

RESOLUTION NO. ____

WHEREAS, the United States Census Bureau will conduct a decennial census in the spring of the year 2020; and

WHEREAS, the Census Bureau believes that there has been an undercounting of population in previous censuses, and that the efforts of the 2010 Complete Count Committee helped to increase the rate of return in Alexandria; and

WHEREAS, there might be an undercount in the year 2020 unless a similar effort is mounted to encourage the public to participate in the Census; and

WHEREAS, the City Council wishes to establish a Complete Count Committee charged with the responsibility of ensuring that all City residents participate in the year 2020 Census.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
ALEXANDRIA, VIRGINIA THAT:**

1. There is hereby established an ad hoc committee known as the Alexandria Complete Count Committee ("Committee").
2. City Council will appoint a Chair of the Committee and its initial members with the balance of the Committee and the Committee's Steering Committee appointed by the City Manager in consultation with the Committee Chair.
3. The Committee shall consist of at least 35 members representing a broad cross section of Alexandria's population. It is particularly important that the Committee have strong representation from civic associations, community-based organizations, the business community, and organizations that serve the population that is most likely to be undercounted.
4. The function of the Committee shall be as follows:
 - (1) Establish a list of groups that will be targeted for priority attention in an effort to encourage their members to be counted in the year 2020 Census;
 - (2) Develop a program to encourage participation in the year 2020 Census by the public generally, and by the target groups in particular; and
 - (3) Prepare recommendations to staff about expenditures of funds to accomplish item number 2 above in an amount not to exceed the established budget.
5. The Committee is empowered to adopt rules regarding procedure and other matters so long as the same are not inconsistent with the City Code including, but not limited to, the establishment of subcommittees through which it may carry on its functions and purposes.

6. The Committee shall prepare a brief report upon completion of its activities and submit the report to City Council.

7. The Committee shall sunset upon completion of its activities in 2020.

Adopted: February 12, 2019

Justin Wilson, Mayor

ATTEST:

Gloria A. Sitton, City Clerk