

RESOLUTION NO. 2686

WHEREAS, Alexandria City Council and Alexandria City School Board wish to establish a Patrick Henry School and Recreation Center Stakeholder Advisory Group; and

WHEREAS, the School Board and the City Council have adopted a program of requirements in regard to the educational services/programs and the neighborhood serving nature of the new recreation; and

WHEREAS, the Patrick Henry School and Recreation Center Stakeholder Advisory Group shall advise staff on recommendations for the planning and design of a new Patrick Henry School and Recreation Center and conduct the other tasks specified in this resolution; and

WHEREAS, a diverse group of City residents with a wide-variety of interests can assist in making recommendations for the new school and recreation center.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALEXANDRIA, VIRGINIA:

1. That there is hereby established the Patrick Henry School and Recreation Center Stakeholder Advisory Group (the "Advisory Group"),

2. That the Advisory Group shall consist of 13 members, and the composition of the group shall be as follows:

Resident Representatives

- | | |
|-------------------------------------------------------------|-----|
| • Patrick Henry PTA | (2) |
| • Patrick Henry Recreation Center Advisory Council | (1) |
| • Foxchase resident | (1) |
| • Seminary Hill Association | (1) |
| • Brookville-Seminary Valley Civic Association | (1) |
| • Wakefield-Tarleton Civic Association | (1) |
| • Citizens that live within a one-mile radius of the school | (2) |

City Commissions, Boards

- | | |
|----------------------------------|-----|
| • Alexandria City Council | (1) |
| • Alexandria City School Board | (1) |
| • Park and Recreation Commission | (1) |
| • Planning Commission | (1) |

Total (13)

That the City Council and the School Board shall each recommend one member to sit on the Advisory group;

3. That the City Manager and ACPS Superintendent shall appoint the thirteen members for the Advisory Group for a one-year term;

4. That the City Manager and ACPS Superintendent shall appoint an Advisory Chair to act as liaison between the Advisory Group and the Design Review Team;

5. That the Chairpersons of the Parent and Teacher Association, Planning Commission, Park and Recreation, Commission and the Recreation Center Advisory Council shall recommend to the City Manager its members for the Advisory Group;

6. That the members recommended by the Seminary Hill Association, Brookville-Seminary Valley Civic Association, and Wakefield-Tarleton Civic Association each have an existing involvement with the Patrick Henry School;

7. That, in making their appointments, the City Manager, Superintendent and Commission chairs shall endeavor to ensure that in aggregate, Advisory Group members are representative of the diversity of interests and uses of the school and recreation center site;

8. That the City Manager and Superintendent shall select the remaining members by issuing calls for nomination;

9. That the City Manager and Superintendent shall confirm all nominations and selections through an appointment letter; and

10. That the City Manager and Superintendent shall designate the Chair of the Advisory Group;

11. That the functions of the Advisory Group shall be:

- a. Attend scheduled meetings which shall be open to the public;
- b. Work within the framework for design principles and program of requirements established for the school and recreation center;
- c. Act as liaisons for neighborhoods and the groups they represent to provide input on issues and opportunities throughout the planning and design process for the new school and recreation center;
- d. Bring community values, knowledge, and ideas into the planning and design process in ways that provide lasting benefit to the local community and the City as a whole; and
- e. Advise staff and make recommendations regarding the preferred design of the Patrick Henry School and Recreation Center.

12. That staff assistance to the Advisory Group shall be managed jointly by the Alexandria City Public Schools, the Department of General Services and the Department of Recreation, Parks and Cultural Activities.

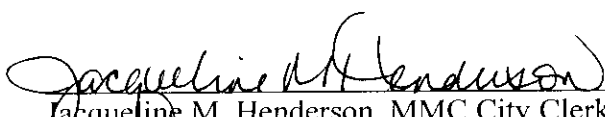
13. That the Advisory Group shall meet on an ad hoc basis and will be formed for a limited duration of no more than one year unless otherwise extended by City Council and the School Board.

Adopted: September 8, 2015



WILLIAM D. EULLE MAYOR

ATTEST:



Jacqueline M. Henderson, MMC City Clerk

City of Alexandria, Virginia

MEMORANDUM

DATE: SEPTEMBER 1, 2015

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
ALEXANDRIA CITY SCHOOL BOARD

FROM: MARK B. JINKS, CITY MANAGER
ALVIN L. CRAWLEY, SUPERINTENDENT, ALEXANDRIA CITY PUBLIC SCHOOLS

SUBJECT: PATRICK HENRY PRE-K THRU 8 SCHOOL AND RECREATION CENTER PROJECT UPDATE

The purpose of this memorandum is to update the Mayor, City Council, and the Alexandria City School Board on the Patrick Henry Pre-K thru 8 School and Recreation Center Project, including an outline of the plan for community engagement:

Attachments 1 through 3 contains the project schedule and public engagement process visuals that were jointly developed by ACPS and City staff. Specifically,

- ACPS and City staff will present monthly project updates during the Joint City Council/ School Board Sub Committee Meetings.
- Joint City Council/ School Board Work Sessions will be held at critical points in the project schedule to ensure both City Council and the School Board have design and community input feedback simultaneously and can weigh in ahead of key decisions. The first work session is targeted for November 2015.
- Patrick Henry School and Recreation Center Stakeholder Advisory Group Meetings will be held throughout the process to aid in recommending key design decisions to ACPS and City staff. This group would be made up of community/neighborhood representatives, one School Board member, one City Council member and representatives from civic associations, commissions, or boards that have a vested interest in the project from varying sides and viewpoints. Draft resolutions to be proposed for adoption by City Council and the School Board are at Attachment 4.

- Design Review Team Meetings, including key staff from ACPS and City will be held bi-weekly. The primary purpose of the group is to collaborate with the architectural and engineering firm and project manager to develop a design that accommodates and balances the requirements of all stakeholders.
- Community meetings held monthly starting in September 2015.
- Online Engagement opportunities will be made available throughout the process to solicit feedback from members of the public unable to attend community meetings.

Attachments:

Attachment 1 - Patrick Henry Project Timeline

Attachment 2 – Patrick Henry Project Public Engagement Framework Graphic

Attachment 3 – Patrick Henry Project Engagement Process Graphic

Attachment 4 – Draft Patrick Henry School and Recreation Center Stakeholder Advisory Group Resolution

cc: Emily Baker, Acting Deputy City Manager
 Clarence Stukes, Chief Operating Officer, ACPS
 Jeremy McPike, Director, General Services
 James Spengler, Director, Recreation, Parks and Cultural Activities (RPCA)
 Elijah Gross, Director of Planning, Construction and Design, ACPS
 Laura Durham, Division Chief, RPCA

Patrick Henry Project Timeline

This timeline is projected given the best information to date, but is subject to change and future discussion as circumstances dictate.

(last updated 7/28/2015)

View Glossary of Terms

Fall 2018	Patrick Henry School of the Future and new City recreation center open
Construction Phase - potentially starts June 2017:	<ul style="list-style-type: none"> • Two community meetings (September 2017, to alleviate construction issues community may be facing, and February 2018) • Hard hat tours over summer (July - August 2018) • Construction work substantially complete August 2018 • Ribbon cutting ceremony September 2018
September 2017:	<ul style="list-style-type: none"> • School Board work session to review progress of initial construction work • Design work ends
June - August 2017:	Design review meeting and discussions with the Project Manager and design team continue throughout the summer.
June/July 2017:	<ul style="list-style-type: none"> • End of Construction Document (CD) phase and permitting • School Board works to approve design • Construction (C) phase begins • Building permit received • Press briefing to explain next steps • Groundbreaking ceremony
June 2017:	<ul style="list-style-type: none"> • Two design review meetings
May 2017:	<ul style="list-style-type: none"> • Two design review meetings
April 2017:	<ul style="list-style-type: none"> • One design review meeting • Final site plan submission/MYLAR for permits • Submit building permit
March 2017:	<ul style="list-style-type: none"> • One design review meeting
February 2017:	<ul style="list-style-type: none"> • Two design review meetings • School Board work session for project update
January 2017:	<ul style="list-style-type: none"> • One design review meeting

December 2016:	<ul style="list-style-type: none"> • One design review meeting
November 2016:	<ul style="list-style-type: none"> • Two design review meetings
October 2016:	<ul style="list-style-type: none"> • Two design review meetings • Design Development (DD) phase ends: Construction Document (CD) phase and permitting phase begins • Community Design Review committee finalizes its work • School Board work session for project update
October 2016 - April 2017:	<ul style="list-style-type: none"> • Final site plan review process
September 2016:	<ul style="list-style-type: none"> • School Board work session to be updated on design process • Two Design Review meetings • Community meeting (early September) - project update • Public Hearing for DSUP • Preliminary site plan submission
July - September 2016:	<ul style="list-style-type: none"> • Design review meeting bi-weekly
June 2016:	<ul style="list-style-type: none"> • Joint City Council and School Board Work Session • Design review meeting bi-weekly
May 2016:	<ul style="list-style-type: none"> • School Board approval of schematic design • Community meeting
April/May 2016:	<ul style="list-style-type: none"> • Two Design Review meetings • Schematic Design (SD) phase ends: Design Development (DD) phase begins • Finalize Transportation Study • AP&Z review and comment/respond to comments • AP&Z completeness submission/notice of completeness • Construction Manager on board
April 2016:	<ul style="list-style-type: none"> • Community meeting
March 2016:	<ul style="list-style-type: none"> • One design review meeting • Community meeting - project schedule/project update: revised schematic plans presented to community for feedback • School Board work session to receive updates on schematic design • Public hearing on schematic design • Concept Review/Interdepartmental Development Review (IDR) meeting with Alexandria City planning and zoning (AP&Z) • Joint City Council and School Board Work Session

	<ul style="list-style-type: none"> • Community meeting • Joint City Council/School Board Patrick Henry Project Work Session (to be held the same night as the budget work session)
February 2016:	<ul style="list-style-type: none"> • Two design review meetings • Community meeting - project schedule/project update: initial schematic plans presented to community for feedback
January 25, 2016	<p>Joint City Council/School Board Subcommittee meeting - members will be updated on the progress of the project</p> <ul style="list-style-type: none"> • Design team begins to draw up schematic plans • Two design review meetings • Community meeting - project schedule/project update by ACPS/Recreation, Parks and Cultural Activities/Project Manager/design team: enable community feedback before developing schematic designs
January 2016:	<ul style="list-style-type: none"> • Begin transportation study • Community Advisory Group begins regular meetings that will continue throughout the design process
November 23, 2015	<p>Joint City Council/School Board Subcommittee meeting - members will be updated on the progress of the project</p> <ul style="list-style-type: none"> • Design team procurement process continues/concludes and School Board approves contract for design team in closed session
November/ December 2015:	<ul style="list-style-type: none"> • ACPS/City of Alexandria/Project Manager begins management of A&E/design team - design phase begins • Community Advisory Group is formed
November 2015	<p>Joint City Council/School Board Patrick Henry Project Work Session proposed (to be held the same night as the budget work session)</p>
October 26, 2015	<p>Joint City Council/School Board Subcommittee meeting - members will be updated on the progress of the project</p> <ul style="list-style-type: none"> • Design team procurement process
October/ November 2015:	<ul style="list-style-type: none"> • Two CORE group meetings • Proposed Joint City Council and School Board work session
September 30, 2015	<p>Community meeting - project schedule/project update/introduction of Project Manager, 6 p.m., Patrick Henry Elementary School, 4643 Taney Ave.</p>
September 28, 2015	<p>Joint City Council/School Board Subcommittee meeting - members will be updated on the progress of the project, 5 p.m., City Council Work Room, City Hall</p>
September 10, 2015	<p>School Board Work Session on Patrick Henry Project (School), 7 p.m., ACPS Central Office, 1340 Braddock Place</p>

September 8, 2015	City Council Work Session on Patrick Henry Project (Recreation Center), 7 p.m., City Hall <ul style="list-style-type: none"> • Two CORE group meetings • School Board approves contract for Project Manager in closed session • ACPS and Alexandria City begin procurement process for professional design/Architectural and Engineering (A&E) and Construction Management (CM) services: ACPS/City of Alexandria/Project Manager develop scope of work
September 2015:	<ul style="list-style-type: none"> • Two CORE group meetings • Discussion around formation of Design Review Team and Community Review Group
July 2015:	Discussion around formation of Facilities Planning Committee/Design Review Committee (ACPS staff/PTA president and school representatives/civic associations), possibly to meet monthly and run tangentially to CORE group.
June/July 2015	ACPS and Alexandria City begin procurement process for project management (PM) services
June 24, 2015	Joint press briefing with City the day after the feasibility study for the recreation center is approved
June 23, 2015	City Council approved a neighborhood serving concept Recreation Center project.
June 22, 2015	City material regarding feasibility study posted. Promote City vote/feasibility study posting through email bank
June 19, 2015	CORE group meeting
June 12, 2015	<u>Joint press briefing with City/press release</u> School Board Meeting
June 11, 2015	<ul style="list-style-type: none"> • <u>School Board Approves Construction of New Building for Patrick Henry</u> • <u>view materials</u>
June 10, 2015	Promote School Board vote through email bank vote on Patrick Henry Project
June 5, 2015	CORE group meeting School Board Meeting Patrick Henry project updates presented to the School Board. The School Board will vote to adopt one of the master plan options and opt to move forward with the design phase.
May 28, 2015	<ul style="list-style-type: none"> • <u>view materials</u> • <u>watch video of meeting</u>

School Board Work Session on Patrick Henry

The School Board discussed the project with ACPS facilities staff and had the opportunity to ask them detailed questions

May 19, 2015

- [view materials](#)
- [watch video of work session](#)

School Board Meeting and Public Hearing on Patrick Henry

May 19, 2015

- [view meeting agenda](#)
- [watch video of meeting](#)

School Board Meeting

The Patrick Henry Architecture and Engineering study was presented to the School Board for information purposes only. The study includes rough drafts of master plan options which have been drawn up as part of the feasibility study. These master plan options are not final. They will serve as a starting point in the design process.

May 14, 2015

- [Patrick Henry Architecture and Engineering Study](#)
- [watch video of meeting](#)
- [Press Release: ACPS Staff Present Recommended Option for Patrick Henry School to School Board](#)

Material posted online for Patrick Henry feasibility study ahead of School Board meeting on May 14. This included rough drafts of master plan options which have been drawn up as part of the feasibility study. These master plan options are not final designs. They will serve as a starting point in the design process.

May 11, 2015

- [view materials](#)

May 8, 2015	<u>Letter to Patrick Henry Community from School Board Chair (PDF)</u>
April 22, 2015	<u>Architects Modify Possible Options for Patrick Henry Based on Community Feedback</u>
April 14, 2015	School Board Work Session - Patrick Henry Community Presentation <u>watch video of work session</u>
March 18, 2015	<u>Architects Unveil Three Possible Options for Patrick Henry Project</u>
Fall 2014	Sorg Architects selected to carry out feasibility study
November 2013	School Board brief and approval for feasibility study
July 2013	Community engagement activities began surrounding possible future of Patrick Henry

PATRICK HENRY PROJECT PUBLIC ENGAGEMENT PROCESS



ARCHITECTURAL & ENGINEERING FIRM

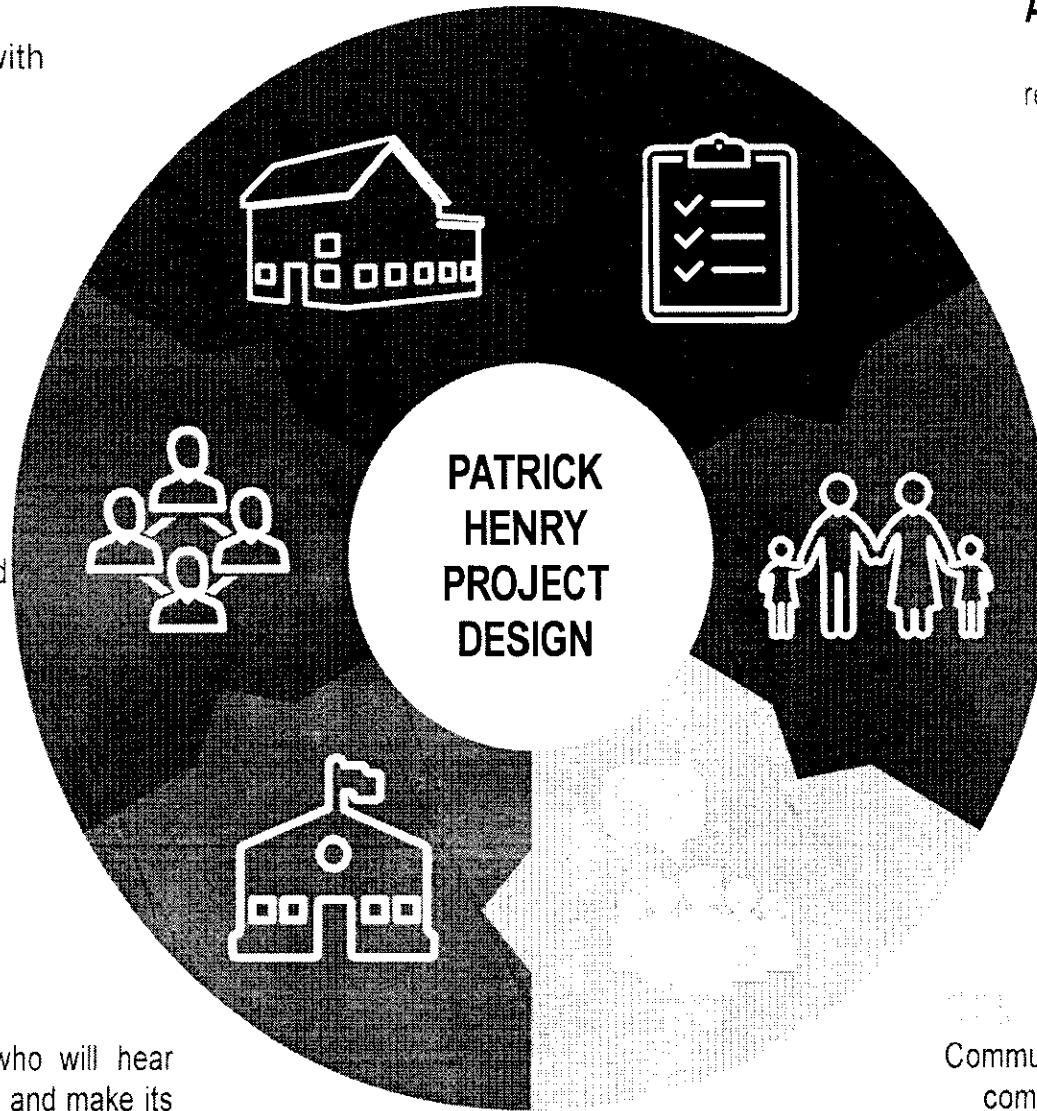
The Project Designer, who works with the stakeholders to produce the final design.

PLANNING COMMISSION AND CITY COUNCIL

The Planning Commission and City Council members will review the building and site design for consistency with adopted plans and regulatory policies. The Mayor and City Council will make the final decision on the required Development Special Use Permit.

SCHOOL BOARD

The nine member elected body who will hear public comments about the project and make its proposed decision on the school design to the Planning Commission and City Council.



DESIGN REVIEW TEAM ACPS & ALEXANDRIA CITY

Key planning, facilities, education, recreation and communications staff who will steer the design process.

COMMUNITY

Residents of the City of Alexandria who have a vested interest in the construction of the new school, recreation center and associated site improvements.

Community members, representatives from community associations, groups, boards and one member each from the Alexandria City School Board and City Council.

PATRICK HENRY PROJECT PUBLIC ENGAGEMENT PROCESS

