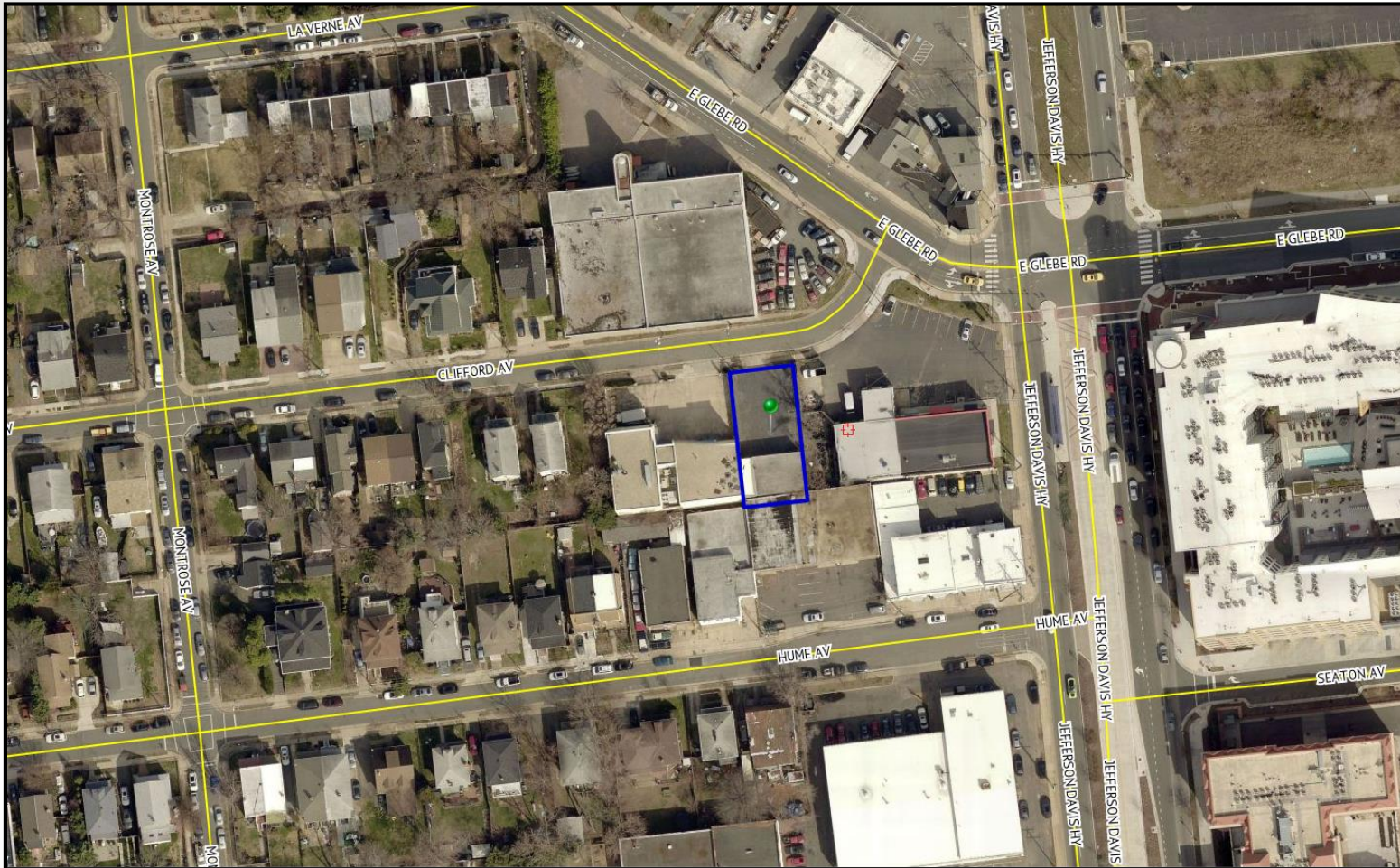




SUP#2018-0017

421 Clifford Avenue

City Council
June 23, 2018



- The applicant, Mother of Light Center seeks approval of a social service use at 421 Clifford Avenue (outlined in blue).

TIMELINE

- February 15: Application for a respite day shelter submitted.
- April 10: Meeting with the Del Ray Land Use Committee.
- April 12: Applicant defers hearing date to address community concerns.
- April 27: Applicant revises application for a volunteer outreach center to address community concerns.
- May 8: Meeting with Del Ray Land Use Committee
- May 9: Staff requests minor application revisions for clarity. Volunteer outreach center proposal remains unchanged.
- May 14: Applicant submits minor revisions. Volunteer outreach center proposal remains unchanged.



- Volunteer Orientation and Training.
- Food and Clothing Collection and Distribution off-site.
- Counseling and Tutoring (six clients/week).
- On-site storage of materials to be distributed.
- Office administration activities.



Planning Commission Recommends Approval

ADDITIONAL MATERIALS



The subject parcel outlined in red.

CONDITIONS

CONDITION AMENDED BY PLANNING COMMISSION: The applicant shall operate consistent with the description below. Any intensification of the use, including an increase of homeless services, will require City Council approval of an amendment to the SUP. ~~(P&Z)~~ (PC)

- a. The operating hours shall be between 8 a.m. and 6 p.m. ~~4 p.m.~~, Monday through Saturday.
- b. Religious services are permitted as an accessory use to the operation.
- c. On-site storage of materials for the off-site distribution only is permitted. No on-site distribution of materials, such as clothing and food, shall be permitted.
- d. Administrative office activities are permitted.
- e. On-Site appointments are permitted for counseling, tutoring or assistance with social service applications. ~~three days a week from 2 p.m. 4p.m. for a maximum of two clients per day.~~ A maximum number of six on-hour appointments shall be permitted per week. This number may be adjusted following a six-month review at the discretion of the Director of Planning and Zoning.
- f. Volunteer training is permitted.
- g. ~~Youth volunteer events are permitted Saturday between 1 p.m. and 4 p.m., only.~~
- g. Cooking is not permitted on-site.
- h. A maximum of 20 ~~17~~ volunteers is permitted on-site at any one time.

CONDITIONS

9. **CONDITION AMENDED BY PLANNING COMMISSION:**
~~The applicant shall direct patrons, employees, and volunteers to access the site via Route 1 through its website, volunteer training, and promotional materials. (P&Z)~~

CONDITIONS

26. **CONDITION AMENDED BY PLANNING COMMISSION:**

The Director of Planning and Zoning shall review the special use permit after it has been operational for six months and one year, and shall docket the matter for consideration by the Planning Commission and City Council if (a) there have been documented violations of the permit conditions which were not corrected immediately, constitute repeat violations or which create a direct and immediate adverse zoning impact on the surrounding community; (b) the Director has received a request from any person to docket the permit for review as the result of a complaint that rises to the level of a violation of the permit conditions, or (c) the Director has determined that there are problems with the operation of the use and that new or revised conditions are needed.

~~(P&Z)~~ (PC)