

ADDRESS OF PROJECT: 1201 E. Abingdon Drive
 TAX MAP AND PARCEL: 044.04-05-01 ZONING: OCM(50)

APPLICATION FOR: (Please check all that apply)

- ☐ CERTIFICATE OF APPROPRIATENESS
- ☐ PERMIT TO MOVE, REMOVE, ENCAPSULATE OR DEMOLISH
 (Required if more than 25 square feet of a structure is to be demolished/impacted)
- ☐ WAIVER OF VISION CLEARANCE REQUIREMENT and/or YARD REQUIREMENTS IN A VISION
 CLEARANCE AREA (Section 7-802, Alexandria 1992 Zoning Ordinance)
- ☐ WAIVER OF ROOFTOP HVAC SCREENING REQUIREMENT
 (Section 6-403(B)(3), Alexandria 1992 Zoning Ordinance)

Applicant: ☐ Property Owner ☒ Business (Please provide business name & contact person)

Name: Signs Unlimited

Address: 8403 - J Richmond Hwy.

City: Alexandria State: VA Zip: 22309

Phone: 703-799-8840 E-mail: _____

Authorized Agent (if applicable): ☐ Attorney ☐ Architect ☐ _____

Name: Permit Express

Phone: 571-339-9499

E-mail: info@permit-express.com

Legal Property Owner:

Name: CBRE

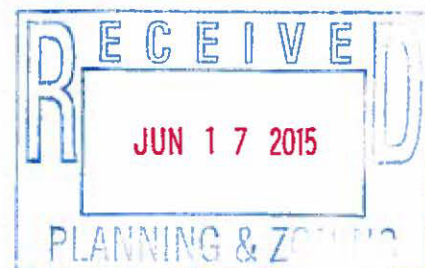
Address: 750 9th St. NW

City: Washington State: DC Zip: 20001

Phone: 202-783-8200 E-mail: _____

- ☐ Yes ☒ No Is there an historic preservation easement on this property?
☐ Yes ☐ No If yes, has the easement holder agreed to the proposed alterations?
☒ Yes ☒ No Is there a homeowner's association for this property?
☒ Yes ☒ No If yes, has the homeowner's association approved the proposed alterations?

If you answered yes to any of the above, please attach a copy of the letter approving the project.



NATURE OF PROPOSED WORK: Please check all that apply

- ☐ NEW CONSTRUCTION
- ☐ EXTERIOR ALTERATION: Please check all that apply.
- | | | | |
|--------------------------------------|---|---|-----------------------------------|
| <input type="checkbox"/> awning | <input type="checkbox"/> fence, gate or garden wall | <input type="checkbox"/> HVAC equipment | <input type="checkbox"/> shutters |
| <input type="checkbox"/> doors | <input type="checkbox"/> windows | <input type="checkbox"/> siding | <input type="checkbox"/> shed |
| <input type="checkbox"/> lighting | <input type="checkbox"/> pergola/trellis | <input type="checkbox"/> painting unpainted masonry | |
| <input type="checkbox"/> other _____ | | | |
- ☐ ADDITION
- ☐ DEMOLITION/ENCAPSULATION
- ☒ SIGNAGE

DESCRIPTION OF PROPOSED WORK: Please describe the proposed work in detail (Additional pages may be attached).

Add 3" thick brushed aluminum reverse channel letters & logo (shoe-box style backs). Mounting: 1/2" stainless steel stand-offs. Installation holes will be drilled to mortar, not brick.

SUBMITTAL REQUIREMENTS:

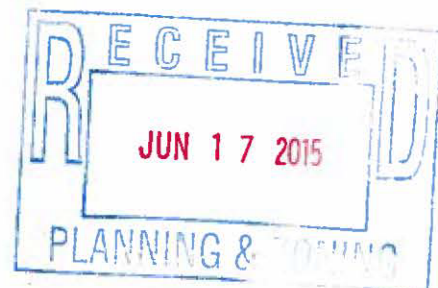
Items listed below comprise the minimum supporting materials for BAR applications. Staff may request additional information during application review. Please refer to the relevant section of the *Design Guidelines* for further information on appropriate treatments.

Applicants must use the checklist below to ensure the application is complete. Include all information and material that are necessary to thoroughly describe the project. Incomplete applications will delay the docketing of the application for review. Pre-application meetings are required for all proposed additions. All applicants are encouraged to meet with staff prior to submission of a completed application.

Electronic copies of submission materials should be submitted whenever possible.

Demolition/Encapsulation : All applicants requesting 25 square feet or more of demolition/encapsulation must complete this section. Check N/A if an item in this section does not apply to your project.

- N/A
- ☐ ☐ Survey plat showing the extent of the proposed demolition/encapsulation.
- ☐ ☐ Existing elevation drawings clearly showing all elements proposed for demolition/encapsulation.
- ☐ ☐ Clear and labeled photographs of all elevations of the building if the entire structure is proposed to be demolished.
- ☐ ☐ Description of the reason for demolition/encapsulation.
- ☐ ☐ Description of the alternatives to demolition/encapsulation and why such alternatives are not considered feasible.



Additions & New Construction: Drawings must be to scale and should not exceed 11" x 17" unless approved by staff. All plans must be folded and collated into 5 complete 8 1/2" x 11" sets. Additional copies may be requested by staff for large-scale development projects or projects fronting Washington Street. Check N/A if an item in this section does not apply to your project.

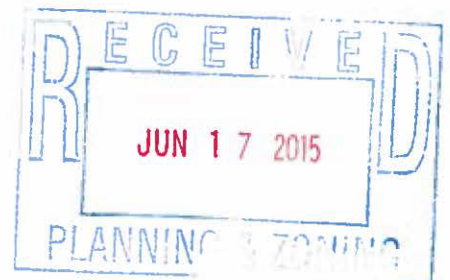
- ☐ ☐ N/A
- ☐ ☐ Scaled survey plat showing dimensions of lot and location of existing building and other structures on the lot, location of proposed structure or addition, dimensions of existing structure(s), proposed addition or new construction, and all exterior, ground and roof mounted equipment.
- ☐ ☐ FAR & Open Space calculation form.
- ☐ ☐ Clear and labeled photographs of the site, surrounding properties and existing structures, if applicable.
- ☐ ☐ Existing elevations must be scaled and include dimensions.
- ☐ ☐ Proposed elevations must be scaled and include dimensions. Include the relationship to adjacent structures in plan and elevations.
- ☐ ☐ Materials and colors to be used must be specified and delineated on the drawings. Actual samples may be provided or required.
- ☐ ☐ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
- ☐ ☐ For development site plan projects, a model showing mass relationships to adjacent properties and structures.

Signs & Awnings: One sign per building under one square foot does not require BAR approval unless illuminated. All other signs including window signs require BAR approval. Check N/A if an item in this section does not apply to your project.

- ☐ ☐ N/A
- ☐ ☐ Linear feet of building: Front: 223' Secondary front (if corner lot): _____
- ☐ ☐ Square feet of existing signs to remain: 0
- ☐ ☐ Photograph of building showing existing conditions.
- ☐ ☐ Dimensioned drawings of proposed sign identifying materials, color, lettering style and text.
- ☐ ☐ Location of sign (show exact location on building including the height above sidewalk).
- ☐ ☐ Means of attachment (drawing or manufacturer's cut sheet of bracket if applicable).
- ☐ ☐ Description of lighting (if applicable). Include manufacturer's cut sheet for any new lighting fixtures and information detailing how it will be attached to the building's facade.

Alterations: Check N/A if an item in this section does not apply to your project.

- ☐ ☐ N/A
- ☐ ☐ Clear and labeled photographs of the site, especially the area being impacted by the alterations, all sides of the building and any pertinent details.
- ☐ ☐ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
- ☐ ☐ Drawings accurately representing the changes to the proposed structure, including materials and overall dimensions. Drawings must be to scale.
- ☐ ☐ An official survey plat showing the proposed locations of HVAC units, fences, and sheds.
- ☐ ☐ Historic elevations or photographs should accompany any request to return a structure to an earlier appearance.



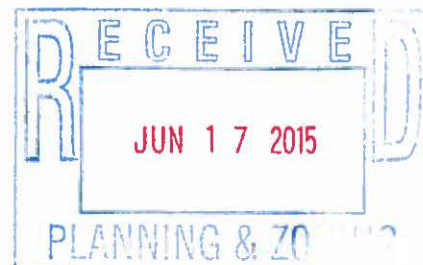
ALL APPLICATIONS: *Please read and check that you have read and understand the following items:*

- ☒ I have submitted a filing fee with this application. (Checks should be made payable to the City of Alexandria. Please contact staff for assistance in determining the appropriate fee.)
- ☒ I understand the notice requirements and will return a copy of the three respective notice forms to BAR staff at least five days prior to the hearing. If I am unsure to whom I should send notice I will contact Planning and Zoning staff for assistance in identifying adjacent parcels.
- ☒ I, the applicant, or an authorized representative will be present at the public hearing.
- ☒ I understand that any revisions to this initial application submission (including applications deferred for restudy) must be accompanied by the BAR Supplemental form and 5 sets of revised materials.

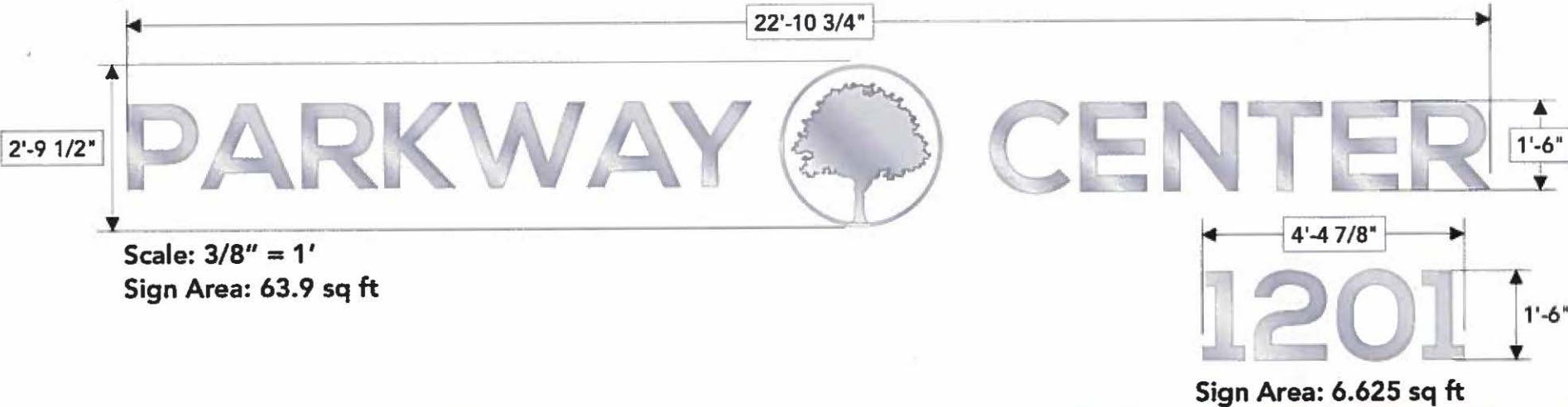
The undersigned hereby attests that all of the information herein provided including the site plan, building elevations, prospective drawings of the project, and written descriptive information are true, correct and accurate. The undersigned further understands that, should such information be found incorrect, any action taken by the Board based on such information may be invalidated. The undersigned also hereby grants the City of Alexandria permission to post placard notice as required by Article XI, Division A, Section 11-301(B) of the 1992 Alexandria City Zoning Ordinance, on the property which is the subject of this application. The undersigned also hereby authorizes the City staff and members of the BAR to inspect this site as necessary in the course of research and evaluating the application. The applicant, if other than the property owner, also attests that he/she has obtained permission from the property owner to make this application.

APPLICANT OR AUTHORIZED AGENT:

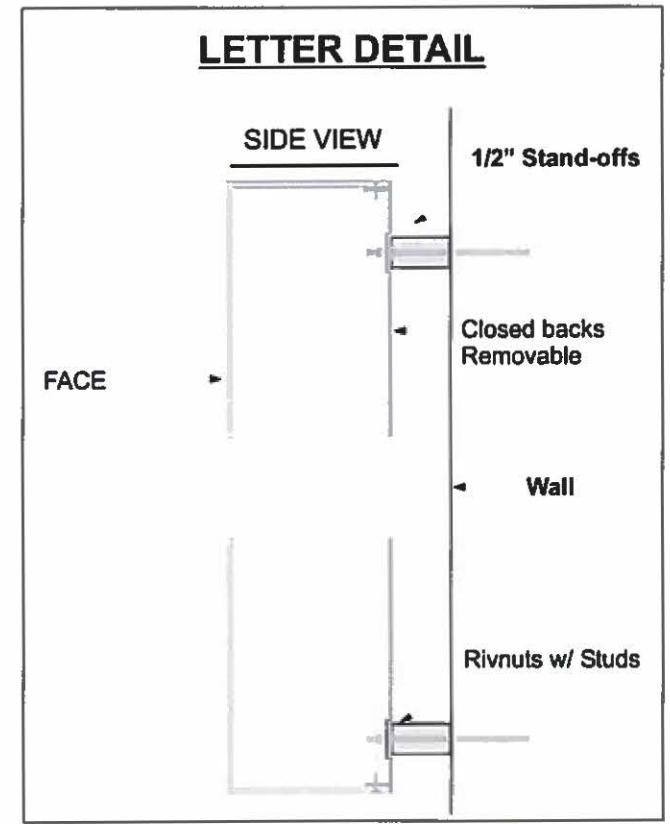
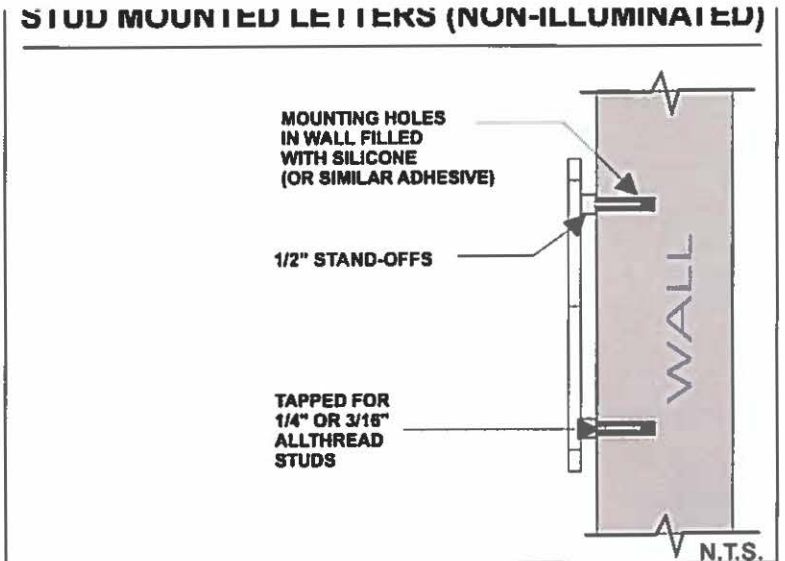
Signature: Leigh Dukatt
 Printed Name: Leigh Dukatt
 Date: 6/16/15



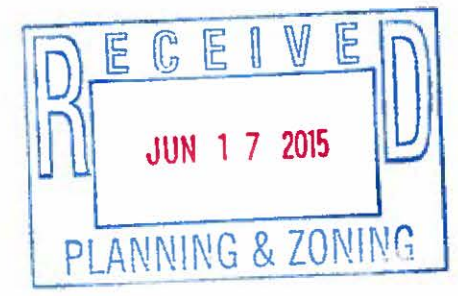
Material: 3" thick brushed aluminum reverse channel letters and logo (shoe-box style backs)
 Mounting: 1/2" stainless steel stand-offs
 installation holes will be drilled to mortar, not brick
 Quantity: 1



Material: 3" thick brushed aluminum reverse channel numbers (shoe-box style backs)
 Mounting: 1/2" stainless steel stand-offs
 installation holes will be drilled to mortar, not brick
 Quantity: 1



Scale: 1/16" = 1'



APPLICATION MATERIALS
 1201 E Abingdon Drive
 BAR2015-00226
 6/17/2015

SIGNS
UNLIMITED INC.

PROJECT
PARKWAY CENTER

DRAWING NAME
Building Sign Detail 1.cdr/pg1

DATE
03/20/15

SCALE
Multi

DRAWN BY
DH

NOTES

☒ CLIENT APPROVED

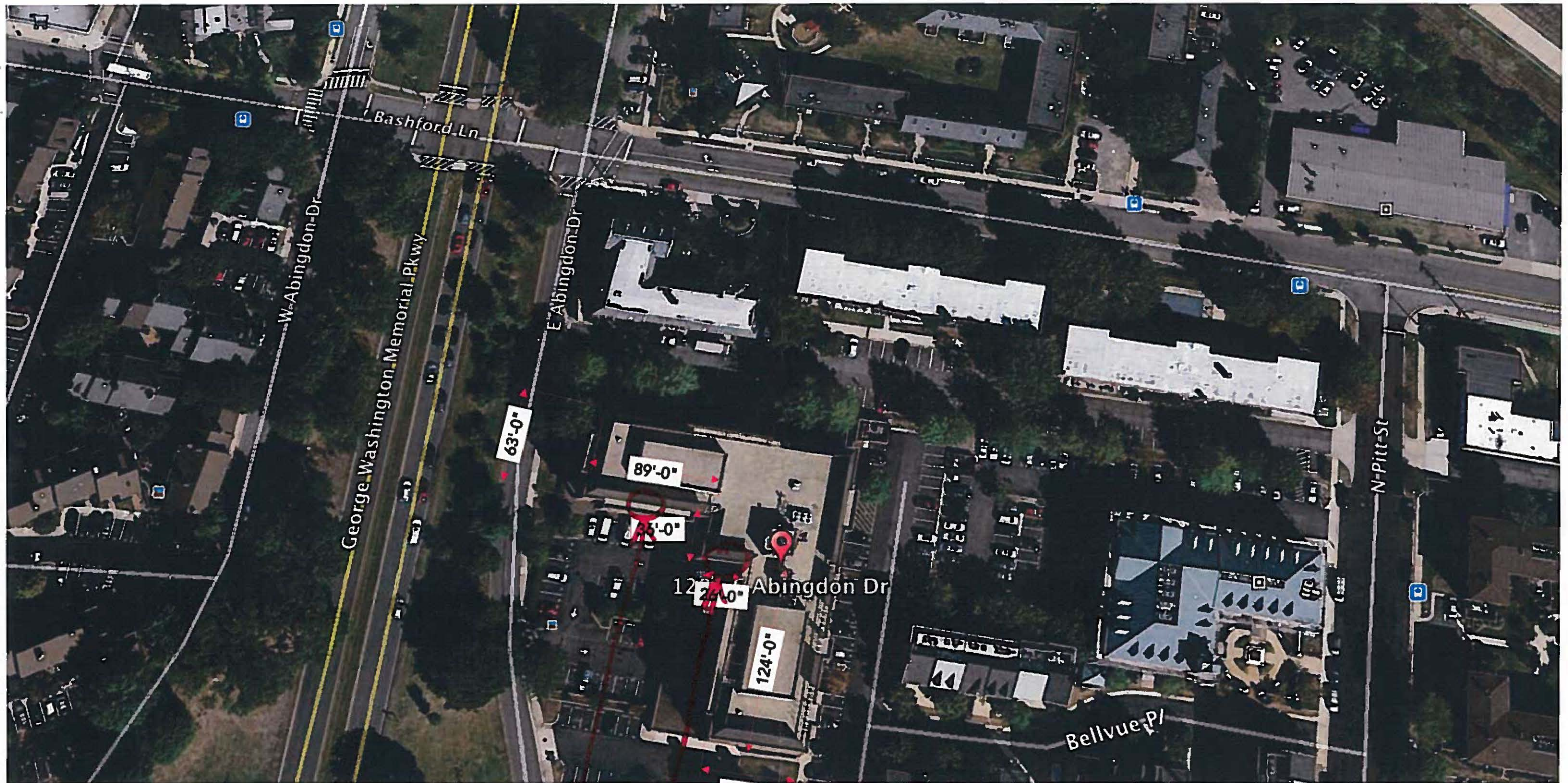
CLIENT SIGNATURE:

DATE:

IF APPROVED, PLEASE CHECK THE GREEN BOX ABOVE, SIGN & DATE, THEN SEND BY EMAIL OR FAX TO YOUR SALES REPRESENTATIVE.

REVISION
06/03/15_DH03

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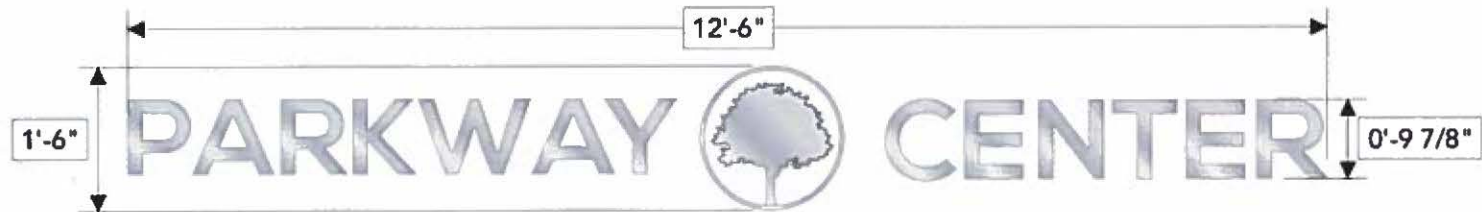
Location
of Sign

Total linear foot: 400'

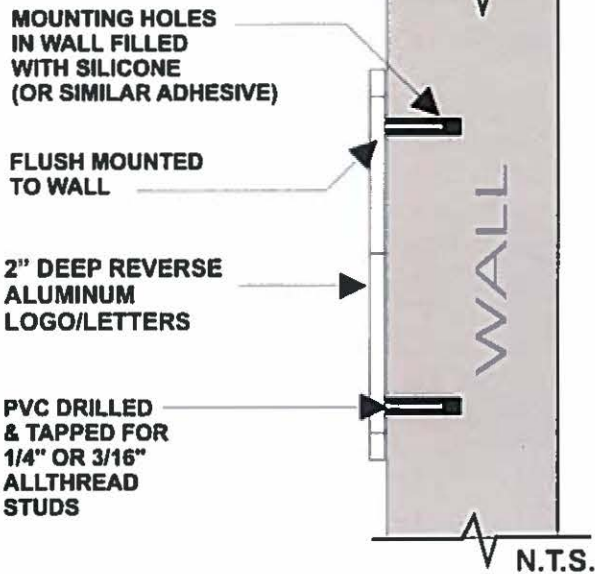
Location of
2nd Sign

APPLICATION MATERIALS
1201 E Abingdon Drive
BAR2015-00226
6/17/2015

Non illuminated sign
Quantity: 1
Logo/Letters: 2" deep reverse channel fabricated aluminum logo/letters
flushed mounted to wall.



Scale: 1/2" = 1'
Sign Area: 18.75 sq ft



Scale: 3/32" = 1'



PROJECT
PARKWAY CENTER

DRAWING NAME
Building Sign Detail 2.cdr/pg1

DATE
03/20/15

SCALE
Multi

DRAWN BY
DH

NOTES

☒ CLIENT APPROVED
CLIENT SIGNATURE:

DATE:

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REVISION
05/15/15_DH02

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BAR2015-00226
6/17/2015



x = Existing Harris sign, to remain.

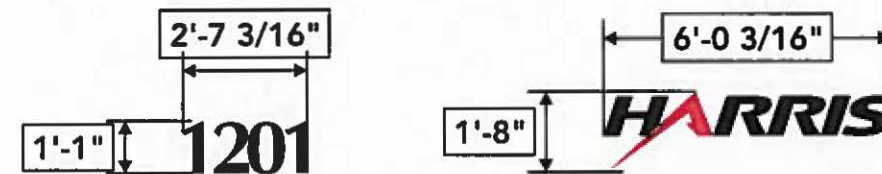
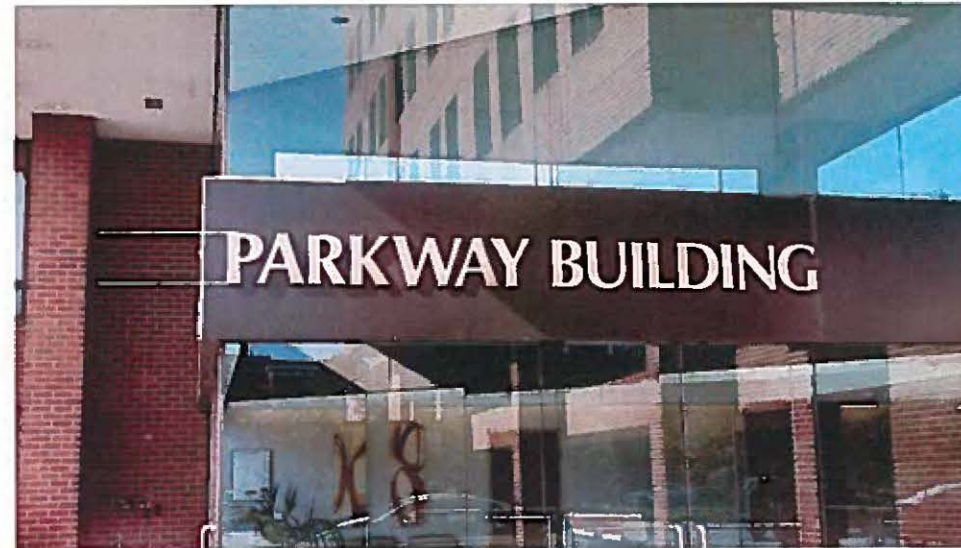
x = Existing 'Harris' and '1201' sign, to remain.

x = Existing 'Parkway Center' sign, to remain.

Proposed signs are not illuminated.

Total linear foot: 400'

APPLICATION MATERIALS
1201 E Abingdon Drive
BAR2015-00226
7/10/2015



PROJECT
PARKWAY CENTER

DRAWING NAME
Existing Sign Sizes.cdr/pg1

DATE
07/10/15

SCALE
NTS

DRAWN BY
BL

NOTES

☐ CLIENT APPROVED
CLIENT SIGNATURE:

DATE:

IF APPROVED, PLEASE CHECK
THE GREEN BOX ABOVE, SIGN
& DATE, THEN SEND BY EMAIL
OR FAX TO YOUR SALES
REPRESENTATIVE.

REVISION
xx/xx/xx

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7/10/2015