

ATTACHMENT

RESOLUTION NO. _____

WHEREAS, City Council wishes to establish an Old Town North Small Area Plan Advisory Group; and

WHEREAS, the Old Town North Small Area Plan Advisory Group shall conduct specified tasks outlined in this resolution, with such tasks culminating in the development of recommendations for a proposed Old Town North Small Area Plan Update.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALEXANDRIA, VIRGINIA:

1. That there is hereby established the Old Town North Small Area Plan Advisory Group (the "Advisory Group");
2. That the Advisory Group shall consist of 13 members, and the composition of the group shall be as follows:

<u>Resident Representatives</u>	4
<ul style="list-style-type: none">• North Old Town Independent Citizens Association (NOTICE) Board-1 Member• Alexandria Redevelopment & Housing Authority (ARHA) Old Town North Resident Council-1 Member• Old Town North homeowners associations' Boards-2 Members	
<u>City Commissions, Boards and Alexandria Economic Development Partnership (AEDP) Board</u>	6
<ul style="list-style-type: none">• Planning Commission-1Member• Environmental Policy Commission-1Member• Park and Recreation Commission-1Member• Board of Architectural Review-Old & Historic District-1 Member• Urban Design Advisory Committee-1 Member• AEDP-1Member	
<u>Owners of Redevelopment Sites</u>	3
<u>Business Community Representatives</u>	2
Total	15

3. That the Chairs of the City commissions and boards shall nominate a member of their group to serve on the Advisory Group;

4. That the Chair of AEDP shall nominate a member of its board to serve on the Advisory Group;

5. That the Chair of NOTICE shall nominate a member of its board to serve on the Advisory Group;

6. That the Chief Executive Officer of ARHA shall nominate a member of an Old Town North Resident Council to serve on the Advisory Group;

7. That the City Manager shall issue a call for nominations from residents who are also members of Old Town North Homeowners Associations' boards for the two remaining resident seats;

8. That the City Manager shall issue a call for nominations for the three Owners of Redevelopment Sites' and the two Business Community seats;

9. That the City Manager shall confirm all nominations and selections through an appointment letter;

10. That the City Manager shall designate the Chair of the Advisory Group;

11. That the role of the Advisory Group shall be to provide assistance and insight to City staff throughout the key stages of the Old Town North Small Area Plan Update planning process;

12. That the Advisory Group shall complete the following tasks:

- Attend scheduled meetings which shall be open to the public and which shall be identified in an Old Town North Small Area Plan Update Work Plan that is to be produced for this project,
- Provide input and insight on issues and opportunities throughout the key stages of the planning process, and
- Assist in development and execution of the civic engagement process consistent with the Work Plan and the City's *What's Next Alexandria* processes and procedures;
- Advise and make recommendations regarding plan content, including vision, framework, principles, and other elements of the plan.

13. That throughout the planning process, the Advisory Group shall work towards development of consensus positions, brokered compromises and formal votes to the extent possible and, in cases where there are differing opinions, they shall be included in reports to City Council;

14. That staff assistance to the Advisory Group shall be managed by the Department of Planning and Zoning with assistance from other City departments and offices through an OTN Interdepartmental Project Team;

15. That the Advisory Group shall work with staff and other professionals involved in the project throughout the planning process to achieve a final set of recommendations for incorporation into a proposed Old Town North Small Area Plan Update and such recommendations shall be summarized in a letter forwarded from the Advisory Group to the Director of Planning and Zoning with the letter also included in the final staff report to City Council; and

16. That the Advisory Group shall sunset when the Old Town North Small Area Plan Update is approved by City Council.

Adopted: _____

WILLIAM D. EUILLE, MAYOR

ATTEST:

Jacqueline M. Henderson, MMC City Clerk