

DRAFT RESOLUTION NO. \_\_

**WHEREAS**, the City Council adopted the Landmark Van Dorn Corridor Plan in 2009 and the Eisenhower West Small Area Plan in 2015;

**WHEREAS**, the City Council wishes to continue to gain the advice of community members representing a variety of interests in the implementation of the Landmark Van Dorn and Eisenhower West Plans;

**WHEREAS**, both Plans recommend the formation of an advisory group, and City Council wishes to establish, an Ad Hoc Eisenhower West/Landmark Van Dorn Implementation Advisory Group; and

**WHEREAS**, the Ad Hoc Eisenhower West/Landmark Van Dorn Implementation Advisory Group will conduct specified tasks outlined in this resolution.

**NOW, THEREFORE, BE IT RESOLVED  
BY THE CITY COUNCIL OF ALEXANDRIA, VIRGINIA:**

That there is hereby established the Ad Hoc Eisenhower West/Landmark Van Dorn Implementation Advisory Group ("Advisory Group") whose mission is to advise City staff on the infrastructure and funding plan and related follow up studies as outlined in the Eisenhower West Small Area Plan and Landmark Van Dorn Corridor Plan.

1. That the Advisory Group shall consist of fourteen members representing a diversity of interests in the area, with experience in areas of importance to the Plans. The composition of the group shall be as follows:

**Resident Representatives (5)**

At-Large, Residents	5
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**City Commissions and Committees (5)**

Planning Commission	1
Alexandria Housing Affordability Advisory Committee	1
Park & Recreation Commission	1
Transportation Commission	1
Environmental Policy Commission	1

**Business Representatives (4)**

**TOTAL:**

**14**

2. That the Chair of the above named commissions and committees will nominate someone to represent each of their respective groups to serve on the Advisory Group.
3. That the remaining nine at-large members will be appointed by the City Manager based on a nominations process publicized through the City's eNews service, notices to civic/condo and community and business associations, and the City's website. The City Manager will make selections for the at-large member positions based on the applicant's areas of expertise and experience.
4. That the City Manager shall appoint the Advisory Group Chair, whose role is to serve as a meeting facilitator, spokesperson and work with City staff to set Advisory Group meeting agendas.
5. That the function of the Advisory Group shall be to review, discuss, and develop guidance to City staff with regard to the action items identified in the Eisenhower West and Landmark Van Dorn Plans, including an infrastructure and funding plan and other relevant studies, as well as monitoring development to ensure that public amenities are provided.
6. That members of the Advisory Group are expected to:
  - a. Support the City's community engagement and outreach efforts by 1) providing updates on the status and progress of the planning activities and tasks to their respective commissions, boards, and organizations, in addition to community residents at-large; 2) Speaking on behalf of those groups and communicating their interests in this process.
  - b. Attend and participate fully in all Advisory Group meetings, in addition to attending work sessions and public hearings of the Planning Commission and City Council. If unable to attend, members are encouraged to notify staff in advance and provide comments on meeting materials in a timely manner.
7. That the Advisory Group will be staffed by representatives of the Department of Planning and Zoning and/or the Department of Transportation and Environmental Services, as dictated by available staff resources and the nature of the work, with an interdepartmental team assigned to ensure adequate coverage of all relevant topic areas.
8. That pursuant to City Code Section 2-4-8, the Advisory Group shall meet on an ad hoc basis as needed for the period of 12 months, with up to an additional 24 months if needed for completion of their stated tasks as defined herein, unless otherwise extended by City Council.

Adopted:

**ALLISON SILBERBERG MAYOR**

ATTEST:

Jacqueline M. Henderson, MMC City Clerk