



# **Stormwater Utility Fee Non-Residential Credit Policy Manual**

City Council Legislative Session  
October 24, 2017



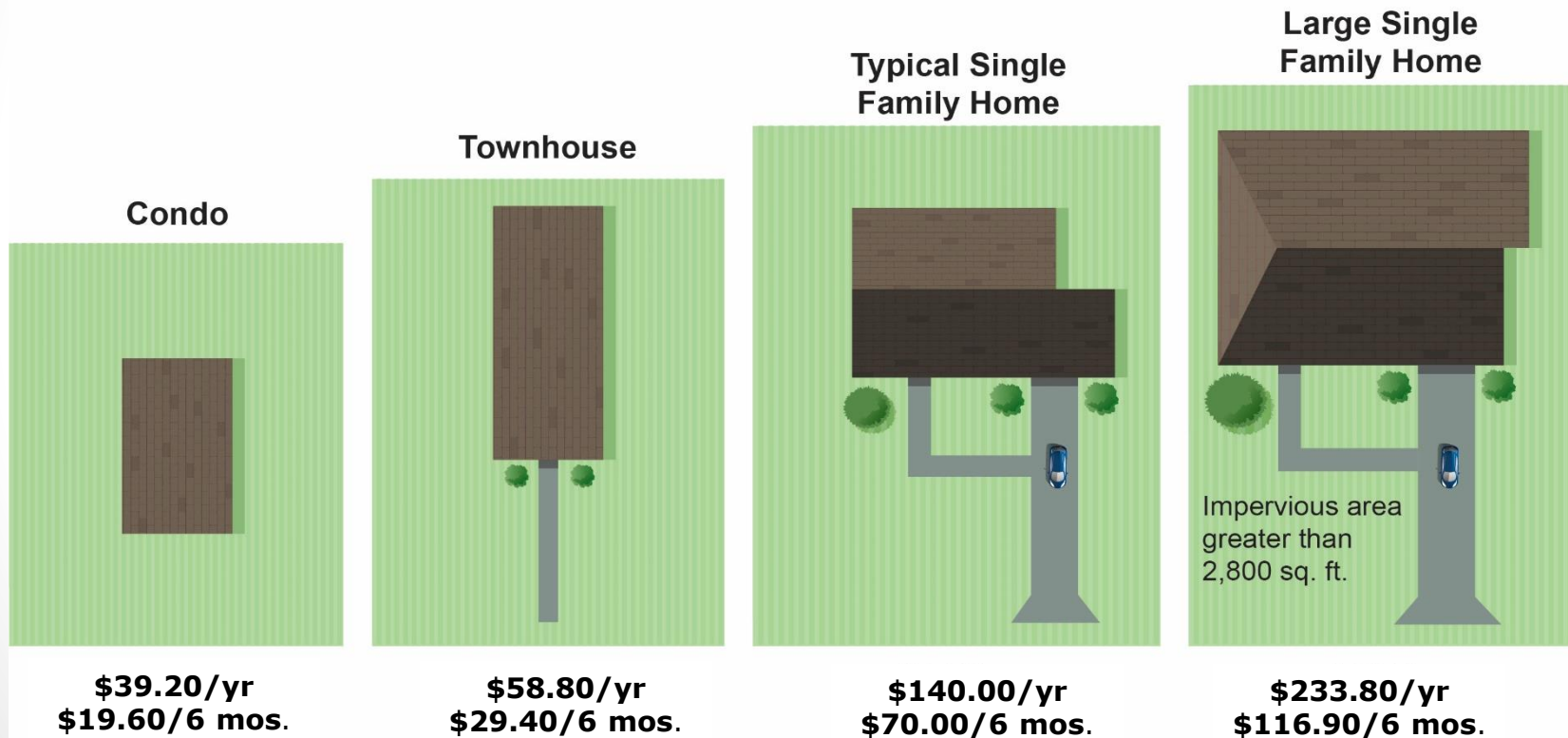
# Adopted Framework

- ✓ Fee Structure
  - Fixed Single Family Residential by Property Type
  - Calculated Non-Residential
- ✓ Billing Unit
  - Equivalent Residential Unit (ERU) = 2,062 SF
- ✓ Billing Method
  - Line item on Real Estate bill – 2x/yr
- ✓ Two-Phase Credit Policy

# Single-Family Residential Fees

Fixed-Fee, Tiered approach, based on Property Type

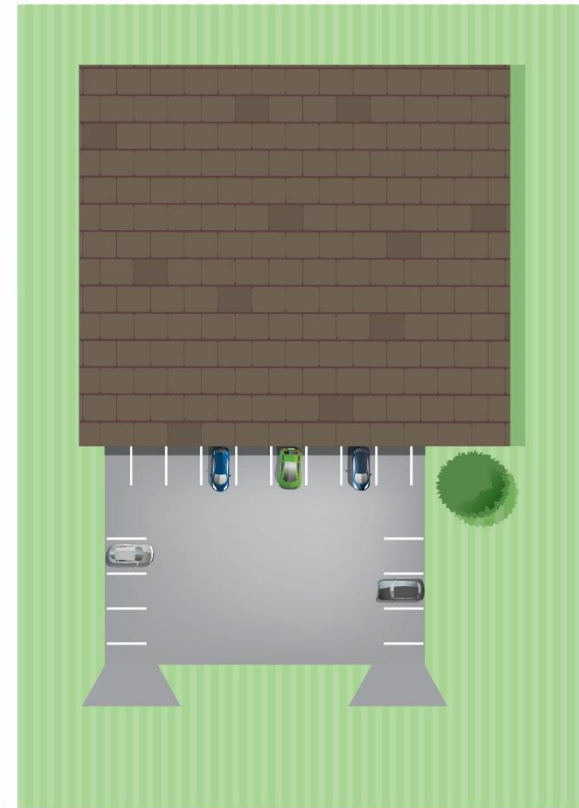
**\*\*Credit Policy for residential properties available in FY2019\*\***



# Calculated Non-Residential Fee

## Calculate Non-Residential Fee Example:

|  |                     |
|--|---------------------|
| Building and parking lot impervious area | 6,168 sq. ft.       |
| 1 billing unit                           | 2,062 sq. ft.       |
| Total billing units                      | $6,168 / 2,062 = 3$ |
| Multiply by rate for 1 billing unit      | $3 \times \$140$    |
| Total fee                                | \$420/yr            |



Impervious Area = 6,168 sq. ft.

# Non-Residential Credit Policy

- Create simple to administer, easy to understand, consistent
- December 1<sup>st</sup>: Effective
  - 12/1 – 2/15: Credit application window
  - Annual application required
- Credit split between May & October bills
- Non-Residential Practices:
  - Stormwater Quality BMPs and Detention
  - Volunteer Activities

# Staff Recommendations

## **BMPs and Detention**

- BMP Credit (Max 20%)
- Detention Credit (Max 10%)

## **Volunteer Activities**

- Adopt-A-Waterway
  - Max 10%
- Adopt-A-Block
  - Max 10%
- Adopt-A-Storm Drain
  - Max 10%

## **Maximum 50% Credit**

- Max 30% (20% for BMPs and 10% Detention)
- Up to 10% each for Volunteer Activities

# Staff Recommendation: Application Documentation

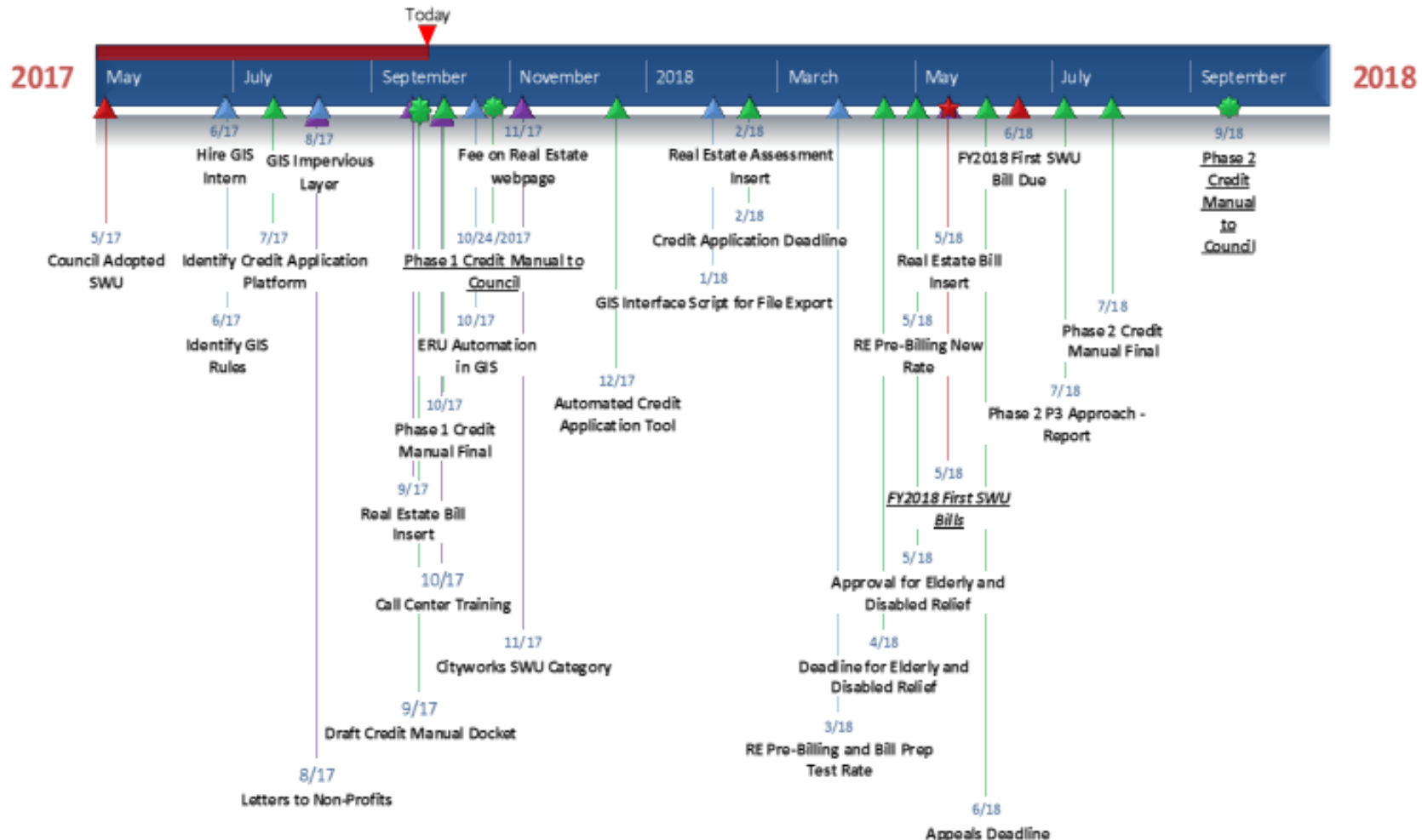
- BMP & Detention
  - Credit application form
  - Recorded Maintenance Agreement
  - Certification of Proper Functioning – Inspection
- Volunteer Activities
  - Annual Credit Application Form
  - Volunteer hours performed
  - Date-Stamped Pictures
  - Sign In Sheets / Waivers

# Public Outreach

Using Council-recommended Framework

- Dedicated webpages + FAQs
- Social media
- Environmental Policy Commission (EPC)
- Targeted groups
  - Residents
  - Chamber of Commerce
  - Federation of Civic Associations + individual associations
  - Non-profits and religious properties
  - Large property/parcel owners

# Stormwater Utility Implementation Work Plan



**Questions?  
Thank you!**