

City of Alexandria, Virginia

MEMORANDUM

DATE: January 31, 2020

TO: Chair Macek and Members of the Planning Commission

FROM: Karl W. Moritz, Director, Planning & Zoning

SUBJECT: Proposed Changes to Docket Item #16, Planning Commission Hearing Schedule Resolution

Staff is recommending the following changes to the Resolution to set Planning Commission meeting schedule and establish continuation dates for meetings:

1. The Planning Commission will meet on the following dates:

- February 4, 2020
- March 3, 2020
- April 7, 2020
- May 5, 2020
- June 2, 2020
- ~~July 7, 2020~~ June 25, 2020
- September 1, 2020
- October 6, 2020
- November 5, 2020
- December 1, 2020
- January 5, 2021
- February 2, 2021
- March 2, 2021

Staff recommends changing the July 7 Planning Commission hearing date to June 25 to satisfy the request for an additional public hearing for the Planning Commission and the City Council in the summer. This change will allow the City Council to hold its Public Meeting on Tuesday, July 7, 2020, thus no Public Hearings are held on a Saturday in the middle of the summer vacation. This recommendation is consistent with the Planning Commission and City Council 2019 hearing schedules.

2. If any meeting needs to be continued, it will be continued ~~to~~ on the ~~next~~ first Thursday that is not a legal holiday. If the ~~next~~ first Thursday is a legal holiday, then the hearing will be continued ~~until~~ to the ~~next~~ first Tuesday, that is not a legal holiday.

At the suggestion of Chair Macek, staff recommends replacing the word *next* to *first* for clarity in when a meeting needs to be continued.

STAFF:

Karl W. Moritz, Director, Planning & Zoning

Anh Vu, Planning & Zoning

Christina Zechman Brown, City Attorney's Office