

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 10, 2017

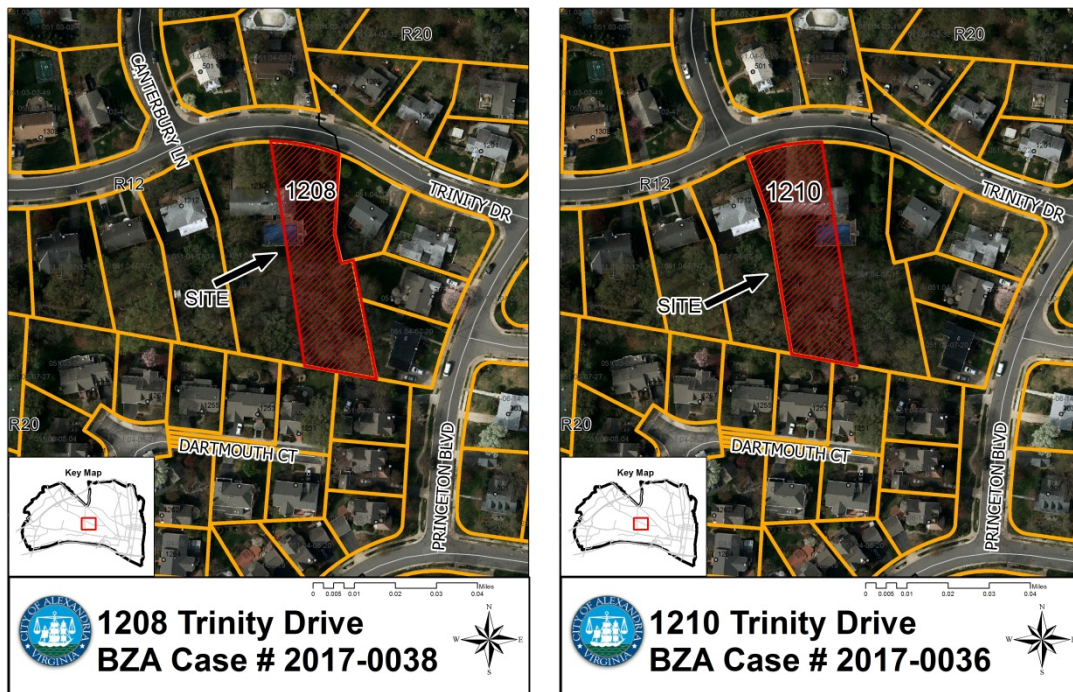
TO: CHAIRMAN ALTENBURG AND MEMBERS OF THE BOARD OF ZONING APPEALS

FROM: SAM SHELBY, URBAN PLANNER, PLANNING AND ZONING

SUBJECT: DOCKET ITEMS #2 AND #3 (1210 AND 1208 TRINITY DRIVE)

This memorandum contains several minor revisions to the staff reports for docket items #2 and #3 – 1210 and 1208 Trinity Drive.

- 1) The site maps below show the correct property boundaries for 1210 and 1208 Trinity Drive. The site maps included in the staff reports with your original docket delivery did not show the delineation between the two lots at 1208 and 1210 Trinity Drive.



- 2) The staff report for docket item #2 (1210 Trinity Drive) has two typographical errors that refer to the subject property as the wrong lot number (page 3) and cite the incorrect relief

requested (page 5). None of these affect the nature of the request.

- 3) Both staff reports have a typographical error on the first page. The second sentence of the first paragraph should read:

If the Board approves the request, staff recommends that the tree preservation area shown on attachment one of this report shall be maintained throughout construction.

~~If the Board approves the request, the tree preservation area with the condition that the tree preservation area shown on attachment one of this report shall be maintained throughout construction.~~

Corrected copies of the staff reports will be made available online and at the hearing on Thursday evening.