

ADDRESS OF PROJECT: 404 South Lee Street

TAX MAP AND PARCEL: 75.03-08-03

ZONING: RM

APPLICATION FOR: (Please check all that apply)

☒ CERTIFICATE OF APPROPRIATENESS☐ PERMIT TO MOVE, REMOVE, ENCAPSULATE OR DEMOLISH
(Required if more than 25 square feet of a structure is to be demolished/impacted)☐ WAIVER OF VISION CLEARANCE REQUIREMENT and/or YARD REQUIREMENTS IN A VISION
CLEARANCE AREA (Section 7-802, Alexandria 1992 Zoning Ordinance)☐ WAIVER OF ROOFTOP HVAC SCREENING REQUIREMENT
(Section 6-403(B)(3), Alexandria 1992 Zoning Ordinance)Applicant: ☒ Property Owner ☐ Business (Please provide business name & contact person)

Name: David Adams and Chloe Daley

Address: 404 South Lee Street

City: Alexandria

State: VA Zip: 22314

Phone: (202) 557-1568

E-mail: dadams7551@gmail.com

Authorized Agent (if applicable): ☐ Attorney ☐ Architect ☐

Name: _____

Phone: (202) 557-1568

E-mail: _____

Legal Property Owner:

Name: Same as applicant

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

E-mail: _____

- ☐ Yes ☒ No Is there an historic preservation easement on this property?
☐ Yes ☒ No If yes, has the easement holder agreed to the proposed alterations?
☐ Yes ☒ No Is there a homeowner's association for this property?
☐ Yes ☒ No If yes, has the homeowner's association approved the proposed alterations?

If you answered yes to any of the above, please attach a copy of the letter approving the project.

NATURE OF PROPOSED WORK: *Please check all that apply*

- | | | | |
|--|---|---|-----------------------------------|
| <input type="checkbox"/> NEW CONSTRUCTION | | | |
| <input checked="" type="checkbox"/> EXTERIOR ALTERATION: <i>Please check all that apply.</i> | | | |
| <input type="checkbox"/> awning | <input type="checkbox"/> fence, gate or garden wall | <input checked="" type="checkbox"/> HVAC equipment | <input type="checkbox"/> shutters |
| <input type="checkbox"/> doors | <input type="checkbox"/> windows | <input type="checkbox"/> siding | <input type="checkbox"/> shed |
| <input type="checkbox"/> lighting | <input type="checkbox"/> pergola/trellis | <input type="checkbox"/> painting unpainted masonry | |
| <input checked="" type="checkbox"/> other _____ | | | |
| <input type="checkbox"/> ADDITION | | | |
| <input type="checkbox"/> DEMOLITION/ENCAPSULATION | | | |
| <input type="checkbox"/> SIGNAGE | | | |

DESCRIPTION OF PROPOSED WORK: *Please describe the proposed work in detail (Additional pages may be attached).*

.See attached description

SUBMITTAL REQUIREMENTS:

Items listed below comprise the **minimum supporting materials** for BAR applications. Staff may request additional information during application review. Please refer to the relevant section of the *Design Guidelines* for further information on appropriate treatments.

Applicants must use the checklist below to ensure the application is complete. Include all information and material that are necessary to thoroughly describe the project. Incomplete applications will delay the docketing of the application for review. Pre-application meetings are required for all proposed additions. All applicants are encouraged to meet with staff prior to submission of a completed application.

Electronic copies of submission materials should be submitted whenever possible.

Demolition/Encapsulation : *All applicants requesting 25 square feet or more of demolition/encapsulation must complete this section. Check N/A if an item in this section does not apply to your project.*

- | | |
|---|---|
| <div style="display: flex; align-items: center;"> <div style="margin-right: 10px;">N/A</div> <div style="display: flex; align-items: center;"> <input type="checkbox"/> <input checked="" type="checkbox"/> </div> </div> | <input checked="" type="checkbox"/> Survey plat showing the extent of the proposed demolition/encapsulation. |
| <input type="checkbox"/> <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> Existing elevation drawings clearly showing all elements proposed for demolition/encapsulation. |
| <input type="checkbox"/> <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> Clear and labeled photographs of all elevations of the building if the entire structure is proposed to be demolished. |
| <input type="checkbox"/> <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> Description of the reason for demolition/encapsulation. |
| <input type="checkbox"/> <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> Description of the alternatives to demolition/encapsulation and why such alternatives are not considered feasible. |

Additions & New Construction: Drawings must be to scale and should not exceed 11" x 17" unless approved by staff. All plans must be folded and collated into 12 complete 8 1/2" x 11" sets. Additional copies may be requested by staff for large-scale development projects or projects fronting Washington Street. Check N/A if an item in this section does not apply to your project.

- ☐ ☒ N/A
- ☐ ☒ Scaled survey plat showing dimensions of lot and location of existing building and other structures on the lot, location of proposed structure or addition, dimensions of existing structure(s), proposed addition or new construction, and all exterior, ground and roof mounted equipment.
- ☐ ☒ FAR & Open Space calculation form.
- ☐ ☒ Clear and labeled photographs of the site, surrounding properties and existing structures, if applicable.
- ☐ ☒ Existing elevations must be scaled and include dimensions.
- ☐ ☒ Proposed elevations must be scaled and include dimensions. Include the relationship to adjacent structures in plan and elevations.
- ☐ ☒ Materials and colors to be used must be specified and delineated on the drawings. Actual samples may be provided or required.
- ☐ ☒ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
- ☐ ☒ For development site plan projects, a model showing mass relationships to adjacent properties and structures.

Signs & Awnings: One sign per building under one square foot does not require BAR approval unless illuminated. All other signs including window signs require BAR approval. Check N/A if an item in this section does not apply to your project.

- ☐ ☒ N/A
- ☐ ☒ Linear feet of building: Front: _____ Secondary front (if corner lot): _____
- ☐ ☒ Square feet of existing signs to remain: _____
- ☐ ☒ Photograph of building showing existing conditions.
- ☐ ☒ Dimensioned drawings of proposed sign identifying materials, color, lettering style and text.
- ☐ ☒ Location of sign (show exact location on building including the height above sidewalk).
- ☐ ☒ Means of attachment (drawing or manufacturer's cut sheet of bracket if applicable).
- ☐ ☒ Description of lighting (if applicable). Include manufacturer's cut sheet for any new lighting fixtures and information detailing how it will be attached to the building's facade.

Alterations: Check N/A if an item in this section does not apply to your project.

- ☒ ☐ N/A
- ☒ ☐ Clear and labeled photographs of the site, especially the area being impacted by the alterations, all sides of the building and any pertinent details.
- ☒ ☐ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
- ☒ ☐ Drawings accurately representing the changes to the proposed structure, including materials and overall dimensions. Drawings must be to scale.
- ☒ ☐ An official survey plat showing the proposed locations of HVAC units, fences, and sheds.
- ☐ ☒ Historic elevations or photographs should accompany any request to return a structure to an earlier appearance.

ALL APPLICATIONS: *Please read and check that you have read and understand the following items:*

- ☒ I have submitted a filing fee with this application. (Checks should be made payable to the City of Alexandria. Please contact staff for assistance in determining the appropriate fee.)
- ☒ I understand the notice requirements and will return a copy of the three respective notice forms to BAR staff at least five days prior to the hearing. If I am unsure to whom I should send notice I will contact Planning and Zoning staff for assistance in identifying adjacent parcels.
- ☒ I, the applicant, or an authorized representative will be present at the public hearing.
- ☒ I understand that any revisions to this initial application submission (including applications deferred for restudy) must be accompanied by the BAR Supplemental form and 12 sets of revised materials.

The undersigned hereby attests that all of the information herein provided including the site plan, building elevations, prospective drawings of the project, and written descriptive information are true, correct and accurate. The undersigned further understands that, should such information be found incorrect, any action taken by the Board based on such information may be invalidated. The undersigned also hereby grants the City of Alexandria permission to post placard notice as required by Article XI, Division A, Section 11-301(B) of the 1992 Alexandria City Zoning Ordinance, on the property which is the subject of this application. The undersigned also hereby authorizes the City staff and members of the BAR to inspect this site as necessary in the course of research and evaluating the application. The applicant, if other than the property owner, also attests that he/she has obtained permission from the property owner to make this application.

APPLICANT OR AUTHORIZED AGENT:Signature: Printed Name: David G. Adams & Chloe DaleyDate: 03/14/2017

OWNERSHIP AND DISCLOSURE STATEMENT

Use additional sheets if necessary

1. Applicant. State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. David G. Adams	404 South Lee Street	Joint (100%)
2. Chloe B. Daley	404 South Lee Street	Joint (100%)
3.		

2. Property. State the name, address and percent of ownership of any person or entity owning an interest in the property located at _____ (address), unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. David Adams	404 South Lee Street	100%
2. Chloe Daley	404 South Lee Street	100%
3.		

3. Business or Financial Relationships. Each person or entity listed above (1 and 2), with an ownership interest in the applicant or in the subject property is required to disclose any business or financial relationship, as defined by Section 11-350 of the Zoning Ordinance, existing at the time of this application, or within the 12-month period prior to the submission of this application with any member of the Alexandria City Council, Planning Commission, Board of Zoning Appeals or either Boards of Architectural Review.

Name of person or entity	Relationship as defined by Section 11-350 of the Zoning Ordinance	Member of the Approving Body (i.e. City Council, Planning Commission, etc.)
1. David Adams	none	N/A
2. Chloe Daley	none	N/A
3.		

NOTE: Business or financial relationships of the type described in Sec. 11-350 that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings.

As the applicant or the applicant's authorized agent, I hereby attest to the best of my ability that the information provided above is true and correct.

03/14/2016

Date

David G. Adams & Chloe Daley

Printed Name



Signature

Description of Proposed Work

BAR Representatives & Members:

Thank you for considering our application.

We propose adding a single low profile kitchen vent cover below ground in the window well in front of our home. The cover will be similar to those installed in the window wells and exterior walls of neighboring properties and rectangular (3.2x10). It will not be visible from the street and it will be of limited visibility to persons on the sidewalk. We expect hot air vented from our kitchen to flow out of the vent and into our window well. Given the age of our property and its configuration, the proposed installation site will result in the fewest changes to the interior and exterior of our home.

We are happy to answer any questions and respectfully request your approval.

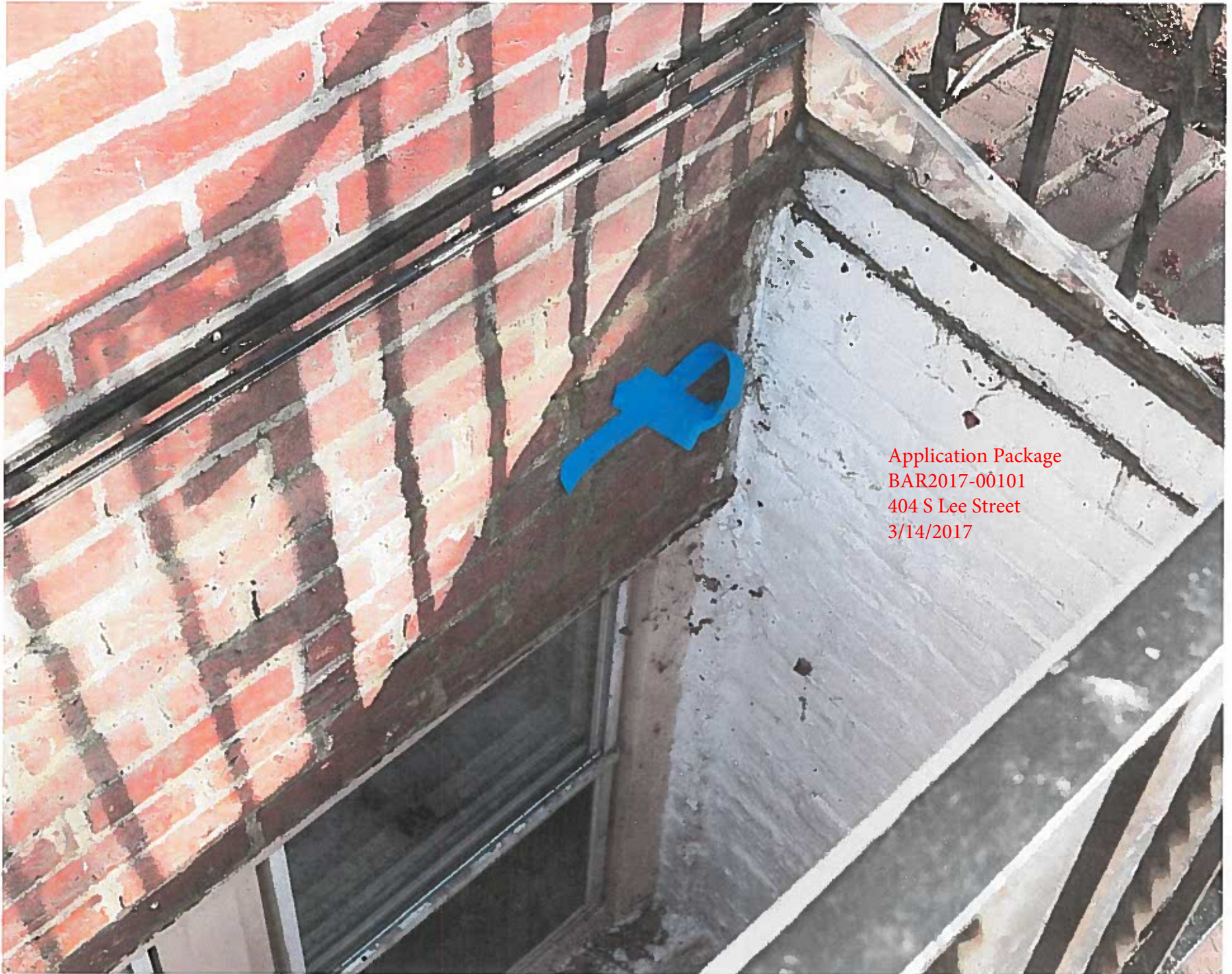
Sincerely,

A handwritten signature in blue ink, appearing to read "David Adams & Chloe Daley". The signature is stylized with large, overlapping loops for the first part and a more cursive, flowing script for the second part.

David Adams & Chloe Daley

Picture 1

Close-up of Proposed Installation Site



Application Package
BAR2017-00101
404 S Lee Street
3/14/2017

Picture 2

View of Entire Window Well



Application Package
BAR2017-00101
404 S Lee Street
3/14/2017

Picture 3

Picture from Middle of S. Lee St.



Application Package
BAR2017-00101
404 S Lee Street
3/14/2017

Picture 4

Picture from Sidewalk in Front of House



Application Package
BAR2017-00101
404 S Lee Street
3/14/2017

Picture 5

Vent Depth Measurement (Depth from Sidewalk)



Application Package
BAR2017-00101
404 S Lee Street
3/14/2017

Picture 6

Vent Depth Measurement (Depth from Sidewalk)



Application Package
BAR2017-00101
404 S Lee Street
3/14/2017

Picture 7

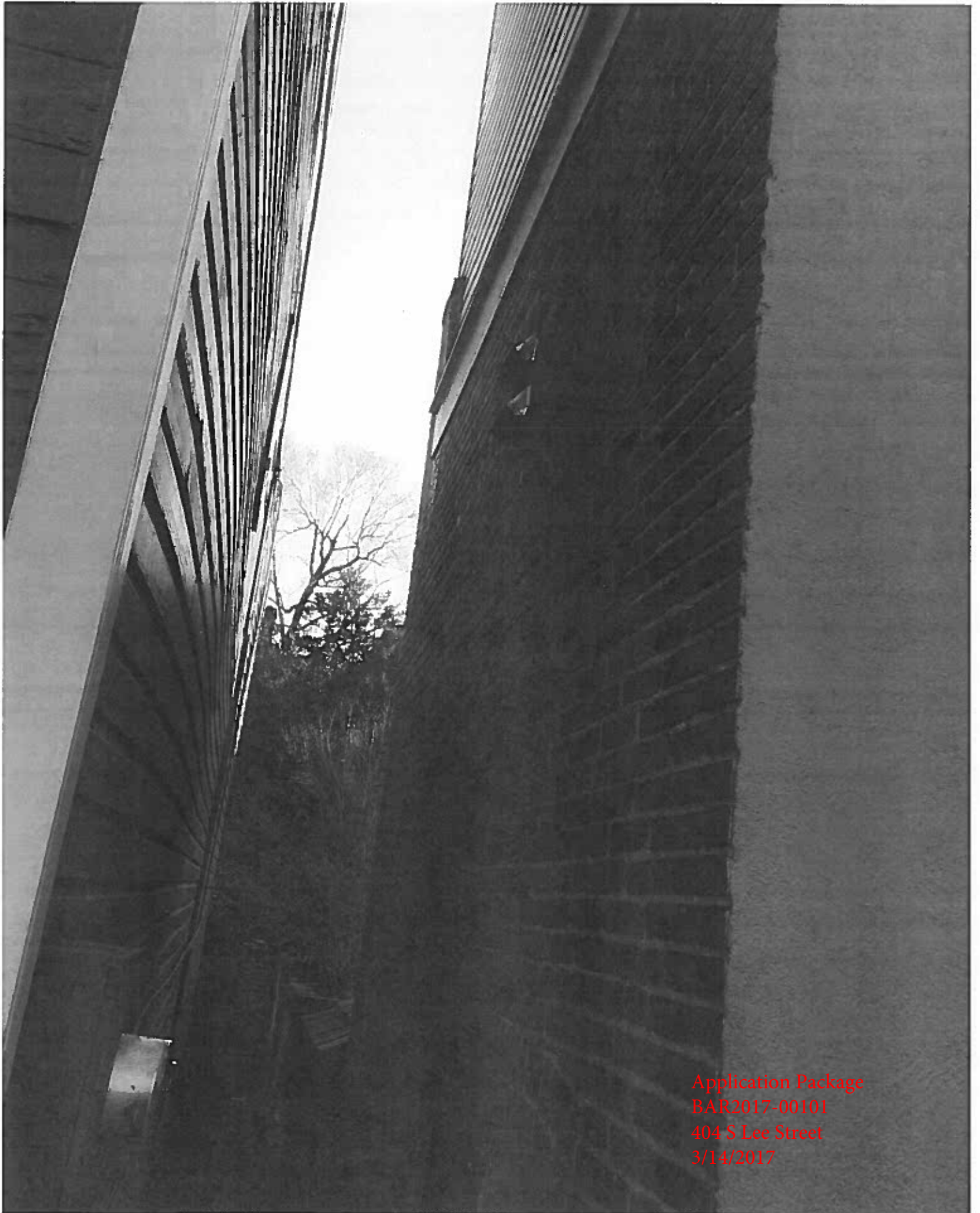
Above Ground Vent onto Sidewalk (Wolf St.)

Application Package
BAR2017-00101
404 S Lee Street
3/14/2017



Picture 8

Other Vent Example External Wall



Application Package
BAR2017-00101
404 S Lee Street
3/14/2017

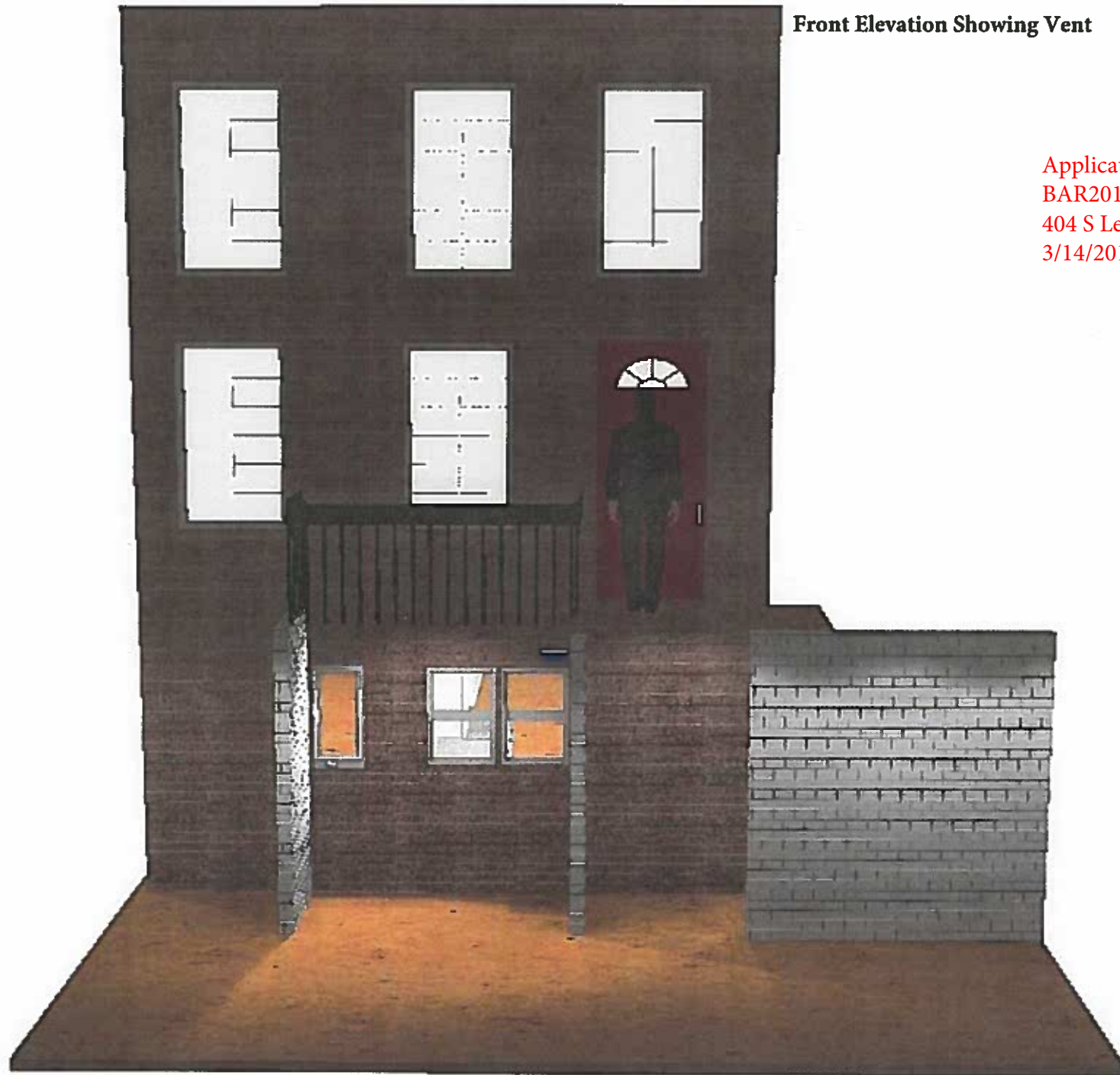
Picture 9

Kitchen Vent External Wall

Application Package
BAR2017-00101
404 S Lee Street
3/14/2017



Front Elevation Showing Vent



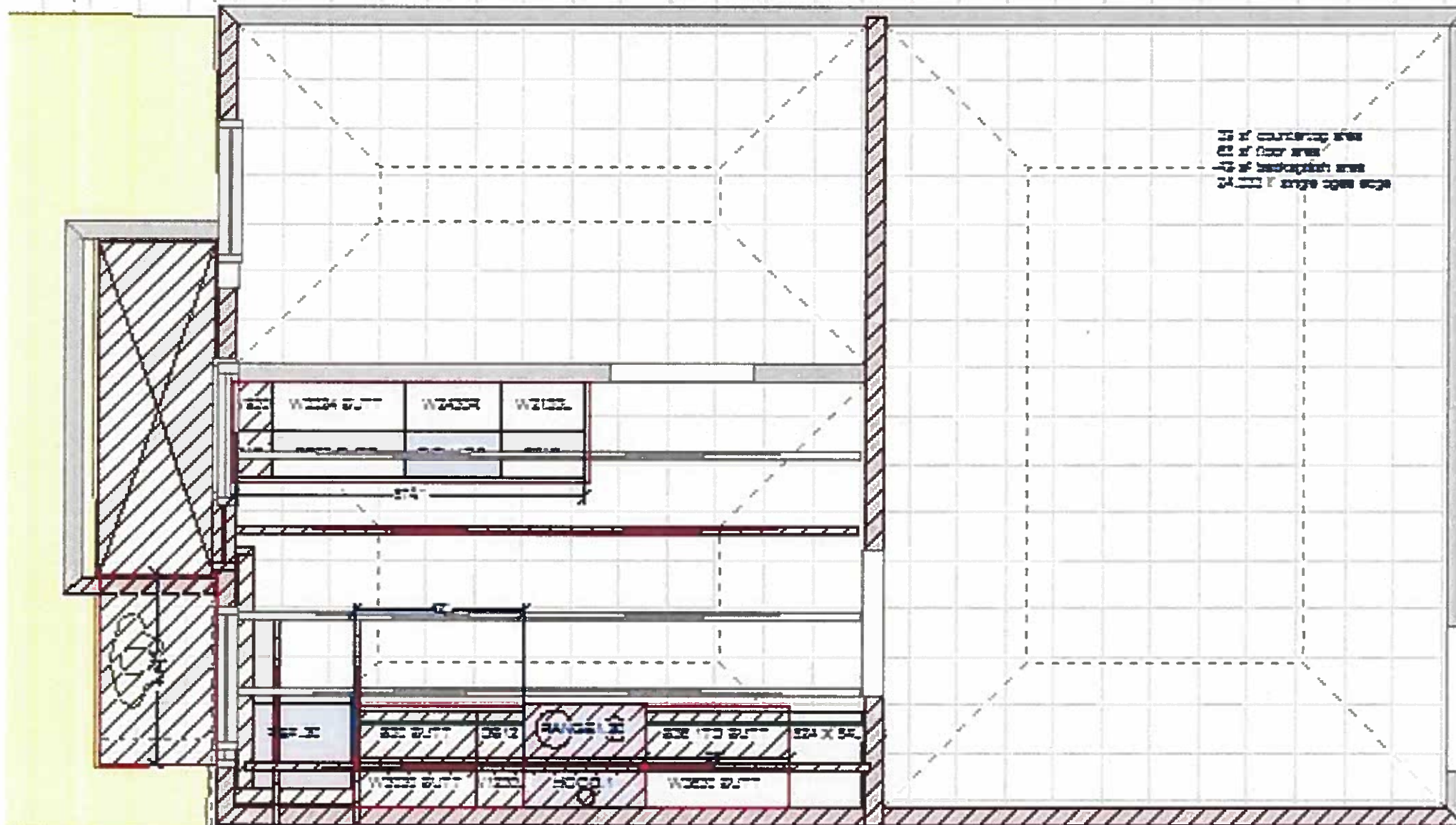
Application Package
BAR2017-00101
404 S Lee Street
3/14/2017

Interior Showing Ductwork



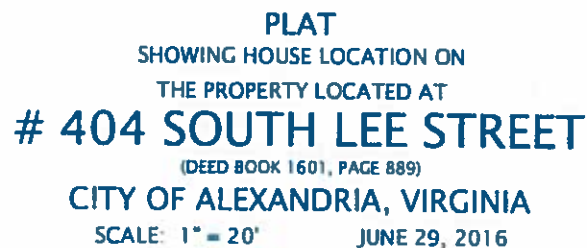
Application Package
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404 S Lee Street
3/14/2017

Interior Schematic



Application Package
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 404 S Lee Street
 3/14/2017

-



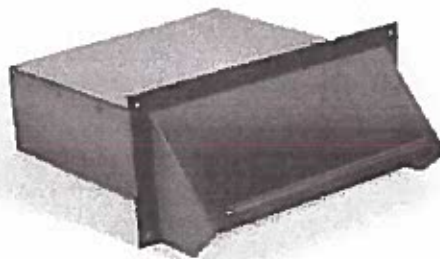
DOMINION Surveyors
Inc. •
8808 H PEAR TREE VILLAGE COURT
ALEXANDRIA, VIRGINIA 22309
703 619-6555
FAX: 703 799-6412

#160531091
3/14/2017

Application Package
BAR2017-00101
404 S Lee Street



Select your local store
to view local inventory and pickup options



Master Flow 3-1/4 in. x 10 in. Rectangular Appliance Wall Vent

Set your store for local inventory & pick up options.

Description



Specifications



Duct Type :	3.25 x 10
Gauge :	30
Insulated :	No
Material :	Zinc Coated

Application Package
BAR2017-00101
404 S Lee Street
3/14/2017

Material : Galvanized Steel

Product Depth (in.) : 13

Product Height (in.) : 6

Product Length (in.) : 12.25 in

Product Width (in.) : 13

Returnable : 90-Day

Questions (8) & Answers (15) >

Reviews (36) +

Write a Review >

See More in Wall Vents >

\$18.97 / each

☐ **Ship to Home FREE with \$45 Order**
Estimated Arrval: MAR 17 - MAR 21

[See Shipping Options](#)

☐ **Pick Up In Store FREE**

☐ **Express Delivery from Store**
Pick Your Delivery Date.
As Soon as Tomorrow

1

ADD TO CART

+ ADD TO LIST

Shipping & Delivery Options +

This item cannot be shipped to the following

Application Package
BAR2017-00101
404 S Lee Street
3/14/2017

Manufacturer's Specifications for Proposed Venting Adams Range Hood

IMPERIAL 3.25-in x 10-in x 36-in Galvanized Steel Stack Duct

Item # 100608 Model # GVL0096

(4 Reviews)



Product Information

Description

- Used between wall studs as supply and return duct and to vent range hoods, kitchen and bath fans
- Saves space when installed between wall studs, floor joists or in attics
- 2 "L" sections snap together to form 1 rectangular duct section
- Galvanized steel construction

Specifications

Series Name	N/A
Length (Inches)	10
Width (Inches)	3.25
Depth (Inches)	36
UL	No

Application Package
BAR2017-00101
404 S Lee Street
3/14/2017

**Safety
Listing**

Warranty 1-year limited

Drive Cleats Included No

S Cleats Included No

Gauge 30

Material Galvanized steel

Type Stack

**Application Package
BAR2017-00101
404 S Lee Street
3/14/2017**