

City of Alexandria
Tuesday, November 12, 2019 - 6:00 PM
City Council Legislative Meeting
Meeting Minutes

Present: Mayor Justin M. Wilson, Vice Mayor Elizabeth Bennett-Parker, Members of Council Canek Aguirre, John Taylor Chapman, Amy B. Jackson, Redella S. Pepper, and Mohamed E. Seifeldin.

Absent: None.

Also Present: Mr. Jinks, City Manager; Ms. Anderson, City Attorney; Mr. Routt, Director, Office of Management and Budget (OMB); Ms. Henty, Assistant Director, OMB; Ms. K. Taylor, Director, Finance; Ms. S. Taylor, Legislative Director; Mr. Useem, Director, Office of Performance Accountability; Mr. Moritz, Director, Planning and Zoning (P&Z); Mr. Farner, Deputy Director, P&Z; Mr. Kerns, Division Chief, P&Z; Ms. Snow, Assistant City Attorney; Ms. Trigg, Deputy City Manager;

Recorded by: Gloria A. Sitton, City Clerk and Clerk of Council.

1. Calling the Roll.

Mayor Wilson called the meeting to order and the City Clerk called the roll. All members of Council were present, with Councilwoman Jackson and Councilwoman Pepper joining the meeting during the closed Executive Session.

2. Closed Meeting.

6:00 p.m. - Consideration of a closed Executive Session to discuss actual or probable litigation and the acquisition of property for public use.

WHEREUPON, upon motion by Councilman Aguirre, seconded by Councilman Chapman and carried 5-0, City Council convened in closed Executive Session at 6:05 p.m., to consult with legal counsel and staff regarding the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body and to discuss actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; specifically, the purchase of a historic property on the east end of the City and the purchase of vacant industrial land on the west end of the city for use as expanded city facilities, and discussion about ongoing litigation regarding the opioid crisis, pursuant to Sections 2.2-3711(A)(3) and (7) of the Code of Virginia. The vote was as follows: Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, and

Councilman Seifeldein; Opposed, none; Absent, Councilwoman Jackson and Councilwoman Pepper.

WHEREUPON, upon motion Councilman Aguirre, seconded by Councilman Chapman and carried unanimously, City Council reconvened in open session at 7:09 p.m. The vote was as follows: Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

WHEREUPON, upon motion by Councilman Aguirre, seconded by Councilman Chapman and carried unanimously by roll-call vote, City Council adopted the resolution regarding the closed Executive Session previously circulated to Council. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

The resolution reads as follows:

RESOLUTION NO. 2910

WHEREAS, the Alexandria City Council has this 12th day of November, 2019 recessed into executive session pursuant to a motion made and adopted in accordance with the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the city council that such executive session was conducted in accordance with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the city council does hereby certify that, to the best of each member's knowledge, only public business matters that were identified in the motion by which the executive session was convened, and that are lawfully exempted by the Freedom of Information Act from the Act's open meeting requirements, were heard, discussed or considered by council during the executive session.

3. Moment of Silence and Pledge of Allegiance.

City Council observed a moment of silence and recited the Pledge of Allegiance, led by two youth audience members, Marcus and Ian.

4. Reading and Acting Upon the Minutes of the Following Meetings of City Council:

The Public Hearing Meeting Minutes of September 14, 2019; and
The Regular Meeting Minutes of October 2, 2019.

WHEREUPON, upon motion by Councilwoman Pepper, seconded by Vice Mayor Bennett-Parker and carried unanimously, City Council approved the minutes for the following meetings: the public hearing meeting minutes of September 14, 2019 and the regular meeting

minutes of October 2, 2019. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

PROCLAMATIONS

5. Presentation of a Proclamation to Stephanie Lasure for Running Every Street in Alexandria.

WHEREUPON, upon motion by Councilwoman Pepper, seconded by Councilwoman Jackson and carried unanimously, City Council endorsed the proclamation. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

6. Presentation of a Proclamation recognizing the 50th Anniversary of ALIVE!

WHEREUPON, upon motion by Councilwoman Pepper, seconded by Vice Mayor Bennett-Parker and carried unanimously. City Council endorsed the proclamation. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

7. Recognition of the Graduates of the City Academy.

City Council recognized the graduates of the City Academy.

ORAL REPORTS FROM MEMBERS OF COUNCIL ON BOARDS, COMMISSIONS, AND COMMITTEES

***Patrick Henry/Douglas MacArthur Community Swing Space Meeting (Councilwoman Jackson and Councilwoman Pepper)**

Councilwoman Jackson reported that the Patrick Henry/Douglas MacArthur Community Swing Space meeting reviewed how Patrick Henry handled the remodeling of their school. Councilwoman Jackson noted that the meeting discussed staggering the arrival time for the two schools and the group reviewed the traffic patterns on Taney Avenue during the use of the swing space. Councilwoman Jackson also noted that the group discussed the possible need for early morning and after school childcare for the Douglas MacArthur students. Councilwoman Jackson also reported that there was a discussion on need for additional bus drivers to transport students to the swing space and these drivers may have to be contracted by ACPS. Councilwoman Jackson stated that the community engagement has began and the first meeting was held with the architect to discuss the vision for the proposed school for Douglas MacArthur. Councilwoman Jackson noted that there were approximately 30 participants in the meeting.

***Potomac Yard Metrorail Implementation Group (PYMIG) (Mayor Wilson and Councilman Aguirre)**

Mayor Wilson stated that the group discussed the construction schedule and the construction impact and mitigation and planning with some of the neighborhood associations.

Councilman Aguirre reported that there would be more information about parking for the area to address the multiple projects happening in the area. Councilman Aguirre also noted that the group was waiting on permit information from the Army Corps of Engineers.

***Audit Committee (Mayor Wilson and Councilman Seifeldein)**

Mayor Wilson reported that the group met for the first meeting this week and they would cover more information when the docket item on the CAFR is discussed.

ORAL REPORT FROM THE CITY MANAGER

City Manager Jinks gave an update on the Employee Wellness program and noted that over 1100 employees are actively engaged in the program since its inception.

**REPORTS AND RECOMMENDATIONS OF THE CITY MANAGER
CONSENT CALENDAR (8-22)**

(Resignations and Uncontested Appointments)

8. Receipt of the Following Resignations for Boards, Commissions, and Committees:

- (a) Alexandria Archaeological Commission/Historic Alexandria Resources
Commission
Elizabeth McCall
- (b) Children, Youth and Families Collaborative Commission
Stephen Parker
- (c) Park and Recreation Commission
Abby Froemming

(A copy of the resignations are on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 8 (a-c); 11/12/19, and are incorporated as part of this record by reference.)

9. Uncontested Appointments to Boards, Commissions, and Committees:

- (a) Alexandria-Caen Sister City Committee
2 Citizen Members

- (b) Beautification Commission
2 Citizen Members
- (c) Beauregard Urban Design Advisory Committee
1 Citizen Member
- (d) Children, Youth and Families Collaboration Commission
1 High School Student
- (e) Commission on Persons with Disabilities
1 Citizen Member
- (f) Community Services Board
1 Consumer (current or former direct recipient of public or private mental health, intellectual disability, or substance abuse treatment rehabilitation services) or family members (immediate family member or principal caregiver who is not paid) of a consumer
- (g) Economic Opportunities Commission
1 Representative for Councilwoman Pepper
- (h) George Washington Birthday Celebration Committee
1 Citizen Member that is a Veteran
- (i) Human Rights Commission
1 Landlord- Tenant Relations Board Representative
- (j) Landlord-Tenant Relations Board
1 Tenant Member
- (k) Public Health Advisory Commission
1 Representative from the INOVA Alexandria Hospital
- (l) Sister Cities Committee
1 Citizen Member

(A copy of the appointments is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 9(a-l); 11/12/19, and is incorporated as part of this record by reference.)

(Reports and Recommendations of the City Manager)

10. Consideration of a Five-Year License Agreement with Teleport Communications America, Inc. ("Teleport"), to Authorize Existing Telecommunications Facilities and to Authorize the Installation of Conduits and Fiber Optic Cables in the City of Alexandria's Public Rights of Ways but not for Cable Television.

(A copy of the City Attorney's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 10; 11/12/19, and is incorporated as part of this record by reference.)

11. Consideration of a Five-Year License Agreement with Crown Castle Fiber LLC., to Authorize Existing Telecommunications Facilities and to Authorize the Installation of Conduits and Fiber Optic Cables in the City of Alexandria's Public Rights-of-Ways but not for Cable Television.

(A copy of the City Attorney's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 11; 11/12/19, and is incorporated as part of this record by reference.)

12. Consideration of Approval for the Department of Community and Human Services to Utilize State Department of Behavioral Health and Developmental Services Funding to Support the Delivery of Opioid Treatment.

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 12; 11/12/19, and is incorporated as part of this record by reference.)

13. Consideration of a Recommendation to extend the waiver from the Special Events Policy to allow for programs and events on consecutive weekends at Waterfront Park in support of the City's King Street Corridor Initiative.

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 13; 11/12/19, and is incorporated as part of this record by reference.)

14. Consideration and Approval to Waive Fees for the Docking of the Virginia Institute of Marine Science (VIMS) New Flagship Research Vessel the R/V Virginia in the City Marina.

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 14; 11/12/19, and is incorporated as part of this record by reference.)

15. Consideration of the FY 2026 Congestion Mitigation and Air Quality Improvement Program (CMAQ) and Regional Surface Transportation Program (RSTP) Project Funding Request.

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 15; 11/12/19, and is incorporated as part of this record by reference.)

16. Consideration of Submitting Public Comments to the State Corporation Commission in Case PUR-2019-00094 (Rider TRG).

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 16; 11/12/19, and is incorporated as part of this record by reference.)

17. Consideration of Authorization to Advertise Delinquent Tax Listings Greater Than \$1,000, Write off Balance of Less Than Twenty Dollars and Destroy Records as Required by State Law.

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 17; 11/12/19, and is incorporated as part of this record by reference.)

18. Consideration of Appointment of the Medic/Fire Marshal Representative and Alternate to the City of Alexandria's Supplemental Retirement Board.

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 18; 11/12/19, and is incorporated as part of this record by reference.)

19. Consideration of the Monthly Financial Report for the Period Ending September 30, 2019.

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 19; 11/12/19, and is incorporated as part of this record by reference.)

20. Consideration of Receipt of Fiscal Year 2020 First Quarter Capital Projects Status Report Related to City Council Approved Capital Projects.

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 20; 11/12/19, and is incorporated as part of this record by reference.)

(Ordinances for Introduction)

21. Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance to Make Supplemental Appropriations for the Support of the City Government for Fiscal Year 2020.

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 21; 11/12/19, and is incorporated as part of this record by reference.)

A copy of the informal memorandum explaining the ordinance is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 2 of Item No. 21; 11/12/19, and is incorporated as part of this record by reference.

A copy of the ordinance referred to in the above item, of which each Member of Council received a copy not less than 24 hours before said introduction, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 3 of Item No. 21; 11/12/19 , and is incorporated as part of this record by reference.)

22. Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance to amend and reordain Section 2-113.1 (ARBOR), Section 2-113.2 (ARCHITECTURAL FEATURE), Section 2-113.3 (ATTIC), Section 2-183 (PERGOLA), Section 2-183.1 (PERSONAL SERVICE ESTABLISHMENT), Section 2-183.2 (PLAT), Section 2-183.3 (PORCH), and Section 2-183.4 (PORTICO) of Article II (DEFINITIONS); Section 7-202 (PERMITTED OBSTRUCTIONS), Section 7-801 (VISION CLEARANCE REQUIRED), Section 7-902 (SETBACK REQUIREMENTS), and Section 7-1702 (FENCES IN SECONDARY FRONT YARDS) of Article VII (SUPPLEMENTAL ZONE REGULATIONS) of the City of Alexandria Zoning Ordinance, in accordance with the text amendment heretofore approved by city council as Text Amendment No. 2019-0006 (Implementation Ordinance for Text Amendment No. 2019-0006 associated with Fences on Corner lots, Fences with Zone Transition, Height of Accessory Structures in Required Yards, and Sheds and Other Small Accessory Buildings in the Historic District approved by City Council on October 19, 2019).

(A copy of the informal memorandum explaining the ordinance is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 22; 11/12/19, and is incorporated as part of this record by reference.

A copy of the ordinance referred to in the above item, of which each Member of Council received a copy not less than 24 hours before said introduction, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 2 of Item No. 22; 11/12/19, and is incorporated as part of this record by reference.)

END OF CONSENT CALENDAR

WHEREUPON, upon motion by Councilwoman Pepper, seconded by Vice Mayor Bennett-Parker and carried unanimously, City Council approved the consent calendar. The City Manager's recommendations were as follows:

8. City Council received the following resignations with regret: (a) Elizabeth McCall, Alexandria Archaeological Commission and Historic Alexandria Resources Commission; (b) Stephen Parker, Children, Youth, and Families Collaborative Commission; and (c) Abby Froemming, Park and Recreation Commission.

9. City Council appointed the following persons to boards, commissions, and committees: (a) reappointed Henry Brooks and appointed Brian Stephens as the citizen

members to the Alexandria-Caen Sister City Committee; (b) reappointed Kathryn Chiasson and appointed Christopher Petersen as the two citizen member to the Beautification Commission; (c) reappointed Carolyn Griglione as the citizen member to the Beauregard Urban Design Advisory Committee; (d) appointed Maile Organek as the high school student to the Children, Youth, and Families Collaborative Commission; (e) appointed Alex Sprague as the citizen member to the Commission on Persons with Disabilities; (f) reappointed Brad Bertinot as the consumer (current or former direct recipient of public or private mental health, intellectual disability, or substance abuse treatment rehabilitation services) or family members (immediate family member or the principal caregiver who is not paid) of a consumer to the Community Services Board; (g) reappointed Geoffrey Caldwell as the representative for Councilwoman Pepper to the Economic Opportunities Commission; (h) reappointed Sean Marvin as the citizen member that is a veteran to the George Washington Birthday Celebration Committee; (i) appointed Paul Howe as the Landlord-Tenant Relations Board representative to the Human Rights Commission; (j) reappointed Jeanette Shepherd as the tenant member to the Landlord-Tenant Relations Board; (k) appointed Elaine McSorley-Gerard as the representative from the Alexandria City School Board and appointed Melissa Riddy as the representative from the INOVA Alexandria Hospital to the Public Health Advisory Commission; and (l) reappointed Eric Compton as the citizen member to the Sister Cities Committee.

10. City Council scheduled a public hearing on Saturday, November 16, 2019.

11. City Council scheduled a public hearing on Saturday, November 16, 2019.

12. City Council: (1) approved the Department of Community and Human Services (DCHS) Community Services Board's (CSB) receipt of \$100,000 in new State funds to increase staffing to manage the City's Opioid Treatment Program; (2) approved the addition of a position (1.0 FTE) fully supported by grant revenues; and (3) authorized the City Manager to execute all necessary documents that may be required.

13. City Council: (1) received the recommendation to extend to December 31, 2020 the waiver from the Special Events Policy to allow for programs and events on consecutive weekends at Waterfront Park in support of the City's King Street Corridor Initiative; and (2) scheduled a public hearing for Saturday, November 16, 2019.

14. City Council approved a fee waiver to Virginia Institute of Marine Science (VIMS) for the docking of its new flagship research vessel the R/V Virginia from Sunday, December 8 through Wednesday, December 11 in the City Marina.

15. City Council: (1) approved the FY 2026 transportation project request; and (2) authorized the City Manager to apply for these grants and enter into any necessary agreements with the Commonwealth of Virginia to accept any of these grants.

16. City Council supported submission of public comments as detailed in this memorandum to the State Corporation Commission (SCC) in Case PUR-2019-00094 (Rider TRG) recommending the SCC deny Dominion Energy's application for Rider TRG.

17. City Council: (1) received the listings of delinquent local property taxes; (2) authorized that those parts of the delinquent real estate and personal property tax listings deemed advisable by the Director of Finance be published on the City of Alexandria website; (3) authorized the Director of Finance to write-off uncollected tax balances less than twenty dollars each, totaling \$17,640 as of June 30, 2019, for which the Director of Finance has determined that the cost of collecting such balances would exceed the recoverable amount, provided that the Director of Finance will not include any balance for which she has reason to believe the taxpayer has intentionally paid less than the amount due and owed; and (4) authorized the Director of Finance to destroy records associated with taxes paid in calendar year 2013 and prior years in accordance with Code of Virginia Section 58.1-3129(A).

18. City Council appointed the following individuals to the City of Alexandria's Supplemental Retirement Plan Board; James Mikell for Medics and Fire Marshals representative and Kelsea Bonkoski for Medics and Fire Marshals; assuming City Council appointment, the effective dates of these terms will be December 1, 2019 to December 31, 2020.

19. City Council received the Monthly Financial Report.

20. City Council received as information the FY 2020 First Quarter Capital Projects Status Report.

21. City Council passed the ordinance on first reading and scheduled it for public hearing, second reading, and final passage on Saturday, November 16, 2019.

22. City Council passed the ordinance on first reading and scheduled it for public hearing, second reading, and final passage on Saturday, November 16, 2019.

The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

ROLL-CALL CONSENT CALENDAR (23-27)

23. Consideration of a Resolution to Authorize the City Attorney to participate on the Council of Counsels for the Northern Virginia Transportation Authority. [ROLL-CALL VOTE]

(A copy of the City Attorney's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 23; 11/12/19, and is incorporated as part of this record by reference.)

24. Consideration of a Resolution to Opt into VRS Enhanced Hazardous Duty - No Supplement for Deputy Sheriffs. [ROLL-CALL VOTE]

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the

Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 24; 11/12/19, and is incorporated as part of this record by reference.)

25. Consideration of a Resolution to Amend the City of Alexandria's Supplemental Retirement Plan. [ROLL-CALL VOTE]

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 25; 11/12/19, and is incorporated as part of this record by reference.)

26. Introduction and First Reading. Consideration. Passage on First and Second Reading of an Ordinance to adopt Supplement 83 of the Zoning Ordinance. [ROLL-CALL VOTE]

(A copy of the informal memorandum explaining the ordinance is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 26; 11/12/19, and is incorporated as part of this record by reference.)

A copy of the ordinance referred to in the above item, of which each Member of Council received a copy not less than 24 hours before said introduction, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 2 of Item No. 26; 11/12/19, and is incorporated as part of this record by reference.)

27. Introduction and First Reading. Consideration. Passage on First and Second Reading of an Ordinance to adopt Supplement 132 as revised by "Supp. No. 132, Rev. [ROLL-CALL VOTE]

(A copy of the informal memorandum explaining the ordinance is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 27; 11/12/19, and is incorporated as part of this record by reference.)

A copy of the ordinance referred to in the above item, of which each Member of Council received a copy not less than 24 hours before said introduction, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 2 of Item No. 27; 11/12/19, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilwoman Pepper, seconded by Vice Mayor Bennett-Parker and carried unanimously by roll-call vote, City Council approved the roll-call consent calendar. The approval was as follows:

23. City Council adopted a resolution to authorize the City Attorney to participate on the Council of Counsels for the Northern Virginia Transportation Authority.

The resolution reads as follows:

RESOLUTION NO. 2911

WHEREAS, the Northern Virginia Transportation Authority (NVTa) is a political subdivision of the Commonwealth of Virginia created by the Northern Virginia Transportation Authority Act, Chapter 25 of Title 33.2 of the Code of Virginia 1950, as amended; and

WHEREAS, the NVTa has established a Council of Counsels that includes counsel from Arlington, Fairfax County, Prince William County and Alexandria; and

WHEREAS, Christopher Spera, Deputy City Attorney was representing the City of Alexandria on the Council of Counsels and the position has been vacant since Mr. Spera's departure from the City in 2016; and

NOW, THEREFORE, BE IT RESOLVED that the City of Alexandria City Council does hereby authorize the City Attorney, Joanna Anderson, to be appointed to the NVTa Council of Counsels in order to confer and participate with other attorneys from the NVTa member jurisdictions on matters pertaining to NVTa's purposes, unless and until a conflict of interest arises between the City of Alexandria and NVTa.

24. City Council adopted a resolution to opt into VRS Enhances Hazardous Duty-No Supplement for Deputy Sheriffs.

The resolution reads as follows:

RESOLUTION NO. 2912

ENHANCED HAZARDOUS DUTY BENEFITS – NO SUPPLEMENT FOR THE CITY OF ALEXANDRIA

WHEREAS, subject to the approval of the Virginia Retirement System ("VRS") Board of Trustees, *Code of Virginia* § 51.1-138 permits a political subdivision of the Commonwealth of Virginia currently participating in VRS to make an irrevocable election to provide enhanced hazardous duty retirement benefits for its eligible employees as outlined in § 51.1-138; and

WHEREAS, § 51.1-138(G) further permits a county or city to elect enhanced hazardous duty benefits without providing deputy sheriffs the supplement described in subsection B of § 51.1-206 if the county or city 1) participates in VRS, 2) otherwise provides deputy sheriffs a supplement that exceeds the one described in subsection B of § 51.1-206, and 3) provides the same level of retirement benefits to all of its deputy sheriffs.

NOW, THEREFORE, BE IT RESOLVED, that the City of Alexandria, Virginia does hereby elect to have such employees of Employer who are employed in positions as full time deputy sheriffs and whose tenure is not restricted as to temporary or provisional appointment, become eligible, effective the first day of January 2020, for VRS benefits equivalent to those provided for state police officers of the Department of State Police as set out in § 51.1-138, including the retirement multiplier of 1.70%, but without the supplement described in subsection B of § 51.1-206, in lieu of the benefits that would otherwise be provided to such employees; and

BE IT FURTHER RESOLVED, Employer agrees to pay the employer cost for providing such benefits.

NOW, THEREFORE, the officers of Employer are hereby authorized and directed in the name of Employer to carry out the provisions of this resolution and to pay to the Treasurer of Virginia from time to time such sums as are due to be paid by Employer for this purpose.

25. City Council adopted a resolution to amend the City of Alexandria's Supplemental Retirement Plan.

The resolution reads as follows:

RESOLUTION NO. 2913

WHEREAS, the City of Alexandria maintains "The City of Alexandria Supplemental Retirement Plan" (the "Plan"); and

WHEREAS, the City of Alexandria desires to adopt and incorporate certain amendments to the Plan as set forth in the Amendment attached hereto; and

WHEREAS, public notice of the proposed amendments as required pursuant to the terms of the Plan was made, Plan participants were invited to meetings for public comments and significant outreach and education of the Plan amendments was conducted;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALEXANDRIA, VIRGINIA THAT the Alexandria City Council does hereby recognize, adopt, amend, approve and restate the Plan to incorporate the amendments attached hereto and incorporated fully herein by reference; and

BE IT FURTHER RESOLVED THAT this Resolution shall be effective immediately; provided however, that the amendments hereby approved shall be effective as stated in the Plan.

26. City Council approved an ordinance on first and second reading to adopt Supplement 83 of the Zoning Ordinance.

The ordinance reads as follows:

ORDINANCE NO. 5250

AN ORDINANCE adopting supplemental pages for the Zoning Ordinance of the City of Alexandria, Virginia, 1992, as amended, and providing for the repeal of ordinances not included therein, except those saved from repeal by this ordinance, and for other purposes.

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

Section 1. That the sections of the Zoning Ordinance of the City of Alexandria, Virginia, 1992, as amended ("Zoning Ordinance"), and the portions thereof, set forth in the supplemental and replacement pages for the Zoning Ordinance, each of which pages is identified in the lower left-hand corner by the notation "Supp. No. 83," are hereby adopted as and shall constitute "The Eighty Third Supplement to the Zoning Ordinance of the City of Alexandria, Virginia, 1992."

Section 2. That the sections of the Zoning Ordinance, and the portions thereof, set forth in "The Eighty Third Supplement to the Zoning Ordinance of the City of Alexandria, Virginia, 1992," shall be in force and effect on and after the effective date of this ordinance, and all ordinances amending the text of the Zoning Ordinance which were adopted between July 9, 2019 and September 14, 2019, and which are not included in such supplement or in the Zoning Ordinance are hereby repealed, except as otherwise provided in section 3 of this ordinance.

Section 3. That the repeal provided for in section 2 of this ordinance shall not affect any offense or act committed or done, or any penalty or forfeiture incurred, or any contract established or accruing prior to the effective date of this ordinance; nor shall it affect any prosecution, suit or proceeding pending or any judgment rendered prior to said date; nor shall it affect any provision of any ordinance amending the Zoning Ordinance which was adopted between July 9, 2019 and September 14, 2019 inclusive, and which is inadvertently omitted from or erroneously incorporated into "The Eighty Third Supplement to the Zoning Ordinance of the City of Alexandria, Virginia, 1992"; nor shall it affect any ordinance adopted after the effective date of this ordinance.

Section 4. That one complete set of pages comprising "The Eighty Third Supplement to the Zoning Ordinance of the City of Alexandria, Virginia, 1992," shall be stapled or otherwise permanently fastened together, shall be manually signed on the front sheet by the mayor and the city clerk, and shall be filed in the office of the city clerk and made available to any person desiring to inspect the same. In addition, one complete set of the pages comprising such supplement shall be properly inserted into the copy of the Zoning Ordinance of the City of Alexandria, Virginia, 1992, which bears the manual signatures of the mayor and the city clerk, and such code, as amended and supplemented, shall be kept on file in the office of the city clerk and be made available to any person desiring to inspect the same.

Section 5. That this ordinance shall become effective upon the date and at the time of its final passage.

27. City Council approved an ordinance on first and second reading to adopt Supplement 132 and Revision 132 of the City Code.

The ordinance reads as follows:

ORDINANCE NO. 5251

AN ORDINANCE adopting supplemental pages for The Code of the City of Alexandria, Virginia, 1981, as amended, and providing for the repeal of ordinances not included therein, except those saved from repeal by this ordinance, and for other purposes.

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

Section 1. That the sections and portions thereof set forth in the supplemental and replacement pages for The Code of the City of Alexandria, Virginia, 1981, each of which pages is identified in the lower left-hand corner by the notation "Supp. No. 132" as revised by "Supp. No. 132, Rev." are hereby adopted as and shall constitute "The One Hundred and Thirty Second Supplement to The Code of the City of Alexandria, Virginia, 1981."

Section 2. That the sections and portions thereof set forth in "The One Hundred and Thirty Second Supplement to The Code of the City of Alexandria, Virginia, 1981" shall be in force and effect on and after the effective date of this ordinance, and all ordinances of a general and permanent nature which were adopted between June 22, 2019 through September 14, 2019, inclusive, and which are not included in such supplement or in The Code of the City of Alexandria, Virginia, 1981, as amended, are hereby repealed, except as otherwise provided in section 3 of this ordinance.

Section 3. That the repeal provided for in section 2 of this ordinance shall not affect any offense or act committed or done, or any penalty or forfeiture incurred, or any contract established or accruing prior to the effective date of this ordinance; nor shall it affect any prosecution, suit or proceeding pending or any judgment rendered prior to said date; nor shall it affect any ordinance adopted after September 14, 2019, which amends the Zoning Ordinance of the City of Alexandria, Virginia, 1992, as amended; nor shall it affect any ordinance saved from repeal by Ordinance No. 132; nor shall it affect any ordinance listed in appendices A through J, both inclusive, of The Code of the City of Alexandria, Virginia, 1981, or any pages supplemental to such appendices; nor shall it affect any provision of any ordinance adopted between June 22, 2019 through September 14, 2019, inclusive, and which is inadvertently omitted from or erroneously incorporated into "The One Hundred and Thirty Second Supplement to The Code of the City of Alexandria, Virginia, 1981," or any other supplement to the code; nor shall it affect any ordinance adopted after the effective date of this ordinance.

Section 4. That one complete set of pages comprising "The One Hundred and Thirty Second Supplement to The Code of the City of Alexandria, Virginia, 1981," shall be stapled or otherwise permanently fastened together, shall be manually signed on the front sheet by the mayor and the city clerk, and shall be filed in the office of the city clerk and made available to any person desiring to inspect the same. In addition, one complete set of the supplemental and replacement pages of such supplement shall be properly inserted into the copy of The Code of the City of Alexandria, Virginia, 1981, which bears the manual signatures of the mayor and the city clerk, and such code, as amended and supplemented, shall be kept

on file in the office of the city clerk and be made available to any person desiring to inspect the same.

Section 5. This ordinance shall become effective upon the date and at the time of its final passage.

The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

CONTESTED APPOINTMENTS

28. Alexandria Gang Prevention Community Task Force
1 Member from and representing the parents of youth of the City of Alexandria

(The following person volunteered for appointment to above Commission)

NAME:

ENDORSEMENT:

Shanelle Gayden

(Material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 28; 11/12/19, and is incorporated as part of this record by reference.)

WHEREUPON, ballots were distributed, tellers were appointed, and the ballots tallied with the following results: City Council waived the residency requirement and appointed Shanelle Gayden as the member from and representing the parents of youth of the City of Alexandria to the Alexandria Gang Prevention Community Task Force. The votes were as follows:

Wilson	-	Gayden
Bennett-Parker	-	Gayden
Aguirre	-	Gayden
Chapman	-	Gayden
Jackson	-	Gayden
Pepper	-	Gayden
Seifeldein	-	Gayden

29. Emergency Medical Services Council
1 Citizen Member

(The following persons volunteered for appointment to the above Commission)

NAME:

ENDORSEMENT:

Joan Schindel
Christopher Wanka

(Material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 29; 11/12/19, and is incorporated as part of this record by reference.)

WHEREUPON, ballots were distributed, tellers were appointed, and ballots tallied with the following results: City Council appointed Christopher Wanka as the citizen member to the Emergency Medical Services Council. The vote was as follows:

Wilson	-	Wanka
Bennett-Parker	-	Wanka
Aguirre	-	Wanka
Chapman	-	Wanka
Jackson	-	Wanka
Pepper	-	Wanka
Seifeldein	-	Wanka

30. Potomac Yard Design Advisory Committee
1 Potomac East area representative

(The following persons volunteered for appointment the above Committee)

NAME: ENDORSEMENT:

Kristen Nunnally
Clarence Reynolds

(Materials pertaining to the above appointments are on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 30; 11/12/19, and is incorporated as part of this record by reference.)

WHEREUPON, ballots were distributed, tellers were appointed, and ballots tallied with the following results: City Council appointed Kristen Nunnally as the Potomac East area representative to the Potomac Yard Design Advisory Committee. The vote was as follows:

Wilson	-	Nunnally
Bennett-Parker	-	Nunnally
Aguirre	-	Reynolds
Chapman	-	Reynolds
Jackson	-	Nunnally
Pepper	-	Nunnally
Seifeldein	-	Nunnally

31. Waterfront Commission
1 Citizen representative who resides east of Washington Street and north of King Street

(The following persons volunteered for appointment to the above Commission)

NAME: ENDORSEMENT:

Stephen Thayer, III

Frank Whorton

(Material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 31; 11/12/19, and is incorporated as part of this record by reference.)

WHEREUPON, ballots were distributed, tellers were appointed and ballots were tailed with the following results: City Council reappointed Stephen Thayer, III as the citizen representative who resides east of Washington Street and north of King Street to the Waterfront Commission. The vote was as follows:

Wilson	-	Thayer
Bennett-Parker	-	Thayer
Aguirre	-	Thayer
Chapman	-	Thayer
Jackson	-	Thayer
Pepper	-	Thayer
Seifeldein	-	Thayer

REPORTS AND RECOMMENDATIONS OF THE CITY MANAGER FOR DISCUSSION

32. Consideration of the Fiscal Year 2019 Comprehensive Annual Financial Report (CAFR).

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 32; 11/12/19, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilwoman Pepper, seconded by Vice Mayor Bennett-Parker and carried unanimously, City Council received the Fiscal Year 2019 Comprehensive Annual Financial Report. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

33. Public Performance Dashboard Presentation.

(A copy of the PowerPoint presentation is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 33; 11/12/19, and is incorporated as part of this record by reference.)

City Council received the Public Performance Dashboard presentation from Mr. Useem, Director of Performance Accountability.

34. Consideration of Modifications to the City's Debt-Related Financial Policies.

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 34; 11/12/19,

and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilwoman Pepper, seconded by Vice Mayor Bennett-Parker and carried unanimously, City Council adopted the proposed amendments to the City's Debt-Related Financial Policies in order to: (1) establish a target of 15 percent for the Spendable Fund Balance as a percent of the General Fund Revenues; (2) delete Unassigned/Uncommitted Fund Balance as a percentage of General Fund Revenue as a measure; and (3) establish a replenishment policy to prioritize repayment of fund balance following draw down. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

35. Joint Worksession with the Planning Commission to discuss (1) North Potomac Yard/Virginia Tech Innovation Campus submissions, and (2) City Council Expectations for Planning Commission Actions, Roles and Advisory Activities.

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 35; 11/12/19, and is incorporated as part of this record by reference.)

City Council received a presentation from Mr. Moritz, Director, Planning and Zoning, and Ms. Puskar, attorney representing a property owner and Mr. Wire, attorney representing a property owner, on the proposed project for the Virginia Tech Innovation Campus and responded to questions from Council and the Planning Commission about the project and the next steps in the process.

City Council and members of the Planning Commission had a discussion about the role advisory role they play in the Council's decision-making process and how they could improve the information and recommendations they forward to Council.

City Council and the Planning Commission: (1) received and discussed a summary of the proposal for the Virginia Tech Innovation Campus and North Potomac Yard Phase I Redevelopment, including next steps and schedule for public engagement; and (2) discuss City Council expectations for Planning Commission actions, roles, and advisory activities.

36. Consideration of Proposed City Legislative Package for the 2020 Virginia General Assembly Session.

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 36; 11/12/19, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilman Seifeldein, seconded by Councilwoman Jackson and carried unanimously, City Council: (1) received the proposals for the City's 2020 Legislative Package, as recommended by Council's Legislative Subcommittee and included in attachment 1; (2) scheduled the Legislative Package proposals for public hearing on Saturday, November 16, 2019; (3) scheduled a work session with Alexandria's General Assembly

delegation for final review of the Legislative Package immediately preceding the Tuesday, November 26, 2019 Legislative Meeting; and (4) scheduled final adoption of the Legislative Package for Tuesday, December 10, 2019. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

ORDINANCES AND RESOLUTIONS

37. Consideration of a Resolution to Establish FY 2021 Budget Guidance. [ROLL-CALL VOTE]

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 37; 11/12/19, and is incorporated as part of this record by reference.)

A motion was made by Councilwoman Pepper, seconded by Councilman Chapman to adopt the FY 2021 Budget Guidance Resolution.

WHEREUPON, upon motion by Councilman Seifeldein, seconded by Councilman Aguirre and carried 6-1, City Council amended the motion to include the language stating the following: (b) Two-Year Presentation of Operating Revenue/Expenditures: The City Manager's proposed Operating Budget shall include estimates of all operating revenues and expenditures for the proposed Fiscal Year 2021 and the subsequent Fiscal Year 2022. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, and Councilman Seifeldein; Opposed, Councilwoman Pepper. The amendment became part of the main motion.

WHEREUPON, motion by Councilwoman Pepper, seconded by Councilman Chapman and carried unanimously by roll-call vote, City Council adopted the FY 2021 Budget Guidance Resolution, including an amendment stating the following (b) Two-Year Presentation of Operating Revenue/Expenditures: The City Manager's proposed Operating Budget shall include estimates of all operating revenues and expenditures for the proposed Fiscal Year 2021 and the subsequent Fiscal Year 2022. This resolution will provide guidance to the City Manager to be used in his preparation of the Proposed FY 2021 Operating Budget and FY 2021 to FY 2030 Capital Improvement Program to be presented for City Council consideration on February 18, 2020. The vote was as follows: Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

The resolution reads as follows:

RESOLUTION NO. 2914

Setting Guidance for FY 2021 General Fund Operating Budget and Capital Improvement Program for FY 2021 to FY 2030

WHEREAS, the City Council of Alexandria passed a resolution establishing Council's process for formulating the Operating Budget and the Capital Improvement Program (CIP) and requires that City Council set budget guidance for the City Manager and the School Board for the FY 2021 budget; and

WHEREAS, the City will seek input into the development of the FY 2021 budget; and

WHEREAS, the City Council's budget deliberations and annual spending decisions should reflect a balancing of the goals articulated in the adopted FY 2017 to FY 2022 City's Strategic Plan (the "Strategic Plan"); and

WHEREAS, those services directly supporting the achievement of the City's strategic goals are considered for funding support; and

WHEREAS, the City Council is committed to continuously improving the efficiency and effectiveness of City government and expects the City Manager, City staff and all organizations that receive City budget dollars to focus on achieving service outcomes and providing programs that benefit the community and its residents; and

WHEREAS, the City Council is committed to continue providing core services expected of a municipal government including the provision and maintenance of the City's facilities and capital infrastructure; and

WHEREAS, the City Council will make budgetary changes that support the City's 'AAA'/'Aaa' bond ratings; and

WHEREAS, the City Council acknowledges that the resources required to achieve the goals of the Strategic Plan and various other adopted strategic plans and master plans must be balanced with the tax responsibility placed upon residents and businesses; and

WHEREAS, the City Council recognizes the need to measure the impact of programs and lines of business against expected outcomes, to deemphasize or eliminate programs that do not yield those outcomes desired, and to identify efficiencies wherever possible, to utilize Priority Based Budgeting to assist in setting budget priorities and funding level; and

WHEREAS, the City Council desires to emphasize a multi-year perspective for fiscal planning; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALEXANDRIA THE FOLLOWING:

(a) **Operating and Capital Improvement Program Expenditures:** The City Manager may propose for Council consideration, increases in operating and capital project expenditures including compensation adjustments so long as any increased operating or capital project expense can be demonstrated as necessary to meet the strategic goals and outcomes of the City, and/or can be demonstrated to diminish a specific risk to the community. Likewise, the City Manager may propose decreases in operating and capital project

expenditures provided the decrease can be demonstrated to be of lesser utility in achieving the goals and objectives of the City's Strategic Plan, master plans, and other City adopted plans. An appropriate source, or sources, of revenue, compliant with applicable laws regarding revenue sources as established by the Code of Virginia, must be identified for all proposed operating and capital project expenditures.

(b) **Two-Year Presentation of Operating Revenue/Expenditures:** The City Manager's proposed Operating Budget shall include estimates of all operating revenues and expenditures for the proposed Fiscal Year 2021 and the subsequent Fiscal Year 2022.

(c) **Taxes, Fees, Fines and Service Charges:** In funding the proposed budget, the City Manager may consider changes to tax rates, tax designations/reservations, fees/fines/service charges that are equitable, fair and administratively feasible provided that these proposals are observant of the constraints imposed by the Code of Virginia. Such changes can only be considered where they advance the priorities of the Council as stipulated in this resolution, through Legislative Sessions, adopted master plans and policies, or the Council Retreat and Work Sessions.

(d) **Cost Saving Measures:** The City Manager shall continually identify and propose cost saving measures and efficiencies in all City operations and consider reduction of service levels where the performance exceeds the level required by the community, where the current level of service is not a strategic priority, or where performance, over time, has not achieved the desired outcomes.

(e) **Use of Surplus:** The City Manager will recommend use of prior-year surplus funds first to ensure that the Capital Improvement Program includes sufficient cash capital funding, then to address one-time or manageable ongoing costs that positively impact expected goals.

(f) **CIP:** The proposed FY 2021 through 2030 CIP shall incorporate the following:

1. Compliance with the City's adopted Debt Related Financial Policy Guidelines for any debt issuance planned for FY 2021 through FY 2030;
2. Consistency with the City's adopted cash capital investment policy of a General Fund cash capital transfer of no less than 2.0% with the goal of funding the FY 2021 General Fund cash capital reflected at least at the level in the current adopted CIP;
3. The optional use, as determined by the City Manager, of an additional General Fund operating budget surplus from FY 2020, if any, as commitment for capital projects in FY 2021 and beyond;
4. Specific descriptions of projects that can be funded within recommended levels of funding, their associated operating costs, estimated for all years of the CIP, and a description of the criteria used to prioritize the projects as recommended by the Budget and Fiscal Affairs Advisory Committee (BFAAC);

5. Proposed funding for City and ACPS facility projects based in part on the recommendations of the Ad Hoc Joint City-Schools Facility Investment Task Force.

(g) **ACPS Funding:** That (1) the City Manager shall recommend for transfer to the Alexandria City Public Schools operating funding within a range of amounts, with the low end of the range being an appropriation equal to the amount approved by City Council for FY 2020 plus the overall General Fund FY 2021 revenue rate of growth and the high end of the range being the low end amount plus the cost of FY 2021 increased enrollment, (2) the Alexandria City Public Schools is requested by City Council to articulate in general categories and prioritize any City FY 2021 appropriation requests above the low end of the range, (3) the City Manager shall develop options for potential funding of proposed public school capital needs for the FY 2021 through FY 2030 time period taking under advisement the recommendations of the Ad Hoc Joint City-Schools Facility Investment Task Force, and (4) the City Manager shall recommend ACPS capital project debt service in the FY 2021 proposed budget and include such amount as an separate element of the total recommended FY 2021 budget for the ACPS.

(h) **Outside Agencies:** Organizations outside the City government that receive funding support from the City must demonstrate an alignment of their efforts with accomplishments of the City's strategic objectives. In cases where there is discretion over the level of funding, organizations external to the City government must demonstrate the purpose, benefits outcomes, and consequence of City funding.

38. Consideration of a Budget Resolution Establishing the Process to be Used to Adopt the FY 2021 Operating Budget and the FY 2021 to FY 2030 Capital Improvement Program.
[ROLL-CALL VOTE]

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 38; 11/12/19, and is incorporated a part of this record by reference.)

WHEREUPON, upon motion by Councilwoman Pepper, seconded by Councilman Chapman and carried unanimously by roll-call vote, City Council adopted the proposed resolution establishing the process to be used to adopt the FY 2021 Operating Budget and the FY 2021 to FY 2030 Capital Improvement Program. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

The resolution reads as follows:

RESOLUTION NO. 2915

Budget Resolution Establishing the Process to be Used to Adopt the FY 2021 Operating Budget and the FY 2021 to FY 2030 Capital Improvement Program

WHEREAS, the Alexandria City Council wishes to establish policies to guide upcoming budget deliberations to ensure responsible actions with current economic resources; and

WHEREAS, resolutions No. 2088, 2150, 2166, 2256, 2368, 2587, 2653, 2747, 2796 and 2858 previously adopted by City Council have now expired, or will soon expire; and

WHEREAS, City Council believes that flexibility is needed for both the preparation and evaluation of expense items as well as with regard to diversifying the sources of revenue available to fund the General Fund Operating Budget; and

WHEREAS, City Council's deliberations on the budget each year reflect a balancing of the needs of the community with the community's ability to afford services to meet those needs; and

WHEREAS, City Council desires to provide the core services expected of a municipal government and to continue to provide quality services and facilities for the residents and businesses of Alexandria, but understands that economic reality will require significant trade-offs between services and revenues; and

WHEREAS, City Council is committed to managing the cost of City General Fund operating and capital expenditures in order to properly balance the tax burden placed on the community; and

WHEREAS, City Council is committed to achieving the vision and strategic goals, long term outcomes, objectives, and initiatives as outlined in the City Council's Strategic Plan; and

WHEREAS, City Council desires to allow for a thoughtful and deliberate budget process given the budget's complexity and importance; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Alexandria, Virginia, that the Council shall, for the purposes of consideration of the Budget for the City of Alexandria, adopt this resolution and adhere to the following rules of procedure:

Section (a) The City Manager's Budget Submission to City Council and the Setting of Budget Guidance by City Council

(1) That the City Manager shall plan and prepare the proposed Operating Budget and proposed ten-year Capital Improvement Program and that such preparations shall include those programs and resources necessary to achieve the City Council Strategic Plan.

(2) That the City Manager shall present to City Council a preliminary forecast and outlook for (a) revenues and (b) expenditures necessary to maintain existing services and policies (including the City Manager's forecast of cash capital and debt service costs related to the most recently approved Capital Improvement Program).

(3) That City Council shall direct that the City Manager prepare a budget resolution to be adopted by City Council to guide the preparation of the upcoming Operating Budget and next Capital Improvement Program.

(4) That the City Manager shall submit a proposed Operating Budget and Capital Improvement Program to the City. Such budget shall meet any guidance for General Fund revenues and expenditures established by City Council and should include no more than one percent of unreserved fund balance.

Section (b) The Budget Submission to City Council by the Alexandria Public Schools (ACPS)

(5) That the Alexandria City School System (ACPS) shall separately present to City Council, but in a format coordinated with the City Manager, its preliminary forecast and outlook for (a) expenditures necessary to maintain appropriate services and policies, (b) the outlook for additional requests for Schools operating in the upcoming fiscal year and capital needs through the upcoming fiscal year and the succeeding 9 years, (c) projected ACPS capital related debt service for the upcoming fiscal year, (d) the outlook for possible budget reductions and increases in fees, fines and charges for services, (e) the outlook for Federal and State grants, and the costs of meeting unfunded Federal and State mandates, both current mandates and projected new mandates.

(6) That the Board of the Alexandria City Public Schools is requested to adopt a Capital Improvement Program no later than December 19, 2019 and an Operating Budget no later than February 20, 2020 so that any request may be considered by City Council in parallel with the City Manager's proposed operating budget and Capital Improvement Program. If the ACPS budget request exceeds or otherwise does not comply with any guidance regarding fiscal limitation provided by City Council to ACPS, then ACPS shall clearly identify what operating programs and activities would be funded if additional funding were provided.

Section (c) Actions of City Council Concerning the Budget Submissions of the City Manager and the Alexandria Public Schools (ACPS)

(7) That as part of a preliminary forecast of assessments and expenditures provided by the City Manager, City Council will consider this information and any other relevant information available to it at that time including the comments of residents provided via a public hearing or other public input opportunities.

(8) That the Council shall hold a budget public hearing on the City Manager's proposed budget in the month following the budget submission by the City Manager and should reserve time for public comment at the scheduled April Public Hearing once the Preliminary Add/Delete list of City Council Budget Proposals and technical adjustments by the Office of Management and Budget has become available and distributed to the community. Any additional public hearing shall not conflict with or serve in place of a public hearing regarding the establishment of an effective tax rate as required by the Code of Virginia.

(9) That Council directs City staff to organize at least one public meeting outside of City Hall to present the budget to interested residents and solicit input. Additionally, City staff

shall provide an opportunity for residents and organizations to submit written budget comments to the Council in lieu of or in addition to participation in public meetings.

(10) That Council directs City staff to prepare motions for adoption of the Operating Budget and Capital Improvement Program and a summary of decisions made in the Final Add/Delete worksession following the worksession. Those motions and the summary of final decisions shall be released for public review no later than 48-24 hours prior to the scheduled adoption.

(11) That City Council shall consider these proposals and endeavor to enact an Operating Budget and Capital Improvement Program that balance the needs of the community with the community's desire and ability to pay for services to meet those needs.

(12) That City Council plans to adopt such a budget resolution.

Section (d) Proposed Budget for the City of Alexandria

(13) For purposes of this resolution, the proposed budget of revenue rates and expenditure levels for the fiscal year shall be that proposed by the City Manager.

(14) For purposes of this resolution, the Office of Management and Budget shall provide revenue and/or expenditure projections for any motion or amendment that could affect the proposed budget specified in Section (a) (2).

Section (e) Maximum Expenditure Levels May Not Exceed Sum of Projected Revenue and Appropriation from Fund Balance in Proposed Budget

(15) It shall not be in order in the Alexandria City Council to consider any motion or amendment to the proposed budget of the City of Alexandria if:

(i) there has not been a Budget Memo or formal information request submitted that relates to the specific item proposed for consideration or a Council discussion of the proposal during a budget work-session or public hearing has not occurred; and

(ii) any such motion or amendment that has the effect of increasing any specific budget expenditures proposed by the City Manager or would have the effect of reducing any specific revenue proposed by the City Manager unless such motion or amendment provides for a specific offset of either expenditure or revenue and ensures the maintenance of the fiscal balance of the proposed budget; and

(iii) such motion or amendment is not provided in the form of a City Council budget proposal submitted to the Office of Management and Budget (OMB) or an OMB technical adjustment at least 13 days prior to the adoption of the budget in accordance with the FY 2021 Rules of Engagement for the Add/Delete Process.

(16) In the Alexandria City Council, any appropriation from the Fund Balance or any like account beyond that proposed in the Manager's proposed budget shall require an affirmative vote of five Council Members.

Section (f) Actions of City Council Concerning the Add/Delete Process

(17) The City Council shall adhere to the following Add/Delete Rules of Engagement for amending and adopting the final budget. These Rules of Engagement were first adopted for use during the FY 2016 budget process and continued in each of the subsequent budget processes:

(i) Continue use of the add/delete spreadsheet that was produced by OMB prior to the FY 2016 budget process and reintroduced in the FY 2017 budget process.

(ii) A City Council Budget Proposal form will be required in order to add or delete anything from the City Manager's Proposed Budget. The form will require the following prior to Council consideration:

- i. Additional information related to how the change advances the Council's goals/priorities.
- ii. Additional information related to how the change impacts the performance of that program, service or goal.
- iii. The support of at least 3 of 7 Council members (the original sponsor and two co-sponsors).
- iv. Must be accompanied by an add/delete spreadsheet prepared by the Council member or OMB in which the sum of the individual Council member's adds and deletes, including the items originally sponsored by that member and those co-sponsored by that member, are in balance or produce a revenue surplus.

5. Any add/delete proposal requiring a change to a City Ordinance or requiring a new ordinance must be submitted to staff eight days prior to the first legislative meeting in April in order for the item to be introduced and docketed for the April public hearing [For FY 2021, April 6]

(iii) The completed City Council Budget Proposal form must be returned to the Office of Management & Budget (OMB), with each of the steps from #2 above completed, at least 13 days prior to the adoption of the budget [for FY 2021, April 16].

(iv) City Council will hold a second budget public hearing to receive feedback on the preliminary add/delete items submitted by City Council Members [for FY 2021, April 18]

(v) A combined list of all City Council Budget Proposals that meet the criteria in #2, any technical adjustments from OMB, and any City Manager recommended changes, will be provided and discussed at a City Council Meeting [for FY 2021, April 21].

(vi) Council will work with OMB to refine/develop funding figures based on the proposals submitted, to be completed 7 days prior to budget adoption [for FY 2021, April 23].

(vii) Completed Council Budget Proposals, with funding, will be circulated to Council and the public the Friday prior to budget adoption [for FY 2021, April 24].

(viii) City Council will be required to keep the budget in balance once all decisions are made.

(ix) Budget Adoption will occur on April 29, 2020 with all City Council Budget Proposals, those approved and those not approved, made public upon adoption of the budget.

Section (g) Expiration – The provisions of this resolution shall expire on June 30, 2020.

ORAL REPORTS AND ORAL PRESENTATION BY MEMBERS OF CITY COUNCIL

(a) ResilientALX Proposal (Councilman Seifeldein and Councilwoman Jackson)

Resilient ALX Proposal.

WHEREUPON, upon motion by Councilman Seifeldein, seconded by Councilwoman Jackson and carried unanimously, City Council moved to direct the Alexandria Citizen Corps Council to create the City's ResilientALX Charter for the promotion of the well-being and safety of the people of the City. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein.

Council Orals

(b) Other orals

(1) Councilwoman Pepper reported the Alexandria has been recognized by Oprah Magazine among the best Christmas towns in the world.

(2) Councilwoman Pepper reported that there will be a new winter village opening this week at Cameron Run Regional Park with many activities for families, including ice skating.

(3) Councilman Aguirre reported that last week there were two of the three Community Health Improvement Plan meetings and he commended the Health Department for

their coordination with ACPS and with Children, Youth and Families Collaborative Commission.

OTHER

39. Consideration of City Council Schedule.

(A copy of the City Manager's memorandum dated November 6, 2019, is on file in the Office of the City Clerk and Clerk of Council, marked Exhibit No. 1 of Item No. 39; 11/12/19, and is incorporated as part of this record by reference.)

WHEREUPON, upon motion by Councilwoman Pepper, seconded by Vice Mayor Bennett-Parker and carried unanimously, Council received and approved the City Council Schedule for November 2019 through June 2020, including the Amazon HQ2 celebration on Market Square with installation of Virginia Tech banners honoring the partnership. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

Closed Meeting (if needed).

40. Consideration of a closed Executive Session to discuss actual or probable litigation and the acquisition of property for public use.

This meeting was not needed.

THERE BEING NO FURTHER BUSINESS TO BE CONSIDERED, upon motion by Councilwoman Pepper, seconded by Vice Mayor Bennett-Parker and carried unanimously, City Council adjourned the regular meeting of November 12, 2019 at 10:44 p.m. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Bennett-Parker, Councilman Aguirre, Councilman Chapman, Councilwoman Jackson, Councilwoman Pepper, and Councilman Seifeldein; Opposed, none.

APPROVED BY:

JUSTIN M. WILSON MAYOR

ATTEST:

Gloria A. Sitton, CMC City Clerk