


# City of Alexandria, Virginia

## MEMORANDUM

**DATE:** SEPTEMBER 11, 2018

**TO:** THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

**FROM:** MARK B. JINKS, CITY MANAGER 

**SUBJECT:** DECLARATION OF LOCAL EMERGENCY

---

**ISSUE:** Hurricane Florence

**RECOMMENDATION:** (1) Confirm of the attached Declaration of Local Emergency; and (2) Authorize the Director of Emergency Management to enter into contracts and incur obligations as enumerated in section 4-3-5(c) of the City Code.

**BACKGROUND:** Whenever a natural disaster of a material nature threatens a state or locality, it is customary for states and localities to adopt a Declaration of Local Emergency. This Declaration signals to public and private sector employees and the general public that danger is imminent, thereby triggering pre-event preparation activities. Under the City Code: "*A declaration of a local emergency shall activate the response and recovery programs of all local interjurisdictional emergency operations plans and authorize the furnishing of aid and assistance thereunder.*" A Declaration also makes expenses incurred after a declaration is executed (in relationship to a nationally recognized disaster), subject to federal and state reimbursement. I have signed such a Declaration, and I am presenting it to City Council for confirmation. In addition, the City's Emergency Services Code authorizes Council to authorize the City's Director of Emergency Management (who is the City Manager) to enter into contracts and incur obligations outside of the normal procurement and contracting processes. The rationale for this authorization is to be able to respond quickly to address emergencies in order to prevent or mitigate risks to persons and property.

This emergency procurement provision is similar to existing authority granted in the procurement section of the City Code, but is more applicable to situations that arise as result of a natural disaster.

Attachment

cc: Debra Collins, Deputy City Manager  
Corey Smedley, Deputy Fire Chief,



**DECLARATION OF LOCAL EMERGENCY  
CITY OF ALEXANDRIA, VIRGINIA**

**WHEREAS**, the Director of Emergency Management of the City of Alexandria, Virginia finds that, due to the pending Hurricane Florence landfall, the City may face emergency conditions that imperil life and property of sufficient severity and magnitude to threaten or constitute an emergency; and

**THEREFORE, IT IS HEREBY DECLARED**, that a local emergency exists throughout the City of Alexandria; and

**IT IS FURTHER DECLARED AND ORDERED**, that during the existence of said emergency, the powers, functions and duties of the Director of Emergency Management shall be those prescribed by state law and the ordinances, resolutions and operations plans of the City of Alexandria, and that any actions taken under this declaration shall be directed at the prevention or mitigation of damage, loss, hardship or suffering threatened by, or resulting from, the emergency.

The declaration is effective Tuesday, September 11, 2018 at 1600 and; this declaration shall expire at, on Saturday, September 22, 2018 at 1800, unless extended or sooner terminated by the Director of Emergency Management in writing.

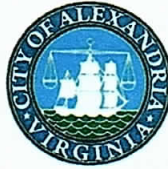
A handwritten signature in black ink, appearing to read "Mark B. Jinks", is written over a horizontal line.

Mark B. Jinks, City Manager  
Director of Emergency Management

Attest:

A handwritten signature in black ink, appearing to read "Gloria Sitton", is written over a horizontal line.

Gloria Sitton, City Clerk  
City of Alexandria, Virginia



**DECLARATION OF LOCAL EMERGENCY  
CITY OF ALEXANDRIA, VIRGINIA**

**WHEREAS**, the Director of Emergency Management of the City of Alexandria, Virginia finds that, due to the pending Hurricane Florence landfall, the City may face emergency conditions that imperil life and property of sufficient severity and magnitude to threaten or constitute an emergency; and

**THEREFORE, IT IS HEREBY DECLARED**, that a local emergency exists throughout the City of Alexandria; and

**IT IS FURTHER DECLARED AND ORDERED**, that during the existence of said emergency, the powers, functions and duties of the Director of Emergency Management shall be those prescribed by state law and the ordinances, resolutions and operations plans of the City of Alexandria, and that any actions taken under this declaration shall be directed at the prevention or mitigation of damage, loss, hardship or suffering threatened by, or resulting from, the emergency.

The declaration is effective Tuesday, September 11, 2018 at 1600 and; this declaration shall expire at, on Saturday, September 22, 2018 at 1800, unless extended or sooner terminated by the Director of Emergency Management in writing.

A handwritten signature in black ink, appearing to read "Mark B. Jinks", is written over a horizontal line.

Mark B. Jinks, City Manager  
Director of Emergency Management

Attest:

A handwritten signature in black ink, appearing to read "Gloria Sitton", is written over a horizontal line.

Gloria Sitton, City Clerk  
City of Alexandria, Virginia