City of Alexandria, Virginia

MEMORANDUM

DATE:

APRIL 24, 2015

TO:

THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

THROUGH:

MARK B. JINKS, CITY MANAGER & Sur Work John

FROM:

MORGAN ROUTT, ACTING DIRECTOR, OFFICE OF MANAGEMENT AND

BUDGET W

SUBJECT:

BUDGET MEMO #32: PRELIMINARY ADD/DELETE LIST

The purpose of this memorandum is to provide City Council with a list of potential budget adjustments for consideration in the preliminary add/delete work session on Tuesday, April 28th.

The City Manager presented the proposed operating and capital budgets to City Council on Tuesday, March 3rd. City Council is scheduled to adopt the final budgets on Thursday, May 7th. City Council may amend the proposed budget through the add/delete process. Items to be considered through add/delete must be sponsored by at least three Council members (an initial sponsor and two co-sponsors) and have been the subject of a budget memorandum, formal information request, budget work session discussion or public hearing discussion.

Budget Memo #26 identified a set of budget adjustments that included \$1.30 million in additional revenues and \$3.08 million in expenditure reductions for a total of \$4.38 million in additional resources available for the approved budget.

The following is a summary of items submitted by Council members eligible for consideration through the add/delete process. Copies of each individual proposal are attached.

The following table contains a list of items submitted with the co-sponsorship of the Mayor and members of City Council.

		UNANIMOL	JS SPONSORSI	HP .			
		FY 2016			Five Year I	Estimates	
	Operating	Capital	Total	FY 2017	FY 2018	FY 2019	FY 2020
Available Sources	2,280,000	2,100,000	4,380,000	2,280,000	2,280,000	2,280,000	2,280,000
Proposed Uses							
ACPS	(1,000,000)		(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)
Fire Station 210	(1,300,000)	-	(1,300,000)	(1,400,000)	(1,400,000)	(1,500,000)	(1,500,000)
Law Library	(60,000)	720	(60,000)	(61,800)	(63,654)	(65,563)	(67,530)
Patrick Henry Rec Center	60,000		60,000	2	127	7. <u></u>	2
Maury School Yard	- 30	(250,000)	(250,000)	-	•	•	•
TIP Operation Restoration	(600,000)	3.5	(600,000)	(600,000)	(600,000)	(600,000)	(600,000)
TIP Capital Restoration	:•0	(850,000)	(850,000)	*		: -	-
Balance	(620,000)	1,000,000	380,000	(781,800)	(783,654)	(885,563)	(887,530)

OMB COMMENTS:

- Available Sources (BM #26): Revenue re-estimates (\$1.3M), debt service savings from refunding (\$250k), WMATA operating savings (\$600k), and contingent reserve reduction (\$130k) are considered on-going sources available in the out-years. The capital project savings (\$2.1M) are one-time sources of funds. Based on initiatives that have received unanimous sponsorship, there is a \$380,000 surplus in FY 2016 but an estimated shortfall in future fiscal years.
- Operating and Capital Impacts: The proposed use of operating funds exceed available resources, so a portion of operating adds would come from reduced cash funding for capital projects.
- Law Library (BM #24): Assuming \$50k would be available from fee revenue for materials and collections, the Library would hire one part-time librarian (\$29k) to staff opening for 20 hours per week starting in September and hire a contractor (\$31k) to evaluate and catalog portions of the collection. The Law Library would remain in its current location.
- Patrick Henry Recreation Center (BM #08): Planned debt issuance of \$700k in FY 2016 would be deferred until FY 2017 with no impact on the capital project budget and a one-time operating budget debt service savings of \$60,000.
- Maury Schoolyard (BM #10): The specific use of funding needs to be determined. The item
 is proposed to be placed in Contingent Reserves pending Alexandria City Public Schools
 (ACPS) adoption of a plan and Memorandum of Understanding with Recreation, Parks and
 Cultural Activities (RPCA).
- TIP Restoration (BM #11): There is a policy choice: (1) Restore the previously funded TIP operating and capital projects and programs in FY 2016 but continue to use TIP funding for

WMATA operating in the out-years, (2) restore the previously funded TIP operating and capital projects and programs in all years, resulting in a larger WMATA operating gap in FY 2017 and beyond, or (3) leave FY 2017 as TIP WMATA funding as a to-be-determined item to be addressed during the FY 2017 budget process.

In addition to the items listed above, there are four items that were not unanimously sponsored by City Council but were sponsored by the required three or more members. They are highlighted below in grey.

		SPONSORSH	IIP OF 3 OR M	DRE				
		FY 2016			Five Year	ive Year Estimates		
	Operating	Capital	Total	FY 2017	FY 2018	FY 2019	FY 2020	
Available Sources	2,280,000	2,100,000	4,380,000	2,280,000	2,280,000	2,280,000	2,280,000	
Proposed Uses								
ACPS	(1,000,000)	;●,	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000	
Fire Station 210	(1,300,000)	-	(1,300,000)	(1,400,000)	(1,400,000)	(1,500,000)	(1,500,000	
Law Library	(60,000)	-	(60,000)	(61,800)	(63,654)	(65,563)	(67,530	
Patrick Henry Rec Center	60,000	•	60,000	-	121	\ <u>-</u>	•	
Maury School Yard		(250,000)	(250,000)		•	•	120 Å	
TIP Operation Restoration	(600,000)		(600,000)	(600,000)	(600,000)	(600,000)	(600,000)	
TIP Capital Restoration	-	(850,000)	(850,000)	-			•	
Alive Alexandria	-	(55,000)	(55,000)					
DASH Bus		(660,000)	(660,000)					
Ramsay Sunday Hours	(15,000)		(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	
Rent Relief	(180,000)		(180,000)	(180,000)	(180,000)	(180,000)	(180,000)	
Balance	(815,000)	285,000	(530,000)	(976,800)	(978,654)	(1,080,563)	(1,082,530	

OMB COMMENTS:

- Available Resources (BM #26): The addition of these items to the unanimously approved list exceeds the amount of available resources by \$530,000.
- Alive Alexandria (BM #30): This item was the source of a recent budget memo request but not previously discussed in the budget process.
- DASH Bus (BM #23): This item would need to use a portion of the funding already allocated to fund the unanimously sponsored items (\$660,000 from the \$1.25 million King/Quaker/Braddock CIP project savings).
- Rent Relief for Seniors and the Disabled: This item was not addressed as a budget memo
 or discussed in a work session or public hearing. It was the subject of a Call.Click.Connect
 response.

ATTACHMENTS:

Attachment 1 - City Council Add/Delete Submission Package

- 3

DATE:	Cr	TY COUNCIL SPON	NSOR:		CO.
4/22/2015	C	ouncilman Wils	son		
CO-SPONSOR:					
MAYOR EUILLE VICE MAYOR SILBERBERG	√ Coun	ICILMAN CHAPMAN ICILMAN LOVAIN ICILWOMAN PEPPE	√ Coun	ICILMAN SMEDBER ICILMAN WILSON	G
REQUESTED CHANGE AFFECTS:					
✓ OPERATING	CAP	PITAL		Вотн	
ADD/DELETE					
ADD	DEL	ETE			
INITIATIVE/PROGRAMMATIC ADJUSTMENT		WHAT IS TH	E IMPACT OF THIS A	DD/DELETE?	
Additional ACPS Appropriation		s proposed ap	w the existing \$ propriation and		
FIVE YEAR IMPACT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
OPERATING EXPENDITURE/(SAVINGS)	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
CAPITAL EXPENDITURE/(SAVINGS)					
IS THIS CHANGE ALIGNED WITH THE CITY COUNCIL GUIDANCE? HOW?	necessary res proposal provi	ources to addr	sked the City Mess student en resources for tenrollment.	rollment growt	h. This
DOES THIS ADD/DELETE IMPACT LEVERAGING OF OTHER FUNDS (I.E. MATCHING FUNDS FROM GRANTS, STATE PROGRAMS OR FEDERAL PROGRAMS)? HOW?	N/A				
If an ADD, how do you plan to offset addition costs?	REVENUE ENH. DELETE FROM	THE STATE OF THE S	Please Explain (i.e. Revenue re-es	which delete(s) corre stimates	sponds to this add)
If a DELETE, what do you plan to do with the savings?	<u> </u>	BALANCE	Please Explain (i.e.	which add(s) correspo	onds to this delete)



DATE:	Ci	TY COUNCIL SPOR	NSOR:		ALTON MANAGEMENT
4/22/2015	C	ouncilman Wils	son		
CO-SPONSOR:					
✓ MAYOR EUILLE ✓ VICE MAYOR SILBERBERG	Coun	ICILMAN CHAPMAN ICILMAN LOVAIN ICILWOMAN PEPPE	Conv	ICILMAN SMEDBER	G
REQUESTED CHANGE AFFECTS:					
✓ Operating	CAF	PITAL]вотн	
ADD/DELETE	~#C	and the same			
✓ADD	DEL	ETE			
INITIATIVE/PROGRAMMATIC ADJUSTMENT		WHAT IS TH	E IMPACT OF THIS A	DD/DELETE?	-
Fire Station 210	the same and the s	would provide g of Fire Statio	funding for Fire	e Department o	overhires to
FIVE YEAR IMPACT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
OPERATING EXPENDITURE/(SAVINGS)	\$1,300,000	\$1,100,000	\$800,000	\$400,000	\$100,000
CAPITAL EXPENDITURE/(SAVINGS)					
IS THIS CHANGE ALIGNED WITH THE CITY COUNCIL GUIDANCE? HOW?		the FY 2015 b of Fire Station	oudget, the City 210.	Council reque	sted funding
DOES THIS ADD/DELETE IMPACT LEVERAGING OF OTHER FUNDS (I.E. MATCHING FUNDS FROM GRANTS, STATE PROGRAMS OR FEDERAL PROGRAMS)? HOW?		raged to explor	re any available	e grant funding	for this
If an ADD, how do you plan to offset addition costs?			Revenue re-estim Contingent Resen Transit benefits re	/es	
If a DELETE, what do you plan to do with the savings?		BALANCE	Please Explain (i.e.	which add(s) corresp	onds to this delete)



DATE:	Ci	TY COUNCIL SPOR	NSOR:		TO THE PARTY OF TH
4/22/2015	C	ouncilman Wils	son		,
CO-SPONSOR:			*		
✓ MAYOR EUILLE ✓ VICE MAYOR SILBERBERG	COUN	ICILMAN CHAPMAN ICILMAN LOVAIN ICILWOMAN PEPPE	COUN	ICILMAN SMEDBER ICILMAN WILSON	G
REQUESTED CHANGE AFFECTS:				-1-10	
OPERATING	CAF	PITAL	✓	Вотн	
ADD/DELETE				· · · · · · · · ·	
ADD	DEL	ETE			
INITIATIVE/PROGRAMMATIC ADJUSTMENT		WHAT IS TH	E IMPACT OF THIS A	DD/DELETE?	
Alexandria Law Library	Bar Association	on funds to trar	\$60,000 to supnsition the Alexas detailed in B	andria Law Lib	rary to the
FIVE YEAR IMPACT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
OPERATING EXPENDITURE/(SAVINGS)	\$60,000	\$61,800	\$63,654	\$65,563	\$67,530
CAPITAL EXPENDITURE/(SAVINGS)					
IS THIS CHANGE ALIGNED WITH THE CITY COUNCIL GUIDANCE? HOW?	The City Coun funding source		ncouraged the City priorities.	leveraging of p	orivate
DOES THIS ADD/DELETE IMPACT LEVERAGING OF OTHER FUNDS (I.E. MATCHING FUNDS FROM GRANTS, STATE PROGRAMS OR FEDERAL PROGRAMS)? HOW?	Association revenue.				nd Bar
If an ADD, how do you plan to offset addition costs?				Henry as detailed in	
If a DELETE, what do you plan to do with the savings?	ADD TO OTHER ADD TO FUND CONTRIBUTE T REDUCTION	BALANCE	Please Explain (i.e.	which add(s) correspo	onds to this delete)



DATE:	Cr	TY COUNCIL SPON	ISOR:		AG IN
4/22/2015	W	ilson/Smedber	g	***	
CO-SPONSOR:		525			
✓ MAYOR EUILLE ✓ VICE MAYOR SILBERBERG	Conv	ICILMAN CHAPMAN ICILMAN LOVAIN ICILWOMAN PEPPE	Cour	NCILMAN SMEDBER NCILMAN WILSON	G
REQUESTED CHANGE AFFECTS:				707	
OPERATING	√ Car	PITAL		Вотн	
ADD/DELETE	n Da				
✓ADD	DEL	ETE			
INITIATIVE/PROGRAMMATIC ADJUSTMENT		WHAT IS TH	E IMPACT OF THIS A	DD/DELETE?	
Maury Schoolyard	support of the should not be comprehensiv	public/private docketed for re	Maury Schooly elease until Sc project and the	ontingent reser yard Initiative. Thool Board app negotiation of hool hours.	These monies proval of a
FIVE YEAR IMPACT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
OPERATING EXPENDITURE/(SAVINGS)					
CAPITAL EXPENDITURE/(SAVINGS)	\$250,000				
IS THIS CHANGE ALIGNED WITH THE CITY COUNCIL GUIDANCE? HOW?	The City Cour	ncil guidance e es to achieve (leveraging of	orivate
DOES THIS ADD/DELETE IMPACT LEVERAGING OF OTHER FUNDS (I.E. MATCHING FUNDS FROM GRANTS, STATE PROGRAMS OR FEDERAL PROGRAMS)? HOW?	fundraising an	allow the City and in-kind dona		verage significa	ant private
If an ADD, how do you plan to	REVENUE ENH	ANCEMENT	Please Explain (i.e.	which delete(s) corre	sponds to this add)
offset addition costs?	DELETE FROM	OTHER AREA	King/Quaker/l	Braddock Redu	uction
If a DELETE, what do you plan to do with the savings?			Please Explain (i.e.	which add(s) corresp	onds to this delete)
Antri rue savitiRes					
	CONTRIBUTE T	O TAX/FEE			
	REDUCTION				



DATE:	Cr	TY COUNCIL SPOR	NSOR:		CO.
4/22/2015	C	ouncilman Wils	son		
CO-SPONSOR:					
✓ MAYOR EUILLE ✓ VICE MAYOR SILBERBERG	√ Coun	ICILMAN CHAPMAN ICILMAN LOVAIN ICILWOMAN PEPPE	✓ Coun	ICILMAN SMEDBER	G
REQUESTED CHANGE AFFECTS:		1/0/1-11			
OPERATING	CAP	PITAL	√	Вотн	
ADD/DELETE					
✓ADD	DEL	ETE			
Initiative/Programmatic Adjustment		WHAT IS TH	E IMPACT OF THIS AI	DD/DELETE?	
Restoration of Transportation Improvement Program Funds	WMATA Oper contingent res Transportation	ating and Cap erves subject n Commission	ognize the reduital subsidy. Fu to City Council recommendatio P-funded projec	nds would be p consideration on ons as to how f	olaced in of
FIVE YEAR IMPACT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
OPERATING EXPENDITURE/(SAVINGS)	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000
CAPITAL EXPENDITURE/(SAVINGS)	\$850,000				
IS THIS CHANGE ALIGNED WITH THE CITY COUNCIL GUIDANCE? HOW?	The City Coun TIP revenue s		equested the co	ontinuation of t	he 2.2 cents
DOES THIS ADD/DELETE IMPACT LEVERAGING OF OTHER FUNDS (I.E. MATCHING FUNDS FROM GRANTS, STATE PROGRAMS OR FEDERAL PROGRAMS)? HOW?	N/A				
If an ADD, how do you plan to offset addition costs?	REVENUE ENH. DELETE FROM		Telephone in the control of the cont	which delete(s) corre idy request re-	
If a DELETE, what do you plan to do with the savings?	<u> — — </u>	BALANCE	Please Explain (i.e.	which add(s) correspo	onds to this delete)

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DATE:	Cr	TY COUNCIL SPON	NSOR:		de la composition della compos
4/23/2015	Co	ouncilwoman F	Pepper	* * * * * * * * * * * * * * * * * * * *	
CO-SPONSOR:					
✓ MAYOR EUILLE ✓ VICE MAYOR SILBERBERG	Coun	ICILMAN CHAPMAN ICILMAN LOVAIN ICILWOMAN PEPPE	✓ Coun	ICILMAN SMEDBER ICILMAN WILSON	G
REQUESTED CHANGE AFFECTS:					
OPERATING	CAF	PITAL		Вотн	
ADD/DELETE					
✓ADD	DEL	ETE	0.V.V		
INITIATIVE/PROGRAMMATIC ADJUSTMENT		WHAT IS TH	E IMPACT OF THIS A	DD/DELETE?	
ALIVE! Expansion at 801 So. Payne	1	ing to allow for detailed in Bud	additional spa get Memo 30.	ces for ALIVE!	food bank
FIVE YEAR IMPACT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
OPERATING EXPENDITURE/(SAVINGS)					
CAPITAL EXPENDITURE/(SAVINGS)	\$55,000				
IS THIS CHANGE ALIGNED WITH THE CITY COUNCIL GUIDANCE? HOW?		developing he	egic Plan Goal althy life styles		· · · · · · · · · · · · · · · · · · ·
DOES THIS ADD/DELETE IMPACT LEVERAGING OF OTHER FUNDS (I.E. MATCHING FUNDS FROM GRANTS, STATE PROGRAMS OR FEDERAL PROGRAMS)? HOW?	IN/A				
If an ADD, how do you plan to offset addition costs?			Withhold \$55K of Braddock project	which delete(s) corre of savings from the it (that were to be mprovement Fun on project.	e King/ Quaker/ part of the
If a DELETE, what do you plan to do with the savings?	<u> </u>	BALANCE	Please Explain (i.e.	which add(s) corresp	onds to this delete)



DATE:		TY COUNCIL SPOI	VSOR:		
4/23/2015	Ti	m Lovain	**	·-	
CO-SPONSOR:			71.00		
MAYOR EUILLE VICE MAYOR SILBERBERG	COUN	ICILMAN CHAPMAN ICILMAN LOVAIN ICILWOMAN PEPPE	COUN	CILMAN SMEDBER	G
REQUESTED CHANGE AFFECTS:					
OPERATING	√ CAF	PITAL		Вотн	
ADD/DELETE					
√ADD	DEL	ETE			
INITIATIVE/PROGRAMMATIC ADJUSTMENT		WHAT IS TH	E IMPACT OF THIS A	DD/DELETE?	
Add \$1.3 million for DASH replacement buses (amended to \$660,000)	1		one additional r litional buses in	· ·	us and will
FIVE YEAR IMPACT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
OPERATING EXPENDITURE/(SAVINGS)					
CAPITAL EXPENDITURE/(SAVINGS)	\$660,000			\$ - \text{V}!	
IS THIS CHANGE ALIGNED WITH THE CITY COUNCIL GUIDANCE? HOW?	1	Ĥ			
DOES THIS ADD/DELETE IMPACT LEVERAGING OF OTHER FUNDS (I.E. MATCHING FUNDS FROM GRANTS, STATE PROGRAMS OR FEDERAL PROGRAMS)? HOW?	yes it will leve	rage additiona	l bus funds fron	n DRPT	
If an ADD, how do you plan to offset addition costs?	DELETE FROM OTHER AREA From the reduced of			which delete(s) corre 2 million in sav of the Braddock inters	rings from the
If a DELETE, what do you plan to do with the savings?		BALANCE	Please Explain (i.e.	which add(s) corresp	onds to this delete)

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DATE:		TY COUNCIL SPOR	VSOR:			
4/22/2015	Vice Mayor Allison Silberberg					
CO-SPONSOR:						
MAYOR EUILLE VICE MAYOR SILBERBERG	Cour	ICILMAN CHAPMAN ICILMAN LOVAIN ICILWOMAN PEPPE	COUNCILMAN WILSON			
REQUESTED CHANGE AFFECTS:					17 To Th Tolly	
OPERATING	CAF	PITAL	Вотн			
ADD/DELETE					1 107.1	
√ADD	DEI	.ETE				
INITIATIVE/PROGRAMMATIC ADJUSTMENT	WHAT IS THE IMPACT OF THIS ADD/DELETE?					
Keep Ramsay open on Sundays	To enable youth + families to enjoy the recreation center on Sundays					
FIVE YEAR IMPACT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
OPERATING EXPENDITURE/(SAVINGS)	\$14,373					
CAPITAL EXPENDITURE/(SAVINGS)						
IS THIS CHANGE ALIGNED WITH THE CITY COUNCIL GUIDANCE? HOW?	In line with the	e City's strateg	ic goals.			
DOES THIS ADD/DELETE IMPACT LEVERAGING OF OTHER FUNDS (I.E. MATCHING FUNDS FROM GRANTS, STATE PROGRAMS OR FEDERAL PROGRAMS)? HOW?	No.	4				
If an ADD, how do you plan to offset addition costs?	النا		Please Explain (i.e. which delete(s) corresponds to this add) Revenue re-estimate			
If a DELETE, what do you plan to do with the savings?		BALANCE	Please Explain (i.e. which add(s) corresponds to this delete)			

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DATE:		TY COUNCIL SPOR	VSOR:				
4/22/2015	Vice Mayor Allison Silberberg						
CO-SPONSOR:							
MAYOR EUILLE VICE MAYOR SILBERBERG	Coun	ICILMAN CHAPMAN ICILMAN LOVAIN ICILWOMAN PEPPE	COUNCILMAN WILSON				
REQUESTED CHANGE AFFECTS:							
OPERATING	CAF	PITAL	Вотн				
ADD/DELETE							
√ADD	DEL	ETE	1 1				
INITIATIVE/PROGRAMMATIC ADJUSTMENT	WHAT IS THE IMPACT OF THIS ADD/DELETE?						
Rent Relief for Seniors and those with Disabilities	To eliminate or reduce the 31 on the waiting list						
FIVE YEAR IMPACT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020		
OPERATING EXPENDITURE/(SAVINGS)	\$180,203						
CAPITAL EXPENDITURE/(SAVINGS)							
IS THIS CHANGE ALIGNED WITH THE CITY COUNCIL GUIDANCE? HOW?	In the with the City's strategic goals.						
DOES THIS ADD/DELETE IMPACT LEVERAGING OF OTHER FUNDS (I.E. MATCHING FUNDS FROM GRANTS, STATE PROGRAMS OR FEDERAL PROGRAMS)? HOW?	No.		****				
If an ADD, how do you plan to offset addition costs?			Please Explain (i.e. which delete(s) corresponds to this add) Revenue re-estimate				
If a DELETE, what do you plan to do with the savings?	I 	BALANCE	Please Explain (i.e. which add(s) corresponds to this delete)				