

ADDRESS OF PROJECT: 102 Prince Street, Alexandria, VA 22314

TAX MAP AND PARCEL: 075.01-11-14 ZONING: RM

APPLICATION FOR: (Please check all that apply)

☒ CERTIFICATE OF APPROPRIATENESS

☐ PERMIT TO MOVE, REMOVE, ENCAPSULATE OR DEMOLISH
(Required if more than 25 square feet of a structure is to be demolished/impacted)

☐ WAIVER OF VISION CLEARANCE REQUIREMENT and/or YARD REQUIREMENTS IN A VISION
CLEARANCE AREA (Section 7-802, Alexandria 1992 Zoning Ordinance)

☐ WAIVER OF ROOFTOP HVAC SCREENING REQUIREMENT
(Section 6-403(B)(3), Alexandria 1992 Zoning Ordinance)

Applicant: ☒ Property Owner ☐ Business (Please provide business name & contact person)

Name: John Wynn & Paulette Lopapa-Wynn

Address: 102 Prince Street

City: Alexandria State: VA Zip: 22310

Phone: E-mail :

Authorized Agent (if applicable): ☐ Attorney ☐ Architect ☒ Contractor

Name: Harry Braswell, Inc. (Gretchen Brown, Project Manager) Phone: 703-436-3974

E-mail: gretchen@harrybraswell.com

Legal Property Owner:

Name: John Wynn and Paulette Lopapa-Wynn

Address: 102 Prince Street

City: Alexandria State: VA Zip: 22314

Phone: E-mail:

- ☐ Yes ☒ No Is there an historic preservation easement on this property?
☐ Yes ☒ No If yes, has the easement holder agreed to the proposed alterations?
☐ Yes ☒ No Is there a homeowner's association for this property?
☐ Yes ☒ No If yes, has the homeowner's association approved the proposed alterations?

If you answered yes to any of the above, please attach a copy of the letter approving the project.

NATURE OF PROPOSED WORK: *Please check all that apply*

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> NEW CONSTRUCTION | | | |
| <input checked="" type="checkbox"/> EXTERIOR ALTERATION: <i>Please check all that apply.</i> | | | |
| <input type="checkbox"/> awning | <input type="checkbox"/> fence, gate or garden wall | <input checked="" type="checkbox"/> HVAC equipment | <input checked="" type="checkbox"/> shutters |
| <input checked="" type="checkbox"/> doors | <input checked="" type="checkbox"/> windows | <input type="checkbox"/> siding | <input type="checkbox"/> shed |
| <input checked="" type="checkbox"/> lighting | <input type="checkbox"/> pergola/trellis | <input type="checkbox"/> painting unpainted masonry | |
| <input type="checkbox"/> other _____ | | | |
| <input type="checkbox"/> ADDITION | | | |
| <input type="checkbox"/> DEMOLITION/ENCAPSULATION | | | |
| <input type="checkbox"/> SIGNAGE | | | |

DESCRIPTION OF PROPOSED WORK: *Please describe the proposed work in detail (Additional pages may be attached).*

Doors: Replacement of secondary entry door with a window, to include the capsulation of the existing masonry opening below sill height with matching brick and mortar.

Windows: Additional ground floor window on facade of structure will be replaced to match new window replacing existing door.

HVAC Equipment: Removal of thru-wall AC units on facade of structure. Capsulation of open areas with matching brick and mortar.

Lighting: Removal of existing light of second entry door. New light to right of primary entry door.

Shutters: Removal of existing shutter hardware. Installation of new, functioning shutters to facade of structure.

See noted elevations and spec sheets for additional information.

SUBMITTAL REQUIREMENTS:

Items listed below comprise the **minimum supporting materials** for BAR applications. Staff may request additional information during application review. Please refer to the relevant section of the *Design Guidelines* for further information on appropriate treatments.

Applicants must use the checklist below to ensure the application is complete. Include all information and material that are necessary to thoroughly describe the project. Incomplete applications will delay the docketing of the application for review. Pre-application meetings are required for all proposed additions. All applicants are encouraged to meet with staff prior to submission of a completed application.

Electronic copies of submission materials should be submitted whenever possible.

Demolition/Encapsulation : *All applicants requesting 25 square feet or more of demolition/encapsulation must complete this section. Check N/A if an item in this section does not apply to your project.*

- | | | |
|--------------------------|--------------------------|---|
| | N/A | |
| <input type="checkbox"/> | <input type="checkbox"/> | Survey plat showing the extent of the proposed demolition/encapsulation. |
| <input type="checkbox"/> | <input type="checkbox"/> | Existing elevation drawings clearly showing all elements proposed for demolition/encapsulation. |
| <input type="checkbox"/> | <input type="checkbox"/> | Clear and labeled photographs of all elevations of the building if the entire structure is proposed to be demolished. |
| <input type="checkbox"/> | <input type="checkbox"/> | Description of the reason for demolition/encapsulation. |
| <input type="checkbox"/> | <input type="checkbox"/> | Description of the alternatives to demolition/encapsulation and why such alternatives are not considered feasible. |

Additions & New Construction: *Drawings must be to scale and should not exceed 11" x 17" unless approved by staff. All plans must be folded and collated into 3 complete 8 1/2" x 11" sets. Additional copies may be requested by staff for large-scale development projects or projects fronting Washington Street. Check N/A if an item in this section does not apply to your project.*

- N/A
- ☐ ☐ Scaled survey plat showing dimensions of lot and location of existing building and other structures on the lot, location of proposed structure or addition, dimensions of existing structure(s), proposed addition or new construction, and all exterior, ground and roof mounted equipment.
 - ☐ ☐ FAR & Open Space calculation form.
 - ☐ ☐ Clear and labeled photographs of the site, surrounding properties and existing structures, if applicable.
 - ☐ ☐ Existing elevations must be scaled and include dimensions.
 - ☐ ☐ Proposed elevations must be scaled and include dimensions. Include the relationship to adjacent structures in plan and elevations.
 - ☐ ☐ Materials and colors to be used must be specified and delineated on the drawings. Actual samples may be provided or required.
 - ☐ ☐ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
 - ☐ ☐ For development site plan projects, a model showing mass relationships to adjacent properties and structures.

Signs & Awnings: *One sign per building under one square foot does not require BAR approval unless illuminated. All other signs including window signs require BAR approval. Check N/A if an item in this section does not apply to your project.*

- N/A
- ☐ ☐ Linear feet of building: Front: _____ Secondary front (if corner lot): _____.
 - ☐ ☐ Square feet of existing signs to remain: _____.
 - ☐ ☐ Photograph of building showing existing conditions.
 - ☐ ☐ Dimensioned drawings of proposed sign identifying materials, color, lettering style and text.
 - ☐ ☐ Location of sign (show exact location on building including the height above sidewalk).
 - ☐ ☐ Means of attachment (drawing or manufacturer's cut sheet of bracket if applicable).
 - ☐ ☐ Description of lighting (if applicable). Include manufacturer's cut sheet for any new lighting fixtures and information detailing how it will be attached to the building's facade.

Alterations: *Check N/A if an item in this section does not apply to your project.*

- N/A
- ☒ ☐ Clear and labeled photographs of the site, especially the area being impacted by the alterations, all sides of the building and any pertinent details.
 - ☒ ☐ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
 - ☒ ☐ Drawings accurately representing the changes to the proposed structure, including materials and overall dimensions. Drawings must be to scale.
 - ☐ ☒ An official survey plat showing the proposed locations of HVAC units, fences, and sheds.
 - ☐ ☒ Historic elevations or photographs should accompany any request to return a structure to an earlier appearance.

ALL APPLICATIONS: *Please read and check that you have read and understand the following items:*

- ☒ I have submitted a filing fee with this application. (Checks should be made payable to the City of Alexandria. Please contact staff for assistance in determining the appropriate fee.)
- ☒ I understand the notice requirements and will return a copy of the three respective notice forms to BAR staff at least five days prior to the hearing. If I am unsure to whom I should send notice I will contact Planning and Zoning staff for assistance in identifying adjacent parcels.
- ☒ I, the applicant, or an authorized representative will be present at the public hearing.
- ☒ I understand that any revisions to this initial application submission (including applications deferred for restudy) must be accompanied by the BAR Supplemental form and 3 sets of revised materials.

The undersigned hereby attests that all of the information herein provided including the site plan, building elevations, prospective drawings of the project, and written descriptive information are true, correct and accurate. The undersigned further understands that, should such information be found incorrect, any action taken by the Board based on such information may be invalidated. The undersigned also hereby grants the City of Alexandria permission to post placard notice as required by Article XI, Division A, Section 11-301(B) of the 1992 Alexandria City Zoning Ordinance, on the property which is the subject of this application. The undersigned also hereby authorizes the City staff and members of the BAR to inspect this site as necessary in the course of research and evaluating the application. The applicant, if other than the property owner, also attests that he/she has obtained permission from the property owner to make this application.

APPLICANT OR AUTHORIZED AGENT:

Signature: Gretchen Brown

Printed Name: Gretchen Brown

Date: 1/19/16

OWNERSHIP AND DISCLOSURE STATEMENT

Use additional sheets if necessary

1. Applicant. State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. John Wynn & Paulette Lopapa-Wynn	102 Prince Street Alexandria, VA 22314	100%
2.		
3.		

2. Property. State the name, address and percent of ownership of any person or entity owning an interest in the property located at 102 Prince Street (address), unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. John Wynn & Paulette Lopapa-Wynn	102 Prince Street Alexandria, VA 22314	100%
2.		
3.		

3. Business or Financial Relationships. Each person or entity listed above (1 and 2), with an ownership interest in the applicant or in the subject property is required to disclose any business or financial relationship, as defined by Section 11-350 of the Zoning Ordinance, existing at the time of this application, or within the 12-month period prior to the submission of this application with any member of the Alexandria City Council, Planning Commission, Board of Zoning Appeals or either Boards of Architectural Review.

Name of person or entity	Relationship as defined by Section 11-350 of the Zoning Ordinance	Member of the Approving Body (i.e. City Council, Planning Commission, etc.)
1. John Wynn + Paulette Lopapa-Wynn	N/A	N/A
2.		
3.		

NOTE: Business or financial relationships of the type described in Sec. 11-350 that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings.

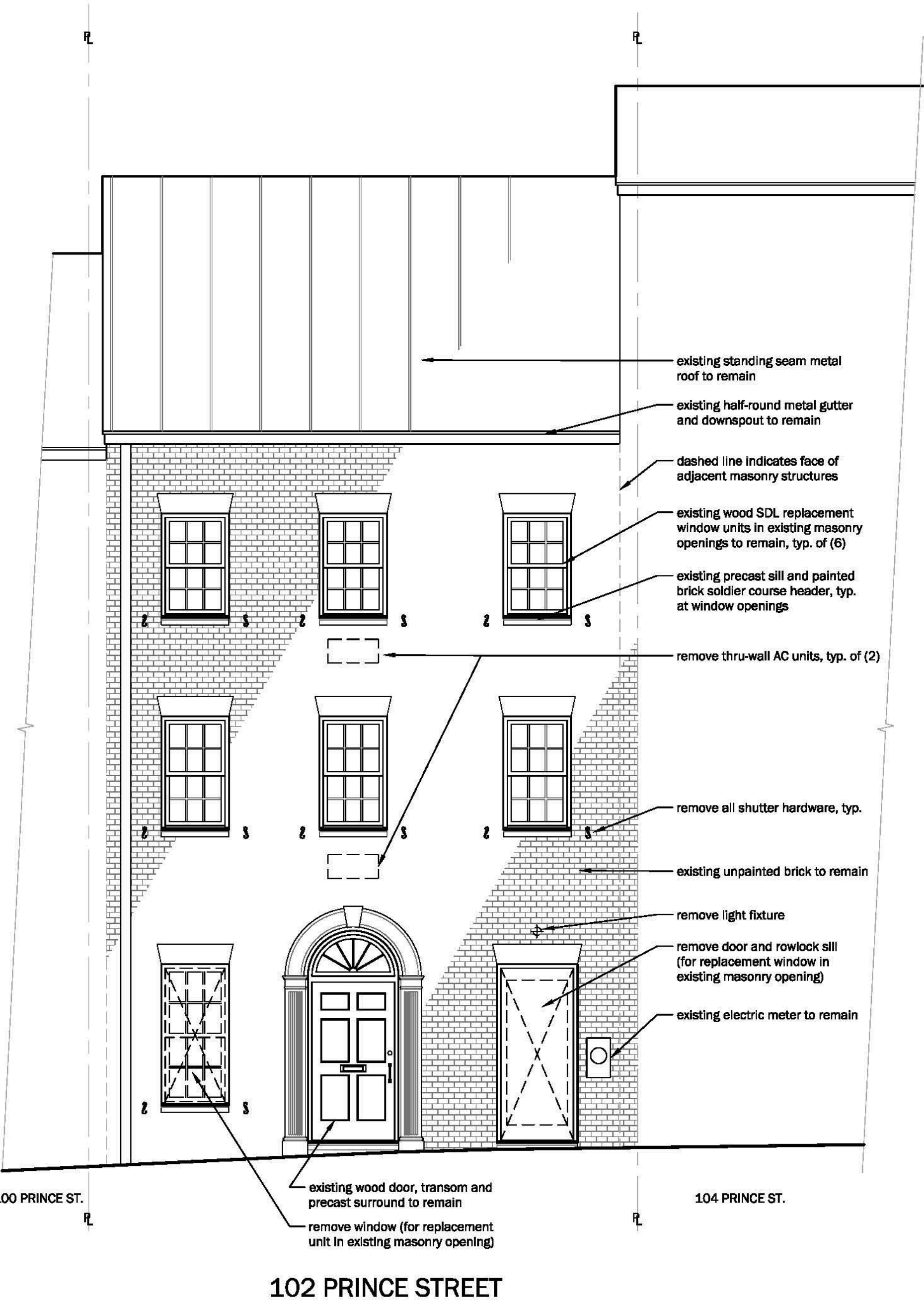
As the applicant or the applicant's authorized agent, I hereby attest to the best of my ability that the information provided above is true and correct.

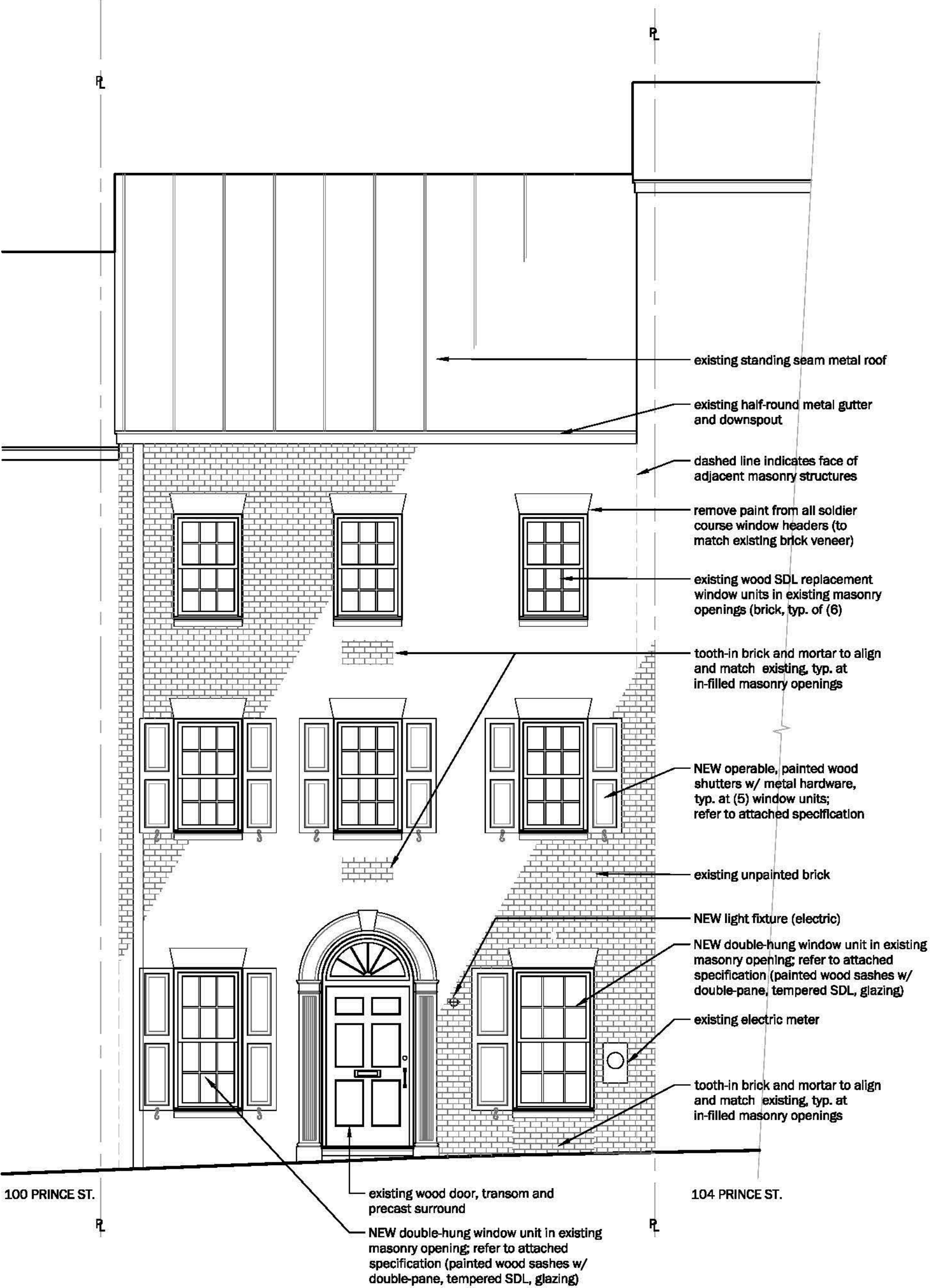
1/19/16
Date

Gretchen Brown
Printed Name

Gretchen Brown
Signature 









Weather Shield Signature Series™

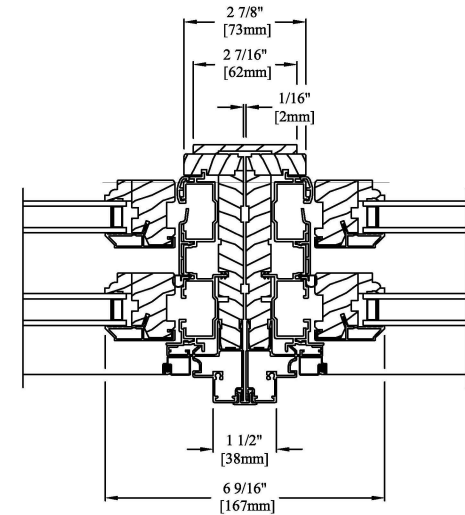
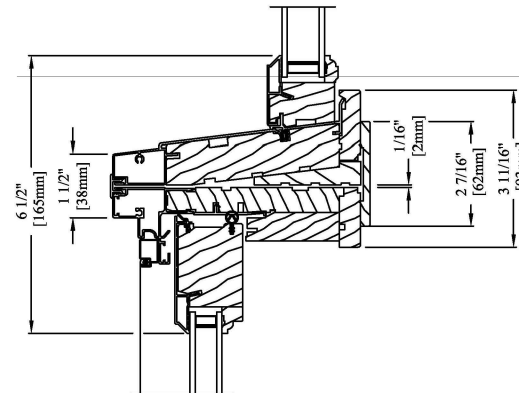
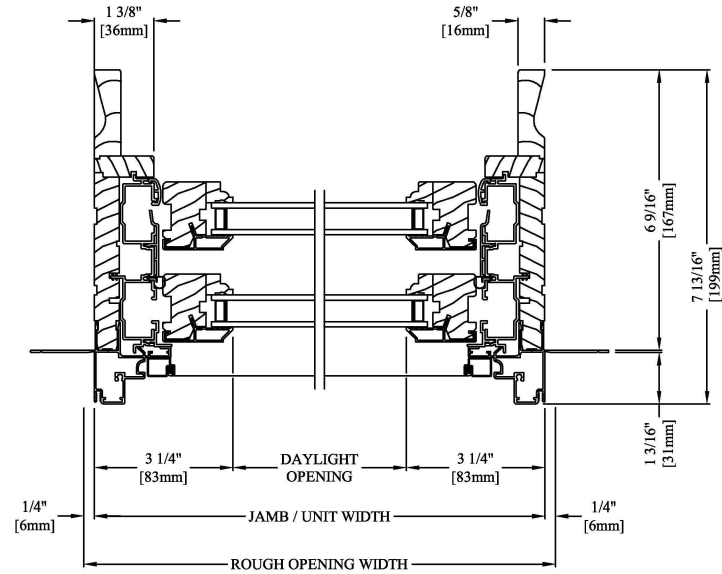
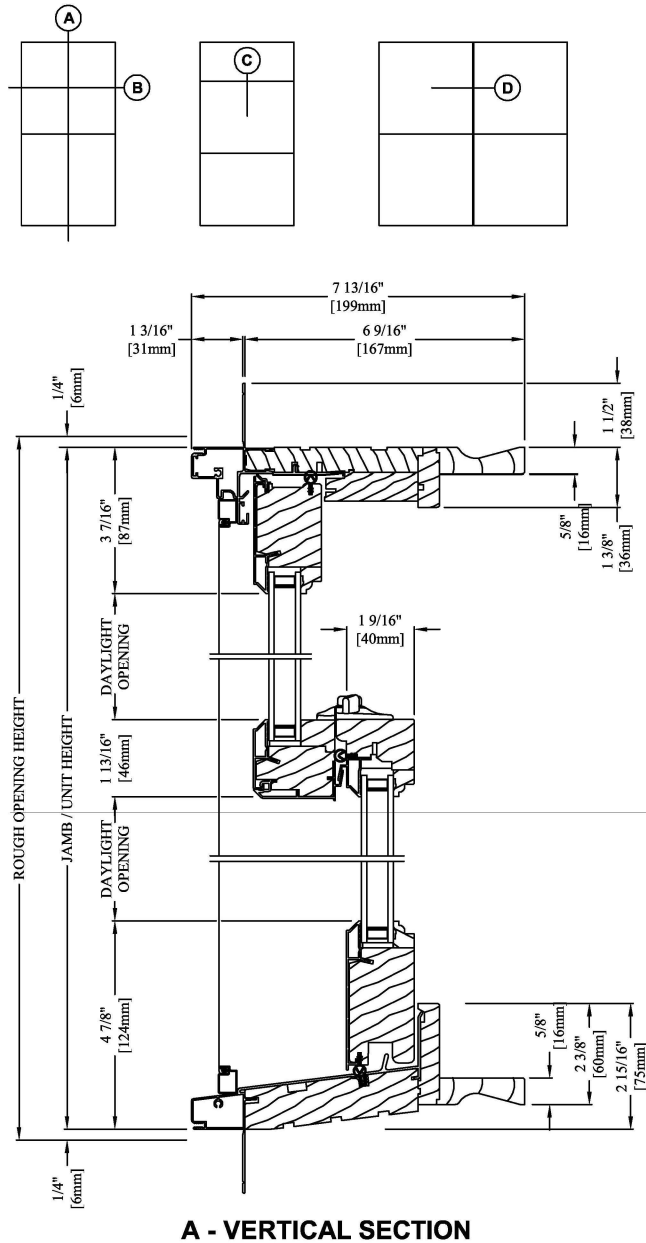
Aluminum Clad Wood Windows & Doors

SIGNATURE SERIES - DOUBLE-HUNG TILT WITH FULL SCREEN (8109)
WITH 6-9/16" JAMB DEPTH

SCALE: ELECTRONIC FILE IS FULL SCALE
INTRODUCED 1/13
REVISED 5/20/13

- WEATHER SHIELD RESERVES THE RIGHT, AS NECESSARY, TO CHANGE PRODUCT SPECIFICATIONS AND MATERIALS WITHOUT NOTICE.
- DIMENSIONS MAY BE ROUNDED TO THE NEAREST 1/16" [2mm].
(a) DOUBLE-HUNG TILT TRANSOM (8117) STACKED ABOVE DOUBLE-HUNG TILT (8109).
(b) DOUBLE-HUNG TILT (8109) MULLED TO DOUBLE-HUNG TILT (8109).

APPLICATION MATERIALS
BAR2016-00014
102 Prince St.
1/19/2016



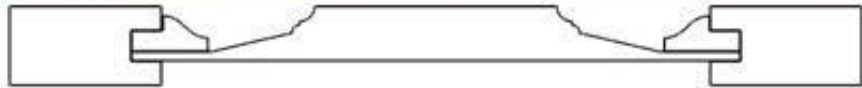
This style is available in:

- **Endurian** (</resource-center/ordering-support-mat/shutter-material/endurian/>)
- **Premium Wood**
(</resource-center/ordering-support-mat/shutter-material/premium-wood/>)

CB1: Standard Raised Panel



CB1 - Raised Panel





http://www.timberlane.com/files/7914/1114/5781/CB1_Large.jpg

One of the most traditional shutter styles. The Cb1 has one of the deepest shadow lines of all our raised panel shutters, with a gentle trim that transitions from the panel field to the stiles and rails of the shutters. A true classic.

Specifications:

Stiles	2-1/2"
Top Rail	2-1/2"
Middle Rail(s)	2-1/2"
Bottom Rail	4" +/-
Panel Thickness	15/16" +/-
Stile/Rail Thickness	1-5/16"



48. Custom Color CB1 Panels on the first floor and LB1 Louvers on the second floor with a 1002 Configuration

Also See:



"S" Beveled Shutter Tie-Back - Lag Mount- Stainless Steel

[Be the first to review this product](#)

"S" Beveled Shutter Tie-Back

SKU: 35401S

\$50.00

Availability: In stock

Qty:

ADD TO CART

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The Timberlane lag mount shutter tie-back solution is our most commonly used mounting solution due to its versatility. It allows for complete flexibility of mounting location, regardless of mounting surface (i.e. brick, stone, siding, etc.). Two shutter tie-back heads and a lag mount kit are included that will allow for clearances from 1.5" to 3". Longer mounting kits are available for custom applications. For added support and to eliminate rattling, a bullet catch is highly recommended and should be installed behind the shutter out of sight. A tubing cutter tool is recommended to expedite field installation. Show below in related items.

APPLICATION MATERIALS
BAR2016-00014
102 Prince St.
1/19/2016