From: Sent: To: Subject:	mmrdeza@mxm-consulting.com Friday, December 11, 2015 11:00 AM City Council; City Council Aides; Jackie Henderson; Call Click Connect; Gloria Sitton Call.Click.Connect. #85968: Mayor, Vice Mayor, City Council Please accept my letter in SUPPORT of th
Follow Up Flag:	Follow up
Flag Status:	Flagged

Dear Call.Click.Connect. User

A request was just created using Call.Click.Connect. The request ID is 85968.

Request Details:

- Name: Michelle Mrdeza
- Approximate Address: No Address Specified
- Phone Number: 703-772-9803
- Email: mmrdeza@mxm-consulting.com
- Service Type: Mayor, Vice Mayor, City Council
- Request Description: Please accept my letter in SUPPORT of the subdivision of 809/811 Vassar Road --on the docket for the Council's consideration tomorrow, Dec 12th. Thank you!
- Attachment: 809 811 Subdivision Support.pdf
- Expected Response Date: Friday, December 18

Please take the necessary actions in responding, handling and/or updating this request at the Call.Click.Connect. staff interface.

If you need assistance with handling this request, please contact <u>CallClickConnect@alexandriava.gov</u> or call 703.746.HELP.

This is an automated email notification of a Call.Click.Connect. request. Please do not reply to this email.

December 11, 2015

Dear Mr. Mayor and Members of the Council-

Thank you for your continued dedication to our beautiful City. Your service is greatly appreciated!

I write to offer my STRONG support for the subdivision of 809/811 Vassar Road. As the owner of the property directly across the street at 812 Vassar Road—and built by the developer of Clover College Park (Mr. Beech)—any changes on the properties in question will directly impact my home. I look out my front windows every day and see the properties at 809 and 811 Vassar Road. I have lived in this home for 8 years and, since the sale of 811 Vassar to Steve and Mary Hales, the vista has dramatically improved! They have done an outstanding job at improving their properties with just simple efforts such as clearing out the underbrush. I sincerely congratulate them on their commitment to beautifying and enhancing our neighborhood!

I testified in June in support of the subdivision and regret I am not able to testify in person again on Dec 12th. I was chagrined when neighbors opposing the subdivision twisted my words to give you the impression that I was concerned about the subdivision. Nothing could be further from the truth. I SUPPORT THE SUBDIVISION and I urge you to do the same. The law is clear that the request for this subdivision meets all current guidelines. In the matter of subdividing 809/811 Vassar, there is simply no justification for denying the right of property owners to subdivide their property.

l urge you to deny the appeal and support the subdivision.

With best regards.

Michelle Mrdeza

812 Vassar Road Alexandria, VA 22314

From: Sent: To: Subject:	dobrien1400@comcast.net Friday, December 11, 2015 9:04 AM City Council; City Council Aides; Jackie Henderson; Call Click Connect; Gloria Sitton Call.Click.Connect. #85948: Mayor, Vice Mayor, City Council This comment is in regards to the propos
Follow Up Flag:	Follow up
Flag Status:	Flagged

Dear Call.Click.Connect. User

A request was just created using Call.Click.Connect. The request ID is 85948.

Request Details:

- Name: Daniel O'BRien
- Approximate Address: No Address Specified
- Phone Number: 7039270329
- Email: dobrien1400@comcast.net
- Service Type: Mayor, Vice Mayor, City Council
- Request Description: This comment is in regards to the proposed subdivision on Vassar Rd. We live just up the block on Cloverway Drive and have been here for nearly six years. We count the Hales family as friends and neighbors and are distressed by what a group of very determined neighbors have put this family through for nearly a year.

Rule of law means that there are laws and people follow them; and, that governments enforce them. In this instance, the city has a rule allowing for subdivisions if certain parameters are met. In this instance, as has been demonstrated countless times by the Hales to great expense, these parameters have been met...and then some. Anyone simply driving down the block can see that there is effectively an empty lot between the two homes, and the building of a modest home there would not detract from the "open feel" of the neighborhood.

The city is right to allow a hearing of this issue with concerned neighbors. It is wrong, however, to put a family through multiple hearings, and to continue to expend taxpayer funds on these hearings when the facts have now been demonstrated to be clear on their face.

Enough is enough.

• Expected Response Date: Friday, December 18

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This is an automated email notification of a Call.Click.Connect. request. Please do not reply to this email.

From: Sent: To: Subject:	thomaswalczykowski@comcast.net Thursday, December 10, 2015 12:16 PM City Council; City Council Aides; Jackie Henderson; Call Click Connect; Gloria Sitton Call.Click.Connect. #85893: Mayor, Vice Mayor, City Council I am forwarding a letter supporting Mary
Follow Up Flag:	Follow up
Flag Status:	Flagged

Dear Call.Click.Connect. User

A request was just created using Call.Click.Connect. The request ID is 85893.

Request Details:

- Name: Thomas Walczykowski
- Approximate Address: No Address Specified
- Phone Number: 703-461-9206
- Email: <u>thomaswalczykowski@comcast.net</u>
- Service Type: Mayor, Vice Mayor, City Council
- Request Description: I am forwarding a letter supporting Mary and Steve Hales' request to subdivide their properties on Vassar Road.
- Attachment: <u>Vassar Road Subdivision.docx</u>
- Expected Response Date: Thursday, December 17

Please take the necessary actions in responding, handling and/or updating this request at the *Call.Click.Connect.* staff interface.

If you need assistance with handling this request, please contact <u>CallClickConnect@alexandriava.gov</u> or call 703.746.HELP.

This is an automated email notification of a Call.Click.Connect. request. Please do not reply to this email.

12/10/15

Mr. Mayor and Council Members

I am writing in support of the Mary and Steve Hales request to subdivide their properties on Vassar Road.

What we have in the Clover Subdivision is an outbreak of the NIMBY (Not in My Backyard) Virus. This infestation has been caused by the promulgation of exaggerated "tall tales" by a few activists in the neighborhood. As a six-term member of the Clove-College Park Civic Association (CCPCA) Board and President for the last two years, I was contacted in an attempt to involve the CCPCA in the effort to block the proposed subdivision of 809 and 811 Vassar Road into a third lot. I declined involvement because the purpose of the CCPCA is to represent the community in matters affecting the "continued peaceful enjoyment of an attractive neighborhood" and the petitioners' efforts and tactics were totally contrary to that purpose. The "tall tales" fell into the following three categories: alleged desecration of the historic President Ford House, both alleged current and anticipated storm water runoff from the subject Vassar Road properties, a claim that the proposed subdivided property would change the character of the neighborhood and lower property values. What I find hard to understand is the vigor and energy of the activists over the last seven months to prevent the Hales in making legal changes and uses of their personal property.

The Ford House

I moved to 405 Cloverway Drive in October, 1989, which is a corner lot next door to 514 Crown View Drive (President Ford's House). I know a little about maintaining and renovating historic houses. I worked my way through school renovating homes in San Francisco with my father and have renovated two Capitol Hill homes, one of them built in 1895.

When I moved next door to the Ford house Moussa Moaadel owned and operated the Ford house as a rental investment home. Because I also was an investor in rental homes and maintained my own swimming pool at 405 Cloverway, Mr. Moaadel sought my assistance in maintaining and managing the Ford house. Initial focus was on the Ford swimming pool; however, my work expanded to maintenance of facilities within the house. I oversaw cleaning and painting between tenants. When Mr. Moaadel sold the house to Javad Khakbaz, who had less real estate experience, I was given even more responsibility related to rental and maintenance of the home and property. Over the years I did the following:

• Maintained the swimming pool. I changed out the filter pump. I repaired the pool plaster surface and painted it twice.

- Changed out the cooktop and wall oven.
- Cleared clogged plumbing lines. I hired a plumber to replace the 4 inch main sewer and water service line. I replaced a toilet and faucets in the kitchen and baths.

• I landscaped the property removing all English ivy and other invasives from the property.

Let me describe a virtual tour of the Ford house property. Standing on the sidewalk facing the front of the house, the first thing that I notice was that the Secret Service was not kind to the esthetics of this split-level Ranch house. They used unmatched bricks to infill the two 3.5 feet wide by 5 feet high spaces on each side of a bay window installed when they converted the garage. These areas should have been blended into the existing running bond brick fascia, but that is what you get through the Government with the lowest bid. Then I notice that the rain gutters are overflowing with tree debris clearly indicating that the gutters and downspouts are not clear – the most common cause of wet basements. The windows were replaced with vinyl windows – contrary to the guidance of the Department of Interior for maintaining historic homes.

Standing in the center of the back yard I see the tiered brick retaining walls on the south side of the property leaning over as they were in 1989 when I first began maintaining the house and property. The retaining walls were not built to current standards with proper footers and rebar to keep them upright. A large section of the upper tier collapsed in 2005 more than four years before the current owners bought the house. Rather than repairing the brick construction, the current owners used 4 x 4 inch treated lumber held together with rebar to hold back the soil on the southwest corner. Facing the west side of the back of the house, you see a large screened in porch added by the current owners. The method of this addition is also contrary to Department of Interior guidelines.

What you don't see is the swimming pool, which was such an important part of President Ford's life. He had a natural gas heater so he could extend the swimming season. His friends provided private funding to replace the Nixon bowling alley with an indoor swimming pool in the White House. The current owners of the Ford house arranged to have the pool removed before they moved into the house. They have small boys and were concerned with their safety. Looking to the southeast in the direction of the proposed subdivided lot what you don't see is a single square inch of the proposed subdivided lot. You can't see the lot because the property lines and retaining walls in the back of the neighbors' yards follow the curve of Crown View and your line of site has to be over 40 degrees above horizontal in an attempt to see over the 12 foot combination of the retaining wall and fencing at the Ford house property line. There is also a 20 foot high shrub at the back of the Hales' residential property blocking the view. The only thing connected to the proposed lot which can be viewed from the back of the Ford property is the top four feet of a 30 foot high fir tree. You would likely see part of the proposed lot from the upper bedroom windows but you would have to put your face up to the glass and look southeast. Keeping those bedroom blinds closed would solve that problem.

Should anyone object to the changes to the historic Ford home? No they should not. The home is privately owned and there are no restrictions to the changes that the owners care to make to the property. However, it is disingenuous to demand restrictions to a neighbor's property that can't even be seen from the Ford property under the false claim that harm would be caused to the historic Ford property.

Water Problem Claims

I viewed the City Council meeting on television when it last took up this topic and was amused with all the tall tales of flooded basements and other water damage. Let me present a few facts. Virginia operates under modified common law when legally addressing storm water runoff. That means that residents are responsible for the runoff water entering their property. Every drop of water falling in the hills of Alexandria has but one mission – to get to the Potomac River. Few properties are graded in a manner so that storm water flows straight to the street curb without flowing on or over a neighbor's property. Retaining walls do not retain water – they have weep holes at the bottom to let the water out and prevent the retaining wall from collapsing.

The week after that City Council meeting the City Staff Engineers thoroughly studied the retaining walls between the south Crown View properties and the north Vassar Road properties and found no deficiencies. They confirmed that a storm drain at the north of the proposed subdivided property was tied into the City's storm water system to take water runoff to the Potomac. When the Hales purchased the property they were not even aware that the storm drain was there. The presence of this drain is a clear indication that the subdivision developer intended for this property to be built on and properly prepared the ground for runoff control. He likely changed his mind about building on the property when he decided to reside across the street. It was pure self-interest for his view that led to combining the two lots at that time.

As I said, a lot of "tall tales" were presented; however, the tallest tale of all was that home construction on the north side of Vassar Road about four years ago caused the infusion of 20,000 gallons of runoff water into the basement of a Crown View home. I have a 16 x 34 foot swimming pool and 20,000 gallons of water would have twice filled the pool. That much water would have completely filled the basement to the ceiling and part of the first floor of the house. That house was on the market when this claim was made before the Council so I decided to check it out during an open house. The agent showing the house told me that she had been given specific instructions to clear the drain at the bottom of an outdoor stairwell on the back of the house as soon as she got there. I noticed that rain gutters were overflowing with tree debris. Mulch was piled up around the foundation and window wells and the basement. I believe that any water problems experienced in this home were a result of homeowner neglect.

Mr. Mark Jinks, our City Manager, has recused himself from this matter. He did so because he ended up buying the property that the owner claimed was flooded with 20,000 gallons of water runoff. Obviously he inspected the property himself before signing a purchase contract and had a professional inspect the home before closing. It seems to me that his purchase represents a vote of confidence that the proposed subdivision will not cause him problems with runoff.

Changes to the Character of the Neighborhood

I was unable to see how the subdivision of this property could change the character of the neighborhood. It is not like Clover is rolling hills and open space. Clover is an average suburban subdivision built in the 1950s. Everyone sees other houses and roof lines from both the front and back of their properties and homes. The proposed subdivided lot will be almost identical in size as all of the other lots running south down the hill on Vassar Road. Over the last ten years renovations in Clover have been continuous. Four side-by-side homes on Cambridge have been undergoing massive renovations over the last two years. A lot on the 1100 block of Vassar Road was subdivided about four years ago. Yet there was no hue and cry about these activities leading to changes of the character of Clover. Ironically one of the signers of the current petition renovated his Colonial home on a prominent corner by installing a contemporary glass gable wall two stories high looking east. It is not that I find fault to that renovation. I am a firm believer in property rights and none of us signed covenants when we purchased our homes in Clover.

It occurs to me that maybe the activists in this matter are not concerned with the character of the lots or the look of the homes. Maybe they are concerned with the character of the people. It is no secret that the Hales are Mormons. It is well known that Mormons extend their faith to their professional and social lives. Steve Hales is a real estate salesman and already facilitated the purchase of a home across the street from their home on Vassar Road. In my professional career as an investigator I learned that sometimes you find the truth by simply listening. More than once I have heard comments presented in a joking form like: "Are we going to end up with a Mormon compound in the middle of Clover?" So-called jokes like that indicate that one or more people in the circle have genuine concerns. So instead of telling "tall tales" about desecration of an historic home, flooded basements and changing character of the neighborhood and being forced to tell the truth they might really say: "I don't mind you being religious – just not that religious." ...or... "I don't want four households of your kind on the hill behind me."

I request that Council uphold the decision of the Planning Commission to approve subdivision of the Hales' lots.

Tom Walczykowski

405 Cloverway Drive

Alexandria, VA 22314

Alexandria City Council Hearing Presentation Subdivision of 809 & 811 Vassar Road December 12, 2015

Mayor Euille and Members of the City Council,

My name is Brian Barker and I live at 808 Beverley Drive. I am a homeowner, and both a residential and commercial property owner in the City of Alexandria. As a real estate professional I believe that it is important to be able to know what you can and cannot do with your property based on the current city zoning ordinances. Predictability is good for the citizens, the homeowners, and all property owners in the city.

When the Hales purchased the property adjacent to their property, I think they believed that they would be able to subdivide the two lots into three based on the fact that the three lots would be substantially the same in character to the rest of the lots in the neighborhood. This seemed to be a reasonable judgment considering this parcel was originally planned for three houses.

The City's professional staff for Planning and Zoning has supported this subdivision. They concluded based on both quantitative and qualitative analysis that these three properties are substantially similar to the rest of the properties near the proposed subdivision. The Planning Commission, the people who have been appointed to deal with these issues, has agreed with staff's analysis twice now, and the Planning Commission has overwhelming agreed to approve this subdivision. The Commission has done its job, and there is no legitimate reason, legal or otherwise, to reverse their decision.

You may not personally like subdivisions and reasonable people can differ in opinions, but in this case the property owner has the met the ministerial criteria to approve this subdivision. Therefore, I would encourage you to support the Planning Commission by rejecting this appeal and approving the subdivision.

Thank you.

From:	Alex Dambach
Sent:	Thursday, December 10, 2015 5:02 PM
To:	Gloria Sitton
Subject:	RE: Vasser lot
Follow Up Flag:	Follow up
Flag Status:	Flagged

OK. Thanks. We also asked the City Attorney's Office.

Alex Dambach, AICP Division Chief – Land Use Services City of Alexandria 301 King Street, Rm 2100 Alexandria, VA 22314 Office: 703-746-3829 Mobile: 571-393-7339 alex.dambach@alexandriava.gov www.alexandriava.gov

From: Gloria Sitton Sent: Thursday, December 10, 2015 4:59 PM To: Alex Dambach Subject: RE: Vasser lot

There is not any that I am aware of. Short of striking it out.

Gloria Sitton Deputy City Clerk City of Alexandria, Virginia 703-746-4550 (phone) gloria.sitton@alexandriava.gov

From: Alex Dambach Sent: Thursday, December 10, 2015 4:52 PM To: Gloria Sitton Subject: RE: Vasser lot

Thanks. Do you know the protocol to formally remove a signature? That is what he requested.

Alex Dambach, AICP Division Chief – Land Use Services City of Alexandria 301 King Street, Rm 2100 Alexandria, VA 22314 Office: 703-746-3829 Mobile: 571-393-7339 alex.dambach@alexandriava.gov www.alexandriava.gov

From: Gloria Sitton Sent: Thursday, December 10, 2015 4:51 PM To: Alex Dambach Subject: RE: Vasser lot

I will make this email part of the record. Thanks!

Gloria Sitton Deputy City Clerk City of Alexandria, Virginia 703-746-4550 (phone) gloria.sitton@alexandriava.gov

From: Alex Dambach Sent: Thursday, December 10, 2015 4:45 PM To: Gloria Sitton Subject: FW: Vasser lot

FYL

Alex Dambach, AICP Division Chief – Land Use Services City of Alexandria 301 King Street, Rm 2100 Alexandria, VA 22314 Office: 703-746-3829 Mobile: 571-393-7339 alex.dambach@alexandriava.gov www.alexandriava.gov

From: Matthew Marcy [mailto:matthewsmarcy@gmail.com] Sent: Thursday, December 10, 2015 3:05 PM To: Alex Dambach Subject: Fwd: Vasser lot

Alex -

Can you remove our names from the appeal submitted by the Lloyds regarding the potential subdivision of the lot on Vasser? We had thought we were petitioning to give them the right to an appeal...not in support of that appeal.

Thank you,

Matt and Amy Marcy

408 Cloverway Dr Alexandria, Va 703.403.1901

Begin forwarded message:

From: Mary Hales <<u>halesfam@mac.com</u>> Date: December 10, 2015 at 11:11:09 AM EST To: Matthew Marcy <<u>matthewsmarcy@gmail.com</u>> Subject: Re: Vasser lot

Matt-

Thanks for your quick response. I'm not sure what Helen said to you but they have an inherent right to appeal under the law. They didn't need signatures for that right. The document you signed was the actual appeal and you and your wife's names and your house are on the map as opposing the subdivision. I will send you the link.

If you want to support the subdivision or have your names removed as opposing it and be counted as neutral, you can email Alex Dambach at the city and tell him to remove your name from the opposition appeal. Here is his address: <u>Alex.dambach@alexandriava.gov</u>

Thanks, Mary

Sent from my iPhone

On Dec 10, 2015, at 10:16 AM, Matthew Marcy <<u>matthewsmarcy@gmail.com</u>> wrote:

Sure. The appeal wasn't against the subdivision - I'm all for it. As I read it, it was just giving neighbors the right to appeal, which I'm also for.

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́Гhx,

Mary

Sent from my iPhone

On Apr 28, 2015, at 4:37 PM, Matt Marcy <<u>matthewsmarcy@gmail.com</u>> wrote:

Mary -

Are you going to sell the lot? If so, can you share a price? How many square feet is the space? We may be interested.....

Matt 408 Cloverway Dr 703.403.1901

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From: Alex Dambach Sent: Thursday, December 10, 2015 4:45 PM To: Gloria Sitton Subject: FW: Vasser lot

FYI

Alex Dambach, AICP Division Chief – Land Use Services City of Alexandria 301 King Street, Rm 2100 Alexandria, VA 22314 Office: 703-746-3829 Mobile: 571-393-7339 alex.dambach@alexandriava.gov www.alexandriava.gov

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Matt 408 Cloverway Dr 703.403.1901

From:	javanwagner@gmail.com
Sent:	Friday, December 11, 2015 2:41 PM
То:	City Council; City Council Aides; Jackie Henderson; Call Click Connect; Gloria Sitton
Subject:	Call.Click.Connect. #85989: Mayor, Vice Mayor, City Council I would like to respectfully
-	submit the

Dear Call.Click.Connect. User

A request was just created using Call.Click.Connect. The request ID is 85989.

Request Details:

- Name: Jason Van Wagner
- Approximate Address: No Address Specified
- Phone Number: 703-282-8974
- Email: javanwagner@gmail.com
- Service Type: Mayor, Vice Mayor, City Council
- Request Description: I would like to respectfully submit the attached letter in opposition to the Appeal of the Vassar Road subdivision. I support the Vassar Road Subdivision.
- Attachment: Ltr in Opposition to Vassar Road Appeal.pdf
- Expected Response Date: Friday, December 18

Please take the necessary actions in responding, handling and/or updating this request at the Call.Click.Connect. staff interface.

If you need assistance with handling this request, please contact <u>CallClickConnect@alexandriava.gov</u> or call 703.746.HELP.

This is an automated email notification of a Call.Click.Connect. request. Please do not reply to this email.

December 11, 2015

Dear Alexandria City Council:

I write today in opposition to the appeal of the subdivision on Vassar Road. I fully support the subdivision of lots on Vassar Road and wanted to take a few minutes to explain my position. I have spoken three times prior on this sub-division issue, twice before the planning commission (last spring and about one month ago) and once before the City council last June. As a homeowner on Cambridge Road I have been following the issue closely.

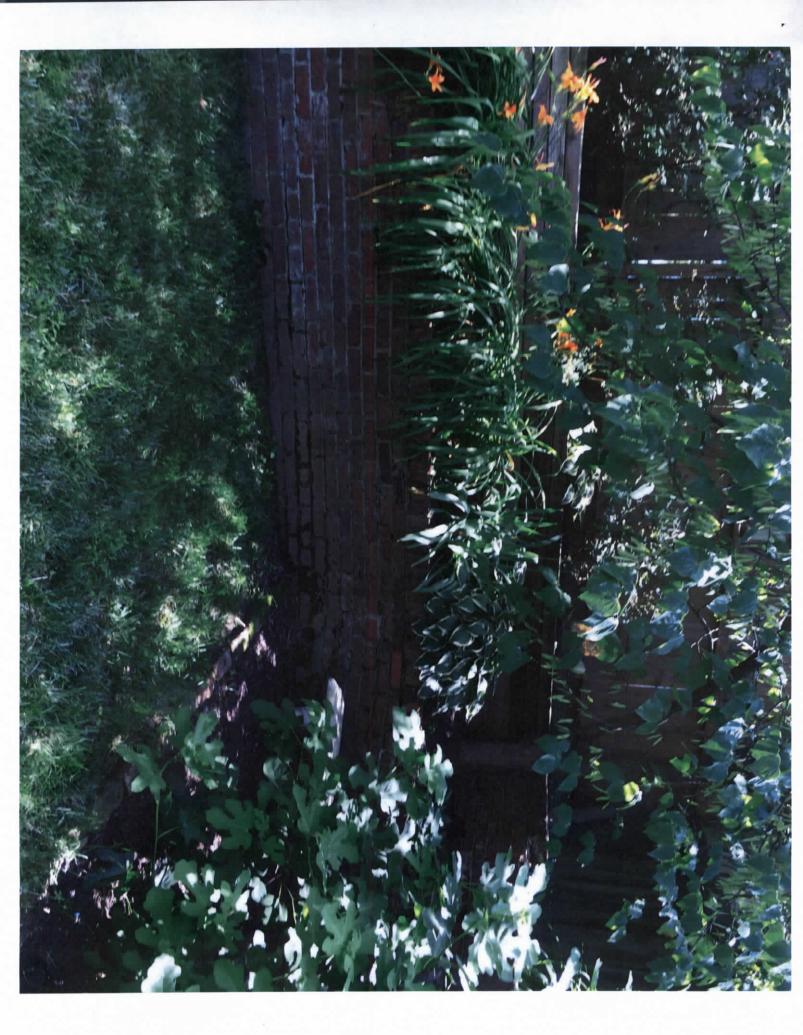
As you know the Alexandria City Staff initially supported the sub-division, the Planning & Zoning Commission also voted overwhelmingly last spring to allow the sub-division. Some neighbors on Crown View appealed to the Alexandria City Council, Alexandria City Council sent it back to the city to look at the criteria upon which the subdivision had been approved. The City Staff incorporated the guidance of City Council and again supported the subdivision of Vassar Road lots. Again, at the Planning & Zoning Commission the Commission overwhelmingly concurred with the subdivision, more than one Commission Member laying out a through rationale for their concurrence in the Vassar Road subdivision making clear that this would not be a slippery slope as no other adjoining lots in the neighborhood were the size of the two Vassar Road lots at issue.

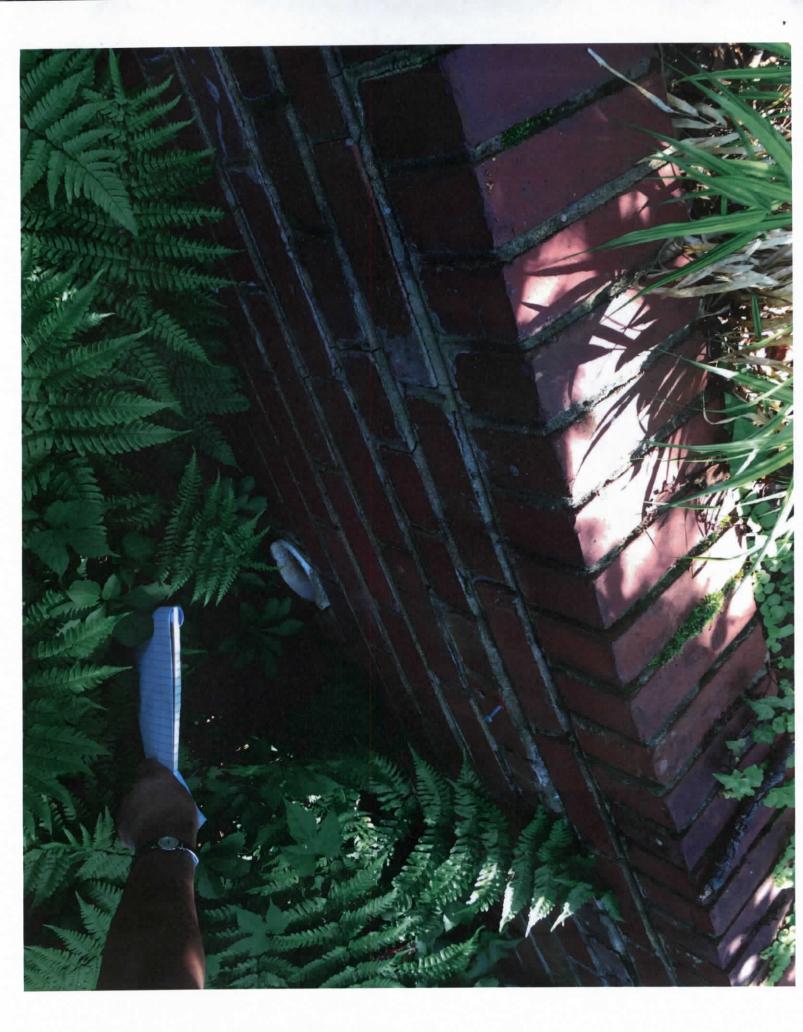
The appeal has once again reached the Alexandria City Council for a decision. This subdivision is ministerial in nature. Two bodies below City Council charged with carrying out the work of the city and enforcing the city's rules and regulation in sub-divisions and other land use have found multiple times using multiple methods that the subdivision on Vassar Road should be approved. Again, these approvats have been by the widest margins (not even close to a split). Furge you to uphold the work of the City Staff and Planning & Zoning Commission and pass this ministerial sub-division. The owners are not asking for a variance to accomplish the sub-division. Furthermore, there are no neighbors on Vassar Road that oppose the subdivision only neighbors on Crown View Drive who have raised issues of water drainage and so forth, all which have been addressed and found to lack merit.

My property on Cambridge Road was in the zone of lot size consideration and as a neighbor and citizen of Alexandria I urge you to pass this subdivision—deny this Subdivision Appeal. Thank you for your time and Consideration.

Jason Van Wagner 307 Cambridge Road Alexandria, VA 22314 javanwagner@gmail.com

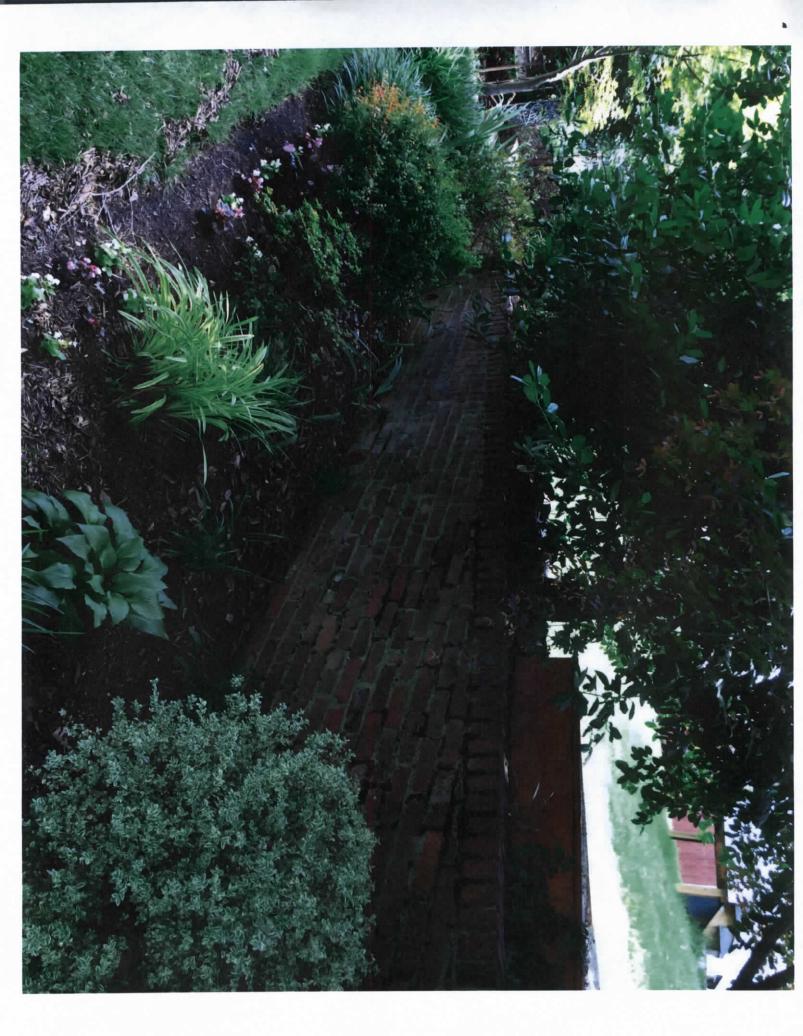












SPEAKER'S FORM	i'd requirest trigo last
docket item no. \cancel{D}	as I represent the
SPEAKER'S FORM DOCKET ITEM NO. <u>10</u> <u>PLEASE COMPLETE THIS FORM AND GIVE IT TO THE C</u> <u>BEFORE YOU SPEAK ON A DOCKET ITEM</u>	Thats.
PLEASE ANNOUNCE THE INFORMATION SPECIFIED BELOW PRIOR	FO SPEAKING.
1 NAME: / ary Cathurine Cibbs	
1. NAME: (athurine Cibbs 2. ADDRESS: 307 N. Washington St. TELEPHONE NO E-MAIL ADDRESS: 11 [G.	high an en zon A
3. WHOM DO YOU REPRESENT, IF OTHER THAN YOURSELF?	
the Hales	
4. WHAT IS YOUR POSITION ON THE ITEM? FOR: X AGAINST: OTHER: TW Subdivision	
5. NATURE OF YOUR INTEREST IN ITEM (PROPERTY OWNER, ATTORNEY, INTEREST, ETC.): HHerney	
6. ARE YOU RECEIVING COMPENSATION FOR THIS APPEARANCE BEFORE YES X NO	

This form shall be kept as a part of the permanent record in those instances where financial interest or compensation is indicated by the speaker.

A maximum of three minutes will be allowed for your presentation, except that one officer or other designated member speaking on behalf of each *bona fide* neighborhood civic association or unit owners' association desiring to be heard on a docket item shall be allowed five minutes. In order to obtain five minutes, you must identify yourself as a designated speaker, and identify the neighborhood civic association or unit owners' association you represent, at the start of your presentation. If you have a prepared statement, please leave a copy with the Clerk.

Additional time not to exceed 15 minutes may be obtained with the consent of the majority of the council present; provided notice requesting additional time with reasons stated is filed with the City Clerk in writing before 5:00 p.m. of the day preceding the meeting.

The public normally may speak on docket items only at public hearing meetings, and not at regular legislative meetings. Public hearing meetings are usually held on the Saturday following the second Tuesday in each month; regular legislative meetings on the second and fourth Tuesdays in each month. The rule with respect to when a person may speak to a docket item at a legislative meeting can be waived by a majority vote of council members present but such a waiver is not normal practice. When a speaker is recognized, the rules of procedures for speakers at public hearing meetings shall apply. If an item is docketed *for public hearing* at a regular legislative meeting, the public may speak to that item, and the rules of procedures for speakers at public hearing meetings shall apply.

In addition, the public may speak on matters which are not on the docket during the Public Discussion Period at public hearing meetings. The mayor may grant permission to a person, who is unable to participate in public discussion at a public hearing meeting for medical, religious, family emergency or other similarly substantial reasons, to speak at a regular legislative meeting. When such permission is granted, the rules of procedures for public discussion at public hearing meetings shall apply.

Guidelines for the Public Discussion Period

(a) All speaker request forms for the public discussion period must be submitted by the time the item is called by the city clerk.

(b) No speaker will be allowed more than three minutes; except that one officer or other designated member speaking on behalf of each *bona fide* neighborhood civic association or unit owners' association desiring to be heard during the public discussion period shall be allowed five minutes. In order to obtain five minutes, you must identify yourself as a designated speaker, and identify the neighborhood civic association or unit owners' association or unit owners' association or unit owners' association or unit owners' association.

(c) If more speakers are signed up than would be allotted for in 30 minutes, the mayor will organize speaker requests by subject or position, and allocated appropriate times, trying to ensure that speakers on unrelated subjects will also be allowed to speak during the 30 minute public discussion period.

(d) If speakers seeking to address council on the same subject cannot agree on a particular order or method that they would like the speakers to be called on, the speakers shall be called in the chronological order of their request forms' submission.

(e) Any speakers not called during the public discussion period will have the option to speak at the conclusion of the meeting, after all docketed items have been heard.