

City of Alexandria, Virginia

Traffic and Parking Board

DATE: November 26, 2018

DOCKET ITEM: #8

ISSUE: Consideration of a request to amend the City Code related to Traffic and Parking Board roles and responsibilities and other traffic and parking issues.

REQUESTED BY: City of Alexandria, Department of Transportation and Environmental Services staff

LOCATION: Citywide

STAFF RECOMMENDATION: That the Board makes a recommendation to the City Council to approve the proposed amendments to the City Code related to Traffic and Parking Board roles and responsibilities and other traffic and parking issues.

BACKGROUND: As with other City boards and commissions, the role of the Traffic and Parking Board is outlined in the City Code in Title 5 (Transportation and Environmental Services), Chapter 8 (Parking and Traffic Regulations), and Article A (Traffic and Parking Board). In addition to this article, the Board is also referenced in several other sections of City Code for various action on traffic and parking matters. For the most part, the current language about the Board and their responsibilities has been in place since the 1960s, with a few minor amendments occurring over the years. Staff has worked with the Traffic and Parking Board to identify several sections that should be updated to address new conditions or clarified to improve existing processes. Staff and the Board also used this opportunity to identify other improvements that are related to action by the Board that could be addressed under this amendment.

DISCUSSION: This amendment involves several different sections of the City Code. Below is a summary of each section that is proposed to be amended and a discussion about the need for the change. Attachment 1 provides the proposed amendment text with changes shown in strike-through and underline. Attachment 2 provides a summary of the current and proposed review process for each item the Board considers.

Title 5, Chapter 2, Article B – Parades (Section 5-2-41 through 5-2-51)

Currently, this article outlines the process for reviewing and approving parades, which includes a review by the Traffic and Parking Board. However, in recent years the Board has not reviewed any requests for parades. Instead these have typically been handled by the Special Events

Committee which is managed by Recreation, Parks and Cultural Activities (RP&CA) staff under the guidance of the Special Events Policy. Since the traffic and parking impacts from parades are temporary, staff recommends updating the Code to remove the Board's role in parade review. Article B is proposed to be deleted in its entirety and relocated under Title 6 (Parks, Recreation, and Cultural Activities) as a new section that covers all special events, including parades, with review by the Special Events Committee.

Title 5, Chapter 8, Article A – Traffic and Parking Board

This article outlines the roles and responsibilities of the Traffic and Parking Board and has remained unchanged since it was originally established in 1963. Staff proposes amendments to this article to organize it similarly to how other boards and commissions are set up in other sections of the City Code. The Board's duties have been modified to be more specific about the role of the Board in reviewing traffic and parking matters. Additional amendments include adding language that formalizes the Director of Transportation and Environmental Services' authority to implement changes to traffic controls (e.g. signs, signals, etc.) and outlining the appeal process for changes. Specific details on each section are provided below.

- *Section 5-8-1:* Amendments include clarifying this section as a procedural section with information about elections and meeting frequency and removing out of date or redundant language that is covered by the overall Boards and Commissions section of the City Code.
- *Section 5-8-2:* This section is updated to be specific to the Board's general purpose and change references to considering "all" traffic and parking matters to "substantial changes", which is consistent with current practices. Pursuant to the recommendations of the Vision Zero Action Plan, a sentence about safety is suggested as part of the Board's purpose.
- *Section 5-8-3:* This section has been updated to provide a more specific list of actions that fall under the Board's review (see text in Attachment 1 under this section for the full list). To ensure all existing duties intended to fall under the Board's purview are captured in the new text, the table below summarizes the existing duty and authority of the Board as outlined in the current Code language and how the proposed language includes or modifies the existing responsibility of the Board and where appropriate, why it has been eliminated.

Current Code Language in Section 5-8-3	Proposed Language in Section 5-8-3	Modifications
Investigate, study and analyze traffic and parking problems within the city	Updated for specific issues, such as "Consider matters related to ..." or "Makes recommendations related to ..."	New sections list specific issues for the board to investigate, study, and analyze, such as residential and metered parking, or changes to on-street parking and traffic flow.
Receive complaints having to do with traffic and parking matters	"(a) Provide a forum for public comments about parking and traffic issues."	Changed "complaints" to "comments"

Current Code Language in Section 5-8-3	Proposed Language in Section 5-8-3	Modifications
Devise plans, methods and means to control and relieve parking and traffic congestion	Updated for specific issues, such as “Consider matters related to ...” or “Makes recommendations related to ...”	New sections list specific issues for the board to make recommendations on
Have jurisdiction over taxicabs and buses and their owners and operators as specified in title 9, chapter 12 of this code	“(b) Consider matters related to taxicabs and their owners and operators as specified in Title 9, Chapter 12 of this code.”	Removed reference to jurisdiction of buses since the Board typically doesn’t review issues related to buses.
Control parades within the city	n/a	Removed this duty from the Board’s purview.
Prepare reports on traffic, parking and taxicabs	Updated for specific issues, such as “Consider matters related to ...” or “Makes recommendations related to ...”	New sections list specific issues for the board to take action on. Additionally, other parts of the Code identify when information from the Board is needed, such as during an appeal.
Render advice and make recommendation to the city manager, the city planning commission and, through the city manager, to the city council and other officers and agencies of the city government	“(f) Render advice and make recommendations to the director of T&ES or city manager regarding the following, except where review by a different body may be otherwise provided by law...”; and “(g) Render advice and make recommendations to the Council, who makes the final decision, regarding the following...”	New section makes it clear that the Board does not need to review items that have or will be reviewed by a different body (e.g. Planning Commission). This section also states to whom recommendations are made for specific issues.

- *Section 5-8-5:* This is a new section that establishes the Director’s role and authority in administering changes to traffic controls and parking. It includes a discussion of how the Director considers the Board’s recommendation and a process to follow if he chooses to take action that is different from the Board’s recommendation. This section does not

change any existing authority or process but formalizes existing practice and provides clarity for how the Board's recommendation is considered.

- *Section 5-8-6:* Currently the process to appeal changes to traffic control devices is in Section 10-2-8. Given that this process is related to actions taken by the Traffic and Parking Board, staff recommends moving the language under the Traffic and Parking Board article to clarify the appeals process related to actions they review. New language has been added to specify the timing for submitting an appeal (within 15 days of a recommendation from the Board) and who can request it (a group of 25 property owners or residents who submit a petition). However, the items that can be appealed remain the same as the existing process.

Title 5, Chapter 8, Article G, Division 1 – Parking Meter Zones (Section 5-8-92 through 5-8-97)

This division establishes locations, hours, time limits, rates, and payment processes for on-street parking meters. Currently, specific blocks are listed in the City Code, which means the Code must be updated each time meters are proposed on a new block. The proposed changes will streamline the process for adding or removing meter locations using the public process before the Board and removes items that are subject to more frequent change, such as hours, time limits, and rates from the City Code. Specific details on each section are provided below.

- *Section 5-8-92:* This section removes the specific blocks and streets listed by meter zone and instead establishes an official map of all approved meters. The section also includes clarifying language about the process City Council would use to review instances where the City Manager disagrees with the recommendation of the Board related to the approval of new meter location.
- *Section 5-8-93:* This section is updated to eliminate references to parking meter zones and changes the reference to holidays from state to federal. This section also removes the specific meter rates from the Code and instead requires approval of rates and rate changes through a Council resolution (which could include a public hearing).
- *Section 5-8-94, 96, and 97:* Miscellaneous updates to remove references to meter zones and update references to payments through pay by phone.

Title 5, Chapter 8, Article J – On Street Parking Standards (Section 5-8-160 through 5-8-163)

This article was added to the City Code in 1987 and was intended to establish guidelines for parking spaces and travel-way dimensions in order to move traffic on public streets. It also added a procedure to enforce these guidelines. However, in reviewing this article as part of the overall City Code update, staff notes that many of these standards are inconsistent with the City's more recently approved Complete Street Design Guidelines, which support designing public streets for all users. In addition, the standards are inconsistent with existing conditions on many streets and a strict enforcement of this section would require wider travel lanes, potentially at the cost of removing a parking lane or moving a curb, and longer parking spaces, which would reduce the number of spaces that can be accommodated on a block face. Staff recommends most of this article be removed and instead be amended to include a reference to the Complete Streets Policy, which was approved by City Council Resolution #2621.

Title 10, Chapter 2, Article A – Traffic Division (Section 10-2-7 and 102-8)

These sections outline the specific traffic controls that the City Council is required to approve and a process to appeal changes to traffic controls. Staff recommends that both of these sections

be deleted since they have been incorporated into the article outlining the role and responsibility of the Traffic and Parking Board. Specific details on each section are provided below.

- *Section 10-2-7:* This section lists traffic controls that are required to be approved by the Council but can be deleted in its entirety given that each of these items is addressed elsewhere in the existing City Code and proposed amendments. More explanation on each traffic control is provided below:
 - One-Way Streets – Staff recommends Council retain final approval of changes related to one-way streets. This is included in the issues the Board provides a recommendation to the Council on under proposed Section 5-8-3(g).
 - Parking Meter Zones – Since staff has recommended removal of the specific parking meter zones and list of blocks in the City Code, the Council would no longer need to review this traffic control (see proposed changes to Section 5-8-92). Meter locations would be reviewed by the Board unless the City Manager disagreed with the recommendation and wanted to bring the recommendation before the Council.
 - Traffic Lights – Staff recommends allowing the Board to make recommendations to the Director on decisions related to adding or removal traffic lights.
 - Prohibition on parking on more than one half of any city block, including both sides – Staff recommends allowing the Board to make recommendations to the Director on decisions related to removal of parking since this is consistent with other parking related reviews. This issue is not a common occurrence and it seems unnecessary to require an additional review by the Council.
 - Transit routes –Typically transit routes have not been brought before the Council since the DASH Board of Directors manages these in coordination with the T&ES Department. Staff recommends deleting this from the list of traffic controls the Council must review.
 - Truck routes – The specific locations for truck routes and no through truck streets are listed in Sections 10-1-15 and 10-1-15.1. The City Council is required to approve any additions or deletions to this section as an amendment to the City Code. Proposed Section 5-8-3(g) includes truck routes as an item that the Board reviews and provides a recommendation to the Council, which is the existing practice.
- *Section 10-2-8:* This section explains the process for changing traffic controls established by the Director of T&ES. As discussed above under new section 5-8-6, the substance of this section has been moved to fall within the Traffic and Parking Board sections of the code and the existing section is proposed for deletion.

Title 10, Chapter 2, Article B – Miscellaneous Regulations (Section 10-2-29) and Chapter 3, Article A – General Provisions (Section 10-3-5)

These two sections pertain to designating “play streets” and rules for driving on such streets. However, these two sections are the only references to play streets in the Code and it is unclear what is meant by this designation (e.g. are these streets that are closed to through traffic to allow playing on the street or are they streets that slower speeds are needed given play activities nearby). There is no criteria for when such a designation should be made and what restrictions are needed to enforce this designation. Currently, there are no streets in the City designated as play streets. Staff recommends eliminating these sections of the Code and instead developing the

Neighborhood Slow Zone program as called for in the Vision Zero Action Plan to address implementing slower speeds in neighborhoods.

Title 10, Chapter 4 - Stopping, Standing, and Parking (Sections 10-4-22, 10-4-25, 10-4-41, and 10-4-45)

- *Section 10-4-22 and 10-4-25:* These sections are updated to reflect other payment options at meters and pay stations besides coins. Additionally, the reference to displaying a receipt has been modified to note this only applies where required, which addresses the new meters that have been installed in Carlyle that do not require display of a receipt because payment is verified through license plates.
- *Section 10-4-41:* Currently, vehicles can park right up to the entrance of an alley. Staff often receives requests, which must go before the Traffic and Parking Board, to increase the no parking area at alleys to improve visibility. Staff recommends amending this section to standardize the no parking area at alley entrances to 5 feet on each side.
- *Section 10-4-45:* Currently, parking in bicycle lanes is prohibited in that “stopping so as to obstruct traffic” (Section Sec. 10-4-4) is prohibited. However, this leads to enforcement misunderstandings because parking in bicycle lanes is not explicitly prohibited in the City Code. “No Parking” signs along bike lanes can also be used as a way to enforce this prohibition when bicycle lanes are located along a curb. This proposed section was modified with language used in Arlington County and would explicitly prohibit parking in bicycle lanes.

Staff acknowledges that this proposed City Code amendment involves several changes across different chapters of the Code. The intent is to provide a thorough review and ensure all Traffic and Parking Board matters were considered and updated as appropriate. The proposed amendment will clarify the roles and responsibilities of the Traffic and Parking Board and formalizes many of the existing processes that are currently in place. In addition, the changes will help streamline the review process for many traffic and parking management items which allows for faster and more efficient implementation.

OUTREACH: Staff met with the Board in April 2018 for a work session to start discussions about potential amendments to the City Code. This meeting was open to the public and all materials were provided online. In addition, staff provided an update to the Board about the status of the amendment at their meeting in September 2018.

ATTACHMENT 1: PROPOSED AMENDMENT TO THE CITY CODE

TITLE 5 – TRANSPORTATION AND ENVIRONMENTAL SERVICES CHAPTER 2 – STREETS AND SIDEWALKS ARTICLE B – PARADES

~~Sec. 5-2-41 – Permit – required.~~

~~It shall be unlawful for any person, company, society, association, organization, lodge, club, gathering or group of any kind to parade or march or to attempt to parade, march or hold a procession or motorcade in or upon any of the streets of the city until such person or group shall have obtained a permit as provided in this article. (Code 1963, Sec. 33-30)~~

~~Sec. 5-2-42 – Same – application.~~

~~Each applicant for a permit required by this article shall, in a writing made out in duplicate, file an application with the city manager requesting permission to hold a parade. The application shall be filed at least 15 days prior to the date upon which the parade is to be held. Each application shall also state the name of the person or group holding the parade, the purpose, the number of participants, the number of vehicles and floats, the proposed route, the length of time the parade will take, and such other pertinent data as would assist the city in making plans to conduct the parade. In unusual cases the 15 day period may be waived by the traffic board. (Code 1963, Sec. 33-31)~~

~~Sec. 5-2-43 – Same – reference to traffic and parking board; grant or denial.~~

- ~~(a) – Upon receipt of a proper application to hold a parade, the city manager shall refer the application to the traffic and parking board.~~
- ~~(b) – If the applicant's parade meets the requirements set forth in this article, the traffic and parking board shall grant a permit subject to the payment of the permit fee hereinafter required.~~
- ~~(c) – If the applicant's parade does not meet the requirements then the permit shall be denied by the traffic and parking board. (Code 1963, Sec. 33-32)~~

~~Sec. 5-2-44 – Same – fees, etc.~~

- ~~(a) – When the traffic and parking board has agreed to grant a parade permit pursuant to this article, the applicant shall pay a permit fee to the office of the city manager, to help cover the expense of regulating the parade, as follows:~~
 - ~~(1) – Small parades, motorcades, and processions not exceeding 650 feet in length \$ 5.00~~
 - ~~(2) – Parades, motorcades, processions more than 660 feet in length but not exceeding 1,320 feet \$10.00~~
 - ~~(3) – Parades, motorcades, processions exceeding 1,320 feet \$25.00~~
 - ~~(4) – The cost of paying off-duty policemen used in the handling of any parade, motoreade or procession, regardless of length.~~
- ~~(b) – The permit fee and the cost for off-duty policemen may be waived by the city council. (Code 1963, Sec. 33-33)~~

~~Sec. 5-2-45 – Authority of city manager and police department.~~

The city manager and police department of the city are hereby authorized and empowered to take such lawful action as may be necessary to carry out the regulations and requirements of this article, insure an orderly parade or procession, prevent obstruction to and insure the full flow of traffic, and to prevent riots and disorder, and to hire special policemen and employees to aid in these measures. (Code 1963, Sec. 33-34)

~~Sec. 5-2-46--Route, etc.~~

No parade shall be held in the city except at a time, place and route designated traffic and parking board. The traffic and parking board, except as provided in this article, is hereby empowered to make such designations, provided such designations are reasonable, will aid in protecting the safety, health and welfare of the inhabitants of the city and will carry out the intent and purpose of this article. (Code 1963, Sec. 33-35)

~~Sec. 5-2-47--Conduct upon approach of emergency vehicles.~~

All parades held in the city shall upon the approach of any emergency vehicle break ranks or maneuver so as to allow such vehicle to continue on its way. (Code 1963, Sec. 33-36)

~~Sec. 5-2-48--Riots and mischief.~~

No parade which will cause a riot or which threatens tangible public or private mischief shall be held in the city. (Code 1963, Sec. 33-37)

~~Sec. 5-2-49--Obscenity or immorality.~~

No obscene or immoral parade shall be held in the city. (Code 1963, Sec. 33-38)

~~Sec. 5-2-50--Litter and refuse.~~

No parade in which the participants litter the streets or sidewalks shall be held in the city unless the person or group holding the parade shall insure the city that such littering or refuse caused by the parade shall be cleaned up immediately upon the termination of the parade. (Code 1963, Sec. 33-39)

~~Sec. 5-2-51--Penalty for violation of article.~~

Any person violating any provision of this article shall, upon conviction, be punished by a fine of not more than \$300 or imprisonment in the city jail for a period not to exceed 30 days or by both such fine and imprisonment, in the discretion of the court. (Code 1963, Sec. 33-40)

CHAPTER 8 – PARKING AND TRAFFIC REGULATIONS

ARTICLE A - TRAFFIC AND PARKING BOARD

Sec. 5-8-1 - Established; composition; procedures. ~~term; compensation; vacancies;~~ ~~chairman.~~

- (a)** There is hereby established a traffic and parking board, which shall be composed of seven residents of the city who are not serving on any other official city body except the Alexandria Transportation Safety Commission.
- (b)** The members shall be appointed by the city council for terms of two years; ~~provided, that the initial appointments made under the authority of this section shall be one year terms for four of the members and two year terms for the other three members. Members of the board shall serve without compensation and may be removed by the city council for neglect of duty or malfeasance in office, after written notice and after public hearing. Vacancies on the board shall be filled by council appointment for the balance of the unexpired term.~~
- (c)** The chairman and vice chairman of the board shall be selected by the members of the board.
- (d)** The board shall meet monthly, as needed.

Sec. 5-8-2 - ~~Meeting; consideration of matters concerning traffic, parking and taxicabs.~~ Purpose – Generally.

The traffic and parking board shall ~~consider~~ ~~meet at least once each month and all~~ matters concerning substantial changes to traffic; and on-street parking regulations, and taxicabs; shall be presented to the board for its consideration prior to action by the director of transportation and environmental services or presentation to the city council. When reviewing these matters, the Board shall prioritize safety of all users when making recommendations.

Sec. 5-8-3 - ~~Duty and authority generally.~~ Functions, Powers, Duties.

It shall be the duty of the traffic and parking board to ~~to; within the limits of the funds at its disposal, investigate, study and analyze traffic and parking problems within the city, receive complaints having to do with traffic and parking matters, devise plans, methods and means to control and relieve parking and traffic congestion, have jurisdiction over taxicabs and buses and their owners and operators as specified in title 9, chapter 12 of this code, control parades within the city, prepare reports on traffic, parking and taxicabs, and render advice and make recommendation to the city manager, the city planning commission and, through the city manager, to the city council and other officers and agencies of the city government.~~

- (a)** Provide a forum for public comments about parking and traffic issues.
- (b)** Consider matters related to taxicabs and their owners and operators as specified in Title 9, Chapter 12 of this code.
- (c)** Consider matters related to permit parking districts as specified in Article F of this chapter.
- (d)** Consider matters related to metered parking as specified in Article G of this chapter.

(e) Consider appeals of curb cut requests as specified in Section 5-2-14.

(f) Render advice and make recommendations to the Director of T&ES or City Manager regarding the following, except where review by a different body may be otherwise provided by law:

(1) Changes to one or more on-street parking spaces, including the location and design of parking, general parking restrictions, and restrictions for specific uses. For the purpose of this section, a parking space shall be 20 feet long.

(2) Changes to speed limits as specified in Section 10-3-30.

(3) Removal or installation of traffic signals and stop signs.

(4) Changes to the flow of traffic, including elimination of travel lanes, temporary street closures that are not already reviewed through the special events process or exceed 90 days, and turn restrictions.

(5) Other traffic and parking issues that are referred to the Board for review by the director of transportation and environmental services, the city manager, or the council.

(g) Render advice and make recommendations to the Council, who makes the final decision, regarding the following:

(1) Changes to the city code that pertain to traffic, parking, and taxicab matters.

(2) Designation of truck routes and no through truck streets.

(3) Converting one-way streets to two-way traffic, or vice versa.

(h) Consider general traffic and parking processes where review and approval is delegated to staff.

Sec. 5-8-4 - Certain city officials to act in advisory capacity.

The city manager and any member of his staff whom he designates may sit with the traffic and parking board in an advisory and consulting capacity, but with no right to vote.

Sec. 5-8-5 - Authority of the Director to Administer this Chapter

The director of transportation and environmental services is charged with administering changes to traffic controls and on-street public parking in the city and has the authority to establish rules and regulations to do so. In this administration, the director shall consider the recommendations of the board, where the matter is required to be reviewed by the Board prior to administering a change. In the event the board's recommendation does not fully support the director's proposed action, the director shall notify the board in writing of his decision and reasoning for taking alternative action. This information shall be made available to the public.

For items where the board, planning commission, or city council have authority to make the final decision, the director shall adhere to the specific decision and administer the change.

Sec. 5-8-6 - Change of controls established by director of transportation and environmental services.

- (a) Any traffic control device established by the director of transportation and environmental services that has been reviewed by the traffic and parking board at a public hearing may be appealed to the city council by a group who submits a petition signed by at least 25 property owners or residents of the city.**
- (b) An appeal under this section shall be filed with the clerk of city council within 15 days of the board's recommendation to the director or the director's notification to the board of alternative action. The clerk shall schedule the appeal for a public hearing before the city council.**
- (c) The city council shall then have the power to retain, remove, or change any control; provided that the council shall first examine the recommendation from the traffic and parking board, receive a report on the matter from the director of transportation and environmental services, and hold a public hearing in relation thereto.**
- (d) The subject matter of an application to the board for removal or change of a traffic control on which the council has rendered a decision pursuant to this section shall not be considered again by the board for a period of twelve months, unless the new application differs in material respect to the application that was previously considered.**
- (e) For the purpose of this article, traffic control device is defined as a marker, sign, or signal used to inform, guide, or control traffic and parking.**

ARTICLE G - PARKING METERS

DIVISION 1 – PARKING METER ZONES

Sec. 5-8-92 - Parking meter zones locations established.

(a) ~~The following described parts of the streets of the city are hereby established as parking meter zone 1:~~

- ~~(1) both sides of the 100, 200, 300, 400, 500, 600 and 800 blocks of King Street.~~
- ~~(2) both sides of the 100 block north and the 100 block south of Pitt Street, and Columbus Street.~~
- ~~(3) both sides of the 100, 200 and 300 blocks of North Washington Street and the 100, 200 and 300 blocks of South Washington Street.~~
- ~~(4) both sides of the 300, 400 and 600 blocks of Cameron Street, both sides of Cameron Street between Columbus and Alfred Streets, the south side of the 100 and 200 blocks and the north side of the 100 block of Cameron Street.~~
- ~~(5) both sides of the 600 and 700 blocks of Prince Street, as well as both sides of Prince Street east of Union Street.~~
- ~~(6) east side of the 200 block of South Columbus Street.~~
- ~~(7) both sides of the 700 block of Duke Street.~~
- ~~(8) both sides of the 100 block of South Saint Asaph Street and both sides of the 100 block of North Saint Asaph Street.~~
- ~~(9) both sides of the 100 block of South Royal Street and both sides of the 100 block of North Royal Street.~~
- ~~(10) both sides of the 100 block of South Fairfax Street and both sides of the 100 and 900 blocks of North Fairfax Street.~~
- ~~(11) both sides of the 100 block of North Union Street, the east side of the 100 block of South Union Street, both sides of the 200 block of South Union Street, the east side of the 200 block of North Union Street and the east side of the 500 block of North Union Street.~~
- ~~(12) west side of the 100 block of North Lee Street and the west side of the 100 block of South Lee Street.~~
- ~~(13) both sides of the 700 block of Queen Street.~~
- ~~(14) Reserved.~~
- ~~(15) Reserved.~~
- ~~(16) east side of the 100 block of The Strand for a distance of 275 feet north of the north curb line of Prince Street.~~
- ~~(17) both sides of the 700 and 800 blocks of Princess Street.~~
- ~~(18) both sides of Duke Street east of Union Street.~~

(b) ~~The following described parts of the streets of the city are hereby established as parking meter zone 2:~~

- ~~(1) both sides of the 900, 1100, 1200, 1300, 1400, 1500, 1600, 1700, and 1800 blocks of King Street.~~
- ~~(2) both sides of the 100, 800 and 900 blocks of North Fayette Street. The east side of the 600 and 700 blocks of North Fayette Street. The east side of South Fayette Street for a distance of 120 feet south of the south curb line of King Street and the west side of the~~

~~100 block of South Fayette Street for a distance of 215 feet south of the south curb line of King Street. Both sides of the 100 block of North Payne Street, except the portion between Cameron Street and the alley which is 100 feet north of King Street.~~

- ~~(3) both sides of the 1400, 1500 and 1600 blocks of Prince Street.~~
- ~~(4) both sides of the 1100 block of Madison Street.~~
- ~~(5) the east side of the 100 block of South Payne Street for a distance of 135 feet south of the south curb line of King Street and the west side of the 100 block of South Payne Street for a distance of 75 feet south of the south curb line of King Street.~~
- ~~(6) west side of the 100 block of North Henry Street and the 100 block of South Henry Street.~~
- ~~(7) east side of the 100 block of North Patrick Street and the 100 block of South Patrick Street.~~
- ~~(8) both sides of the 100 block of North Alfred Street and the 100 block of South Alfred Street.~~
- ~~(9) the east side of the 100 block of North West Street and both sides of the 100 block of South West Street.~~
- ~~(10) both sides of the 100 and 200 blocks of Reinekers Lane.~~
- ~~(11) both sides of the 100 and 200 blocks of Daingerfield Road.~~
- ~~(12) both sides of the 1800 block of Diagonal Road.~~

~~(c) The following described parts of the streets of the city are hereby established as parking meter zone 3:~~

- ~~(1) both sides of the 300, 400, 500 600, 700 and 800 blocks of John Carlyle Drive.~~
- ~~(2) both sides of the 300, 400 and 500 blocks of Dulany Street.~~
- ~~(3) both sides of the 500 and 600 blocks of Elizabeth Lane.~~
- ~~(4) both sides of the 300 block of Englehardt Lane.~~
- ~~(5) both sides of the 2100, 2200 and 2300 blocks of Mill Road.~~
- ~~(6) both sides of the 1400, 1500, 1600, 1700, 1800, 1900, 2000 and 2100 blocks of Jamieson Avenue.~~
- ~~(7) both sides of the 1800, 1900 and 2000 blocks of Ballenger Avenue.~~
- ~~(8) both sides of the 1800 block of Emerson Avenue.~~
- ~~(9) both sides of the 300 block of West Street.~~
- ~~(10) both sides of the 800 block of Bartholomew Street.~~
- ~~(11) both sides of the 800 block of Eisenhower Park Drive.~~
- ~~(12) both sides of the 1800 block of Savoy Street.~~
- ~~(13) both sides of the 1800 block of Limerick Street.~~
- ~~(14) the north side of the 2200 and 2300 blocks of Eisenhower Avenue.~~
- ~~(15) both sides of the 2200 and 2300 block of Dock Lane.~~
- ~~(16) both sides of the 700 and 800 blocks of Port Street.~~
- ~~(17) both sides of the 200 block of Swamp Fox Road.~~
- ~~(18) both sides of the 2400 block of Mandeville Lane.~~
- ~~(19) south side of the 2400 block Mill Road.~~

~~(d) The following described parts of the streets of the city are hereby established as parking meter zone 4:~~

- ~~(1) both sides of the 2900 and 3000 blocks of Dogue Street.~~

- ~~(2) both sides of the 2800, 2900, and 3000 blocks of Main Line Boulevard.~~
- ~~(3) both sides of the 700 and 800 blocks of Seaton Avenue.~~
- ~~(4) west side of the 2800, 2900, and 3000 blocks of Potomac Avenue.~~
- ~~(5) both sides of the 600 and 700 blocks of Maskell Street.~~
- ~~(6) both sides of the 600, 700, and 800 blocks of East Glebe Road.~~

~~(e)(a)~~ The number and locations of parking meters ~~in the zones established above~~ shall be determined by the city manager or the manager's designee; ~~provided, that~~ however any proposal to locate new or remove existing meters on public streets or private streets with a public access easement with permission from the owner shall be submitted by the city manager or designee to the traffic and parking board for its review and recommendation. ~~;~~ and provided further, that,

~~(b) in~~ In the event the city manager or designee disagrees with the recommendation of the board, the proposal shall be submitted to city council which shall make the final decision on the proposal. In making its determination, city council shall first examine the recommendation from the traffic and parking board, receive a report on the matter from the director of transportation and environmental services, and hold a public hearing in relation thereto.

(c) A map of all approved parking meter locations shall be maintained on file with the director of transportation and environmental services. Existing parking meter locations currently in effect as of the date of passage of the ordinance are hereby adopted as part of the approved meter plan without any further action by the city manager or the traffic and parking board.

Sec. 5-8-93 - Parking meters; hours and days of operation; maximum time limits; rates.

(a)(1) The parking meters ~~in zones 1 and 2, established by section 5-8-92 of this code, shall be operated every day of the week except Sundays and legal state~~ federal holidays. The city manager may designate additional days when meters, including specific meters in an identified location, shall not be in operation.

~~(2) The daily hours of operation and maximum time limit of the meters shall be determined by resolution of the city council; provided, that, within the area bounded on the north by the north side of Princess Street, on the west by a line 10 feet to the east of and running parallel to the east side of Washington Street, on the south by the south side of Wolfe Street and on the east by the Potomac River, meters which permit a maximum of two hours of parking shall be in operation from 8:00 a.m. until 9:00 p.m.~~

~~(2) The parking meters in zones 3 and 4, established by section 5-8-92 of this code shall be operated every day of the week except Sundays and state legal holidays, and the daily hours of operation of the meters shall be determined by resolution of the city council.~~

(b) The maximum time limit for parking in any space shall be set forth on the meter for that space, and shall not exceed four hours, subject to the provisions of subsection (a) above.

(c) ~~In all parking meter zones, the~~ **parking meter** rate shall be \$1.25 per hour at those meters that are coin only operated until such time as multi-space meters or single-space meters that accept credit or debit cards are installed. ~~In all parking meter zones, the rate shall be and \$1.75 per hour at those spaces served by multi-space meters or single-space meters that accept credit or debit cards installed before November 13, 2010~~ **shall be set by resolution by city council**. Thereafter, when multi-space meters or single-space meters that accept credit or debit cards are installed elsewhere in all parking meter zones, the rate will increase to \$1.75 per hour at those spaces. ~~In all parking meter zones, the~~ The applicable rate shall be payable in such increments as provided at the applicable meter or pay station. The rates set forth above do not include any convenience fee that may be charged by the service provider in the event the city implements a "pay by phone" or other technology-based parking payment option.

(d) As used in this article, the phrase parking meter shall be deemed to include a parking pay station for multiple parking spaces, and all provisions applicable to parking meters shall apply to parking pay stations; *mutatis mutandis* **when meters are replaced by parking pay stations**.

Sec. 5-8-94 - City manager to provide for installation and maintenance.

The city manager, or any officers and employees of the city as he **or she** may select, shall provide for the installation, regulation, control, operation and use of parking meters in the parking meter ~~zones hereby created~~ **locations authorized by this article**, and shall maintain the meters in good workable condition.

Sec. 5-8-95 - Contracts for purchase and repair of meters.

The city manager is hereby vested with power and authority to enter into a contract in the manner as prescribed by law for the purchase and installation of parking meters, and to provide payment for the meters and installation exclusively from the receipts, funds and revenues obtained by the city from the operation of the parking meters without in anywise personally obligating the city to pay for them from any other source. The city manager is further authorized and empowered to enter into a contract for repairs and any parts of the parking meters as may be necessary to maintain them in good operating condition and to pay for the repairs and parts exclusively from the receipts, funds and revenues received from the operating of the parking meters.

Sec. 5-8-96 - How single space meters to be installed; operation generally.

(a) The parking meters shall be placed **d** upon the curb alongside of or next to individual parking ~~places~~ **spaces**, which ~~parking places~~ shall be either parallel to or diagonal with the curb ~~and shall be marked with proper lines~~.

(b) Each parking meter shall be so set as to display a signal that the parking space alongside thereof is or is not in use.

(c) Each parking meter shall be so set as to display a signal showing legal parking in the adjoining space, upon the deposit of a coin or coins of the United States or other authorized payment, for a period of time conforming to the parking limits specified in this article.

(d) Each parking meter shall also be so arranged that upon the expiration of the parking limit it will indicate by appropriate signal that the parking period has expired.

(e) ~~In the event the city implements~~ **Meters that are enabled with** a "pay by phone" or other technology-based parking payment option, ~~each parking meter shall also display instructions setting forth the means through which a customer may pay the meter charge through such system~~ **all available systems**.

Sec. 5-8-97 - How parking pay stations (multi-space meters) to be installed; operation generally.

(a) The parking pay stations shall be placed upon the curb alongside of or next to ~~individual parking places~~ **spaces** within a block, which parking places shall be either parallel to or diagonal with the curb.

(b) Each parking pay station shall print a receipt, **when required to be displayed**, that indicates legal parking in a parking space within the block, upon the deposit of a coin or coins of the United States or other authorized payment, for a period of time conforming to the parking limits specified in this article.

(c) The printed parking pay station receipt will indicate when the parking period expires.

(d) ~~In the event the city implements~~ **Pay stations that are enabled with** a "pay by phone" or other technology-based parking payment option, ~~each parking station shall also display instructions setting forth the means through which a customer may pay the meter charge through such system~~ **all available systems**.

ARTICLE J - ON-STREET PARKING STANDARDS

Sec. 5-8-160 - Purpose and scope of article.

(a) The purpose of this article is to lessen congestion on, to facilitate the safe and expeditious movement of vehicular traffic along, and to ensure the ability of emergency services vehicle to move without delay on the public streets of the city. ~~To achieve this purpose, the article sets forth standards for the size of parking spaces located on the public streets of the city and for the amount of travel way available to vehicular traffic on such streets. The article also sets forth a procedure for the application of these standards which is designed to ensure that the standards are applied to streets or portions of streets where existing conditions pose a threat to public safety and the general welfare.~~

(b) This article shall apply to all public streets in the city, ~~except such streets or portions thereof located within the R-20, R-12, R-8, R-5 and R-2-5 residence zones.~~

Sec. 5-8-161 - Standards; enforcement.

(a) Standards for street types, sidewalks, roadways, intersections, and curbsides shall comply with the Complete Streets Policy established by Resolution 2621.

~~(a) The following standards apply to parking spaces located on public streets, to the travel way available to vehicular traffic on public streets and to sidewalks adjacent to public streets:~~

~~(1) Travel way on one-way streets, with parallel parking only, shall be a minimum width of 16 feet.~~

~~(2) Travel way on one-way streets, with perpendicular parking on either side, shall be a minimum width of 20 feet.~~

~~(3) Travel way on two-way streets, with parallel or perpendicular parking, shall be a minimum width of 24 feet.~~

~~(4) Travel way on four-lane arterial and/or four-lane collector streets, exclusive of parking, shall be a minimum width of 44 feet, except in the Old and Historic District where the travel way shall be a minimum width of 40 feet.~~

~~(5) Perpendicular parking spaces for full-size cars shall be a minimum of nine feet wide by 18 feet long.~~

~~(6) Perpendicular parking spaces for compact cars shall be a minimum of eight and one-half feet wide by 16 feet long.~~

~~(7) Parallel parking spaces for full-size cars shall be a minimum of eight feet wide by 22 feet long.~~

~~(8) Parallel parking spaces for compact cars shall be a minimum of seven (7) feet wide by 20 feet long.~~

~~(9) Sidewalks adjacent to a public street containing perpendicular parking shall be a minimum width of five (5) feet and shall be located in a public easement and/or public right-of-way.~~

~~(10) Sidewalks adjacent to a public street containing parallel parking shall be a minimum width of five (5) feet and in a public easement and/or right-of-way.~~

~~(b) The director of transportation and environmental services shall be responsible for enforcing the standards set out in subsection (a).~~

~~Sec. 5-8-162 - Review of director's enforcement actions by traffic and parking board and city council.~~

~~(a) Before taking any action to enforce the standards in section 5-8-161, the director of transportation and environmental services shall propose the action to the traffic and parking board. Upon receipt of a proposed enforcement action, the board shall schedule a public hearing on the proposed action and shall provide notice of the hearing by posting written notice or notices immediately adjacent to the public street or portion thereof affected by the proposed action. After conducting the public hearing, the board shall make a recommendation to the director on the proposed action. Except as provided in subsection (b), the director may then proceed with the proposed action only in accordance with the board's recommendation.~~

~~(b) In the event the board's recommendation does not fully support the director's proposed action, the director may appeal the matter to city council. In the event the board's recommendation supports, in whole or in part, the proposed action, any person who owns or leases property immediately adjacent to the public street or portion thereof affected by the proposed action and who would be aggrieved by the proposed action if it were implemented by the director in accordance with the board's recommendation may appeal the matter to city council. An appeal under this subsection shall be filed with the clerk of city council within 15 days of the board's recommendation. Within 10 days of the filing of an appeal, the board shall forward in writing its recommendation, along with its reasons in support thereof, to the clerk who shall then docket the appeal for the next regularly scheduled public hearing before council. The clerk shall also provide notice of such hearing by causing an advertisement stating the time, date and place of the hearing before council, the name and location of the public street involved and the nature of the hearing to be prepared and published at least seven (7) working days before the hearing in a newspaper of general circulation published in the city. Following the public hearing, council shall approve, reject to modify, in whole or in part, the director's proposed action.~~

~~(c) In reviewing enforcement actions proposed by the director, the traffic and parking board and the city council shall apply the standards in section 5-8-161, unless they determine that a strict application of the standards is not required to protect the public health and safety. In deciding whether a strict application of the standards is required, the board and council shall consider the following factors:~~

- ~~(1) the willingness and ability of the city or a private party to widen, at its or his/her own expense, the affected street or portion thereof so to achieve compliance with the standards in section 5-8-161;~~
- ~~(2) the number and seriousness of traffic accidents on the affected street or portion thereof in the prior five (5) years;~~
- ~~(3) the volume and speed of traffic on the affected street or portion thereof;~~
- ~~(4) the extent to which the parking spaces on the affected street or portion thereof are utilized;~~
- ~~(5) the relationship between the hours of the day the affected street or portion thereof experiences its maximum volume of traffic and the hours of the day the maximum utilization of its parking spaces occurs;~~
- ~~(6) the extent to which the sides of the affected street or portion thereof, although designated for parking, are not actually utilized for parking due, for example, to the presence of driveways and other curb cuts;~~
- ~~(7) the ability of emergency service vehicles to travel on the affected street or portion thereof and the availability of alternative routes for such vehicles;~~
- ~~(8) the need for turning lanes on the affected street or portion thereof; and~~
- ~~(9) the need for on-street parking in the area adjacent to and nearby the affected street or portion thereof.~~

~~Sec. 5-8-163—Additional perpendicular parking.~~

~~(a) No perpendicular parking may be established on a public street after April 11, 1987, unless approved by the traffic and parking board or city council, as provided in subsections (b) and (c).~~

~~(b) Any person owning or leasing property adjacent to a public street may apply to the director of transportation and environmental services for the establishment of perpendicular parking on the portion of the street to which his/her property is adjacent. The director shall review the application for perpendicular parking and thereafter make and forward a recommendation to the traffic and parking board. Upon receipt of the application and the director's recommendation, the board shall provide notice of and conduct a public hearing on the application, as provided in section 5-7-162(a), and shall thereafter issue its own recommendation on the application. The director shall then implement the board's recommendation, unless he/she or the applicant appeals the matter to city council within 15 days of the recommendation. The appeal before council shall be conducted in accordance with the procedure in section 5-8-162(b). Following the public hearing on the appeal, council shall approve, reject or modify, in whole or in part, the application for perpendicular parking.~~

~~(c) If the director wishes to establish perpendicular parking on a public street, he/she must submit a proposal for the parking to the traffic and parking board. Upon receipt of the proposal, the board shall provide notice of and conduct a public hearing on the proposal, as provided in section 5-8-162(a), and shall thereafter issue a recommendation on the proposal. The director may then implement the board's recommendation, unless he/she appeals the matter to city council within 15 days of the board's recommendation. The appeal before council shall be conducted in accordance with the procedure in section 5-8-162(b). Following the public hearing on the appeal, council shall approve, reject or modify, in whole or in part, the director's proposal for perpendicular parking.~~

~~(d) In reviewing applications or proposals for perpendicular parking, the traffic and parking board and the city council shall consider the standards in section 5-8-161 and the factors in section 5-8-162(c).~~

TITLE 10 – MOTOR VEHICLES AND TRAFFIC

CHAPTER 2 – TRAFFIC REGULATIONS

ARTICLE A – TRAFFIC DIVISION

~~Sec. 10-2-7 – Traffic controls requiring action by city council.~~

~~The following shall be established by the director of transportation and environmental services only when authorized by action of the city council:~~

- ~~(1) one-way streets;~~
- ~~(2) parking meter zones;~~
- ~~(3) traffic lights;~~
- ~~(4) prohibition of parking on more than one-half of any city block, including both street sides;~~
- ~~(5) transit routes, and~~

~~(6) truck routes.~~

Sec. 10-2-8 – Change of controls established by director of transportation and environmental services.

~~Any person desiring to remove or change any control device established by the director of transportation and environmental services shall first apply to the traffic and parking board. After a hearing is had before the board, the board shall forward its recommendation to the city council and such person may apply to the city council for a further hearing. The city council shall have the power to retain, remove or change any control; provided, that the council shall first examine the recommendation from the traffic and parking board, receive a report on the matter from the director of transportation and environmental services and hold a hearing in relation thereto.~~

ARTICLE B – MISCELLANEOUS REGULATIONS

Sec. 10-2-29 – Designation of play streets.

~~The city council shall have authority to declare any street or part thereof a play street and to authorize the director of transportation and environmental services to place appropriate signs or devices in the roadway indicating and helping to protect the same.~~

CHAPTER 3 – OPERATION OF VEHICLES

ARTICLE A – GENERAL PROVISIONS

Sec. 10-3-5 – Driving on play streets.

~~Whenever signs are erected, pursuant to section 10-2-29 of this code, indicating any street or part thereof as a play street, no person shall drive a vehicle upon any such street or portion thereof except drivers of vehicles having business or whose residences are within the closed area, and then any such driver shall exercise the greatest care in driving upon such street or portion thereof.~~

CHAPTER 4 – STOPPING, STANDING, AND PARKING

Sec. 10-4-22 - How meter and space to be used; how pay station and space to be used.

(a) When any vehicle shall be parked in any metered space, in accordance with the provisions of this chapter, the operator of such vehicle shall, upon entering such parking space, immediately ~~deposit or cause to be deposited the proper coin or coins of the United States in the parking meter,~~ **make payment in accordance with one of the authorized methods displayed on the meter or official parking sign,** and when required by directions on a meter, the operator shall also set or cause to be set in operation the timing mechanism on the meter in accordance with directions, and the parking space may then be used by a vehicle during the parking period purchased ~~by the proper coin or coins deposited in~~ accordance with the provisions of this section and this chapter. Any person placing a vehicle

in a parking space adjacent to a meter which indicates that unused time has been left in the meter by the previous occupant of the space shall not be required to ~~deposit a coin~~ **make additional payment** as long as his occupancy of such space does not exceed the indicated unused parking time.

(b) When any vehicle shall be parked in any pay station space, in accordance with the provisions of this chapter, the operator of such vehicle shall, upon entering such parking space, immediately ~~deposit or cause to be deposited the proper coin or coins of the United States or other authorized payment in the parking pay station~~ **make payment in accordance with one of the authorized methods displayed on the meter or official parking sign. The** the operator shall place ~~the~~ **a** parking pay station receipt, **if required**, in the front window of the vehicle in an unobstructed location or in vehicles with no front window in another conspicuous location, and the parking space may then be used by a vehicle during the parking period purchased ~~by the proper coin or coins or other authorized payment deposited~~ in accordance with the provisions of this section and this chapter.

Sec. 10-4-25 - Permitting vehicle to remain parked at meter after expiration of time limit; permitting vehicle to remain parked in block with pay station after expiration of time limit.

(a) It shall be unlawful for any person to permit a vehicle to remain or be placed in any parking space alongside of or next to which any parking meter is placed while the meter is displaying a signal showing that the vehicle shall have been already parked beyond the time for which ~~a coin has been deposited~~ **authorized payment has been made**.

(b) It shall be unlawful for any person to permit a vehicle to remain or be placed in any parking space in the same block as any pay station while the pay station receipt, **when required**, indicates that the vehicle shall have been already parked beyond the time for which ~~a coin or other authorized payment has been~~ **made** deposited.

(c) It shall be unlawful for any person to permit a vehicle to remain or be placed in any parking space with a meter or in the same block as any pay station where the payment has been made through a "pay by phone" or other technology-based parking payment system beyond the time for which authorized payment has been made.

Sec. 10-4-41 - Parking prohibited at certain locations.

No person shall park a motor vehicle or permit a motor vehicle to stand, whether attended or unattended, on a street in front of any part of a private driveway, **within 5 feet of any part of an alley**, or, at any intersection of streets, within 20 feet from the intersection of curb lines or, if none, within 15 feet of the intersection of the surfaced portions of the streets.

Section 10-4-45 – Parking prohibited in bike lanes

Where the City has designated a bicycle lane for the exclusive use of bicycles, a motor vehicle may cross a bicycle lane for the purpose of entering or exiting adjacent property, for making a turn, or for the purpose of parking, but no person shall stop, stand or park a motor vehicle in a bicycle lane, nor

shall any person drive a motor vehicle in a bicycle lane for a distance of more than one hundred (100) feet.

ATTACHMENT 2: CURRENT AND PROPOSED REVIEW PROCESS FOR TRAFFIC AND PARKING BOARD ISSUES

Rows that are shaded gray indicate a change to the review process

Issue Requiring Review by the Board (City Code Section)	Current Review Process			Proposed Review Process
	Board has final approval	Board makes a recommendation to the Director or City Manager	Board makes a recommendation to the City Council	
Curb Cut Appeals (5-2-14)	X			No Change
Parade Routes (5-2-43)	X			Eliminate review from Board's duties and reassign to Special Events Committee
Consideration of All Matters Concerning Traffic and Parking (5-8-2/3)		X (Unless otherwise specified in the Code)		No change to review process but specific duties are proposed under Section 5-8-3 to clarify which traffic and parking matters are reviewed by the Board
Residential Permit Parking – adding, changing, or removing signage (5-8-72/77)		X		No Change
Residential Permit Parking – expanding or creating a new district (5-8-73/75)			X	No Change

Issue Requiring Review by the Board (City Code Section)	Current Review Process			Proposed Review Process
	Board has final approval	Board makes a recommendation to the Director or City Manager	Board makes a recommendation to the City Council	
Parking meters (5-8-92)		X	<p><i>*If the Manager disagrees with the Board's recommendation, the Council can make the final decision.</i></p> <p><i>Additionally, since the blocks are listed in the City Code, the Council reviews new locations through the related City Code amendment.</i></p>	<p>Eliminate the list of metered blocks from the City Code, which eliminates the need for a City Code amendment to add or remove metered blocks.</p> <p>Retain process for Council review if the Manager disagrees with the Board's recommendation.</p>
Metering a city parking lot (5-8-112)			X	No Change
On-street parking standards (5-8-161/162)		X		Eliminate standards and enforcement sections, which includes Board review
Taxicab regulations (9-12-1 through 9-12-144)	X	X		No Changes
Motorcoach – creation of a space or removal (9-12-160/161)		X		No Changes
Food Trucks (9-15-15)			X	No Changes

Issue Requiring Review by the Board (City Code Section)	Current Review Process			Proposed Review Process
	Board has final approval	Board makes a recommendation to the Director or City Manager	Board makes a recommendation to the City Council	
Traffic Controls (10-2-7)				
(1) One-way streets			X	No Changes
(2) Parking meter zones			X	Change to the Board makes a recommendation to the Director
(3) Traffic lights			X	Change to the Board makes a recommendation to the Director
(4) Prohibition of parking on more than one-half block			X	Change to the Board makes a recommendation to the Director
(5) Transit routes			X	Eliminate review from the Board's duties and Council purview and reassign to transit authority
(6) Truck Routes			X	No Changes
Play Street (10-2-29)			X	Eliminate option from the City Code
Speed Limits (10-3-30)		X		No Changes