



# City Government Recovery

## City Council

June 23, 2020

# Approach to Office Reopening

- City never closed
- Many City services performed remotely or reduced during stay-at-home order
- Need to respond to public need for in-person services and availability of facilities
- Significant telework and online services will continue
- Buildings will be opened, and minimal staff return after safety controls in place

# Employee Engagement

- First draft developed and presented to Department Heads for feedback
- Second draft developed and shared with all staff
  - Written feedback via SharePoint site
  - Town Hall to answer questions with 350+ attendees
- Incorporating feedback
  - Version 1.0 release
  - FAQs

# Stages of Reopening



- Response (Stage 0)
- Preparation
- Partial Opening
- Alexandria New Day

# Partial Opening Stage(s)



## Partial Opening Stage(s)



### Situation

→ State progressing into Phase III

### Objectives

→ Expanded City services in response to changing public need and staff readiness  
→ Protect staff and public from infection

### Indicators

→ Further reduction of work and movement restrictions by state and region  
→ CDC and other health organizations support further allowance for larger gatherings

# Partial Opening Stage(s)

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### Actions

- Staff teleworking, where able
- Minimum onsite staff to respond to changing business and public needs
- Acquire or continue provision of appropriate staff PPEs
- Engineering controls and PPE suitable prior to space occupancy
- Face covering required indoors
- Rotational staff schedules, where appropriate
- Phased increase of public facing services
- Health checks for onsite staff



# Partial Opening Stage(s)

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### Public

- Minimize staff physical interaction with public while gradually increasing service offerings
- Council, boards, commissions virtual
- Public service activities, programs and services restored with modifications to provide appropriate physical distancing
- Resident/Client meetings by appointment only until fall
- Encourage resident/client interaction by virtual meetings in lieu of in person meetings, where appropriate



# Recovery Guidance

- **Employee Guidebook to City Recovery**
  - Help prepare employees for their return to on-site work.
  - Standard protocols to be followed across the City.
- **City Government Recovery Planning**
  - High-level stages during reopening.
  - Standard protocols to be followed in all departments.
  - Allows departments to develop plans that address their specific operations and work location.

**Resources:** Centers for Disease Control and Prevention (CDC), Occupational Safety and Health Administration (OSHA), Virginia Department of Health (VDH), American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE), National Institute for Occupational Safety and Health (NIOSH), and other organizations.



# Next Steps

- Departments conducting space surveys and staffing assessments
- Departments developing phased reopening plans
  - Determining level of telecommuting
  - Ordering engineering controls and signage
  - Ordering PPE
- As each department/space is ready, they will reopen