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October 2, 2017

Dear Mayor Silberberg, Vice Mayor Wilson, and Members of City Council,

Thank you for your continued support of the School Board's purchase of 1701/1705 N. Beauregard St. for use as an elementary school, outdoor play space and parking garage, most recently with your approval of its DSUP. We are excited to move forward with this project.

As you may be aware, School Board Policy FF: Public Dedication of Facilities, governs the process for naming the new elementary school. Under the provisions of the policy, the School Board will soon form an ad hoc School Facilities Naming Committee to recommend names for the new school.

Policy FF provides that the committee will be made up of 10 Alexandria residents - nine members of the public nominated by the School Board, plus one member nominated by City Council. In addition, the Vice Chair of the School Board will serve as the Naming Committee Chair.

For the next two weeks, through October 16, 2017, the School Board will accept applications from Alexandria residents interested in participating. Each of the nine School Board members will nominate one person from the applications received. We invite you to nominate the tenth committee member. The School Board will announce the final committee members at its October 26, 2017 Board Meeting.

The role of the committee will be to:

- Develop tasks and a timetable for recommendations to the School Board
- Solicit and review name recommendations from the community
- Submit at least three names to the School Board for consideration by the end of January 2018. This will allow time for the school division to purchase and install signage for the new school, ahead of its opening in fall 2018. The final selection of a name for the new school is the responsibility of the School Board.
- *Committee members should expect to serve six hours per month from the beginning of November 2017 through February 2018.*

The wider ACPS and Alexandria community will be asked for recommendations regarding the actual name of the school in late fall.

Per Policy FF, naming suggestions may include U.S. presidents, Virginia historical figures, or places or historical events related to the facility or the location. Naming suggestions can also include a person, business or corporation that has made a significant or extraordinary contribution to the City of Alexandria, usually in the

context of education, public service or involvement in civic or cultural activities over an extended period of time.

Names that cause confusion with other Virginia public schools or facilities, and names that have the same initials as any other ACPS school should be avoided.

We invite you to submit your committee member nomination to the Clerk of the Board at boardclerk@acps.k12.va.us by October 16, 2017.

Thank you for your continued support as we work to pursue creative solutions to meet our capacity needs, and for your help with this most important task.

Sincerely,

A handwritten signature in black ink, appearing to read "Ramee A. Gentry". The signature is fluid and cursive, with the first name "Ramee" being more prominent.

Ramee A. Gentry
School Board Member – Chair

cc: Mr. Mark Jinks, City Manager
Dr. Lois Berlin, Interim Superintendent of Schools