

ADDRESS OF PROJECT: 720 S Lee St Alexandria 22314TAX MAP AND PARCEL: 081.03-01-31 ZONING: RM

## APPLICATION FOR: (Please check all that apply)

☒ CERTIFICATE OF APPROPRIATENESS☒ PERMIT TO MOVE, REMOVE, ENCAPSULATE OR DEMOLISH  
(Required if more than 25 square feet of a structure is to be demolished/impacted)☐ WAIVER OF VISION CLEARANCE REQUIREMENT and/or YARD REQUIREMENTS IN A VISION  
CLEARANCE AREA (Section 7-802, Alexandria 1992 Zoning Ordinance)☐ WAIVER OF ROOFTOP HVAC SCREENING REQUIREMENT  
(Section 6-403(B)(3), Alexandria 1992 Zoning Ordinance)Applicant: ☒ Property Owner ☐ Business (Please provide business name & contact person)Name: Robert & Judith ShehanAddress: 720 S Lee StCity: Alexandria State: VA Zip: 22314Phone: 571-215-7013 E-mail: judithinteriors1@gmail.comAuthorized Agent (if applicable): ☐ Attorney ☐ Architect ☐ \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

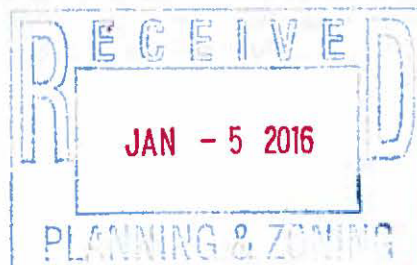
E-mail: \_\_\_\_\_

## Legal Property Owner:

Name: Robert & Judith ShehanAddress: 720 S Lee StCity: Alexandria State: VA Zip: 22314Phone: 571-215-7013 E-mail: judithinteriors1@gmail.com

- ☐ Yes ☒ No Is there an historic preservation easement on this property?  
☐ Yes ☒ No If yes, has the easement holder agreed to the proposed alterations?  
☐ Yes ☒ No Is there a homeowner's association for this property?  
☐ Yes ☒ No If yes, has the homeowner's association approved the proposed alterations?

If you answered yes to any of the above, please attach a copy of the letter approving the project.



**NATURE OF PROPOSED WORK:** *Please check all that apply*

- ☐ NEW CONSTRUCTION
- ☒ EXTERIOR ALTERATION: *Please check all that apply.*
- |                                      |   |   |                                   |
|--------------------------------------|---|---|-----------------------------------|
| <input type="checkbox"/> awning      | <input type="checkbox"/> fence, gate or garden wall | <input type="checkbox"/> HVAC equipment             | <input type="checkbox"/> shutters |
| <input type="checkbox"/> doors       | <input type="checkbox"/> windows                    | <input type="checkbox"/> siding                     | <input type="checkbox"/> shed     |
| <input type="checkbox"/> lighting    | <input type="checkbox"/> pergola/trellis            | <input type="checkbox"/> painting unpainted masonry |                                   |
| <input type="checkbox"/> other _____ |   |   |                                   |
- ☒ ADDITION
- ☒ DEMOLITION/ENCAPSULATION
- ☐ SIGNAGE

**DESCRIPTION OF PROPOSED WORK:** *Please describe the proposed work in detail (Additional pages may be attached).*

New box bay over existing box bay. New box bay will be same height as existing door opening. Finish exterior to match existing finish. PVC trim will match existing PVC trim. Windows will be Marvin, two casement and one fixed. Flat pan roof will be copper with slight pitch. Paint new box bay to match existing color.

**SUBMITTAL REQUIREMENTS:**

Items listed below comprise the minimum supporting materials for BAR applications. Staff may request additional information during application review. Please refer to the relevant section of the *Design Guidelines* for further information on appropriate treatments.

Applicants must use the checklist below to ensure the application is complete. Include all information and material that are necessary to thoroughly describe the project. Incomplete applications will delay the docketing of the application for review. Pre-application meetings are required for all proposed additions. All applicants are encouraged to meet with staff prior to submission of a completed application.

Electronic copies of submission materials should be submitted whenever possible.

**Demolition/Encapsulation :** *All applicants requesting 25 square feet or more of demolition/encapsulation must complete this section. Check N/A if an item in this section does not apply to your project.*

- ☒ <sup>N/A</sup> ☐ Survey plat showing the extent of the proposed demolition/encapsulation.
- ☒ ☐ Existing elevation drawings clearly showing all elements proposed for demolition/encapsulation.
- ☒ ☐ Clear and labeled photographs of all elevations of the building if the entire structure is proposed to be demolished.
- ☐ ☒ Description of the reason for demolition/encapsulation.
- ☐ ☒ Description of the alternatives to demolition/encapsulation and why such alternatives are not considered feasible.

**Additions & New Construction:** Drawings must be to scale and should not exceed 11" x 17" unless approved by staff. All plans must be folded and collated into 5 complete 8 1/2" x 11" sets. Additional copies may be requested by staff for large-scale development projects or projects fronting Washington Street. Check N/A if an item in this section does not apply to your project.

- ☒ ☐ N/A Scaled survey plat showing dimensions of lot and location of existing building and other structures on the lot, location of proposed structure or addition, dimensions of existing structure(s), proposed addition or new construction, and all exterior, ground and roof mounted equipment.
- ☒ ☐ FAR & Open Space calculation form.
- ☒ ☐ Clear and labeled photographs of the site, surrounding properties and existing structures, if applicable.
- ☒ ☐ Existing elevations must be scaled and include dimensions.
- ☒ ☐ Proposed elevations must be scaled and include dimensions. Include the relationship to adjacent structures in plan and elevations.
- ☒ ☐ Materials and colors to be used must be specified and delineated on the drawings. Actual samples may be provided or required.
- ☒ ☐ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
- ☐ ☐ For development site plan projects, a model showing mass relationships to adjacent properties and structures.

**Signs & Awnings:** One sign per building under one square foot does not require BAR approval unless illuminated. All other signs including window signs require BAR approval. Check N/A if an item in this section does not apply to your project.

- ☐ ☐ N/A Linear feet of building: Front: \_\_\_\_\_ Secondary front (if corner lot): \_\_\_\_\_
- ☐ ☐ Square feet of existing signs to remain: \_\_\_\_\_
- ☐ ☐ Photograph of building showing existing conditions.
- ☐ ☐ Dimensioned drawings of proposed sign identifying materials, color, lettering style and text.
- ☐ ☐ Location of sign (show exact location on building including the height above sidewalk).
- ☐ ☐ Means of attachment (drawing or manufacturer's cut sheet of bracket if applicable).
- ☐ ☐ Description of lighting (if applicable). Include manufacturer's cut sheet for any new lighting fixtures and information detailing how it will be attached to the building's facade.

**Alterations:** Check N/A if an item in this section does not apply to your project.

- ☐ ☐ N/A Clear and labeled photographs of the site, especially the area being impacted by the alterations, all sides of the building and any pertinent details.
- ☐ ☐ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
- ☐ ☐ Drawings accurately representing the changes to the proposed structure, including materials and overall dimensions. Drawings must be to scale.
- ☐ ☐ An official survey plat showing the proposed locations of HVAC units, fences, and sheds.
- ☐ ☐ Historic elevations or photographs should accompany any request to return a structure to an earlier appearance.

**ALL APPLICATIONS:** *Please read and check that you have read and understand the following items:*

- ☒ I have submitted a filing fee with this application. (Checks should be made payable to the City of Alexandria. Please contact staff for assistance in determining the appropriate fee.)
- ☒ I understand the notice requirements and will return a copy of the three respective notice forms to BAR staff at least five days prior to the hearing. If I am unsure to whom I should send notice I will contact Planning and Zoning staff for assistance in identifying adjacent parcels.
- ☒ I, the applicant, or an authorized representative will be present at the public hearing.
- ☒ I understand that any revisions to this initial application submission (including applications deferred for restudy) must be accompanied by the BAR Supplemental form and 5 sets of revised materials.

The undersigned hereby attests that all of the information herein provided including the site plan, building elevations, prospective drawings of the project, and written descriptive information are true, correct and accurate. The undersigned further understands that, should such information be found incorrect, any action taken by the Board based on such information may be invalidated. The undersigned also hereby grants the City of Alexandria permission to post placard notice as required by Article XI, Division A, Section 11-301(B) of the 1992 Alexandria City Zoning Ordinance, on the property which is the subject of this application. The undersigned also hereby authorizes the City staff and members of the BAR to inspect this site as necessary in the course of research and evaluating the application. The applicant, if other than the property owner, also attests that he/she has obtained permission from the property owner to make this application.

**APPLICANT OR AUTHORIZED AGENT:**Signature: Judith W ShehanPrinted Name: Judith W ShehanDate: 1/5/16

# OWNERSHIP AND DISCLOSURE STATEMENT

Use additional sheets if necessary

**1. Applicant.** State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

	Name	Address	Percent of Ownership
1.	Robert Shehan	720 S Lee St	100%
2.	Judith Shehan	720 S Lee St	100%
3.			

**2. Property.** State the name, address and percent of ownership of any person or entity owning an interest in the property located at \_\_\_\_\_ (address), unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

	Name	Address	Percent of Ownership
1.	Robert Shehan	720 S Lee St	100%
2.	Judith Shehan	720 S Lee St	100%
3.			

**3. Business or Financial Relationships.** Each person or entity indicated above in sections 1 and 2, with an ownership interest in the applicant or in the subject property are require to disclose any business or financial relationship, as defined by Section 11-350 of the Zoning Ordinance, existing at the time of this application, or within the 12-month period prior to the submission of this application with any member of the Alexandria City Council, Planning Commission, Board of Zoning Appeals or either Boards of Architectural Review. All fields must be filled out completely. Do not leave blank. (If there are no relationships please indicated each person or entity and "None" in the corresponding fields).

For a list of current council, commission and board members, as well as the definition of business and financial relationship, [click here](#).

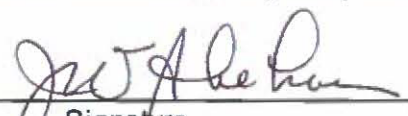
	Name of person or entity	Relationship as defined by Section 11-350 of the Zoning Ordinance	Member of the Approving Body (i.e. City Council, Planning Commission, etc.)
1.	None		
2.			
3.			

**NOTE:** Business or financial relationships of the type described in Sec. 11-350 that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings.

As the applicant or the applicant's authorized agent, I hereby attest to the best of my ability that the information provided above is true and correct.

1/6/16  
Date

Judith Shehan  
Printed Name

  
Signature



# DEPARTMENT OF PLANNING AND ZONING FLOOR AREA RATIO AND OPEN SPACE CALCULATIONS

## A. Property Information

A1. Street Address 720 S Lee St 22314 Zone RM  
 A2. 2760 x 1.50 = 4140  
 Total Lot Area Floor Area Ratio Allowed by Zone Maximum Allowable Floor Area

## B. Existing Gross Floor Area

Existing Gross Area*	Allowable Exclusions
Basement <u>916.4</u>	Basement**
First Floor <u>916.4</u>	Stairways**
Second Floor <u>916.4</u>	Mechanical**
Third Floor	Other**
Porches/ Other	Total Exclusions
Total Gross * <u>2749.2</u>	

B1. Existing Gross Floor Area \*  
 Sq. Ft.  
 B2. Allowable Floor Exclusions\*\*  
 Sq. Ft.  
 B3. Existing Floor Area minus Exclusions  
 Sq. Ft.  
 (subtract B2 from B1)

## C. Proposed Gross Floor Area (does not include existing area)

Proposed Gross Area*	Allowable Exclusions
Basement <u>0</u>	Basement**
First Floor <u>0</u>	Stairways**
Second Floor <u>0</u>	Mechanical**
Third Floor	Other**
Porches/ Other	Total Exclusions
Total Gross * <u>2749.2</u>	

C1. Proposed Gross Floor Area \*  
 Sq. Ft.  
 C2. Allowable Floor Exclusions\*\*  
 Sq. Ft.  
 C3. Proposed Floor Area minus  
 Exclusions Sq. Ft.  
 (subtract C2 from C1)

## D. Existing + Proposed Floor Area

D1. Total Floor Area (add B3 and C3) 2749.2 Sq. Ft.  
 D2. Total Floor Area Allowed by Zone (A2) 4140 Sq. Ft.

\*Gross floor area is the sum of all gross horizontal areas under roof, measured from the face of exterior walls, including basements, garages, sheds, gazebos, guest buildings and other accessory buildings.

\*\* Refer to the zoning ordinance (Section 2-145(B)) and consult with zoning staff for information regarding allowable exclusions.

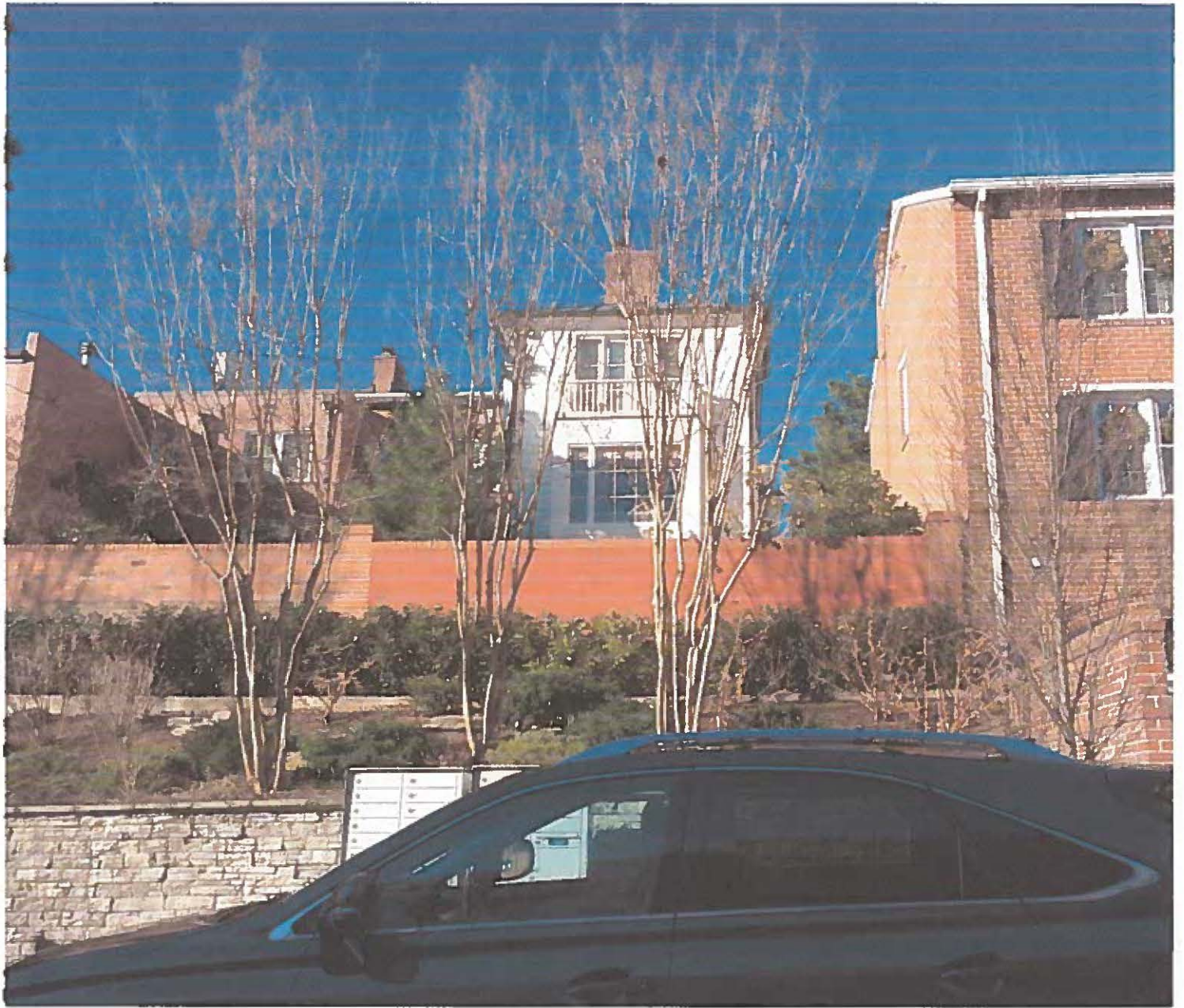
If taking exclusions other than basements, floor plans with excluded areas must be submitted for review. Sections may also be required for some exclusions.

## F. Open Space Calculations

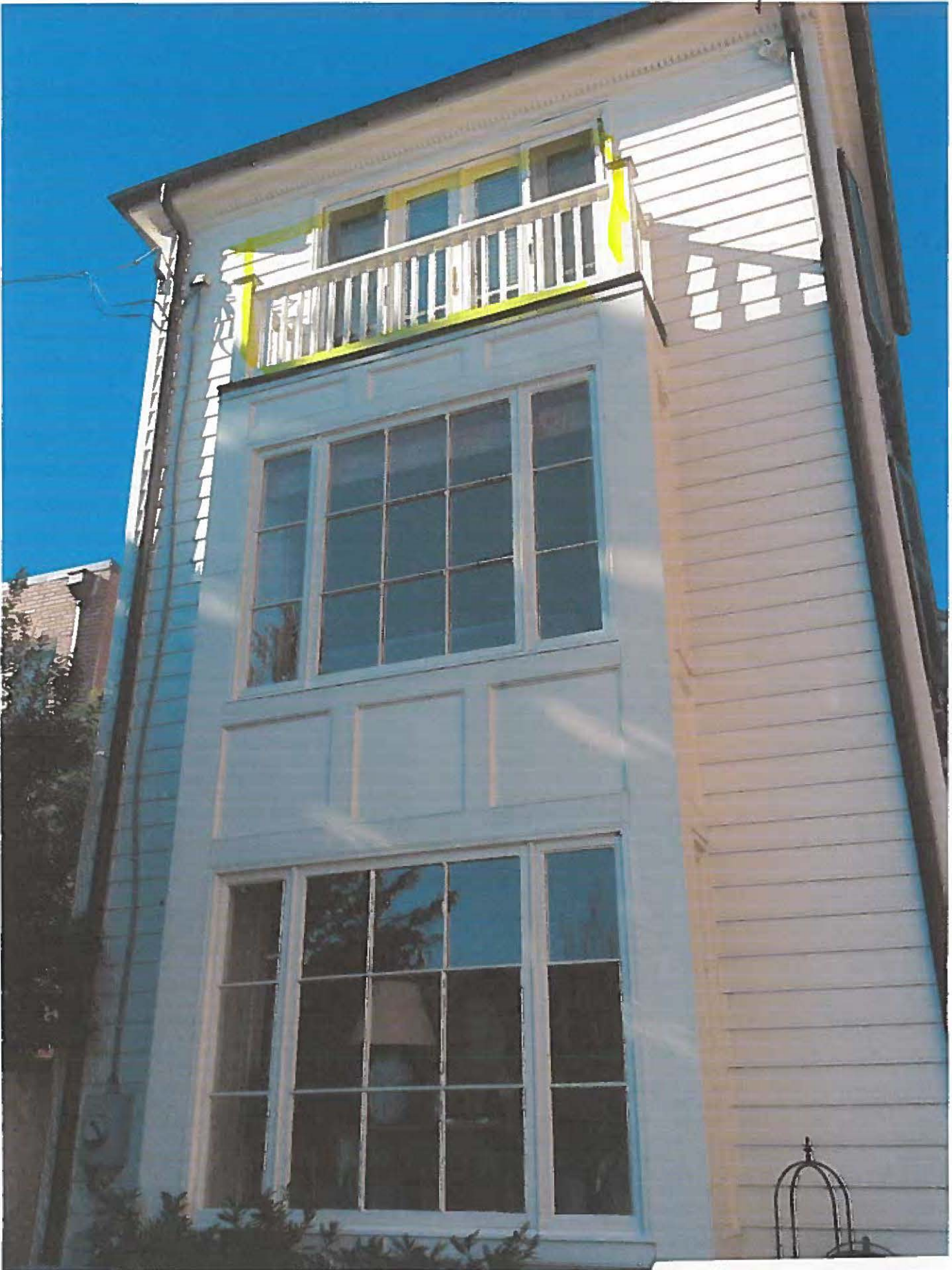
Existing Open Space	<u>2013.6</u>
Required Open Space	<u>966</u>
Proposed Open Space	<u>1843.6</u>

The undersigned hereby certifies and attests that, to the best of his/her knowledge, the above computations are true and correct.

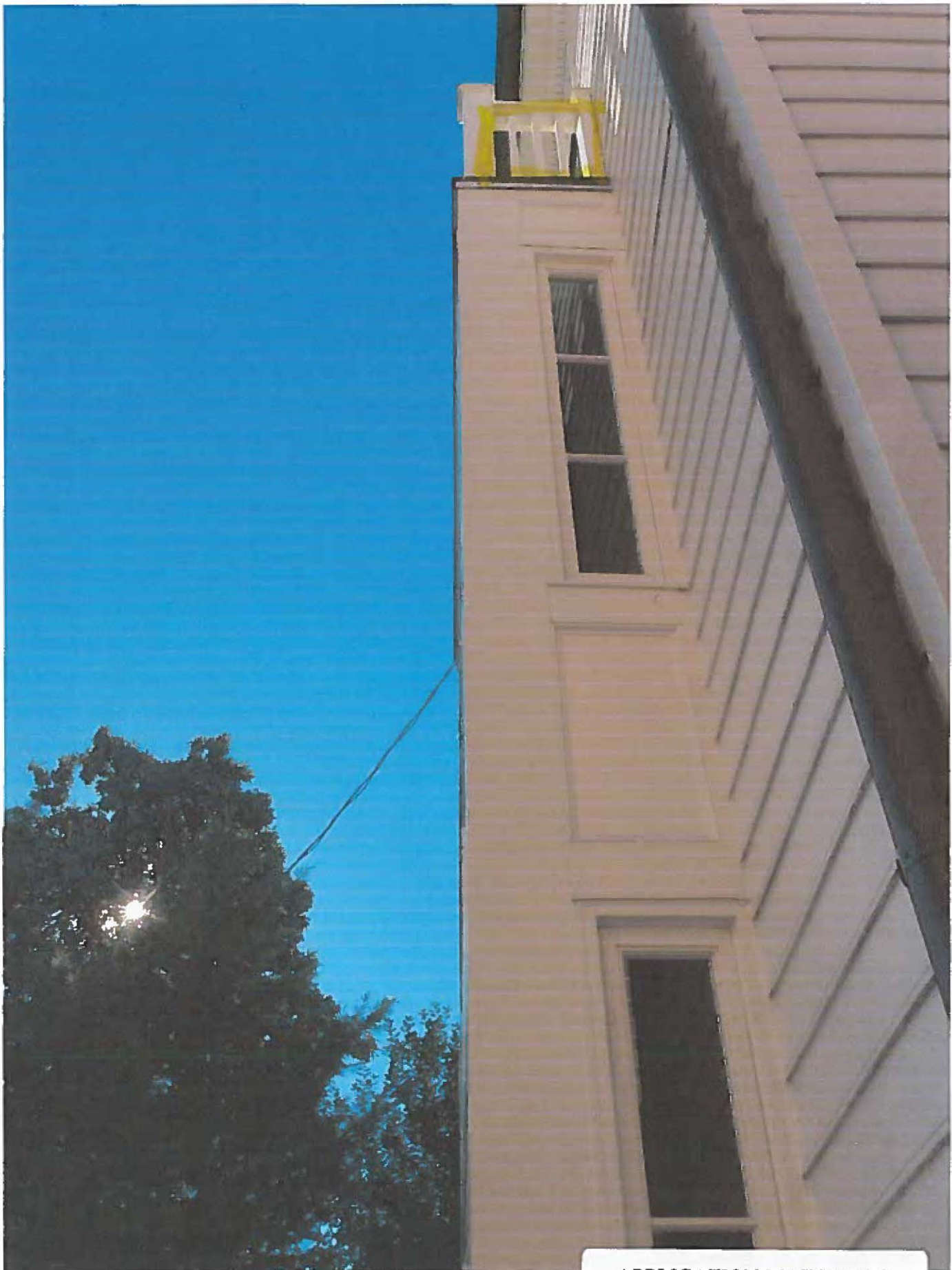
Signature: Robert J. Shub Date: 1/5/2016



View from Potomac St.



APPLICATION MATERIALS  
BAR2016-00006/00007  
720 S Lee St.  
1/5/2016



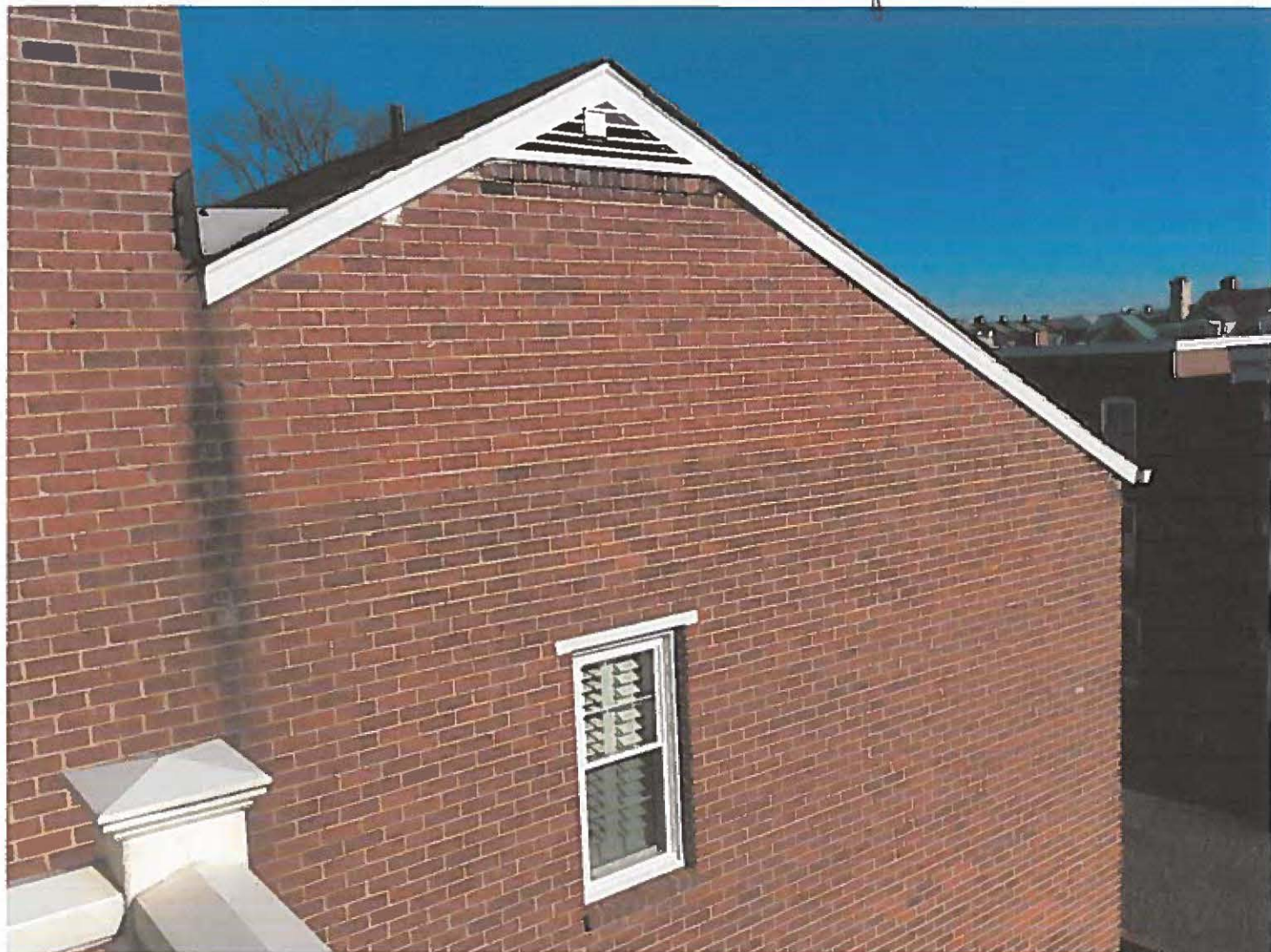
APPLICATION MATERIALS  
BAR2016-00006/00007  
720 S Lee St.  
1/5/2016

1/5/2016

House Faces Potomac St

IMG\_0449.JPG

Neighbor to North



APPLICATION MATERIALS

BAR2016-00006/00007

720 S Lee St.

1/5/2016

Property abutting to S.



1/5/2016

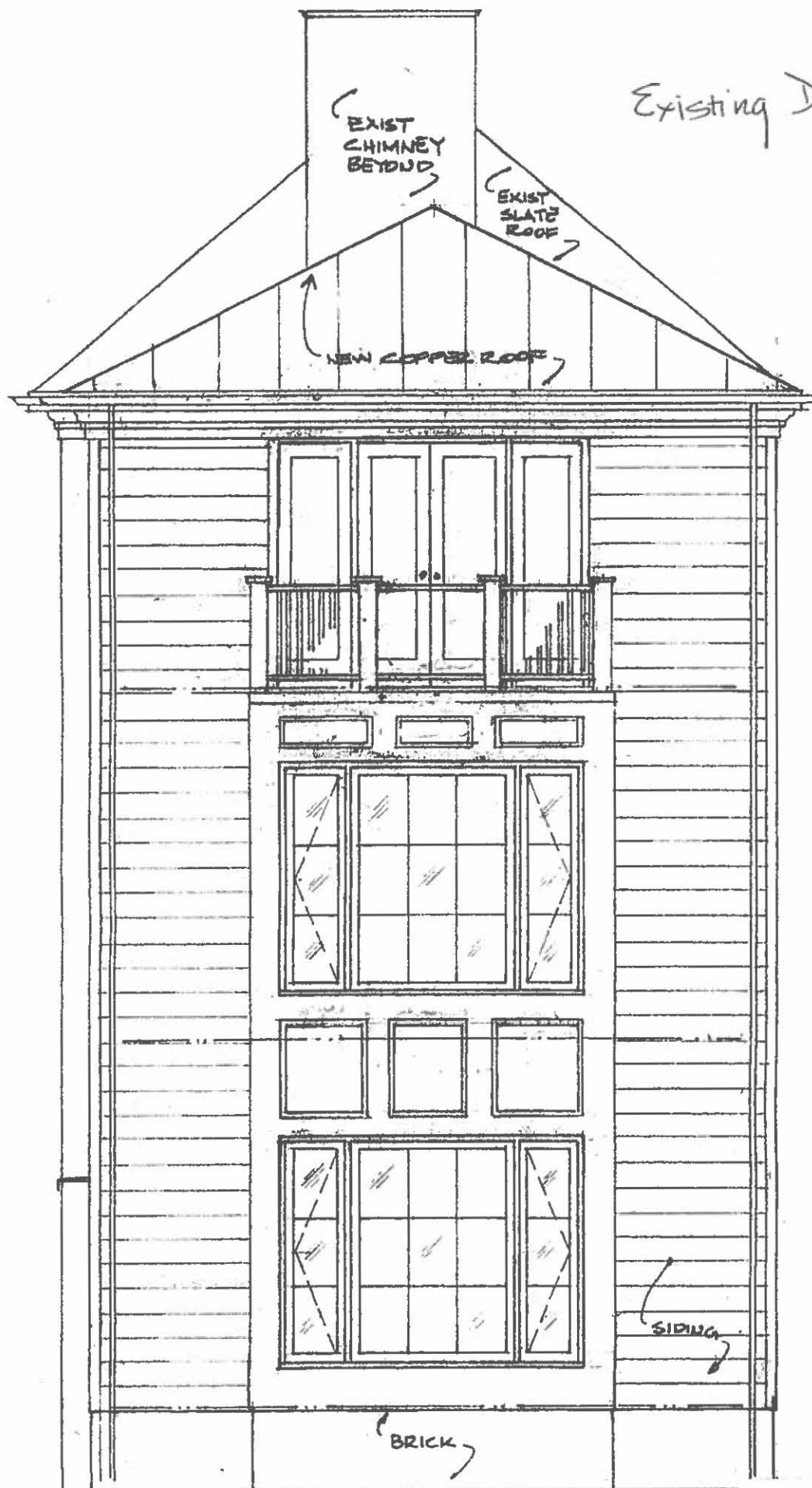
Townhouses

IMG\_0450.JPG

Potomac St



APPLICATION MATERIALS  
BAR2016-00006/00007  
720 S Lee St.  
1/5/2016



APPLICATION MATERIALS  
 BAR2016-00006/00007  
 720 S Lee St.  
 1/5/2016



New Box Bay

EXIST  
CHIMNEY  
BEYOND

EXIST  
SLATE  
ROOF

NEW COPPER ROOF

RECE  
PANI

NARE  
UNIT  
MULL  
UNIT  
OF

RECI  
PANI

SIDING

BRICK

APPLICATION MATERIALS

BAR2016-00006/00007

720 S Lee St.

1/5/2016

# Side View Bay Bay

NEW COPPER ROOF

WOOD SIDING  
OR FIBER CEMENT

EXIST. HOUSE BRICK

SECOND FLOOR

NEW COPPER  
BAY WINDOW ROOF

FIRST FLOOR

3/4 COR. B.D. (TYP.)

NEW BAY WINDOW

EXIST. BRICK  
BAY WINDOW END

BASEMENT

APPLICATION MATERIALS

BAR2016-00006/00007

720 S Lee St.

1/5/2016



Area to be encapsulated

EXIST. SUMP  
PUMP

DEMO WINDOW  
FOR COND. UNIT  
AND REINSTALL

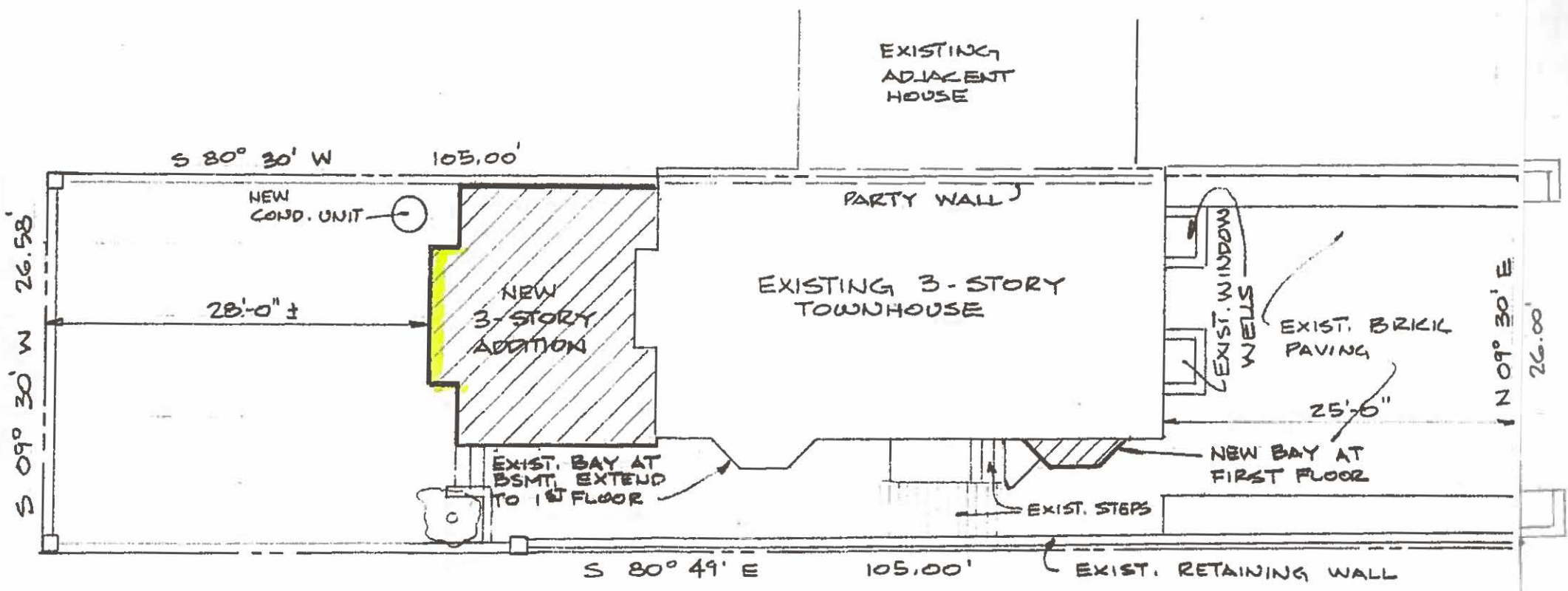
STEP 1

STEP 2

20' x 7' 0" MULTI-FOLD  
WOOD DOOR UNIT  
OVER 1 RAISED

7"  
1 1/2"  
3"

RECEIVED  
22  
PRELIMINARY DRAWING  
BY



S. LEE STREET

# PLOT PLAN

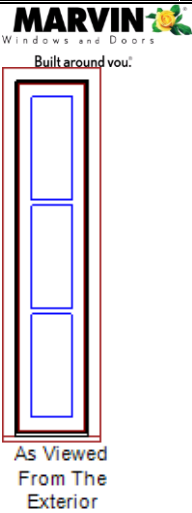
1" = 10'

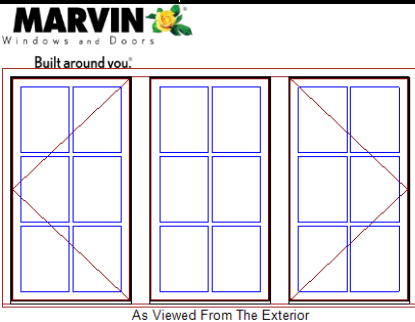
APPLICATION MATERIALS  
BAR2016-00006/00007  
720 S Lee St.  
1/5/2016

Home of Justice Washington and Robert C. 2  
CITY OF ALEXANDRIA  
VIRGINIA

## LINE ITEM QUOTES

The following is a schedule of the windows and doors for this project. For additional unit details, please see Line Item Quotes. Additional charges, tax or Terms and Conditions may apply. Detail pricing is per unit.

Line #1	Mark Unit: csmt flankers			
Qty: 2				
 <p><b>FS</b> 12" X 56 1/16"  <b>RO</b> 13" X 56 9/16"  <b>Egress Information</b>  No Egress Information available.</p>		Primed Pine Exterior Primed Pine Interior Wood Ultimate Casement - Stationary Rough Opening 13" X Call Number 56 Rough Opening w/ Subsill 13" X 56 9/16" Frame Size w/ Subsill 12" X 56 1/16" Primed Pine Sash Exterior Primed Pine Sash Interior SG Clear ADL Rectangular - Special Cut 1W3H Ogee Interior Glazing Profile Standard Bottom Rail Beige Weather Strip No Energy Panel Solid Wood Covers 4 9/16" Jambes Primed Pine BMC Primed Pine Standard Subsill No Installation Method ***Note: ADL lite cuts are subject to Marvin approval.		

Line #2	Mark Unit: csmt box bay			
Qty: 1				
 <p><b>FS</b> 97" X 56 1/16"  <b>RO</b> 98" X 56 9/16"  <b>Egress Information A1, A3</b>  Width: 22 57/64" Height: 48 23/32"  Net Clear Opening: 7.74 SqFt  <b>Egress Information A2</b>  No Egress Information available.</p>		Primed Pine Exterior Primed Pine Interior 3W1H - Rectangle Assembly Assembly Rough Opening w/ Subsill 98" X 56 9/16" Unit: A1 Wood Ultimate Casement - Left Hand CN 3056 Rough Opening w/ Subsill 31" X 56 9/16" Frame Size w/ Subsill 30" X 56 1/16" Primed Pine Sash Exterior Primed Pine Sash Interior SG Clear ADL Rectangular - Special Cut 2W3H Ogee Interior Glazing Profile Standard Bottom Rail Beige Weather Strip No Energy Panel White Folding Handle White Multi - Point Lock Aluminum Screen Charcoal Fiberglass Mesh White Surround		

Unit: A2

Wood Ultimate Casement - Stationary

CN 3056

Rough Opening w/ Subsill

31" X 56 9/16"

Frame Size w/ Subsill

30" X 56 1/16"

Primed Pine Sash Exterior

Primed Pine Sash Interior

SG

Clear

ADL

Rectangular - Special Cut 2W3H

Ogee Interior Glazing Profile

Standard Bottom Rail

Beige Weather Strip

No Energy Panel

Solid Wood Covers

Unit: A3

Wood Ultimate Casement - Right Hand

CN 3056

Rough Opening w/ Subsill

31" X 56 9/16"

Frame Size w/ Subsill

30" X 56 1/16"

Primed Pine Sash Exterior

Primed Pine Sash Interior

SG

Clear

ADL

Rectangular - Special Cut 2W3H

Ogee Interior Glazing Profile

Standard Bottom Rail

Beige Weather Strip

No Energy Panel

White Folding Handle

White Multi - Point Lock

Aluminum Screen

Charcoal Fiberglass Mesh

White Surround

Vertical Stud Pocket 3 1/2"

Primed Pine Exterior Mull Cover

Factory Mull Charge

4 9/16" Jambs

Primed Pine BMC

Primed Pine Standard Subsill

No Installation Method

\*\*\*Note: ADL lite cuts are subject to Marvin approval.