

ADDRESS OF PROJECT: 600 WOLFE ST., ALEXANDRIA, VA 22314-3732TAX MAP AND PARCEL: 074.04 ZONING: CDAPPLICATION FOR: *(Please check all that apply)*☒ CERTIFICATE OF APPROPRIATENESS☐ PERMIT TO MOVE, REMOVE, ENCAPSULATE OR DEMOLISH
(Required if more than 25 square feet of a structure is to be demolished/impacted)☐ WAIVER OF VISION CLEARANCE REQUIREMENT and/or YARD REQUIREMENTS IN A VISION
CLEARANCE AREA (Section 7-802, Alexandria 1992 Zoning Ordinance)☐ WAIVER OF ROOFTOP HVAC SCREENING REQUIREMENT
(Section 6-403(B)(3), Alexandria 1992 Zoning Ordinance)Applicant: ☐ Property Owner ☒ Business *(Please provide business name & contact person)*Name: LLOYD BITTINGER, PRESIDENTAddress: 6530 BRICK HEARTH CT.City: ALEXANDRIA State: VA Zip: 22306-3313Phone: (202) 253-7747 E-mail: LALLOYD@AOL.COMAuthorized Agent *(if applicable)*: ☐ Attorney ☐ Architect ☐ _____

Name: _____

Phone: _____

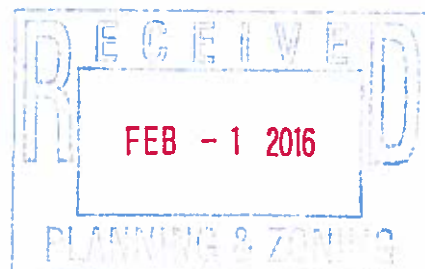
E-mail: _____

Legal Property Owner:

Name: THE LITTLE THEATRE OF ALEXANDRIAAddress: 600 WOLFE ST.City: ALEXANDRIA State: VA Zip: 22314-3732Phone: (703) 683-5778 E-mail: WWW.THELITTLETHEATRE.COM

- ☐ Yes ☒ No Is there an historic preservation easement on this property?
☐ Yes ☐ No If yes, has the easement holder agreed to the proposed alterations?
☐ Yes ☒ No Is there a homeowner's association for this property?
☐ Yes ☐ No If yes, has the homeowner's association approved the proposed alterations?

If you answered yes to any of the above, please attach a copy of the letter approving the project.



NATURE OF PROPOSED WORK: *Please check all that apply*

- | | | |
|---|---|---|
| ☐ NEW CONSTRUCTION | | |
| ☐ EXTERIOR ALTERATION: <i>Please check all that apply.</i> | | |
| ☐ awning | ☐ fence, gate or garden wall | ☐ HVAC equipment |
| ☒ doors | ☐ windows | ☐ siding |
| ☐ lighting | ☐ pergola/trellis | ☐ painting unpainted masonry |
| ☒ other <u>SPECIAL ACCESS RAMP</u> | | |
| ☐ ADDITION | | |
| ☐ DEMOLITION/ENCAPSULATION | | |
| ☐ SIGNAGE | | |

DESCRIPTION OF PROPOSED WORK: *Please describe the proposed work in detail (Additional pages may be attached).*

LTA to add an accessible ramp on the east side of the main entrance on Wolfe Street. Currently, there is a flower bed in this location. The ramp will not extend beyond the footprint of this flowerbed in width and will terminate in a landing between eastern most windows.

SUBMITTAL REQUIREMENTS:

Items listed below comprise the **minimum supporting materials** for BAR applications. Staff may request additional information during application review. Please refer to the relevant section of the *Design Guidelines* for further information on appropriate treatments.

Applicants must use the checklist below to ensure the application is complete. Include all information and material that are necessary to thoroughly describe the project. Incomplete applications will delay the docketing of the application for review. Pre-application meetings are required for all proposed additions. All applicants are encouraged to meet with staff prior to submission of a completed application.

Electronic copies of submission materials should be submitted whenever possible.

Demolition/Encapsulation : *All applicants requesting 25 square feet or more of demolition/encapsulation must complete this section. Check N/A if an item in this section does not apply to your project.*

- N/A
- ☐ ☐ Survey plat showing the extent of the proposed demolition/encapsulation.
 - ☐ ☐ Existing elevation drawings clearly showing all elements proposed for demolition/encapsulation.
 - ☐ ☐ Clear and labeled photographs of all elevations of the building if the entire structure is proposed to be demolished.
 - ☐ ☐ Description of the reason for demolition/encapsulation.
 - ☐ ☐ Description of the alternatives to demolition/encapsulation and why such alternatives are not considered feasible.

Additions & New Construction: Drawings must be to scale and should not exceed 11" x 17" unless approved by staff. All plans must be folded and collated into 3 complete 8 1/2" x 11" sets. Additional copies may be requested by staff for large-scale development projects or projects fronting Washington Street. Check N/A if an item in this section does not apply to your project.

- N/A
- ☒ ☐ Scaled survey plat showing dimensions of lot and location of existing building and other structures on the lot, location of proposed structure or addition, dimensions of existing structure(s), proposed addition or new construction, and all exterior, ground and roof mounted equipment.
- ☒ ☒ FAR & Open Space calculation form.
- ☒ ☐ Clear and labeled photographs of the site, surrounding properties and existing structures, if applicable.
- ☒ ☐ Existing elevations must be scaled and include dimensions.
- ☒ ☐ Proposed elevations must be scaled and include dimensions. Include the relationship to adjacent structures in plan and elevations.
- ☒ ☐ Materials and colors to be used must be specified and delineated on the drawings. Actual samples may be provided or required.
- ☐ ☒ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
- ☐ ☒ For development site plan projects, a model showing mass relationships to adjacent properties and structures.

Signs & Awnings: One sign per building under one square foot does not require BAR approval unless illuminated. All other signs including window signs require BAR approval. Check N/A if an item in this section does not apply to your project.

- N/A
- ☐ ☐ Linear feet of building: Front: _____ Secondary front (if corner lot): _____
- ☐ ☐ Square feet of existing signs to remain: _____
- ☐ ☐ Photograph of building showing existing conditions.
- ☐ ☐ Dimensioned drawings of proposed sign identifying materials, color, lettering style and text.
- ☐ ☐ Location of sign (show exact location on building including the height above sidewalk).
- ☐ ☐ Means of attachment (drawing or manufacturer's cut sheet of bracket if applicable).
- ☐ ☐ Description of lighting (if applicable). Include manufacturer's cut sheet for any new lighting fixtures and information detailing how it will be attached to the building's facade.

Alterations: Check N/A if an item in this section does not apply to your project.

- N/A
- ☐ ☐ Clear and labeled photographs of the site, especially the area being impacted by the alterations, all sides of the building and any pertinent details.
- ☐ ☐ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
- ☐ ☐ Drawings accurately representing the changes to the proposed structure, including materials and overall dimensions. Drawings must be to scale.
- ☐ ☐ An official survey plat showing the proposed locations of HVAC units, fences, and sheds.
- ☐ ☐ Historic elevations or photographs should accompany any request to return a structure to an earlier appearance.

ALL APPLICATIONS: *Please read and check that you have read and understand the following items:*

- ☒ I have submitted a filing fee with this application. (Checks should be made payable to the City of Alexandria. Please contact staff for assistance in determining the appropriate fee.)
- ☒ I understand the notice requirements and will return a copy of the three respective notice forms to BAR staff at least five days prior to the hearing. If I am unsure to whom I should send notice I will contact Planning and Zoning staff for assistance in identifying adjacent parcels.
- ☒ I, the applicant, or an authorized representative will be present at the public hearing.
- ☒ I understand that any revisions to this initial application submission (including applications deferred for restudy) must be accompanied by the BAR Supplemental form and 3 sets of revised materials.

The undersigned hereby attests that all of the information herein provided including the site plan, building elevations, prospective drawings of the project, and written descriptive information are true, correct and accurate. The undersigned further understands that, should such information be found incorrect, any action taken by the Board based on such information may be invalidated. The undersigned also hereby grants the City of Alexandria permission to post placard notice as required by Article XI, Division A, Section 11-301(B) of the 1992 Alexandria City Zoning Ordinance, on the property which is the subject of this application. The undersigned also hereby authorizes the City staff and members of the BAR to inspect this site as necessary in the course of research and evaluating the application. The applicant, if other than the property owner, also attests that he/she has obtained permission from the property owner to make this application.

APPLICANT OR AUTHORIZED AGENT:Signature: Lloyd BittingerPrinted Name: LLOYD BITTINGERDate: 02/01/16

OWNERSHIP AND DISCLOSURE STATEMENT

Use additional sheets if necessary

1. Applicant. State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. THE LITTLE THEATRE OF ALEXANDRIA	600 WOLFE ST. ALEXANDRIA, VA 22314-3732	100
2.		
3.		

2. Property. State the name, address and percent of ownership of any person or entity owning an interest in the property located at _____ (address), unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. THE LITTLE THEATRE OF ALEXANDRIA	600 WOLFE ST. ALEXANDRIA, VA 22314-3732	100
2.		
3.		

3. Business or Financial Relationships. Each person or entity listed above (1 and 2), with an ownership interest in the applicant or in the subject property is required to disclose any business or financial relationship, as defined by Section 11-350 of the Zoning Ordinance, existing at the time of this application, or within the 12-month period prior to the submission of this application with any member of the Alexandria City Council, Planning Commission, Board of Zoning Appeals or either Boards of Architectural Review.

Name of person or entity	Relationship as defined by Section 11-350 of the Zoning Ordinance	Member of the Approving Body (i.e. City Council, Planning Commission, etc.)
1.		
2.		
3.		

NOTE: Business or financial relationships of the type described in Sec. 11-350 that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings.

As the applicant or the applicant's authorized agent, I hereby attest to the best of my ability that the information provided above is true and correct.

02/01/16 LLOYD BITTINGER *Lloyd Bittinger*
Date Printed Name Signature



MEMORANDUM

TO: Ann Horowitz, City of Alexandria, Department of Planning and Zoning

FROM: Lloyd Bittinger, President

SUBJ: Encroachment Application

DATE: 16 October 2015

This memo is in response to your request for additional information associated with the encroachment application filed with your office on Thursday, 8 October 2015. Specifically, you have requested a list of all elected members of the Board of Governors at the theatre, along with a statement as to any business and/or financial relationship each may have with members of the City of Alexandria Council or the Department of Planning and Zoning.

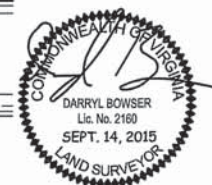
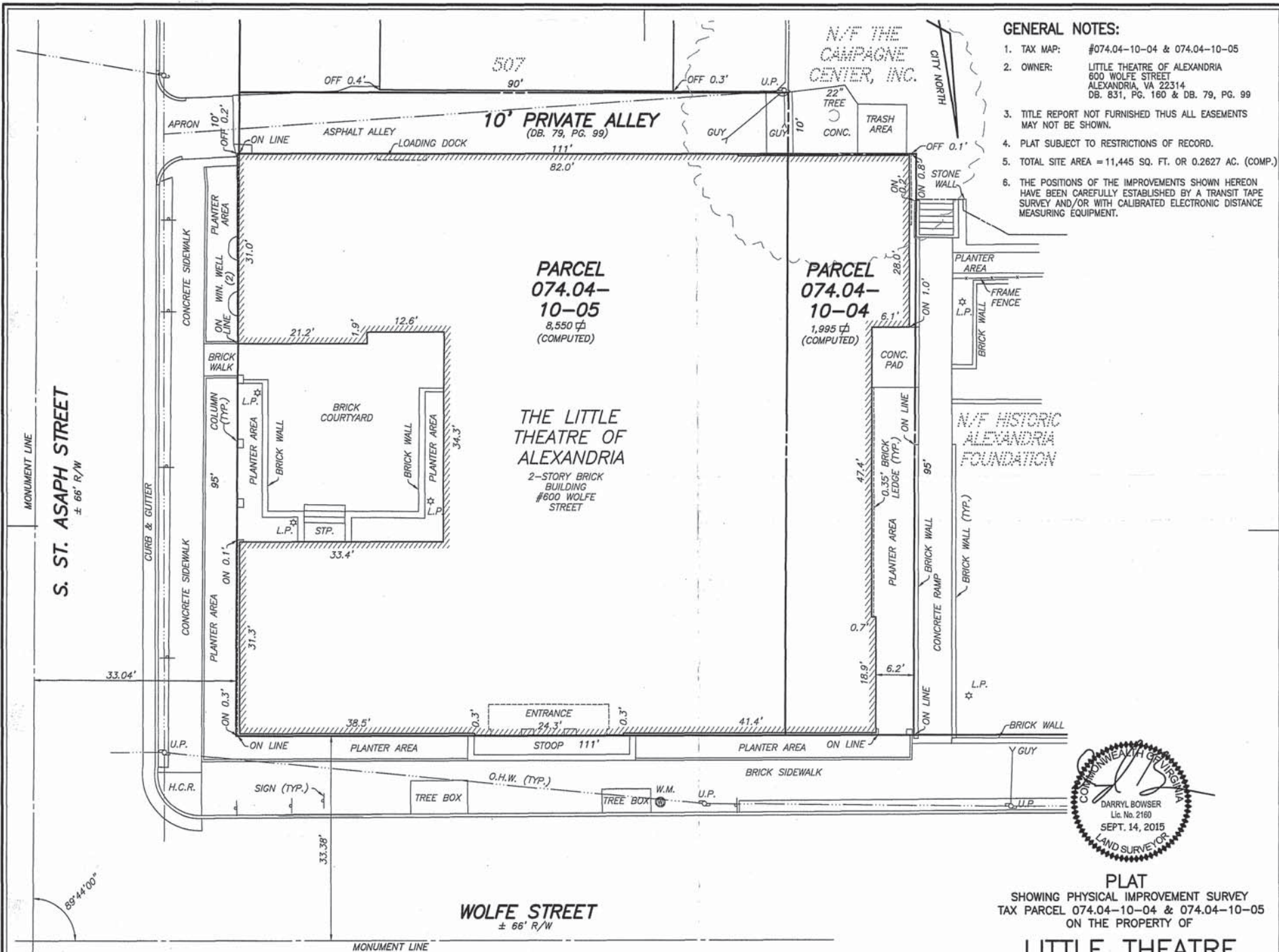
Attached is our Board of Governors roster. Each of our governors has responded to me via email regarding the question at hand and the responses are below:

- 1) Beverly Benda, Governor for Artistic Support: No relationship
- 2) Rae Edmonson, Governor for Box Office: No relationship
- 3) David Hale, Governor for Building: No relationship
- 4) Jim Howard, Governor for Development: No relationship
- 5) Roland Branford Gomez, Governor for Education: No relationship
- 6) Eddie Page, Governor for Front-of-House: No relationship
- 7) Maria Ciarrocchi, Governor for Membership: Business relationship*
- 8) Russ Wyland, Governor for Production: No relationship
- 9) Rachel Alberts, Governor for Public Relations: No relationship
- 10) Frank Shutts II, Governor for Seasonal Planning: No relationship
- 11) Robert Kraus, Governor for Technical Support: No relationship

*Vice President of Public Policy and Programing for the Alexandria Chamber of Commerce; works at City Hall

Via this memo I hereby attest that I have no business and/or financial relationship with any member of the city council or any member of the Department of Planning and Zoning. Email responses as specified above are attached.

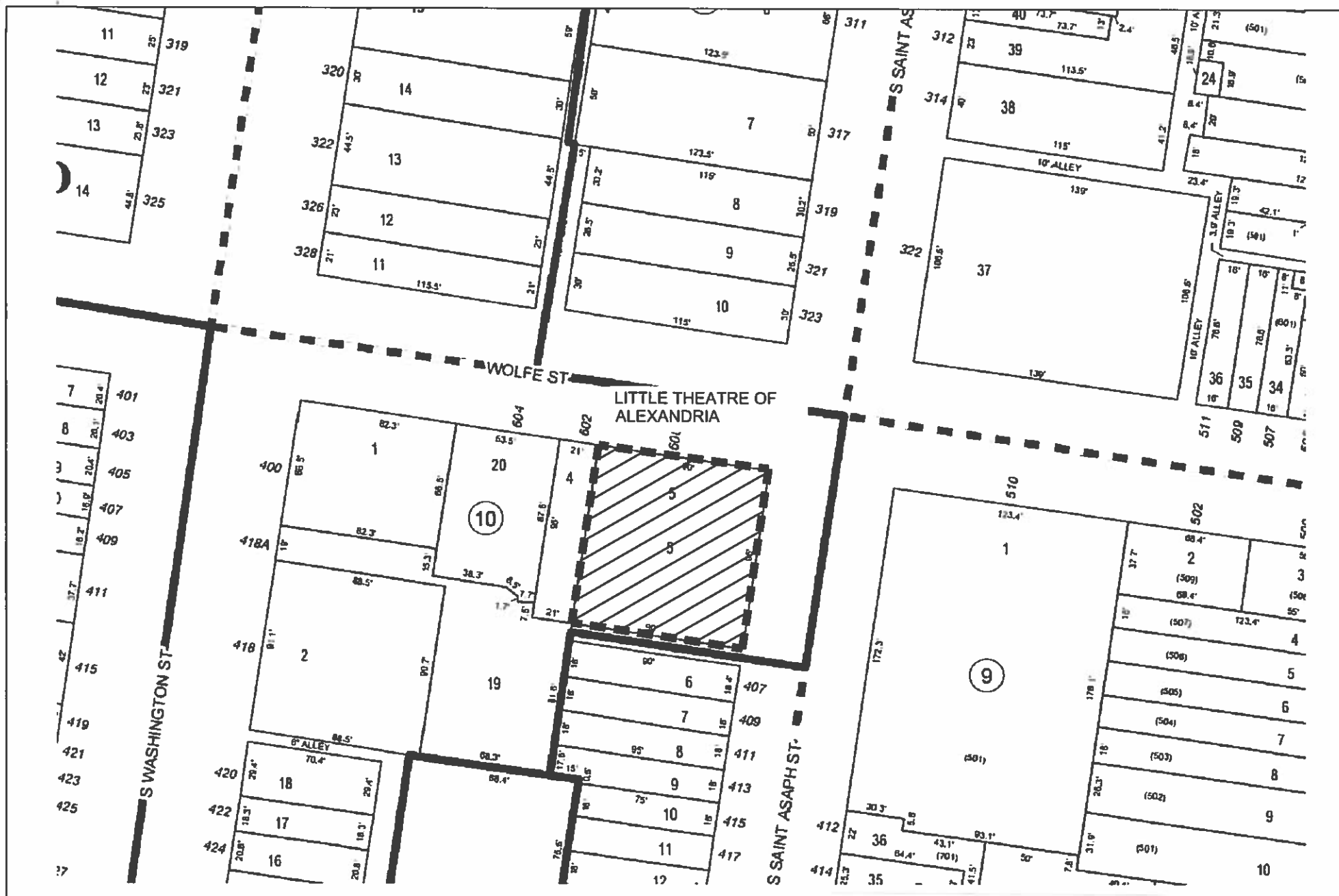
Application Materials
BAR2016-00029
600 Wolfe St
2/1/2016



RCF FIELDS & ASSOCIATES, INC.

ENGINEERING • LAND SURVEYING • PLANNING
730 S. Washington Street Alexandria, Virginia 22314 (703) 549-6422

E NO.15-128
COMP. WDS
DRAWN WDS
CHECKED DEB
EET 1 OF 1



QUINN EVANS ARCHITECTS
2121 WARD PLACE NW
FOURTH FLOOR
WASHINGTON DC 20037
(202) 298-6700

Scale: NO SCALE REF:

Project Name : LITTLE THEATRE OF ALEXANDRIA

Project Address: 600 Wolfe Street, Alexandria, VA

LOCATION MAP

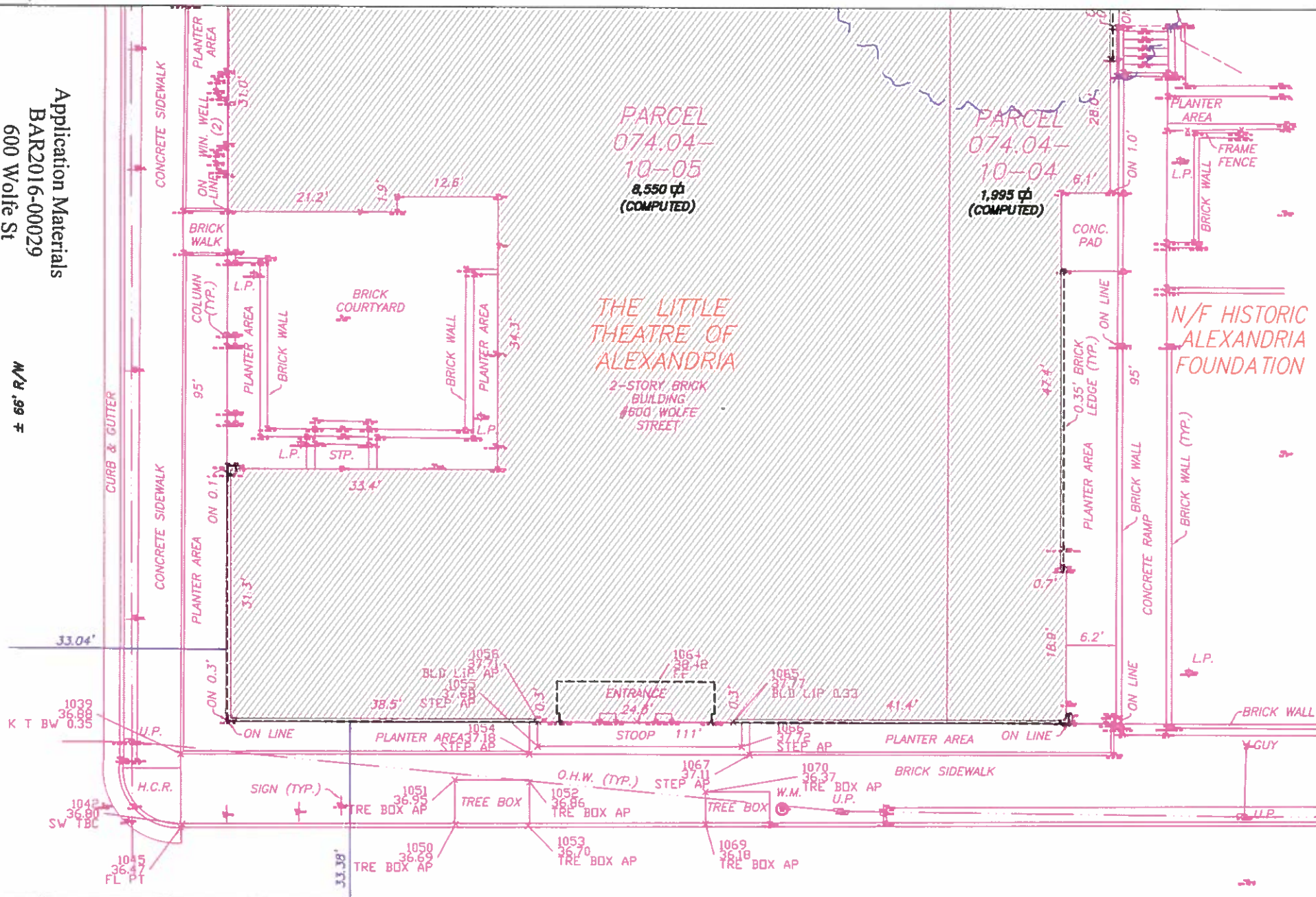
Application Materials
BAR2016-00029
600 Wolfe St
2/1/2016

Project Number 31402301

Date: 9/28/2015

Sketch Number:

G101

$\pm 66' R/W$ 

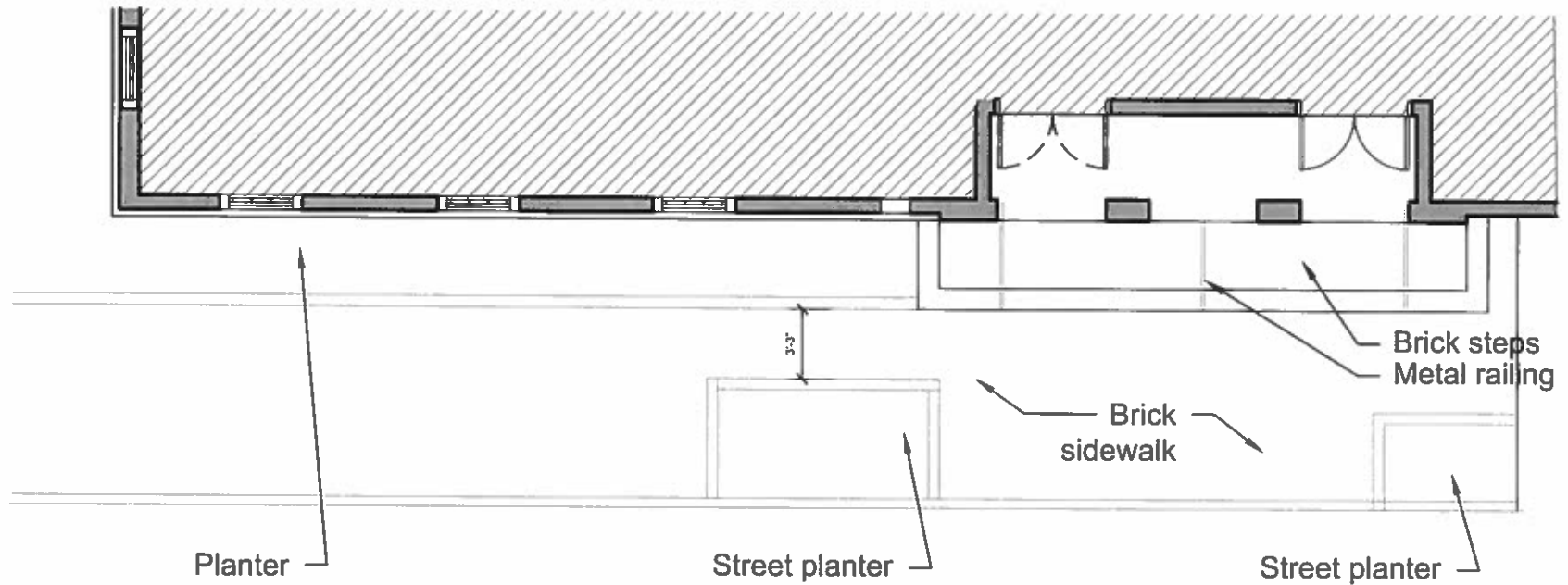
2121 WARD PLACE NW
FOURTH FLOOR
WASHINGTON DC 20037
(202) 298-6700

Project Address: 600 Wolfe Street, Alexandria, VA

SITE SURVEY

C101





Application Materials
 BAR2016-00029
 600 Wolfe St
 2/1/2016

QUINN EVANS ARCHITECTS

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 WASHINGTON DC 20037
 (202) 298-6700

Scale: 1/8" = 1'-0" REF:

Project Name : LITTLE THEATRE OF ALEXANDRIA

Project Address: 600 Wolfe Street, Alexandria, VA

FLOOR PLAN - EXISTING

Project Number 31402301

Date: 9/28/2015

Sketch Number:

AE101





Application Materials
 BAR2016-00029
 600 Wolfe St
 2/1/2016

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 FOURTH FLOOR
 WASHINGTON DC 20037
 (202) 298-6700

Scale: 1/8" = 1'-0" REF:

Project Name : LITTLE THEATRE OF ALEXANDRIA

Project Address: 600 Wolfe Street, Alexandria, VA

FRONT ELEVATION - EXISTING

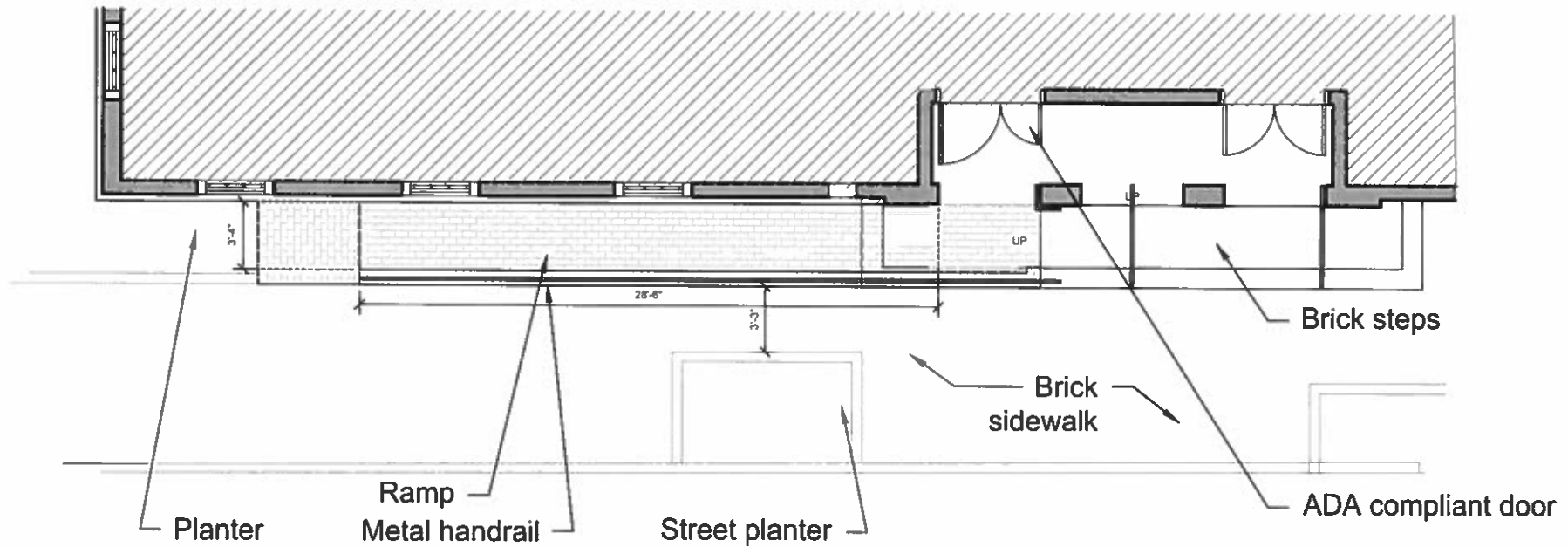
Project Number 31402301

Date: 8/24/2015

Sketch Number:

AE102

8 4 0 8
 1/8"=1'-0" SCALE OF FEET



Application Materials
 BAR2016-00029
 600 Wolfe St
 2/1/2016

QUINN EVANS ARCHITECTS

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 FOURTH FLOOR
 WASHINGTON DC 20037
 (202) 298-6700

Scale: 1/8" = 1'-0" REF:

Project Name : LITTLE THEATRE OF ALEXANDRIA

Project Address: 600 Wolfe Street, Alexandria, VA

FLOOR PLAN - NEW WORK

Project Number 31402301

Date: 9/28/2015

Sketch Number:

A101

0 4 8
 1/8"=1'-0" SCALE OF FEET



Application Materials
 BAR2016-00029
 600 Wolfe St
 2/1/2016

QUINN EVANS ARCHITECTS

2121 WARD PLACE NW
 FOURTH FLOOR
 WASHINGTON DC 20037
 (202) 298-6700

Scale: 1/8" = 1'-0" REF:

Project Name : LITTLE THEATRE OF ALEXANDRIA

Project Address: 600 Wolfe Street, Alexandria, VA

FRONT ELEVATION - NEW WORK



Project Number 31402301

Date: 2/1/2016

Sketch Number:

A102



FRONT ENTRANCE SIDEWALK ON WOLFE STREET,
ST ASAPHE STREET INTERSECTION AT THE STOP SIGN



FRONT ENTRANCE PLANTER



FRONT ENTRANCE ON WOLFE STREET

Application Materials
BAR2016-00029
600 Wolfe St
2/1/2016

QUINN EVANS ARCHITECTS

2121 WARD PLACE NW
FOURTH FLOOR
WASHINGTON DC 20037
(202) 298-6700

Scale:

REF:

Project Name : LITTLE THEATRE OF ALEXANDRIA

Project Address: 600 Wolfe Street, Alexandria, VA

PHOTOS OF FRONT ENTRANCE-EXISTING

Project Number 31402301

Date: 2/1/2016

Sketch Number:

A201

BRICKS



EXISTING
BRICK
AT STEPS,
8"x3 1/2" x 2 1/8"



BRICK ON THE RAMP TO MATCH EXISTING AT THE
TOP STEP IN COLOR AND SIZE AND PATTERN AS
SHOWN ON PLAN.

RAILING



NEW RAILING TO HAVE LIGHT
FIXTURES INTEGRATED ON THE
UNDERSIDE OF THE RAILING.
PROFILE TO MATCH EXISTING AND
TO BE PAINTED IN GLOSSY BLACK
TO MATCH EXISTING.

DOOR



NEW DOORS TO HAVE SAME
PANELING PATTERN AS THE
EXISTING. ONE DOOR LEAF WILL
BE WIDER THAN THE OTHER TO
MEET ADA. DOORS WILL BE
PAINTED TO MATCH EXISTING.
HARDWARE TO MATCH EXISTING
IN FINISHES AS WELL.

Application Materials
BAR2016-00029
600 Wolfe St
2/1/2016

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WASHINGTON DC 20037
(202) 298-6700

Scale:

REF:

Project Name : LITTLE THEATRE OF ALEXANDRIA

Project Address: 600 Wolfe Street, Alexandria, VA

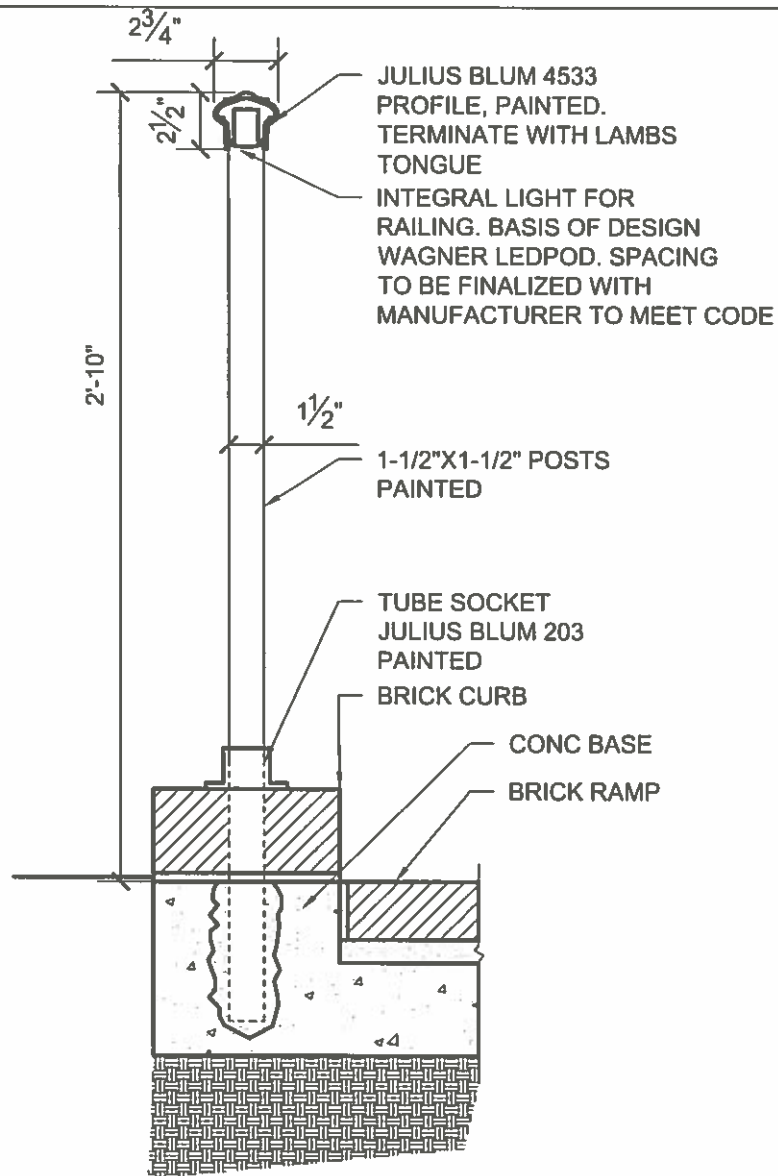
PROPOSED FINISHES 15

Project Number 31402301

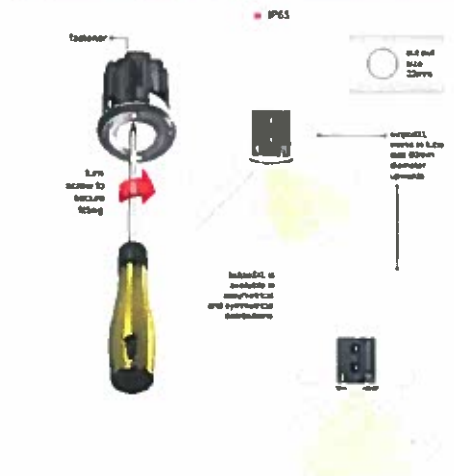
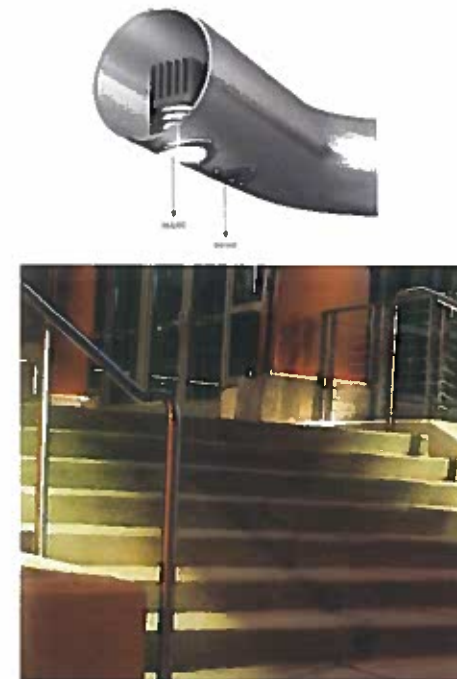
Date: 2/1/2016

Sketch Number:

A202



TYPICAL SECTION CUT THROUGH RAILING AT RAMP



BASIS OF DESIGN: WAGNER LEDPOD

Application Materials
BAR2016-00029
600 Wolfe St
2/1/2016

QUINN EVANS ARCHITECTS

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FOURTH FLOOR
WASHINGTON DC 20037
(202) 298-6700

Scale: 1 1/2" = 1'-0" REF:

Project Name : LITTLE THEATRE OF ALEXANDRIA

Project Address: 600 Wolfe Street, Alexandria, VA

DETAIL AT RAILING

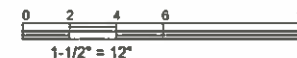
16

Project Number 31402301

Date: 2/1/2016

Sketch Number:

A203



The Little Theatre of Alexandria

Special Access Ramp: Materials and colors:

Materials and colors used for the construction of the special access ramp will be consistent with existing materials of brick and mortar with black iron railing where necessary.

Left entry door will be modified to be ADA compliant and will be of the same material and color as is the existing entry door.