

Docket Item # 1
BAR CASE #2016-0138

BAR Meeting
May 25, 2016

ISSUE: Alterations

APPLICANT: Ellen and Albert Turnbull

LOCATION: 1515 Princess Street

ZONE: RB / Residential

STAFF RECOMMENDATION

Staff recommends painted wood SDL windows on the front façade and aluminum clad wood windows on the side and rear elevations. All windows must comply with the performance specifications of the BAR's adopted window policy.

GENERAL NOTES TO THE APPLICANT

1. **ISSUANCE OF CERTIFICATES OF APPROPRIATENESS AND PERMITS TO DEMOLISH:** Applicants must obtain a stamped copy of the Certificate of Appropriateness or Permit to Demolish PRIOR to applying for a building permit. Contact BAR Staff, Room 2100, City Hall, 703-746-3833, or preservation@alexandriava.gov for further information.
2. **APPEAL OF DECISION:** In accordance with the Zoning Ordinance, if the Board of Architectural Review denies or approves an application in whole or in part, the applicant or opponent may appeal the Board's decision to City Council on or before 14 days after the decision of the Board.
3. **COMPLIANCE WITH BAR POLICIES:** All materials must comply with the BAR's adopted policies unless otherwise specifically approved.
4. **BUILDING PERMITS:** Most projects approved by the Board of Architectural Review require the issuance of one or more construction permits by Building and Fire Code Administration (including signs). The applicant is responsible for obtaining all necessary construction permits after receiving Board of Architectural Review approval. Contact Code Administration, Room 4200, City Hall, 703-838-4360 for further information.
5. **EXPIRATION OF APPROVALS NOTE:** In accordance with Sections 10-106(B) and 10-206(B) of the Zoning Ordinance, any official Board of Architectural Review approval will expire 12 months from the date of issuance if the work is not commenced and diligently and substantially pursued by the end of that 12-month period.
6. **HISTORIC PROPERTY TAX CREDITS:** Applicants performing extensive, certified rehabilitations of historic properties may separately be eligible for state and/or federal tax credits. Consult with the Virginia Department of Historic Resources (VDHR) prior to initiating any work to determine whether the proposed project may qualify for such credits.



BAR2016-00138



I. ISSUE

The applicant is requesting approval to replace existing single-glazed wood windows with double-glazed aluminum-clad wood windows. The replacement windows are proposed to be Pella Architect series with the “Enduraclad” finish. The windows will have permanently affixed interior and exterior 7/8” muntins with a spacer bar and will match the existing 6/1 light configuration.

II. HISTORY

1515 Princess Street is a Colonial Revival freestanding house clad in wood shingles with a center arched portico. The house is set back from the property line by approximately 10 feet. The house was constructed between **1921 and 1931** according to Sanborn Fire Insurance Maps.

III. ANALYSIS

This building is considered an “Early” residential building in the Parker-Gray District, as it was constructed before 1931. According to the Parker-Gray Residential Reference Guide (RRG), staff can only administratively approve wood simulated divided light (SDL) replacement windows on a front elevation, and then only if the existing windows are not historic or cannot reasonably be preserved. Staff examined the existing windows in the field and found that while the existing windows may be original to the date of construction, they do not possess the hand craftsmanship or wavy glass associated with historic windows that the BAR policy seeks to preserve. Additionally, several of the windows are severely deteriorated. Therefore, staff recommends that window replacement is appropriate.

The existing 1920s house currently has wood windows, wood shingles and a wood porch, making for a strong case to continue to use wood windows and staff’s recommendation is for wood windows on the front facade, in accordance with the RRG and Window Policy. However, while 18th and 19th century multi-pane windows must be single glazed, the RRG permits replacement with simulated divided light (double-glazed) windows on 20th century buildings, and staff supports those here.

Windows on the sides and rear of Early dwellings may be any material except vinyl, according to the RRG, and staff supports the proposed aluminum clad windows in these locations, so long as they meet the other Window Policy performance specifications.

STAFF

Catherine K. Miliaras, Historic Preservation Planner, Planning & Zoning
Al Cox, FAIA, Historic Preservation Manager, Planning & Zoning

IV. CITY DEPARTMENT COMMENTS

Legend: C- code requirement R- recommendation S- suggestion F- finding

Zoning Comments

F1. Proposed window replacement complies with zoning.

Code Administration

No comments received.

Transportation and Environmental Services

- R1. The building permit must be approved and issued prior to the issuance of any permit for demolition. (T&ES)
- R2. Applicant shall be responsible for repairs to the adjacent city right-of-way if damaged during construction activity. (T&ES)
- R3. No permanent structure may be constructed over any existing private and/or public utility easements. It is the responsibility of the applicant to identify any and all existing easements on the plan. (T&ES)
- F1. After review of the information provided, an approved grading plan is not required at this time. Please note that if any changes are made to the plan it is suggested that T&ES be included in the review. (T&ES)
- F2. If the alley located at the rear of the parcel is to be used at any point of the construction process the following will be required:
For a Public Alley - The applicant shall contact T&ES, Construction Permitting & Inspections at (703) 746-4035 to discuss any permits and accommodation requirements that will be required.
For a Private Alley - The applicant must provide proof, in the form of an affidavit at a minimum, from owner of the alley granting permission of use. (T&ES)
- C1. The applicant shall comply with the City of Alexandria's Solid Waste Control, Title 5, Chapter 1, which sets forth the requirements for the recycling of materials (Sec. 5-1-99). (T&ES)
- C2. The applicant shall comply with the City of Alexandria's Noise Control Code, Title 11, Chapter 5, which sets the maximum permissible noise level as measured at the property line. (T&ES)
- C3. All secondary utilities serving this site shall be placed underground. (Sec. 5-3-3) (T&ES)
- C4. Any work within the right-of-way requires a separate permit from T&ES. (Sec. 5-2) (T&ES)
- C5. All improvements to the city right-of-way such as curbing, sidewalk, driveway aprons, etc. must be city standard design. (Sec. 5-2-1) (T&ES)

V. ATTACHMENTS

1 – Supplemental Materials

2 – Application for BAR 2016-0138: 1515 Princess St

Application & Materials
BAR2016-00138
1515 Princess St
4/26/2016

Attachment #1



view from street 1



Front

Application & Materials
BAR2016-00138
1515 Princess St
4/26/2016



front_downstairs_left 1



front_upstairs_left 1

Application & Materials
BAR2016-00138
1515 Princess St
4/26/2016



front_upstairs_center 1



front_upstairs_right 1



Side

Application & Materials

BAR2016-00138

1515 Princess St

4/26/2016



side_downstairs 1



side_upstairs 1



downstairs_porch 1



porch windows 1

Application & Materials
 BAR2016-00138
 1515 Princess St
 4/26/2016

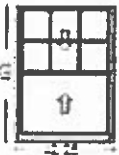
Customer: Beverly Thomas, LLC

Project Name: Turnbull - 1515 Princess St.

Quote Number: 7430016

Line #	Location:	Attributes	Item Price	Qty	Ext'd Price
1	None Assigned	TRFUELSURCHARGE - Fuel Surcharge - TRADE	\$25.00	1	\$25.00

Line #	Location:	Attributes	Item Price	Qty	Ext'd Price
5	None Assigned	Architect, Double Hung, 42.25 X 63, White	\$773.90	2	\$1,547.80



Viewed From Exterior

Rough Opening: 43" X 63.75"

PK #
750

1: Non-Standard Size Non-Standard Size Double Hung, Equal
 Frame Size: 42 1/4 X 63
 General Information: Standard, Style, Clad, Pine, 5", 3 11/16", No Certification
 Exterior Color / Finish: Standard Enduraclad, White
 Interior Color / Finish: Prefinished White Interior
 Sash / Panel: Standard
 Glass: Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude
 Hardware Options: Cam-Action Lock, White, No Limited Opening Hardware, Order Sash Lift
 Screen: Full Screen, White, InView™
 Grille: ILT, No Custom Grille, 7/8", Traditional (3W2H / 0W0H), Ogee, Ogee
 Wrapping Information: No Exterior Trim, No Interior Trim, 3 11/16", 5", Factory Applied, Pella Recommended Clearance, Perimeter Length = 211", Glazing Pressure = 65.

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at www.pella.com

Printed on 12/13/2015

Detailed Proposal

Page 2 of 5

Application & Materials

BAR2016-00138

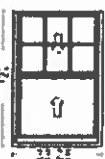
1515 Princess St

4/26/2016

Customer: Beverly Thomas, LLC

Project Name: Turnbull - 1515 Princess St.

Quote Number: 7430016

Line #	Location:	Attributes	Item Price	Qty	Ext'd Price
10	None Assigned	Architect, Double Hung, 33.25 X 55, White	\$684.37	5	\$3,421.85
		<p>PK # 750</p> <p>1: Non-Standard Size Non-Standard Size Double Hung, Equal</p> <p>Frame Size: 33 1/4 X 55</p> <p>General Information: Standard, Style, Clad, Pine, 5", 3 11/16", No Certification</p> <p>Exterior Color / Finish: Standard Enduraclad, White</p> <p>Interior Color / Finish: Prefinished White Interior</p> <p>Sash / Panel: Standard</p> <p>Glass: Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude</p> <p>Hardware Options: Cam-Action Lock, White, No Limited Opening Hardware, Order Sash Lift</p> <p>Screen: Full Screen, White, InView™</p> <p>Grille: iLT, No Custom Grille, 7/8", Traditional (3W2H / 0W0H), Ogee, Ogee</p> <p>Wrapping Information: No Exterior Trim, No Interior Trim, 3 11/16", 5", Factory Applied, Pella Recommended Clearance, Perimeter Length = 177", Glazing Pressure = 90.</p>			
	Viewed From Exterior				
	Rough Opening: 34" X 55.75"				

Thank You For Your Interest In Pella® Products

PELLA WARRANTY:

Pella products are covered by Pella's limited warranties in effect at the time of sale. All applicable product warranties are incorporated into and become a part of this contract. Please see the warranties for complete details, taking special note of the two important notice sections regarding installation of Pella products and proper management of moisture within the wall system. Neither Pella Corporation nor K. C. Company, Inc. will be bound by any other warranty unless specifically set out in this contract. However, Pella Corporation will not be liable for branch warranties which create obligations in addition to or obligations which are inconsistent with Pella written warranties.

Clear opening (egress) information does not take into consideration the addition of a Rolscreen [or any other accessory] to the product. You should consult your local building code to ensure your Pella products meet local egress requirements.

Per the manufacturer's limited warranty, unfinished mahogany exterior windows and doors must be finished upon receipt prior to installing and refinished annually, thereafter. Variations in wood grain, color, texture or natural characteristics are not covered under the limited warranty.

INSYNCTIVE PRODUCTS: In addition, Pella Insynctive Products are covered by the Pella Insynctive Products Software License Agreement and Pella Insynctive Products Privacy Policy in effect at the time of sale, which can be found at Insynctive.pella.com. By installing or using Your Insynctive Products you are acknowledging the Insynctive Software Agreement and Privacy Policy are part of the terms of sale.

TERMS & CONDITIONS:

K.C. Company, Inc.

CONTRACT: This contract constitutes the sole and complete agreement between the purchaser and K.C. Company, Inc. the seller, and is subject to additional charges should changes be required. No statement, representation or agreement written or verbal, not appearing on the face of this Contract is binding on the seller. This contract is binding upon the seller only upon acceptance by an authorized executive of the company at the home office. All agreements are subject to prior sale, government regulations and requirements. If contract is not approved the purchaser will be notified within fourteen (14) days of contract date, otherwise the same is automatically approved. The seller will not be responsible for delays due to labor troubles, fire, accidents, transportation, or other causes beyond its control.

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at www.pella.com

Printed on 12/13/2015

Detailed Proposal

Page 3 of 5

Customer: Beverly Thomas, LLC

Project Name: Turnbull - 1515 Princess St.

Order Number: 060

Quote Number: 7726818

Line #	Location:	Attributes	Item Price	Qty	Ext'd Price
1	None Assigned	TRFUELSURCHARGE - Fuel Surcharge - TRADE	\$25.00	1	\$25.00

Line #	Location:	Attributes	Item Price	Qty	Ext'd Price
5	FRONT LOWER	Architect, Double Hung, 32.5 X 55, White	\$731.41	1	\$731.41



Viewed From Exterior

PK #
772

1: Non-Standard Size Non-Standard Size Double Hung, Equal

Frame Size: 32 1/2 X 55

General Information: Standard, Style, Clad, Pine, 5", 3 11/16", No Certification

Exterior Color / Finish: Standard Enduraclad, White

Interior Color / Finish: Prefinished White Interior

Sash / Panel: Standard

Glass: Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude

Hardware Options: Cam-Action Lock, White, No Limited Opening Hardware, Order Sash LIR

Screen: Full Screen, White, InView™

Grille: iLT, No Custom Grille, 7/8", Traditional (3W2H / 0W0H), Ogee, Ogee

Wrapping Information: No Exterior Trim, No Interior Trim, 3 11/16", 5", Factory Applied, Pella Recommended Clearance, Perimeter Length = 175", Glazing Pressure = 90.

Rough Opening: 33 - 1/4" X 55 - 3/4"

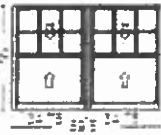
For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at www.pella.com

Printed on 4/6/2016

Contract - Detailed

Page 2 of 6

Application & Materials
 BAR2016-00138
 1515 Princess St
 4/26/2016

Line #	Location:	Attributes	Item Price	Qty	Ext'd Price
10	None Assigned	Architect, 2-Wide Double Hung, 69.5 X 55, White	\$1,493.63	1	\$1,493.63
		<p>1: Non-Standard SizeNon-Standard Size Double Hung, Equal Frame Size: 34 3/4 X 55 General Information: Standard, Style, Clad, Pine, 5", 3 11/16", No Certification Exterior Color / Finish: Standard Enduraclad, White Interior Color / Finish: Prefinished White Interior Sash / Panel: Standard Glass: Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude Hardware Options: Cam-Action Lock, White, No Limited Opening Hardware, Order Sash Lift Screen: Full Screen, White, InView™ Grille: iLT, No Custom Grille, 7/8", Traditional (3W2H / 0W0H), Ogee, Ogee Vertical Mull 1: FactoryMull, Standard Joining Mullion, Frame To Frame Width: 0"</p> <p>2: Non-Standard SizeNon-Standard Size Double Hung, Equal Frame Size: 34 3/4 X 55 General Information: Standard, Style, Clad, Pine, 5", 3 11/16", No Certification Exterior Color / Finish: Standard Enduraclad, White Interior Color / Finish: Prefinished White Interior Sash / Panel: Standard Glass: Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude Hardware Options: Cam-Action Lock, White, No Limited Opening Hardware, Order Sash Lift Screen: Full Screen, White, InView™ Grille: iLT, No Custom Grille, 7/8", Traditional (3W2H / 0W0H), Ogee, Ogee Vertical Mull 1: FactoryMull, Standard Joining Mullion, Frame To Frame Width: 0"</p> <p>Wrapping Information: No Exterior Trim, No Interior Trim, 3 11/16", 5", Factory Applied, Pella Recommended Clearance, Perimeter Length = 249", Glazing Pressure = 85.</p>			

Viewed From Exterior

Rough Opening: 70 - 1/4" X 55 - 3/4"

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at www.pella.com

Printed on 4/6/2016

Contract - Detailed

Page 3 of 6

Application & Materials
 BAR2016-00138
 1515 Princess St
 4/26/2016

ADDRESS OF PROJECT: 1515 Princess Street, Alexandria VA 22314TAX MAP AND PARCEL: 064.01-10-10 LOTS 20 THRU 24 ZONING: RB
BLK 2 WHEAT AND SUTERS

APPLICATION FOR: (Please check all that apply)

☒ CERTIFICATE OF APPROPRIATENESS☐ PERMIT TO MOVE, REMOVE, ENCAPSULATE OR DEMOLISH
(Required if more than 25 square feet of a structure is to be demolished/impacted)☐ WAIVER OF VISION CLEARANCE REQUIREMENT and/or YARD REQUIREMENTS IN A VISION
CLEARANCE AREA (Section 7-802, Alexandria 1992 Zoning Ordinance)☐ WAIVER OF ROOFTOP HVAC SCREENING REQUIREMENT
(Section 6-403(B)(3), Alexandria 1992 Zoning Ordinance)Applicant: ☒ Property Owner ☐ Business (Please provide business name & contact person)Name: TURNBULL ALBERT W AND ELLEN WAddress: 1515 Princess StreetCity: Alexandria State: VA Zip: 22314Phone: 703-549-1748 E-mail: ellen.turnbull@verizon.netAuthorized Agent (if applicable): ☐ Attorney ☐ Architect ☐ _____

Name: _____ Phone: _____

E-mail: _____

Legal Property Owner:

Name: TURNBULL ALBERT W AND ELLEN WAddress: 1515 Princess StreetCity: Alexandria State: VA Zip: 22314Phone: 703-549-1748 E-mail: ellen.turnbull@verizon.net

- ☐ Yes ☒ No Is there an historic preservation easement on this property?
☐ Yes ☒ No If yes, has the easement holder agreed to the proposed alterations?
☐ Yes ☒ No Is there a homeowner's association for this property?
☐ Yes ☒ No If yes, has the homeowner's association approved the proposed alterations?

If you answered yes to any of the above, please attach a copy of the letter approving the project.

NATURE OF PROPOSED WORK: *Please check all that apply*

- ☐ NEW CONSTRUCTION
- ☒ EXTERIOR ALTERATION: *Please check all that apply.*
- | | | | |
|--------------------------------------|---|---|-----------------------------------|
| <input type="checkbox"/> awning | <input type="checkbox"/> fence, gate or garden wall | <input type="checkbox"/> HVAC equipment | <input type="checkbox"/> shutters |
| <input type="checkbox"/> doors | <input checked="" type="checkbox"/> windows | <input type="checkbox"/> siding | <input type="checkbox"/> shed |
| <input type="checkbox"/> lighting | <input type="checkbox"/> pergola/trellis | <input type="checkbox"/> painting unpainted masonry | |
| <input type="checkbox"/> other _____ | | | |
- ☐ ADDITION
- ☐ DEMOLITION/ENCAPSULATION
- ☐ SIGNAGE

DESCRIPTION OF PROPOSED WORK: *Please describe the proposed work in detail (Additional pages may be attached).*

Window replacements as per attached specs

SUBMITTAL REQUIREMENTS:

Items listed below comprise the minimum supporting materials for BAR applications. Staff may request additional information during application review. Please refer to the relevant section of the *Design Guidelines* for further information on appropriate treatments.

Applicants must use the checklist below to ensure the application is complete. Include all information and material that are necessary to thoroughly describe the project. Incomplete applications will delay the docketing of the application for review. Pre-application meetings are required for all proposed additions. All applicants are encouraged to meet with staff prior to submission of a completed application.

Electronic copies of submission materials should be submitted whenever possible.

Demolition/Encapsulation : *All applicants requesting 25 square feet or more of demolition/encapsulation must complete this section. Check N/A if an item in this section does not apply to your project.*

- N/A
- ☐ ☒ Survey plat showing the extent of the proposed demolition/encapsulation.
- ☐ ☒ Existing elevation drawings clearly showing all elements proposed for demolition/encapsulation.
- ☐ ☒ Clear and labeled photographs of all elevations of the building if the entire structure is proposed to be demolished.
- ☐ ☒ Description of the reason for demolition/encapsulation.
- ☐ ☒ Description of the alternatives to demolition/encapsulation and why such alternatives are not considered feasible.

Additions & New Construction: Drawings must be to scale and should not exceed 11" x 17" unless approved by staff. All plans must be folded and collated into 3 complete 8 1/2" x 11" sets. Additional copies may be requested by staff for large-scale development projects or projects fronting Washington Street. Check N/A if an item in this section does not apply to your project.

- ☐ N/A
- ☒ Scaled survey plat showing dimensions of lot and location of existing building and other structures on the lot, location of proposed structure or addition, dimensions of existing structure(s), proposed addition or new construction, and all exterior, ground and roof mounted equipment.
 - ☐ ☒ FAR & Open Space calculation form.
 - ☐ ☒ Clear and labeled photographs of the site, surrounding properties and existing structures, if applicable.
 - ☐ ☒ Existing elevations must be scaled and include dimensions.
 - ☐ ☒ Proposed elevations must be scaled and include dimensions. Include the relationship to adjacent structures in plan and elevations.
 - ☐ ☒ Materials and colors to be used must be specified and delineated on the drawings. Actual samples may be provided or required.
 - ☐ ☒ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
 - ☐ ☒ For development site plan projects, a model showing mass relationships to adjacent properties and structures.

Signs & Awnings: One sign per building under one square foot does not require BAR approval unless illuminated. All other signs including window signs require BAR approval. Check N/A if an item in this section does not apply to your project.

- ☐ N/A
- ☐ ☒ Linear feet of building: Front: _____ Secondary front (if corner lot): _____.
 - ☐ ☒ Square feet of existing signs to remain: _____.
 - ☐ ☒ Photograph of building showing existing conditions.
 - ☐ ☒ Dimensioned drawings of proposed sign identifying materials, color, lettering style and text.
 - ☐ ☒ Location of sign (show exact location on building including the height above sidewalk).
 - ☐ ☒ Means of attachment (drawing or manufacturer's cut sheet of bracket if applicable).
 - ☐ ☒ Description of lighting (if applicable). Include manufacturer's cut sheet for any new lighting fixtures and information detailing how it will be attached to the building's facade.

Alterations: Check N/A if an item in this section does not apply to your project.

- ☒ N/A
- ☒ ☐ Clear and labeled photographs of the site, especially the area being impacted by the alterations, all sides of the building and any pertinent details.
 - ☒ ☐ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
 - ☐ ☒ Drawings accurately representing the changes to the proposed structure, including materials and overall dimensions. Drawings must be to scale.
 - ☐ ☒ An official survey plat showing the proposed locations of HVAC units, fences, and sheds.
 - ☐ ☒ Historic elevations or photographs should accompany any request to return a structure to an earlier appearance.

ALL APPLICATIONS: *Please read and check that you have read and understand the following items:*

- ☒ I have submitted a filing fee with this application. (Checks should be made payable to the City of Alexandria. Please contact staff for assistance in determining the appropriate fee.)
- ☒ I understand the notice requirements and will return a copy of the three respective notice forms to BAR staff at least five days prior to the hearing. If I am unsure to whom I should send notice I will contact Planning and Zoning staff for assistance in identifying adjacent parcels.
- ☒ I, the applicant, or an authorized representative will be present at the public hearing.
- ☒ I understand that any revisions to this initial application submission (including applications deferred for restudy) must be accompanied by the BAR Supplemental form and 3 sets of revised materials.

The undersigned hereby attests that all of the information herein provided including the site plan, building elevations, prospective drawings of the project, and written descriptive information are true, correct and accurate. The undersigned further understands that, should such information be found incorrect, any action taken by the Board based on such information may be invalidated. The undersigned also hereby grants the City of Alexandria permission to post placard notice as required by Article XI, Division A, Section 11-301(B) of the 1992 Alexandria City Zoning Ordinance, on the property which is the subject of this application. The undersigned also hereby authorizes the City staff and members of the BAR to inspect this site as necessary in the course of research and evaluating the application. The applicant, if other than the property owner, also attests that he/she has obtained permission from the property owner to make this application.

APPLICANT OR AUTHORIZED AGENT:Signature: Printed Name: Ellen Turnbull / Albert TurnbullDate: 4-20-16

OWNERSHIP AND DISCLOSURE STATEMENT

Use additional sheets if necessary

1. Applicant. State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. N/A		
2. SAME		
3.		

2. Property. State the name, address and percent of ownership of any person or entity owning an interest in the property located at 1515 Princess St Alexandria VA 22314 (address), unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. Ellen Turnbull	1515 Princess St Alexandria VA 22311	100%
2. Albert Turnbull	1515 Princess St Alexandria VA 22314	100%
3.		

3. Business or Financial Relationships. Each person or entity listed above (1 and 2), with an ownership interest in the applicant or in the subject property is required to disclose any business or financial relationship, as defined by Section 11-350 of the Zoning Ordinance, existing at the time of this application, or within the 12-month period prior to the submission of this application with any member of the Alexandria City Council, Planning Commission, Board of Zoning Appeals or either Boards of Architectural Review.

Name of person or entity	Relationship as defined by Section 11-350 of the Zoning Ordinance	Member of the Approving Body (i.e. Council, Planning Commission, etc.)
1. N/A		
1. Ellen Turnbull	n/a	n/a
2. Albert Turnbull	n/a	
3.		

NOTE: Business or financial relationships of the type described in Sec. 11-350 that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings.

As the applicant or the applicant's authorized agent, I hereby attest to the best of my ability that the information provided above is true and correct.

4-20-16 Ellen Turnbull/Albert Ellen Turnbull
Date Printed Name Signature