

BAR Meeting
December 21, 2016

ISSUE: Permit to Demolish and Certificate of Appropriateness for Alterations

APPLICANT: Saint Mary's Catholic Church (Thomas J Welsh, Bishop of Arlington)

LOCATION: 307 S Royal Street

ZONE: RM/Residential

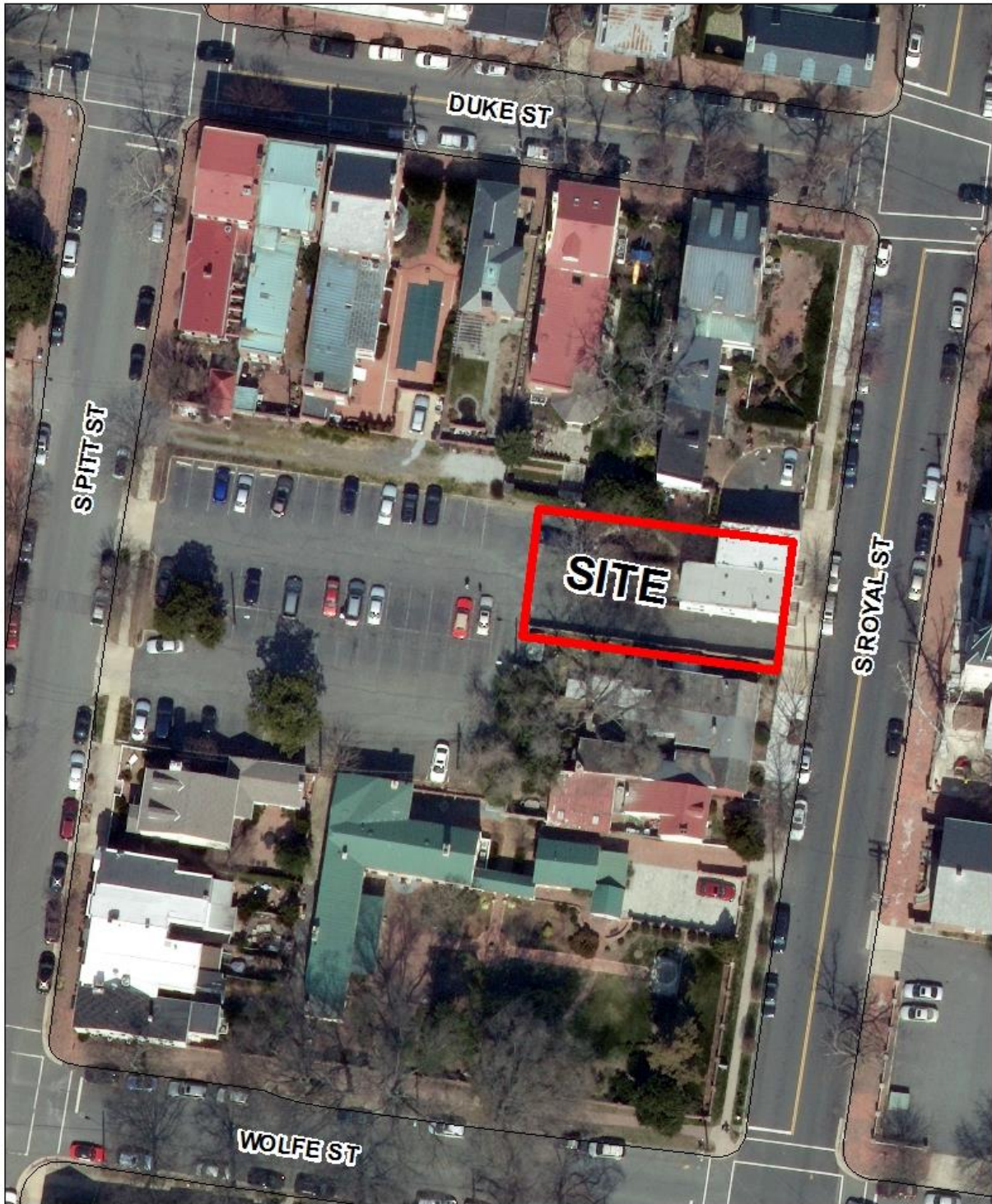
STAFF RECOMMENDATION

Staff recommends approval with the following conditions:

1. The exhaust cap must be painted to match the adjacent surface.
2. The salvaged must brick reused on repair the west (rear) elevation, where possible.
3. Detailing of the proposed door and window to match existing.

GENERAL NOTES TO THE APPLICANT

1. **ISSUANCE OF CERTIFICATES OF APPROPRIATENESS AND PERMITS TO DEMOLISH:** Applicants must obtain a stamped copy of the Certificate of Appropriateness or Permit to Demolish PRIOR to applying for a building permit. Contact BAR Staff, Room 2100, City Hall, 703-746-3833, or preservation@alexandriava.gov for further information.
2. **APPEAL OF DECISION:** In accordance with the Zoning Ordinance, if the Board of Architectural Review denies or approves an application in whole or in part, the applicant or opponent may appeal the Board's decision to City Council on or before 14 days after the decision of the Board.
3. **COMPLIANCE WITH BAR POLICIES:** All materials must comply with the BAR's adopted policies unless otherwise specifically approved.
4. **BUILDING PERMITS:** Most projects approved by the Board of Architectural Review require the issuance of one or more construction permits by Building and Fire Code Administration (including signs). The applicant is responsible for obtaining all necessary construction permits after receiving Board of Architectural Review approval. Contact Code Administration, Room 4200, City Hall, 703-746-4200 for further information.
5. **EXPIRATION OF APPROVALS NOTE:** In accordance with Sections 10-106(B) and 10-206(B) of the Zoning Ordinance, any official Board of Architectural Review approval will expire 12 months from the date of issuance if the work is not commenced and diligently and substantially pursued by the end of that 12-month period.
6. **HISTORIC PROPERTY TAX CREDITS:** Applicants performing extensive, certified rehabilitations of historic properties may separately be eligible for state and/or federal tax credits. Consult with the Virginia Department of Historic Resources (VDHR) prior to initiating any work to determine whether the proposed project may qualify for such credits



BAR2016-00409 & 00410



Note: Staff coupled the applications for a Permit to Demolish (BAR #2016-0409) and Certificate for Appropriateness (BAR #2016-0410) for clarity and brevity.

I. ISSUE

The applicant is requesting approval of a Permit to Demolish and Certificate of Appropriateness for alterations at 307 S Royal Street. The proposed partial demolition is for approximately 120 sq. ft. of the west (rear) elevation. The request is also for alterations including new French doors and a window on the west elevation and a new exhaust cap on the north (side) elevation. The proposed alterations will be minimally visible from the public right-of-way. The bricks removed during demolition will be salvaged and re-used on the west elevation. The new exhaust cap is less than one square foot and will be painted to match the adjacent wall surface.

II. HISTORY

Based on historic map research, the house at 307 S Royal Street was constructed as the northernmost of a row of three, two-story brick townhouses that were built between **1921 and 1931**. The semi-detached property is owned by St. Mary's Catholic Church.

Previous Approval:

In 1970, the BAR approved alterations to the property including changes to the entrance and windows and, replacement of the steps.

III. ANALYSIS

Permit to Demolish

In considering a Permit to Demolish, the Board must consider the following criteria set forth in the Zoning Ordinance, §10-105(B):

Standard	Description of Standard	Standard Met?
(1)	Is the building or structure of such architectural or historical interest that its moving, removing, capsulating or razing would be to the detriment of the public interest?	No
(2)	Is the building or structure of such interest that it could be made into a historic house?	No
(3)	Is the building or structure of such old and unusual or uncommon design, texture and material that it could not be reproduced or be reproduced only with great difficulty?	No
(4)	Would retention of the building or structure help preserve the memorial character of the George Washington Memorial Parkway?	N/A

(5)	Would retention of the building or structure help preserve and protect an historic place or area of historic interest in the city?	No
(6)	Would retention of the building or structure promote the general welfare by maintaining and increasing real estate values, generating business, creating new positions, attracting tourists, students, writers, historians, artists and artisans, attracting new residents, encouraging study and interest in American history, stimulating interest and study in architecture and design, educating citizens in American culture and heritage, and making the city a more attractive and desirable place in which to live?	No

Staff has no objection to the proposed partial demolition, finding the area proposed for demolition to be minimally visible from the public right-of-way and minimal in scope. It is typical of what the BAR usually approves for limited window and door reconfigurations on secondary elevations as interior space is modified over time.

Certificate of Appropriateness for Alterations

Regarding the new French doors and window on west elevation, the *Design Guidelines* considers both elements to be character defining features of architectural styles. The applicant proposes to install wood-clad inswing patio doors with double-pane insulated clear “low-E” glass. The grille and glazing bead profile shall match the existing. The new window will be a double-hung painted wood window with double-pane insulated clear “low-E” glass. The exterior doors and window detailing including the hardware, casing and muntin profile will match the existing.

The proposed exhaust cap is less than one square foot and will be installed on a secondary wall elevation. This is consistent with the Board’s *Policies for Minor Architectural Elements* and could be approved administratively by staff. However, the applicant chose to bundle all the alterations into one application for convenience and to reduce application fees.

Staff believes that the proposed alterations are minimally visible and architecturally appropriate for the site and recommends approval with the noted conditions.

STAFF

Amirah Lane, Historic Preservation Sr. Planning Technician, Planning & Zoning
Al Cox, FAIA, Historic Preservation Manager, Planning & Zoning

IV. CITY DEPARTMENT COMMENTS

Legend: C- code requirement R- recommendation S- suggestion F- finding

Zoning Comments

C-1 Complies with zoning.

F-1 Venting appears to be on adjacent property. Work with Code Administration to confirm compliance.

Code Administration

No Comments Received.

Transportation and Environmental Services

C-1 The applicant shall comply with the City of Alexandria's Solid Waste Control, Title 5, Chapter 1, which sets forth the requirements for the recycling of materials (Sec. 5-1-99). (T&ES)

C-2 The applicant shall comply with the City of Alexandria's Noise Control Code, Title 11, Chapter 5, which sets the maximum permissible noise level as measured at the property line. (T&ES)

C-3 All improvements to the city right-of-way such as curbing, sidewalk, driveway aprons, etc. must be city standard design. (Sec. 5-2-1) (T&ES)

R-1 The building permit must be approved and issued prior to the issuance of any permit for demolition. (T&ES)

R-2 Applicant shall be responsible for repairs to the adjacent city right-of-way if damaged during construction activity. (T&ES)

R-3 No permanent structure may be constructed over any existing private and/or public utility easements. It is the responsibility of the applicant to identify any and all existing easements on the plan. (T&ES)

F-1 After review of the information provided, an approved grading plan is not required at this time. Please note that if any changes are made to the plan it is suggested that T&ES be included in the review. (T&ES)

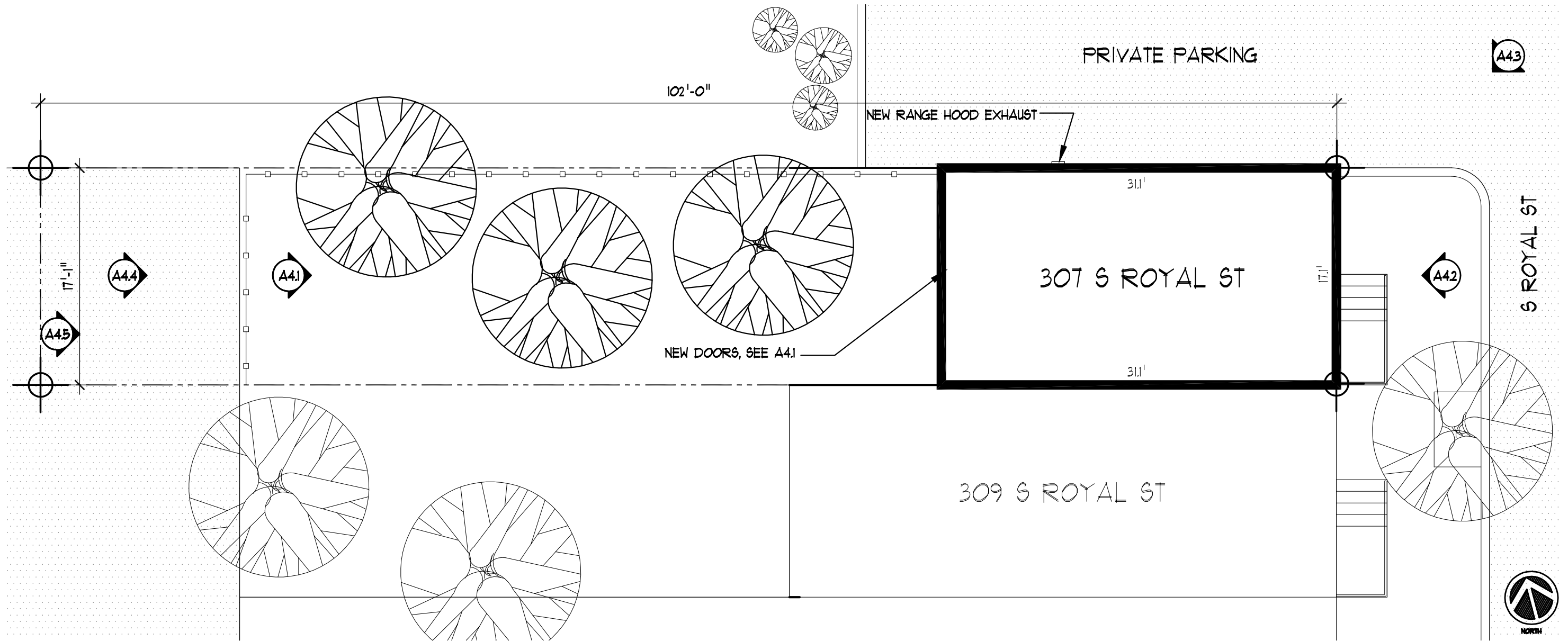
Alexandria Archaeology

No comments received.

V. ATTACHMENTS

1 – Supplemental Materials

2 – Application for BAR2016-0409 & BAR2016-0410: 307 Royal Street



CI SITE PLAN - NO CHANGE TO EXISTING
 ASI.1 1/8" = 1'-0"

Application & Materials
 BAR2016-00409
 307 S Royal Street
 11/16/2016

1633

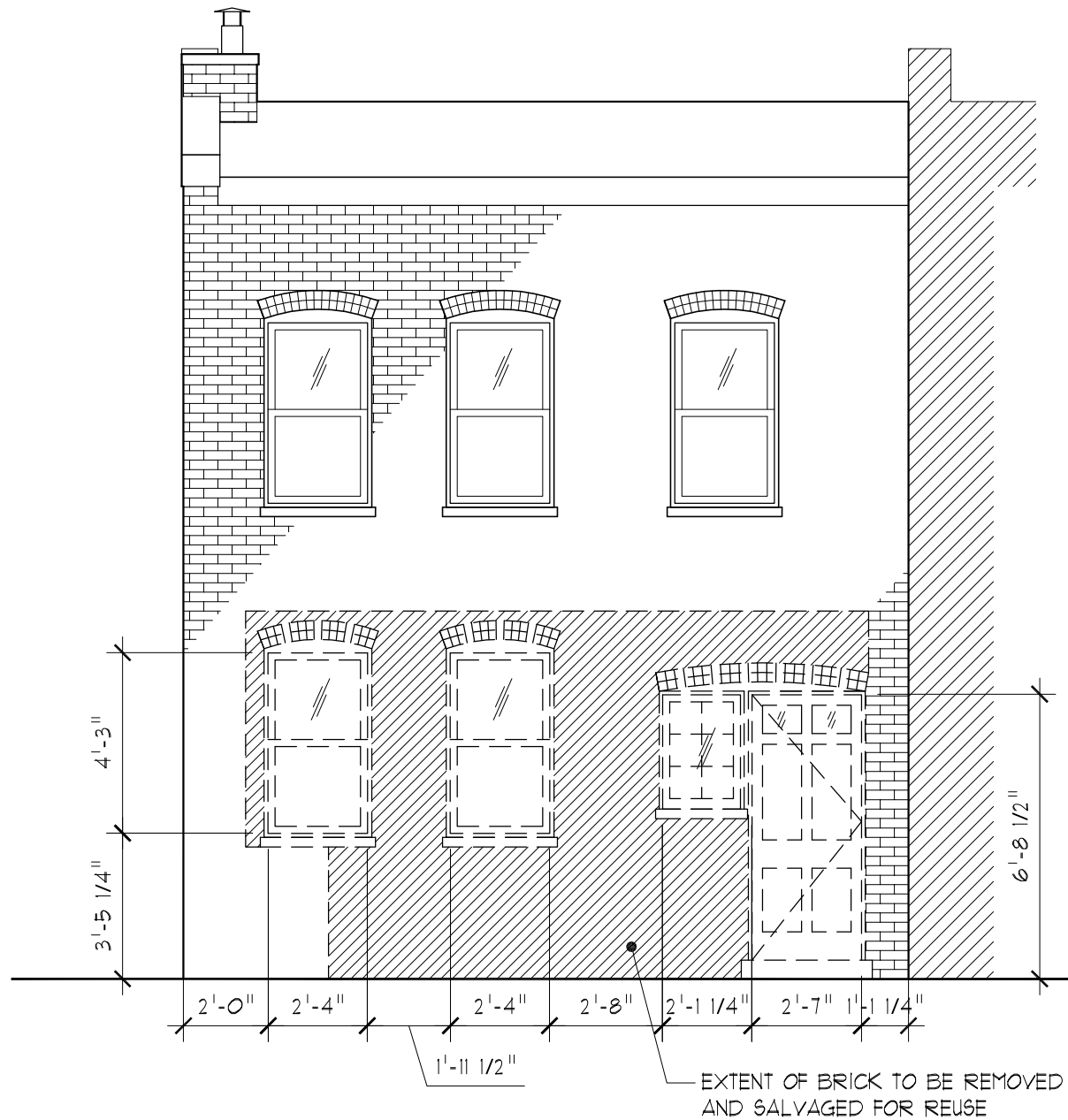
BV
 BARNES-VANZE
 ARCHITECTS INC.
 1000 Potomac Street, N.W.
 Suite L-2
 Washington, D.C. 20007
 TELE: 202.337.7255
 FAX: 202.337.0609

**HOUSE
 RENOVATIONS**
 307 S ROYAL STREET
 ALEXANDRIA, VA 22314

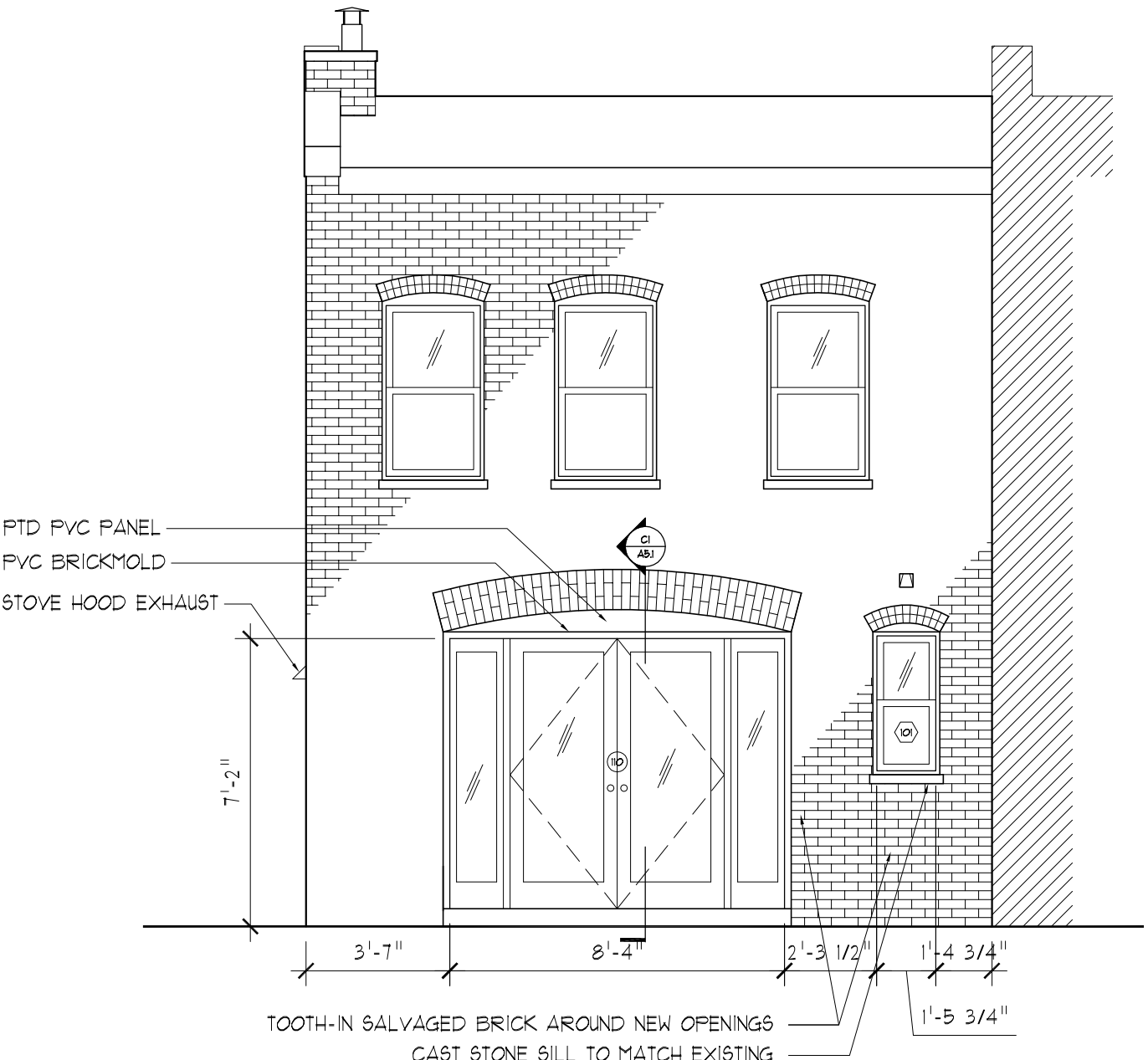
DRAWING: PLAN
 ISSUED:
 11/04/2016

FOR PERMIT

ASI.1



C1 WEST DEMO ELEVATION
1/4" = 1'-0"



C2 WEST ELEVATION
1/4" = 1'-0"

Application & Materials
 BAR2016-00409
 307 S Royal Street
 11/16/2016



C1
 A4.2 EXISTING FRONT PHOTO - NO CHANGE
 1/4" = 1'-0"



C2
 A4.2 PROPOSED FRONT PHOTO-NO CHANGE
 1/4" = 1'-0"

KITCHEN RENOVATION

307 S ROYAL STREET
 ALEXANDRIA, VA. 22314

DRAWING: EXISTING PHOTO FROM S ROYAL STREET - NO CHANGES

ISSUED:			
11.15.2016	PERMIT		

A4.2



C1
A4.3 EXISTING SIDE PHOTO
1/4" = 1'-0"

Application & Materials
 BAR2016-00409
 307 S Royal Street
 11/16/2016



C2
A4.3 PROPOSED SIDE PHOTO - KITCHEN EXHAUST VENT
1/4" = 1'-0"

KITCHEN RENOVATION

307 S ROYAL STREET
 ALEXANDRIA, VA. 22314

DRAWING: EXISTING PHOTO FROM S ROYAL STREET - KITCHEN EXHAUST VENT

ISSUED:

11.15.2016 PERMIT

A4.3



C1
A4.4

EXISTING REAR PHOTO - NO CHANGE VISIBLE
1/4" = 1'-0"



C2
A4.4

PROPOSED REAR PHOTO - NO CHANGE VISIBLE
1/4" = 1'-0"

Application & Materials
BAR2016-00409
307 S Royal Street
11/16/2016



BARNES VANZE ARCHITECTS
1000 POTOMAC STREET, NW SUITE L-2 WASHINGTON, DC 20007
www.barnesvanze.com TELE: 202.337.7255 FAX: 202.337.0609

KITCHEN RENOVATION

307 S ROYAL STREET
ALEXANDRIA, VA. 22314

DRAWING: EXISTING PHOTO FROM REAR - NO VISIBLE CHANGE

ISSUED:

11.15.2016

PERMIT

A4.4



C1
 A4.5
 EXISTING REAR PHOTO - MINIMAL CHANGE VISIBLE
 1/4" = 1'-0"

Application & Materials
 BAR2016-00409
 307 S Royal Street
 11/16/2016



C2
 A4.5
 PROPOSED REAR PHOTO - MINIMAL CHANGE VISIBLE
 1/4" = 1'-0"



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 www.barnesvanze.com TELE: 202.337.7255 FAX: 202.337.0609

KITCHEN RENOVATION

307 S ROYAL STREET
 ALEXANDRIA, VA. 22314

11

DRAWING: EXISTING PHOTO FROM REAR - MINIMAL CHANGE

ISSUED:

11.15.2016

PERMIT

A4.5

Application & Materials
BAR2016-00409
307 S Royal Street
11/16/2016

KITCHEN RENOVATION

307 S ROYAL STREET
ALEXANDRIA, VA. 22314

DOOR SCHEDULE

Door	Size	Type	Material	Finish Interior	Finish Exterior	Sill	Notes
Lower Level							
No new doors							
First Floor							
101	(2)2'-8" x 6'-8"	A	Wood/Glass	Ptd	Ptd		Exterior Door, or clad, not wood exterior
Second Floor							
No new doors							
DOOR TYPE LEGEND:							
A	Exterior door: see elevations for design, lite pattern, and adjacent alignments						
B	Interior door: Solid wood 4-panel flat panel door by Smoot with Roman OG sticking.						
GENERAL NOTES: SEE DRAWINGS AND SPECIFICATIONS FOR ADDITIONAL INFORMATION							
1	See Specifications for door Allowances, if any.						
2	Entrance doors are based on Jeldwen Siteline Clad Inswing Patio Door.						
3	Windows and exterior doors shall be provided by the same manufacturer, Jeldwen.						
4	Contractor is responsible for coordinating required jamb depths and for providing jamb extensions where necessary for wall thicknesses shown.						
INTERIOR DOOR DESCRIPTION:							
1	Interior doors shall be solid wood, 1 3/8" thick, solid wood 4-panel flat panel door by Smoot with Roman OG sticking, painted.						
2	All details on interior doors, including hardware and casing, shall be oiled bronze finish by Baldwin.						
3	All new interior openings that do not receive a door shall still be cased to match the doors, unless noted otherwise on the plans.						
EXTERIOR DOOR DESCRIPTION:							
1	Entrance door exteriors shall be Jeldwen Siteline Clad Inswing Patio Door or similar						
2	All glass shall be clear, double-pane insulating, tempered, argon filled, low "E". Safety glazing where required by code.						
3	Grille and glazing bead profile shall match existing.						
4	All details on exterior doors, including hardware, casing and muntin style, are to match existing.						

WINDOW SCHEDULE

Window #	Model/ Sash Size	Type	Material	Finish	Finish	Code	Notes
				Interior	Exterior		
Lower Level							
No new windows.							
First Floor							
101	1'-8" x 5'-0"	Double-Hung	Wood	Ptd	Ptd		In Powder Room.
Second Floor							
No new windows.							
GENERAL NOTES: SEE DRAWINGS AND SPECIFICATIONS FOR ADDITIONAL INFORMATION							
1	See Specifications for window Allowances, if any.						
2	Windows are based on Jeldwen W-2500 Series.						
4	Windows and exterior doors shall be provided by the same manufacturer.						
5	Head height of windows shall match head height of exterior doors, unless noted otherwise.						
6	Contractor is responsible for coordinating required jamb depths and for providing jamb extensions where necessary for wall thicknesses shown.						
WINDOW DESCRIPTION:							
1	Window interiors & exteriors shall be painted. See Spec.						
2	All window details, including casing and muntin style, shall match existing.						
3	Glass shall be clear, double-pane insulating, argon-filled, low "E" glass. Safety glazing where required by code.						
HARDWARE NOTES:							
1	For Casement windows provide hardware TME.						
2	All exposed hardware shall match existing, unless noted otherwise.						
3	Provide samples of all hardware for Architect and Owner review and approval prior to fabrication.						

DRAWING: DOOR & WINDOW SCHEDULES

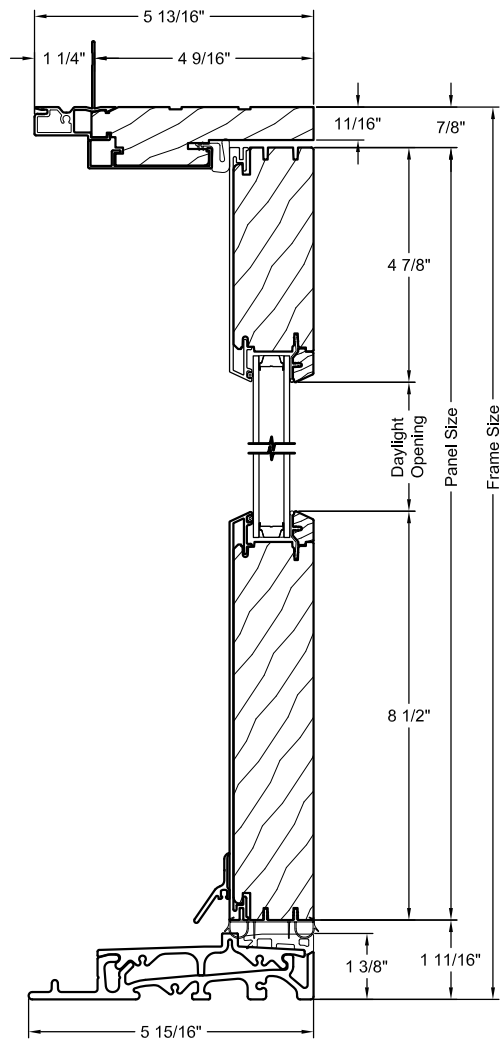
ISSUED:

11.15.2016

PERMIT

A1.2

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JELD-WEN

3737 Lakeport Blvd., Klamath Falls OR 97601
Phone: 541-882-3451 FAX: 541-885-7424

SITELINE CLAD INSWING PATIO DOOR
OPERABLE VERTICAL SECTION

DRAWING NO.

JW_Win_CldWd_
Siteline_IS_PD_Sec

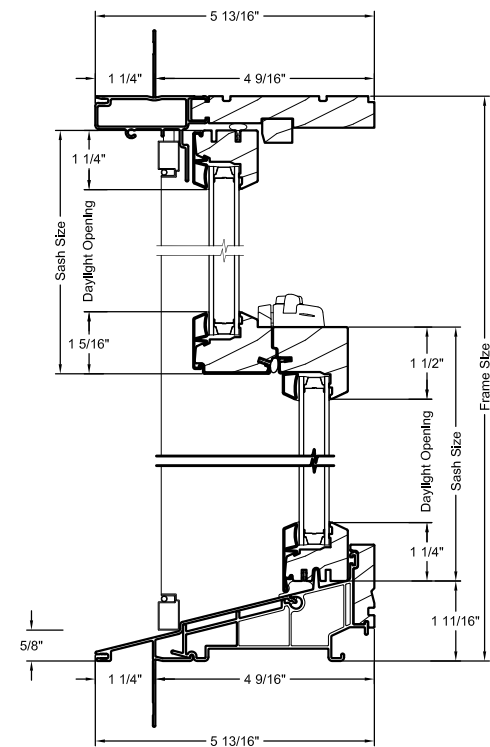
DETAILED BY: /DATE:

RDV
11/03/14

DATE	REVISION RECORD	DR	CH
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JELD-WEN DOOR DETAIL

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JELD-WEN

3250 Lakeport Blvd., Klamath Falls OR 97601
Phone: 541-882-3451 FAX: 541-885-7424

W-2500 CLAD DOUBLE HUNG
VERTICAL SECTION

DRAWING NO.

JW_Win_W2500_CldWd_
DH_Sec

DETAILED BY: /DATE:

RDV
12/07/12

6-9-15	A	UPDATED FRAME CLADDING	JP	DV	
DATE	SY	REVISION RECORD	AU	DR	CH

JELD-WEN WINDOW DETAIL

Application & Materials
BAR2016-00409
307 S Royal Street
11/16/2016



1000 POTOMAC STREET, NW SUITE L-2 WASHINGTON, DC 20007
www.barnesvanzee.com TELE: 202.337.7255 FAX: 202.337.0609

ARCHITECTS

KITCHEN RENOVATION

307 S ROYAL STREET
ALEXANDRIA, VA. 22314

DRAWING: DOOR & WINDOW DETAILS

ISSUED:

11.15.2016 PERMIT

A1.3

ADDRESS OF PROJECT: 307 S ROYAL ST
 TAX MAP AND PARCEL: 074.04-05-13 ZONING: RM

APPLICATION FOR: (Please check all that apply)

- ☒ CERTIFICATE OF APPROPRIATENESS
- ☒ PERMIT TO MOVE, REMOVE, ENCAPSULATE OR DEMOLISH
 (Required if more than 25 square feet of a structure is to be demolished/impacted)
- ☐ WAIVER OF VISION CLEARANCE REQUIREMENT and/or YARD REQUIREMENTS IN A VISION CLEARANCE AREA (Section 7-802, Alexandria 1992 Zoning Ordinance)
- ☐ WAIVER OF ROOFTOP HVAC SCREENING REQUIREMENT
 (Section 6-403(B)(3), Alexandria 1992 Zoning Ordinance)

Applicant: ☒ Property Owner ☐ Business (Please provide business name & contact person)

Name: THOMAS J WELSH, BISHOP OF ARLINGTON

Address: ATTN: ST MARY CATHOLIC CHURCH, 310 DUKE ST.

City: ALEXANDRIA State: VA Zip: 22314

Phone: _____ E-mail: _____

Authorized Agent (if applicable): ☐ Attorney ☒ Architect ☐ _____

Name: MICHAEL PATRICK, BARNES VANZE ARCH Phone: 202.337.7255

E-mail: M PATRICK @ BARNES VANZE.COM

Legal Property Owner:

Name: THOMAS J WELSH, BISHOP OF ARLINGTON

Address: ATTN: ST MARY CATHOLIC CHURCH, 310 DUKE ST.

City: ALEXANDRIA State: VA Zip: 22314

Phone: _____ E-mail: _____

- | | | |
|------------------------------|--|--|
| <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | Is there an historic preservation easement on this property? |
| <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | If yes, has the easement holder agreed to the proposed alterations? |
| <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | Is there a homeowner's association for this property? |
| <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | If yes, has the homeowner's association approved the proposed alterations? |

If you answered yes to any of the above, please attach a copy of the letter approving the project.

NATURE OF PROPOSED WORK: *Please check all that apply*

- ☐ NEW CONSTRUCTION
- ☒ EXTERIOR ALTERATION: *Please check all that apply.*
- | | | | |
|---|---|---|-----------------------------------|
| <input type="checkbox"/> awning | <input type="checkbox"/> fence, gate or garden wall | <input type="checkbox"/> HVAC equipment | <input type="checkbox"/> shutters |
| <input checked="" type="checkbox"/> doors | <input checked="" type="checkbox"/> windows | <input type="checkbox"/> siding | <input type="checkbox"/> shed |
| <input type="checkbox"/> lighting | <input type="checkbox"/> pergola/trellis | <input type="checkbox"/> painting unpainted masonry | |
| <input type="checkbox"/> other _____ | | | |
- ☐ ADDITION
- ☐ DEMOLITION/ENCAPSULATION
- ☐ SIGNAGE

DESCRIPTION OF PROPOSED WORK: *Please describe the proposed work in detail (Additional pages may be attached).*

KITCHEN RENOVATION W/ NEW DOORS + WINDOWS TO REPLACE EXISTING ON THE REAR FACADE, AND THE ADDITION OF A RANGE HOOD EXHAUST ON THE SIDE FACADE.

SUBMITTAL REQUIREMENTS:

Items listed below comprise the **minimum supporting materials** for BAR applications. Staff may request additional information during application review. Please refer to the relevant section of the *Design Guidelines* for further information on appropriate treatments.

Applicants must use the checklist below to ensure the application is complete. Include all information and material that are necessary to thoroughly describe the project. Incomplete applications will delay the docketing of the application for review. Pre-application meetings are required for all proposed additions. All applicants are encouraged to meet with staff prior to submission of a completed application.

Electronic copies of submission materials should be submitted whenever possible.

Demolition/Encapsulation : *All applicants requesting 25 square feet or more of demolition/encapsulation must complete this section. Check N/A if an item in this section does not apply to your project.*

- N/A
- ☐ ☒ Survey plat showing the extent of the proposed demolition/encapsulation.
- ☐ ☒ Existing elevation drawings clearly showing all elements proposed for demolition/encapsulation.
- ☐ ☒ Clear and labeled photographs of all elevations of the building if the entire structure is proposed to be demolished.
- ☐ ☒ Description of the reason for demolition/encapsulation.
- ☐ ☒ Description of the alternatives to demolition/encapsulation and why such alternatives are not considered feasible.

Additions & New Construction: Drawings must be to scale and should not exceed 11" x 17" unless approved by staff. All plans must be folded and collated into 3 complete 8 1/2" x 11" sets. Additional copies may be requested by staff for large-scale development projects or projects fronting Washington Street. Check N/A if an item in this section does not apply to your project.

- N/A
- ☐ ☒ Scaled survey plat showing dimensions of lot and location of existing building and other structures on the lot, location of proposed structure or addition, dimensions of existing structure(s), proposed addition or new construction, and all exterior, ground and roof mounted equipment.
 - ☐ ☒ FAR & Open Space calculation form.
 - ☐ ☒ Clear and labeled photographs of the site, surrounding properties and existing structures, if applicable.
 - ☐ ☒ Existing elevations must be scaled and include dimensions.
 - ☐ ☒ Proposed elevations must be scaled and include dimensions. Include the relationship to adjacent structures in plan and elevations.
 - ☐ ☒ Materials and colors to be used must be specified and delineated on the drawings. Actual samples may be provided or required.
 - ☐ ☒ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
 - ☐ ☒ For development site plan projects, a model showing mass relationships to adjacent properties and structures.

Signs & Awnings: One sign per building under one square foot does not require BAR approval unless illuminated. All other signs including window signs require BAR approval. Check N/A if an item in this section does not apply to your project.

- N/A
- ☐ ☒ Linear feet of building: Front: _____ Secondary front (if corner lot): _____.
 - ☐ ☒ Square feet of existing signs to remain: _____.
 - ☐ ☒ Photograph of building showing existing conditions.
 - ☐ ☒ Dimensioned drawings of proposed sign identifying materials, color, lettering style and text.
 - ☐ ☒ Location of sign (show exact location on building including the height above sidewalk).
 - ☐ ☒ Means of attachment (drawing or manufacturer's cut sheet of bracket if applicable).
 - ☐ ☒ Description of lighting (if applicable). Include manufacturer's cut sheet for any new lighting fixtures and information detailing how it will be attached to the building's facade.

Alterations: Check N/A if an item in this section does not apply to your project.

- N/A
- ☒ ☐ Clear and labeled photographs of the site, especially the area being impacted by the alterations, all sides of the building and any pertinent details.
 - ☒ ☐ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
 - ☒ ☐ Drawings accurately representing the changes to the proposed structure, including materials and overall dimensions. Drawings must be to scale.
 - ☒ ☐ An official survey plat showing the proposed locations of HVAC units, fences, and sheds.
 - ☐ ☒ Historic elevations or photographs should accompany any request to return a structure to an earlier appearance.

ALL APPLICATIONS: *Please read and check that you have read and understand the following items:*

- ☒ I have submitted a filing fee with this application. (Checks should be made payable to the City of Alexandria. Please contact staff for assistance in determining the appropriate fee.)
- ☒ I understand the notice requirements and will return a copy of the three respective notice forms to BAR staff at least five days prior to the hearing. If I am unsure to whom I should send notice I will contact Planning and Zoning staff for assistance in identifying adjacent parcels.
- ☒ I, the applicant, or an authorized representative will be present at the public hearing.
- ☒ I understand that any revisions to this initial application submission (including applications deferred for restudy) must be accompanied by the BAR Supplemental form and 3 sets of revised materials.

The undersigned hereby attests that all of the information herein provided including the site plan, building elevations, prospective drawings of the project, and written descriptive information are true, correct and accurate. The undersigned further understands that, should such information be found incorrect, any action taken by the Board based on such information may be invalidated. The undersigned also hereby grants the City of Alexandria permission to post placard notice as required by Article XI, Division A, Section 11-301(B) of the 1992 Alexandria City Zoning Ordinance, on the property which is the subject of this application. The undersigned also hereby authorizes the City staff and members of the BAR to inspect this site as necessary in the course of research and evaluating the application. The applicant, if other than the property owner, also attests that he/she has obtained permission from the property owner to make this application.

APPLICANT OR AUTHORIZED AGENT:

Signature: _____

Printed Name: _____

Date: _____

Application & Materials
 BAR2016-00409
 307 S Royal Street
 11/16/2016

OWNERSHIP AND DISCLOSURE STATEMENT

Use additional sheets if necessary

1. Applicant. State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. THOMAS J WELSH BISHOP OF ARLINGTON	ATTN: ST MARY CATHOLIC CHURCH 310 DUKE ST, ALEXANDRIA	100 %
2.		
3.		

2. Property. State the name, address and percent of ownership of any person or entity owning an interest in the property located at 307 S ROYAL ST (address), unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. THOMAS J WELSH BISHOP OF ARLINGTON	ST MARY CATHOLIC CHURCH 310 DUKE ST, ALEXANDRIA	100 %
2.		
3.		

3. Business or Financial Relationships. Each person or entity listed above (1 and 2), with an ownership interest in the applicant or in the subject property is required to disclose any business or financial relationship, as defined by Section 11-350 of the Zoning Ordinance, existing at the time of this application, or within the 12-month period prior to the submission of this application with any member of the Alexandria City Council, Planning Commission, Board of Zoning Appeals or either Boards of Architectural Review.

Name of person or entity	Relationship as defined by Section 11-350 of the Zoning Ordinance	Member of the Approving Body (i.e. City Council, Planning Commission, etc.)
1. THOMAS J WELSH BISHOP OF ARLINGTON	NONE	N/A
2.		
3.		

NOTE: Business or financial relationships of the type described in Sec. 11-350 that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings.

As the applicant or the applicant's authorized agent, I hereby attest to the best of my ability that the information provided above is true and correct.

11-15-2016
Date

MICHAEL PATRICK
Printed Name


Signature