

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 6, 2015

TO: CHAIRMAN AND MEMBERS OF THE PLANNING COMMISSION

FROM: ROBERT KERNS, DIVISION CHIEF, PLANNING AND ZONING

SUBJECT: THE FILLMORE – TECHNICAL CORRECTION TO STAFF REPORT

Staff is requesting a minor technical correction to the Staff Report for The Fillmore project (DSUP2014-0003). After the staff report was published, it was discovered that condition #23 in the Staff Recommendations section had a conflicting requirement with condition #39 regarding drop-off and pick-up parking for the on-site daycare center. The Department of Transportation and Environmental Services has confirmed that 4 parking spaces are required for the pick-up and drop-off area along Fillmore Avenue based on the size of the proposed daycare center. Staff has discussed this change with the applicant and they are in agreement with the proposed correction as follows:

- ~~23. The applicant shall provide at least 9 parking spaces on Fillmore Avenue in front of the two buildings, which shall be designated with signage as being reserved for day care center drop-off between the hours of 7:00am and 10:00am and day care center pick-up between the hours of 3pm and 6pm. (P&Z)~~
39. The designated daycare pickup/drop-off parking spaces on Fillmore Avenue shall be limited to a total of 4 spaces, and shall be clearly signed and restricted to 15 minute parking during peak pickup and drop-off times (drop-off between the hours of 7:00am and 10:00am and day care center pick-up between the hours of 3pm and 6pm). If additional spaces are required to support adequate operation for pickup and drop off, the request shall be submitted to and approved by the Parking and Traffic Board. Provide details of the signage for approval on the final site plan. * (P&Z)(T&ES)