		

**NOTE:** Business or financial relationships of the type described in Sec. 11-350 that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings.

As the applicant or the applicant's authorized agent, I hereby attest to the best of my ability that the information provided above is true and correct.

12/1/20

Date

KELLY SHEPARD GOODFRUENT

Printed Name

Kelly Shepard Goodfruent

Signature

If property owner or applicant is being represented by an authorized agent such as an attorney, realtor, or other person for which there is some form of compensation, does this agent or the business in which the agent is employed have a business license to operate in the City of Alexandria, Virginia?

☐ **Yes.** Provide proof of current City business license

☒ **No.** The agent shall obtain a business license prior to filing application, if required by the City Code.

## NARRATIVE DESCRIPTION

3. The applicant shall describe below the nature of the request in detail so that the Planning Commission and City Council can understand the nature of the operation and the use. The description should fully discuss the nature of the activity. (Attach additional sheets if necessary.)

We are requesting special use permission for our temporary structure (trailer) at The Shoppes of Foxchase. The purpose of the structure will be to act as a ServicePoint for DHL customers. Customers will have the ability to send and receive shipments with DHL at this location. The demand for consumer and small-business shipping with DHL in Alexandria has grown at a rate of 80%+ percent this year and our closest DHL location is 16 miles away and requires long wait times due to demand and limited capacity for customers in the lobby. The ServicePoint will allow Alexandria citizens (many of which are first-generation Americans who come from areas that are only serviced directly by DHL) to send letters and other parcels to domestic and international destinations. Customers will be able to access DHL services via the window, which offers a safe and socially-distant option for customers - or they can come inside the store. The trailer has a patented hydraulic system so that the store is lowered almost flush to the ground ensuring customer safety and preventing the unit from being moved without fully activating the hydraulic system. The drawings for the ServicePoint have been stamped by a professional engineer who is certified by the State of Virginia. The ServicePoint will be in place for 6 months and is positioned safely in the corner of the Foxchase property as per included sitemap. There will be 2 people employed to run the ServicePoint and it will be open during normal Retail business hours, Monday through Saturday.

The trailer will occupy three parking spaces



## USE CHARACTERISTICS

4. The proposed special use permit request is for (check one)

- ☒ a new use requiring a special use permit.  
☐ an expansion or change to an existing use without a special use permit.  
☐ an expansion or change to an existing use with a special use permit.  
☐ other. Please describe: \_\_\_\_\_

5. Please describe the capacity of the proposed use:

A. How many patrons, clients, pupils and other such users do you expect?  
 Specify time period (i.e., day, hour, or shift)

10 - 15 customers per day

B. How many employees, staff and other personnel do you expect?  
 Specify time period (i.e., day, hour, or shift).

1-2 staff members per day

6. Please describe the proposed hours and days of operation of the proposed use:

Day:  
Monday through Saturday

Hours:  
10am - 6pm

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. Please describe any potential noise emanating from the proposed use.

A. Describe the noise levels anticipated from all mechanical equipment and patrons.

very low noise levels are expected from the technology equipment inside the unit, the patrons and if a small quiet supplemental generator is required at any point.

B. How will the noise be controlled?

No loud machinery is used and no more than 2 to 3 people will be at the unit at any single point in the day.

8. Describe any potential odors emanating from the proposed use and plans to control them:

There are no potential odors as there is no food being produced, no chemicals accepted and only a small HVAC unit and minimal IT equipment are operating in the ServicePoint.

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9. Please provide information regarding trash and litter generated by the use.

A. What type of trash and garbage will be generated by the use? (i.e. office paper, food wrappers)  
Office paper, shipping labels, and bubble wrap are typical trash items.

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B. How much trash and garbage will be generated by the use? (i.e. # of bags or pounds per day or per week)  
One bag of trash is typically generated per day

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C. How often will trash be collected?

Trash will be collected daily

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D. How will you prevent littering on the property, streets and nearby properties?

We clean the ServicePoint daily and check the surrounding area.

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10. Will any hazardous materials, as defined by the state or federal government, be handled, stored, or generated on the property?

☐ Yes. ☒ No.

If yes, provide the name, monthly quantity, and specific disposal method below:

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11. Will any organic compounds, for example paint, ink, lacquer thinner, or cleaning or degreasing solvent, be handled, stored, or generated on the property?

☒ Yes      ☐ No

If yes, provide the name, monthly quantity, and specific disposal method below:

We use and maintain one extra ink cartridge for both an inkjet and laser printer. We typically dispose of 3 inkjet cartridges in a 6 month period in regular trash but can change our practice as recommended. We also use one clorox wipes, window and floor cleaner to maintain the cleanliness of the ServicePoint and dispose of the wipes in the trash. We can change any practices as recommended.

12. What methods are proposed to ensure the safety of nearby residents, employees and patrons? We place three safety poles 8 feet in front of the ServicePoint with reflectors to alert any other cars in the parking lot that the area is a secure area. There is a 24 hour security system on the ServicePoint for employee and customer safety which include cameras, remote monitoring, glass break alarm and a panic button. Safety equipment is on hand including a first aid kit, fire extinguisher and non-slip floor mats.

## ALCOHOL SALES

13. A. Will the proposed use include the sale of beer, wine, or mixed drinks?

☐ Yes      ☒ No

If yes, describe existing (if applicable) and proposed alcohol sales below, including if the ABC license will include on-premises and/or off-premises sales.

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## PARKING AND ACCESS REQUIREMENTS

14. A. How many parking spaces of each type are provided for the proposed use:

3 Standard spaces - For DTL customer use only  
\_\_\_\_ Compact spaces  
\_\_\_\_ Handicapped accessible spaces  
\_\_\_\_ Other

<p>Planning and Zoning Staff Only</p> <p>Required number of spaces for use per Zoning Ordinance Section 8-200A _____</p> <p>Does the application meet the requirement?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
--

- B. Where is required parking located? (check one)
- ☒ on-site  
☐ off-site

If the required parking will be located off-site, where will it be located?

**PLEASE NOTE:** Pursuant to Section 8-200 (C) of the Zoning Ordinance, commercial and industrial uses may provide off-site parking within 500 feet of the proposed use, provided that the off-site parking is located on land zoned for commercial or industrial uses. All other uses must provide parking on-site, except that off-street parking may be provided within 300 feet of the use with a special use permit.

- C. If a reduction in the required parking is requested, pursuant to Section 8-100 (A) (4) or (5) of the Zoning Ordinance, complete the PARKING REDUCTION SUPPLEMENTAL APPLICATION.

☐ Parking reduction requested; see attached supplemental form

15. Please provide information regarding loading and unloading facilities for the use:

- A. How many loading spaces are available for the use? Not applicable

<p>Planning and Zoning Staff Only</p> <p>Required number of loading spaces for use per Zoning Ordinance Section 8-200 _____</p> <p>Does the application meet the requirement?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
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B. Where are off-street loading facilities located? Not applicable

C. During what hours of the day do you expect loading/unloading operations to occur?  
Not applicable

D. How frequently are loading/unloading operations expected to occur, per day or per week, as appropriate?  
Not applicable

16. Is street access to the subject property adequate or are any street improvements, such as a new turning lane, necessary to minimize impacts on traffic flow?

Not applicable

## SITE CHARACTERISTICS

17. Will the proposed uses be located in an existing building? ☐ Yes ☒ No

Do you propose to construct an addition to the building? ☐ Yes ☒ No

How large will the addition be? n/a square feet.

18. What will the total area occupied by the proposed use be?

187 sq. ft. (existing) + \_\_\_\_\_ sq. ft. (addition if any) = \_\_\_\_\_ sq. ft. (total)

19. The proposed use is located in: (check one)

☐ a stand alone building

☐ a house located in a residential zone

☐ a warehouse

☒ a shopping center. Please provide name of the center: Shoppes of Foxchase

☐ an office building. Please provide name of the building: \_\_\_\_\_

☐ other. Please describe: \_\_\_\_\_

End of Application

November 18, 2020

Aidan Syms - VP of Design & Manufacturing  
Flexetail LLC  
[aidan@flexetail.com](mailto:aidan@flexetail.com)  
17 Philmore rd  
Newton, Massachusetts 02458  
774.270.3240

**Subject: Temporary DHL Mobile Service Point for the City of Alexandria  
TAM Project No. 20679-W**

Attachments: a) Plans  
b) DOT Trailer Certificates  
c) Registrations

Dear Mr. Syms,

In accordance with your request, we have completed a review of the mobile DHL Trailer that will be placed on a temporary basis in Alexandria, Virginia. We were requested to review the trailer, placement, use, and applicable building codes for the mobile trailer.

**BACKGROUND:**

The DHL Mobile Service point is a steel framed structure built on a hydraulic steel commercial trailer. The super structure is composed of hollow structural steel tubes with cold forced steel infill studs and then sheathed with Zip Sheathing.

The commercial trailer is a Lifetime Lo Riser Model IPT4-516 Hydraulic Inclining Platform Trailer which has a load capacity of 10,000 lbs and weighs approximately 3,500 pounds. This trailer is manufactured and sold by a The Advance Metalworking Company in Illinois who states that the specific trailer meets all Federal Department of Transportation requirements for the trailer.

It is also our understanding that this trailer is currently registered and licensed with the Massachusetts Department of Transportation. License Plate number E33682 and VIN 1LPTD1627HKFEB035.

The projected floor plan of the trailers is approximately 140 square feet and has an interior space of 97 square feet when the wall thickness and wheel wells are accounted for.

## **LOADING AND CODE REVIEW:**

This structure will be parked for temporary events and the moved and stored like a normal trailer. While parked, it will be used for less than 180 days and therefore falls into the Temporary Structure's requirement of the Current Virginia Construction Code (2015) and the ICC International Building Code.

The construction of the building falls into category VB due to the combustible materials selected for the exterior sheathing per Chapter 6. For use group of Assembly similar to and exhibit gallery or is used for Mercantile, the more stringent occupant load is 30net area per occupants. This places the trailer at 5 occupants; as per Chapter 3 and Table 1004.1.1

Per chapter 31 section 31.03b structures that cover an area of over 120 square feet and an occupancy over 10 persons a building permit will be required. This useable space of the trailer is just under the 120 occupiable square feet and the maximum occupancy of the trailer is 5 persons. Therefore it appears that a location permit is not required for this structure, unless the authority having judication requires it for other reasons.

Due the temporary use of the structure design loads can be reduced per ASCE 7-10. A 10-year return period wind event results in an ultimate wind speed of 76 miles per hour, a similar sized permanent structure would result in an ultimate design wind speed of 115 mph. The change in forces of these two speeds is the temporary structure is less than half of the permanent loads.

## **CONCLUSIONS:**

1. Based on the stated DOT specification, the trailer registrations, trailer load capacity, type of superstructure construction, the temporary use and temporary design loads it is our opinion that structure as a whole can be considered as part of a manufactured system for road use and not a standard building.
2. Based on the useable space and occupant load it is our opinion that this structure falls outside the requirement of building permits per Temporary Structures Section 3103.1.2 in the 2015 Virginia Construction Code.
3. Based on the weight of the trailer combined with the calculated weight of the framing above and the fact the hydraulic pistons raise the trailer's wheels off the ground it is our opinion that the trailer is stable and will remain stationary under normal anticipated temporary structure wind and lateral load events when placed on level ground.

In the event of a known hurricane or major wind event, the mobile aspect of the trailer will result in the need to be relocated either indoors or anchored in a suitable storage location.

## **DISCLAIMERS:**

Our comments are limited to the conditions noted and those that were declared in this report. We make no claim either stated or implied that all conditions were evaluated, or that a detailed

analysis of the building or structure was performed. Should additional information be uncovered or made available, we retain the right to revise or supplement our report accordingly.

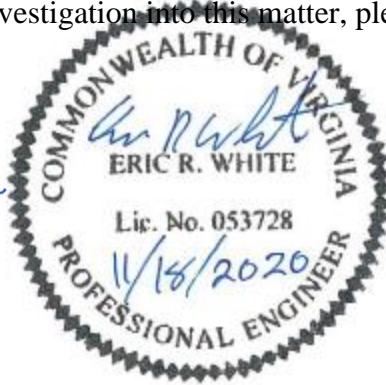
This report is furnished as privileged and confidential to the addressee. Release to any other company, concern, or individual is solely the responsibility of the addressee.

We appreciate the opportunity to provide professional services to you. If you have any questions or need additional information or investigation into this matter, please call us at (757) 564-4434.

Sincerely,



Eric R White PE  
Production Manager



*Encl.*



Notes:

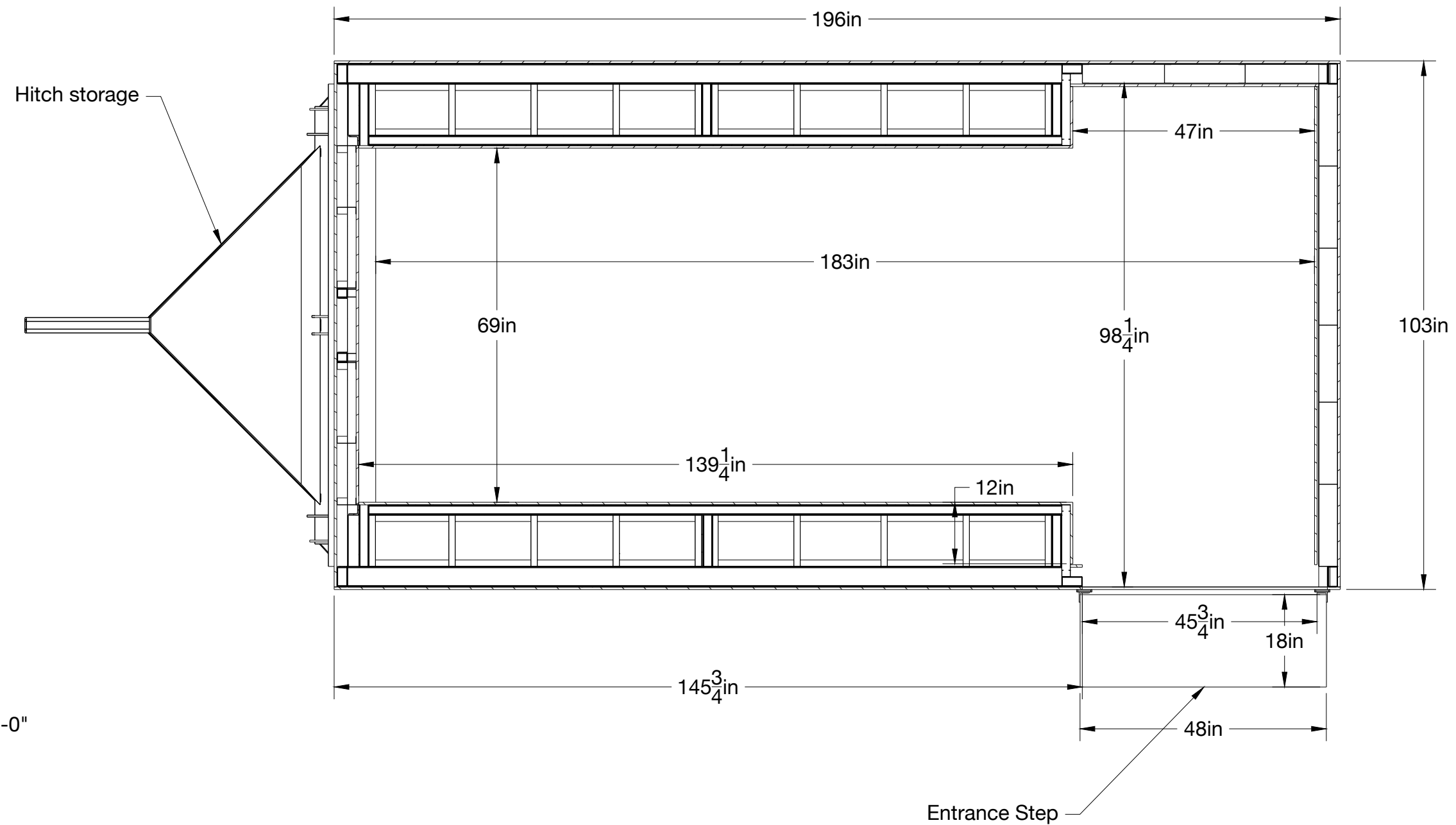
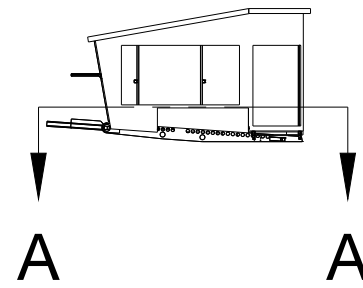
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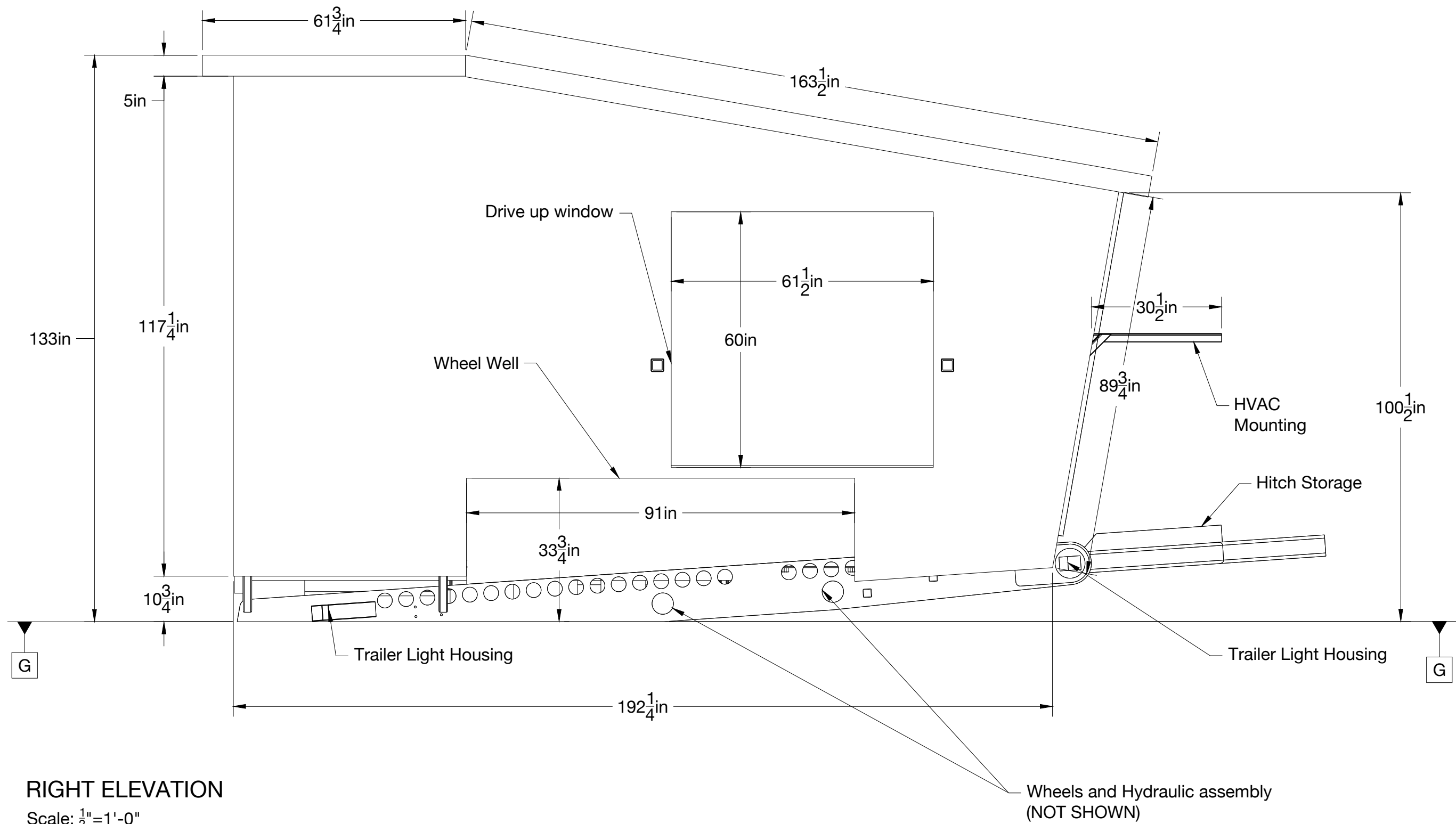
Structural Design

S101

Drawn By  
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Aidan Symms  
© 2020 Flexetail LLC



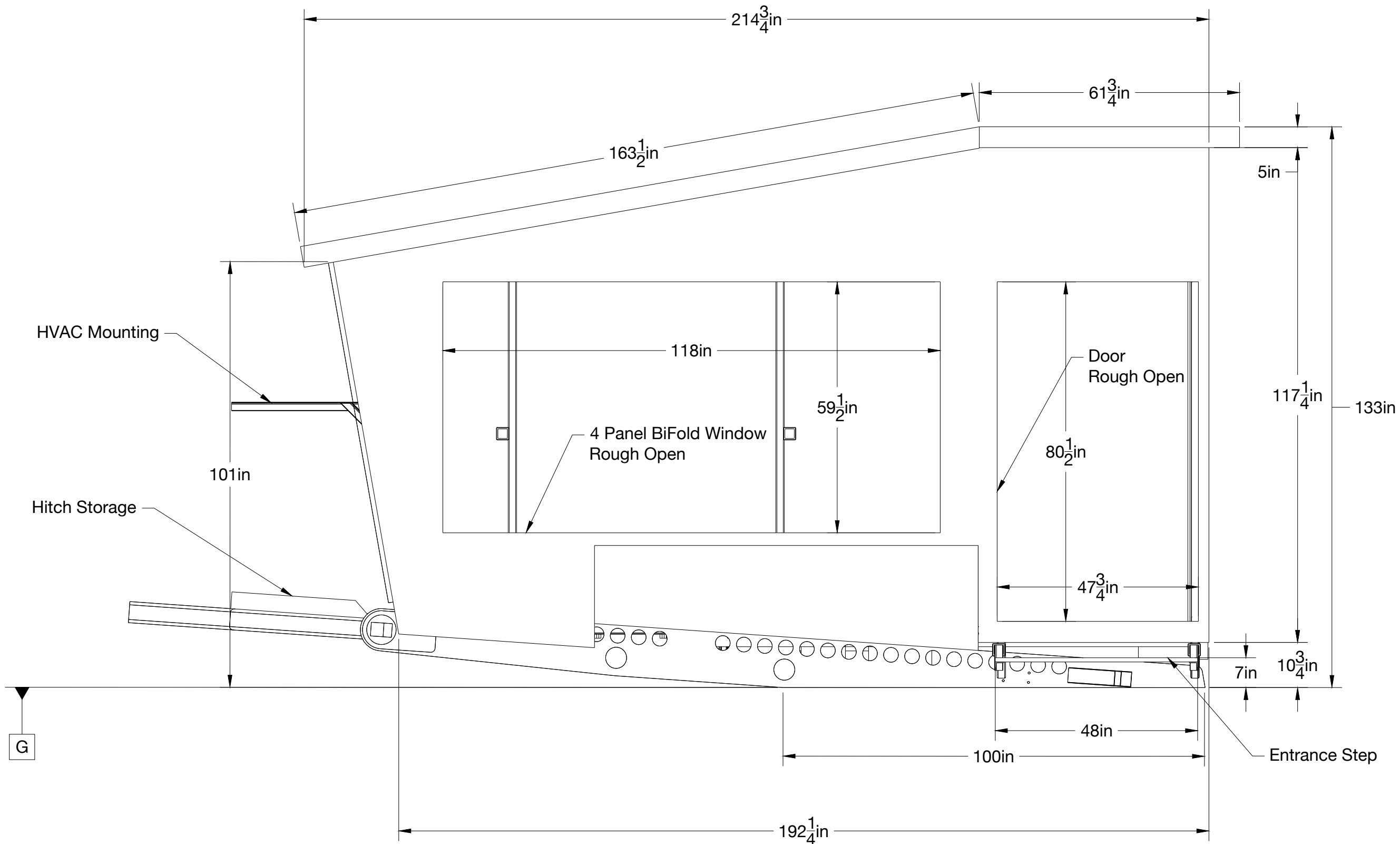


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Structural Design

S201



## LEFT ELEVATION

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flexetail

DHL Mobile

Notes:

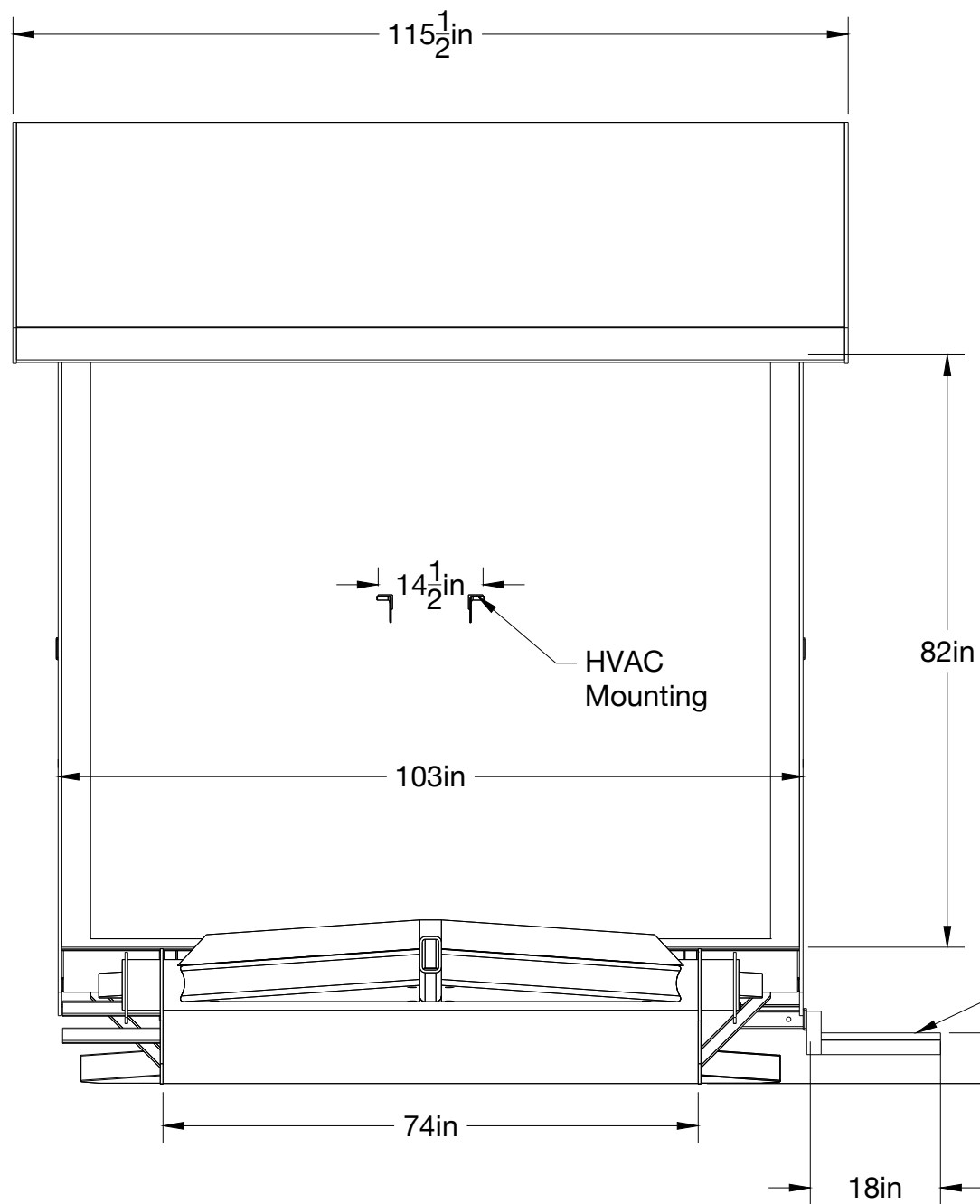
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Structural Design

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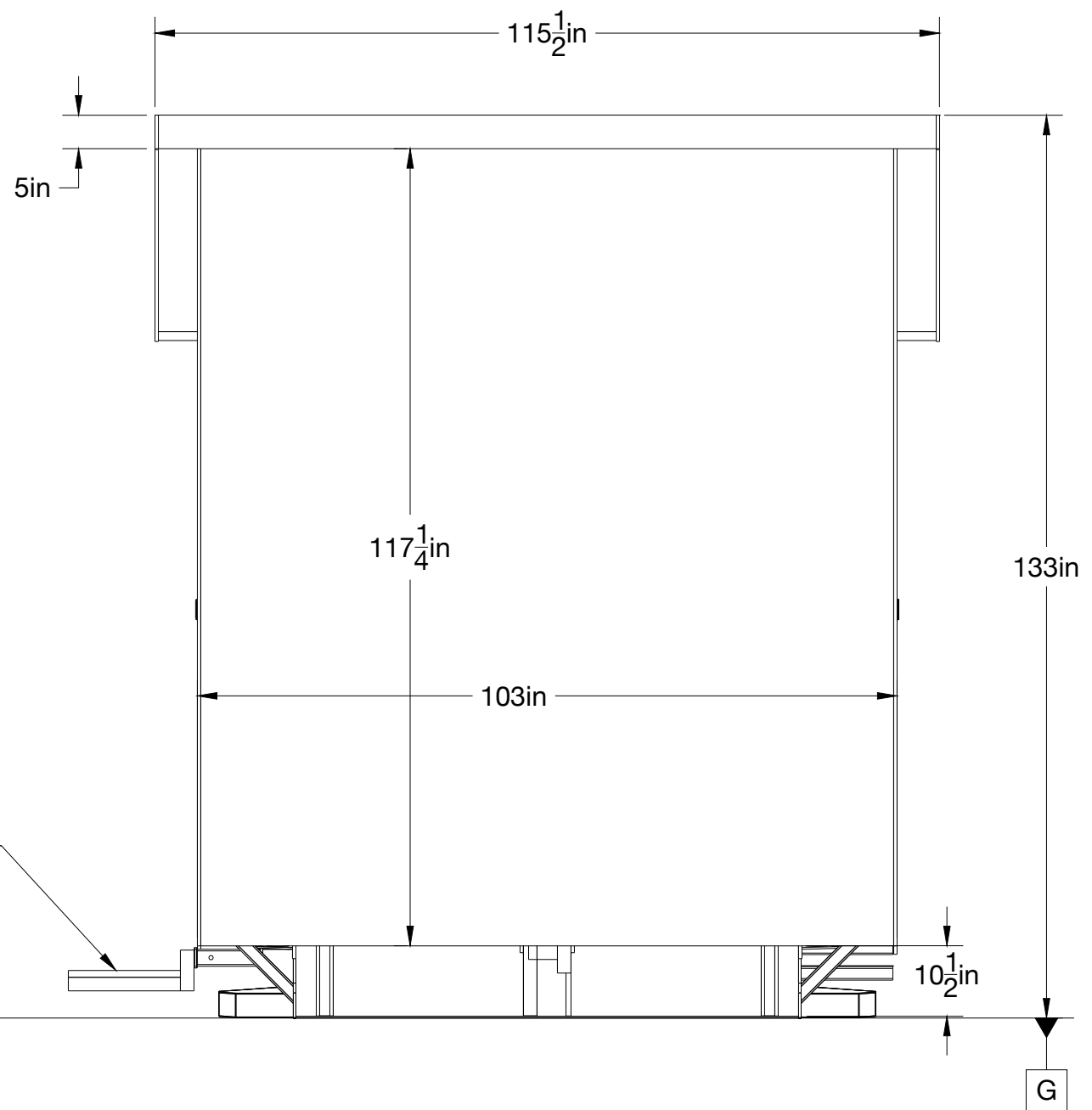
Drawn By  
Nº

Aidan Symms  
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FRONT ELEVATION

Scale:  $\frac{1}{2}" = 1'-0"$



REAR ELEVATION

Scale:  $\frac{1}{2}" = 1'-0"$

flexetail

DHL Mobile

Notes:

Scale  $\frac{1}{2}" = 1'-0"$

Structural Design

S203

Drawn By  
Nº

Aidan Symms  
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## CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate  
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

EXTERNAL CODE <b>TRN</b>		REGISTRATION TYPE <b>Trailer</b>		PLATE NUMBER <b>E33682</b>		EFFECTIVE DATE <b>26-Dec-2019</b>		TITLE NUMBER		EXPIRES ON <b>30-Nov-2020</b>	
MODEL YEAR <b>2017</b>	MAKE <b>LIFT</b>	MODEL <b>UTILIT</b>	MODEL NUMBER	BODY STYLE <b>TRAIL</b>	COLOR <b>BLACK</b>		VEHICLE IDENTIFICATION NUMBER <b>1LPTD1627HKFEB035</b>				
RESIDENTIAL ADDRESS (IF DIFFERENT THAN MAILING)							TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER <b>14000</b>				
GARAGE ADDRESS <b>74 PARK ST NEWTON MA 02458-2315</b>							US DOT NUMBER FOR COMMERCIAL VEHICLE				
NAME(S) OF OWNER(S) AND MAILING ADDRESS <b>FLEXETAIL LLC 74 PARK ST NEWTON MA 02458-2315</b>							INSURANCE COMPANY <b>Ohio Security Insurance Company</b>				
							MAXIMUM SEATING CAPACITY FOR VEHICLES FOR HIRE				
LESSEE/IN CUSTODY OF							<i>James J. Jelen</i> Registrar of Motor Vehicles				
SPECIAL MESSAGE  If this vehicle is newly acquired, it must be inspected within 7 days of registration.							CHANGE OF ADDRESS				
							<input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> MAILING <input type="checkbox"/> GARAGE				

### Important information for vehicle owners

- Certificate of Registration: Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and/or trailer, in the vehicle, in some easily accessible place. The records of the RMV constitute the official status of the vehicle registration.

### Trailer Registration

**TRAILER BILL OF SALE**

**SELLER:** The Advance Metalworking Company, Inc.  
3726 U.S. Highway 34  
Kewanee, Illinois 61443

**BUYER:** Name: Kamm Design  
Address: 274 Park Street  
City: Newton State: MA Zip: 02458

**DESCRIPTION OF TRAILER BEING SOLD:**

YEAR: 2017 MAKE: Lifetime Lo Riser  
COLOR: Black MODEL: IPT4-516  
DESCRIPTION: Hydraulic inclining platform trailer.

VIN: 1LPTD1627HKFEB035

**PAYMENT:**

SELLER certifies to BUYER that the SELLER has the authority to sell this trailer and transfer the title to the BUYER. The SELLER further certifies that the title is free of liens. SELLER acknowledges receiving the following payment from the BUYER to transfer ownership of this trailer.

**SELLING PRICE OF TRAILER:** \$                      **USD**

SELLER certifies that to the best of their knowledge, all information on this BILL OF SALE is correct. The SELLER has received payment from the BUYER and hereby transfers ownership of this trailer to the BUYER.

Annette K. Kull  
Signature of SELLER

Secy Treas  
Office or Title

9/14/17  
Date

SEAL

State of Illinois  
County of Henry

This instrument was acknowledged before me on (date) 9/14/17

By ANNETTE K. KULL

SEAL



Sue M. Gruszeczka  
Notary Public

## DHL ServicePoint Placement at The Shoppes of Foxchase: Site Plan





# Electric Hookup

