

BAR Meeting  
March 5, 2014

**ISSUE:** Permit to Demolish/Capsulate and Addition/Alterations

**APPLICANT:** Tyler and Caroline Schropp

**LOCATION:** 700 South Lee Street

**ZONE:** RM / Residential

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**STAFF RECOMMENDATION**

Staff recommends approval of the Permit to Demolish/Capsulate and the Certificate of Appropriateness for the addition and alterations, with the following condition:

1. The statements in archaeology conditions below shall appear in the General Notes of all site plans and on all site plan sheets that involve demolition or ground disturbance (including Basement/Foundation Plans, Demolition, Erosion and Sediment Control, Grading, Landscaping, Utilities, and Sheeting and Shoring) so that on-site contractors are aware of the requirements:
  - a. The applicant/developer shall call Alexandria Archaeology immediately (703-746-4399) if any buried structural remains (wall foundations, wells, privies, cisterns, etc.) or concentrations of artifacts are discovered during development. Work must cease in the area of the discovery until a City archaeologist comes to the site and records the finds.
  - b. The applicant/developer shall not allow any metal detection to be conducted on the property, unless authorized by Alexandria Archaeology.

**\*EXPIRATION OF APPROVALS:** In accordance with Sections 10-106(B) and 10-206(B) of the Zoning Ordinance, any official Board of Architectural Review approval will expire 12 months from the date of issuance if the work is not commenced and diligently and substantially pursued by the end of that 12-month period.

**\*\*BUILDING PERMIT:** Most projects approved by the Board of Architectural Review require the issuance of one or more construction permits by Building and Fire Code Administration (including signs). The applicant is responsible for obtaining all necessary construction permits after receiving Board of Architectural Review approval. Contact Code Administration, Room 4200, City Hall, 703-838-4360 for further information.

**\*\*\*APPEAL OF DECISION:** In accordance with the Zoning Ordinance, if the Board of Architectural Review denies or approves an application in whole or in part, the applicant or opponent may appeal the Board's decision to City Council on or before 14 days after the decision of the Board.



**BAR2014-00030 & BAR2014-00031**



**Note:** Staff coupled the reports for BAR #2014-0030 (Permit to Demolish/Encapsulate) and BAR #2014-0031 (Certificate of Appropriateness) for clarity and brevity. This item requires a roll call vote.

## **I. ISSUE**

The applicant is requesting approval of a Permit to Demolish/Capsulate and a Certificate of Appropriateness for alterations and the construction of a three-story with raised basement rear addition.

### **Demolition/Capsulation**

- Demolition of the 2 ½ story rear porch and demolition/capsulation of portions of the rear wall on all floors to accommodate a rear addition.
- On the basement level, facing Franklin Street, demolition a window and the surrounding brick for a French door, and a 6.5' by 2' area for the installation of two windows.
- Demolition of the chimneys.

### **New construction**

- Construction of a three-story, with raised basement, rear addition within the footprint of the existing 2 ½ story porch.
- At the basement level, the addition will consist of an open porch/storage area facing the rear yard.
- On the first floor, there will be a bay with pilasters and two casement windows.
- The second floor will have three double-hung windows.
- A Palladian style window will be located in the top floor gable end.
- On the north elevation, each floor will contain a single double-hung window, with a faux brick "window" at the basement level.

### **Alterations**

- The existing true-divided-light wood windows in the house will be replaced with simulated-divided-light wood windows with 7/8" muntins in the same 6-over-6 configuration.
- A new simulated-divided-light French door and two multi-light basement windows will be installed at the basement level.
- The wood gate on Franklin Street will be relocated farther east in the existing brick wall.

## **II. HISTORY**

The three-story plus raised basement brick townhouse at 700 South Lee Street was constructed in **1991** (BAR Case #1990-176). On April 2, 1997, the BAR approved a fence and pergola at the subject property (BAR Case #1997-0059).

## **III. ANALYSIS**

The proposed alterations and additions comply with the zoning ordinance.

### **Permit to Demolish/Capsulate**

In considering a Permit to Demolish/Capsulate, the Board must consider the following criteria set forth in the Zoning Ordinance, §10-105(B):

- (1) Is the building or structure of such architectural or historical interest that its moving, removing, capsulating or razing would be to the detriment of the public interest?
- (2) Is the building or structure of such interest that it could be made into a historic house?
- (3) Is the building or structure of such old and unusual or uncommon design, texture and material that it could not be reproduced or be reproduced only with great difficulty?
- (4) Would retention of the building or structure help preserve the memorial character of the George Washington Memorial Parkway?
- (5) Would retention of the building or structure help preserve and protect an historic place or area of historic interest in the city?
- (6) Would retention of the building or structure promote the general welfare by maintaining and increasing real estate values, generating business, creating new positions, attracting tourists, students, writers, historians, artists and artisans, attracting new residents, encouraging study and interest in American history, stimulating interest and study in architecture and design, educating citizens in American culture and heritage, and making the city a more attractive and desirable place in which to live?

In Staff's opinion, none of the criteria are met for the demolition of the rear porch or the demolition/capsulation on the rear elevation or portions of the basement level, and the Permit to Demolish/Capsulate should be granted. Because the building was constructed in the early-1990s, the demolition does not remove any portion of the building containing character defining features of uncommon design or historic merit, and does not compromise the integrity of the building as a whole.

#### New construction

The *Design Guidelines* encourage "designs that are respectful of the existing structure and which seek to be background statements or which echo the design elements of the existing structure." In the opinion of Staff, the design of the addition is compatible and will likely appear as if it is part of the original construction. While the Guidelines generally discourage additions that mimic the architecture of the main building, Staff supports the replicative style of the proposed addition on this modern house and believes that it is visually more balanced than the existing elevation on Franklin Street.

The addition, which projects no farther into the yard than the existing porch but with a greater mass, is consistent with mass and setback of the two the adjacent townhouses on South Lee Street.

#### Alterations

Staff has no objection to the installation of the two new basement windows, the French door, or the replacement windows, as they are in keeping with the building's late 20<sup>th</sup> century details and materials.

Staff notes the Alexandria Archaeology recommendations and has included them as conditions.

#### **STAFF**

Stephanie Sample, Historic Preservation Planner, Planning & Zoning  
Al Cox, FAIA, Historic Preservation Manager



#### **IV. CITY DEPARTMENT COMMENTS**

Legend: C - code requirement R - recommendation S - suggestion F- finding

##### **Code Administration**

No comments received.

##### **Transportation and Environmental Services**

#### **RECOMMENDATIONS**

- R1. The building permit must be approved and issued prior to the issuance of any permit for demolition. (T&ES)
- R2. Applicant shall be responsible for repairs to the adjacent city right-of-way if damaged during construction activity. (T&ES)
- R3. No permanent structure may be constructed over any existing private and/or public utility easements. It is the responsibility of the applicant to identify any and all existing easements on the plan. (T&ES)

#### **FINDINGS**

- F1. After review of the information provided, an approved grading plan is not required at this time. Please note that if any changes are made to the plan it is suggested that T&ES be included in the review. (T&ES)

#### **CITY CODE REQUIREMENTS**

- C-1 The applicant shall comply with the City of Alexandria's Solid Waste Control, Title 5, Chapter 1, which sets forth the requirements for the recycling of materials (Sec. 5-1-99). (T&ES)
- C-2 The applicant shall comply with the City of Alexandria's Noise Control Code, Title 11, Chapter 5, which sets the maximum permissible noise level as measured at the property line. (T&ES)
- C-3 Any work within the right-of-way requires a separate permit from T&ES. (Sec. 5-2) (T&ES)
- C-4 Roof, surface and sub-surface drains be connected to the public storm sewer system, if available, by continuous underground pipe. Where storm sewer is not available applicant must provide a design to mitigate impact of stormwater drainage onto adjacent properties and to the satisfaction of the Director of Transportation & Environmental Services. (Sec.5-6-224) (T&ES)
- C-5 All secondary utilities serving this site shall be placed underground. (Sec. 5-3-3) (T&ES)
- C -6 All improvements to the city right-of-way such as curbing, sidewalk, driveway aprons, etc. must be city standard design. (Sec. 5-2-1) (T&ES)

**Alexandria Archaeology**

COMMENTS

1. The statements in archaeology conditions below shall appear in the General Notes of all site plans and on all site plan sheets that involve demolition or ground disturbance (including Basement/Foundation Plans, Demolition, Erosion and Sediment Control, Grading, Landscaping, Utilities, and Sheeting and Shoring) so that on-site contractors are aware of the requirements:
  - a. The applicant/developer shall call Alexandria Archaeology immediately (703-746-4399) if any buried structural remains (wall foundations, wells, privies, cisterns, etc.) or concentrations of artifacts are discovered during development. Work must cease in the area of the discovery until a City archaeologist comes to the site and records the finds.
  - b. The applicant/developer shall not allow any metal detection to be conducted on the property, unless authorized by Alexandria Archaeology.

FINDINGS

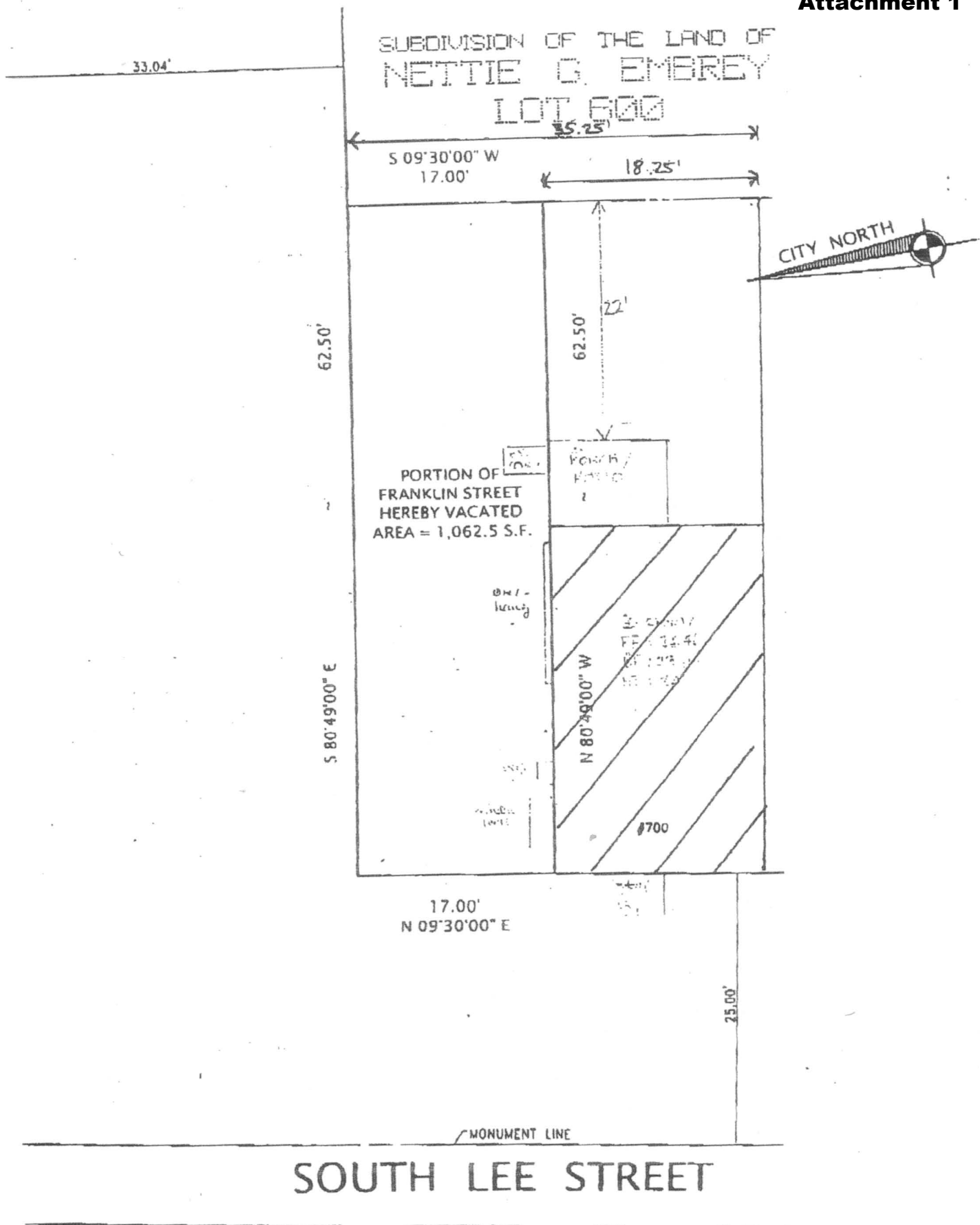
- F-1 Historical maps indicate 700 South Lee Street is location a short distance to the north from Battery Rodgers, an important Civil War fortification. There is the potential for archaeological resources to be present that could provide insight into the history of the Civil War in Alexandria.

**V. ATTACHMENTS**

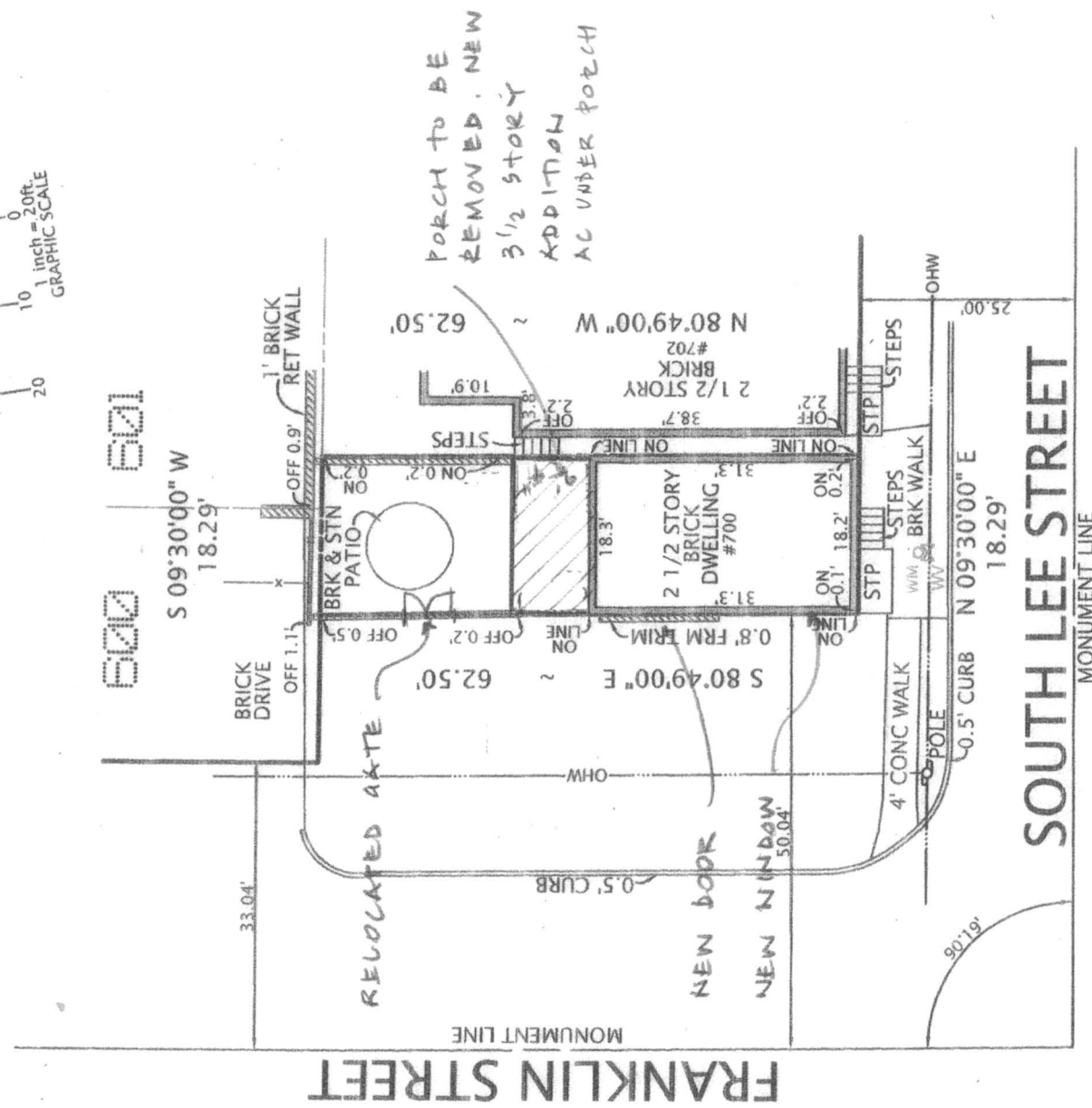
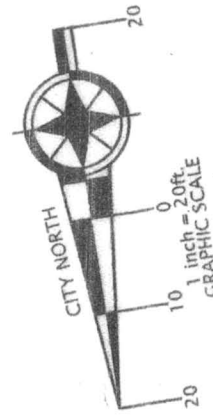
*1 – Supporting Materials*

*2 – Application for BAR2014-0030 & BAR2014-0031 at 700 South Lee Street*

## Attachment 1



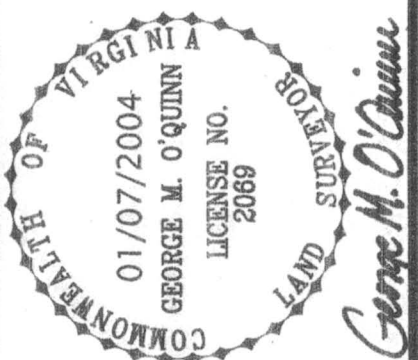
- NOTES: 1. FENCES ARE WROUGHT IRON.  
2. UTILITIES ARE UNDERGROUND.  
3. WALLS ARE 0.7' BRICK UNLESS OTHERWISE NOTED.



PLAT  
SHOWING HOUSE LOCATION ON  
THE PROPERTY LOCATED AT  
**700 SOUTH LEE STREET**  
(DEED BOOK 1667, PAGE 348)  
CITY OF ALEXANDRIA, VIRGINIA  
SCALE: 1" = 20' JANUARY 7, 2004

I HEREBY CERTIFY THAT THE POSITIONS OF  
ALL THE EXISTING IMPROVEMENTS HAVE BEEN  
CAREFULLY ESTABLISHED BY A CURRENT FIELD  
SURVEY AND UNLESS SHOWN THERE ARE NO  
VISIBLE ENCROACHMENTS AS OF THIS DATE:

THIS PLAT IS SUBJECT TO  
RESTRICTIONS OF RECORD.  
A TITLE REPORT WAS NOT FURNISHED.  
NO CORNER MARKERS SET.



CASE NAME:  
STOFFEL ~ SCHROPP  
REDMON, PEYTON & BRASWELL, L.L.P.  
**DOMINION SURVEYORS, INC.**  
8808-H PEAR TREE VILLAGE COURT  
ALEXANDRIA, VIRGINIA 22309  
703-619-6555  
FAX 703-799-6412

CASE NAME: SCHROPP

CASE NO: 2004-004

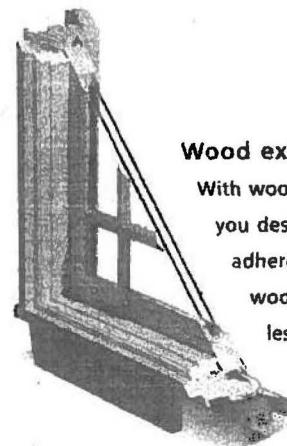
#31215007

**JELD-WEN**  
WINDOWS & DOORS

**PREMIUM WOOD**  
Siteline EX Windows & Patio Doors

#### Clad-Wood exteriors

For steadfast protection from the elements, select our clad-wood windows and patio doors. They feature durable metal cladding, so they're appropriate for almost every climate and require minimal maintenance. In addition to delivering enhanced performance, clad-wood exteriors are available in a range of clad color finishes to complement any home (see the following page for details). These windows and patio doors include an integral nailing fin that adds strength and durability, while also ensuring installation is faster, easier and more secure.



#### Wood exteriors

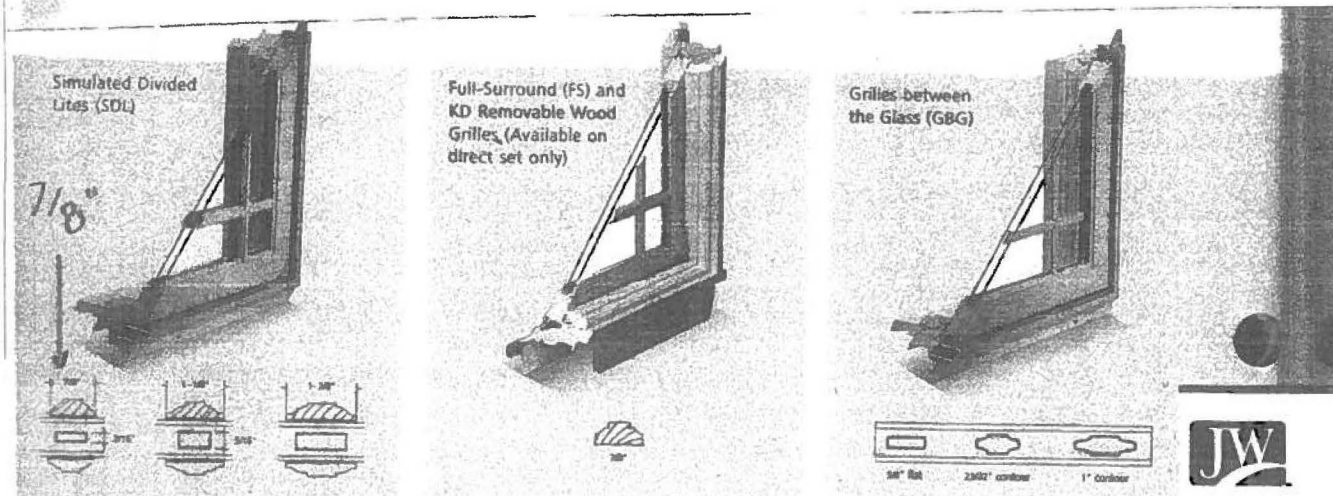
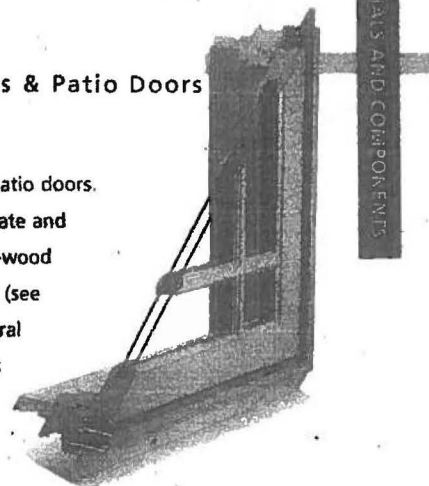
With wood exteriors, you gain greater design freedom, because they can be painted any color you desire. They're available with or without factory-applied primer. This primer helps paint adhere to the wood. What's more, since all our windows and patio doors feature AuraLast wood, there is a significant reduction in the amount the wood swells and contracts, so less maintenance is required.

#### Extruded frame and sash

To provide greater strength, Premium Wood Siteline EX windows and patio doors feature extruded frames and sash. This type of construction also ensures a uniform, architecturally correct look.

#### Primed wood frames with clad sash

This option lets you enjoy both the natural beauty of wood and the vibrant endurance of metal cladding. Select any one of our clad colors for the sash, and then paint the frame a complementary or contrasting color. Like our primed wood option, the frames feature factory-applied primer.



## DEPARTMENT OF PLANNING AND ZONING FLOOR AREA RATIO AND OPEN SPACE CALCULATIONS

### A. Property Information

A1. Street Address 700 SOUTH LEE ST Zone RM  
A2. 1143 x 1.5 = 1715  
Total Lot Area Floor Area Ratio Allowed by Zone Maximum Allowable Floor Area

### B. Existing Gross Floor Area

Existing Gross Area*		Allowable Exclusions	
Basement	658	Basement** < 7'-6"	658
First Floor	658	Stairways**	232
Second Floor	570	Mechanical**	51
Third Floor	570	Other** < 7'-6"	231
Porches/ Other		Total Exclusions	1172
Total Gross *	2456		

B1. Existing Gross Floor Area \*  
2456 Sq. Ft.  
B2. Allowable Floor Exclusions\*\*  
1172 Sq. Ft.  
B3. Existing Floor Area minus Exclusions  
1284 Sq. Ft.  
(subtract B2 from B1)

### C. Proposed Gross Floor Area (does not include existing area)

Proposed Gross Area*		Allowable Exclusions	
Basement	82	Basement** < 7'-6"	82
First Floor	82	Stairways**	
Second Floor	170	Mechanical**	
Third Floor	170	Other** < 7'-6"	69
Porches/ Other		Total Exclusions	151
Total Gross *	504		

C1. Proposed Gross Floor Area \*  
504 Sq. Ft.  
C2. Allowable Floor Exclusions\*\*  
151 Sq. Ft.  
C3. Proposed Floor Area minus Exclusions  
353 Sq. Ft.  
(subtract C2 from C1)

### D. Existing + Proposed Floor Area

D1. Total Floor Area (add B3 and C3) 1637 Sq. Ft.  
D2. Total Floor Area Allowed by Zone (A2) 1715 Sq. Ft.

\*Gross floor area is the sum of all gross horizontal areas under roof, measured from the face of exterior walls, including basements, garages, sheds, gazebos, guest buildings and other accessory buildings.

\*\* Refer to the zoning ordinance (Section 2-145(B)) and consult with zoning staff for information regarding allowable exclusions.

If taking exclusions other than basements, floor plans with excluded areas must be submitted for review. Sections may also be required for some exclusions.

### F. Open Space Calculations

Existing Open Space	415	36%
Required Open Space	400	35%
Proposed Open Space	400	35%

The undersigned hereby certifies and attests that, to the best of his/her knowledge, the above computations are true and correct.

Signature: [Signature] Date: 30 JAN 14

Updated July 10, 2008

C<sup>2</sup>

**STUDIO CAMUS LLC**  
225 North Pitt Street Alexandria Virginia 22314  
studiocamus@comcast.net  
Lynnette 703 989 3777 Patrick 703 626 1984

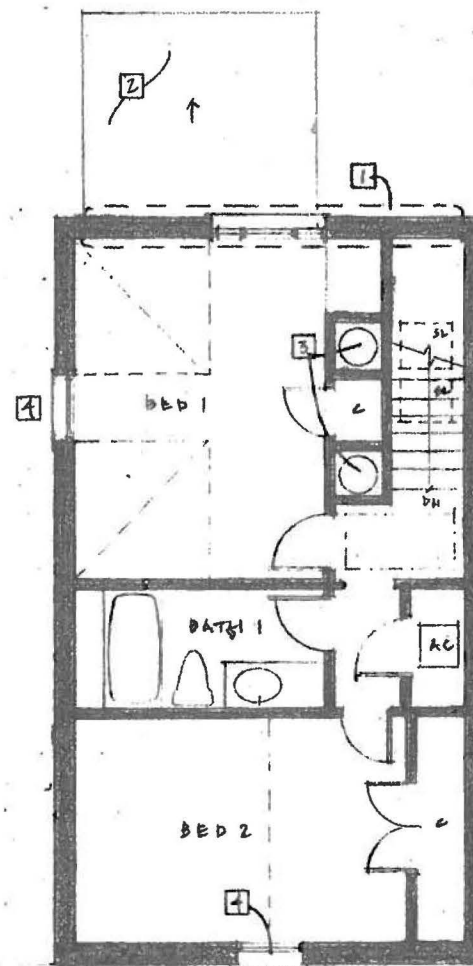
Proposed modifications to the  
**SCHROPP RESIDENCE**  
700 South Lee Street Alexandria Virginia

DATE <u>30 JAN 14</u>	SHEET <u>C52</u>
SCALE	

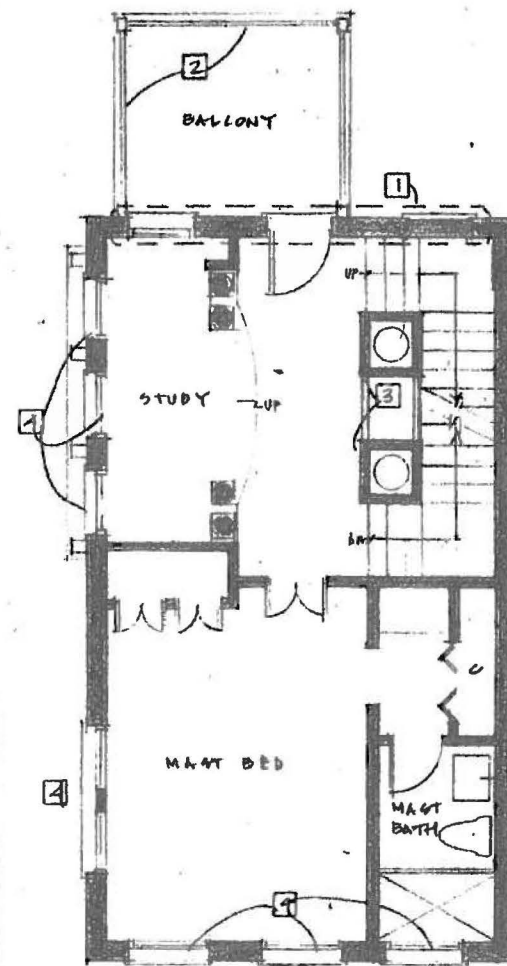


NOTES

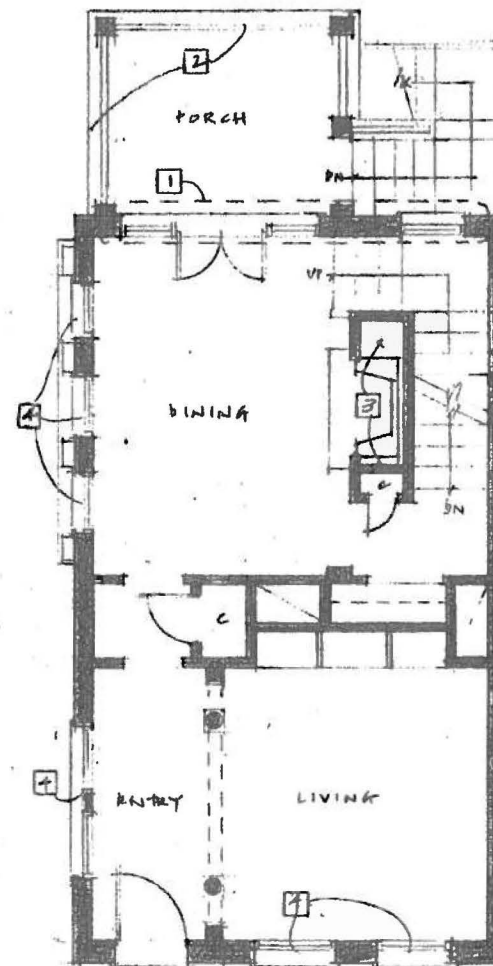
- 1 WALLS TO BE REMOVED
- 2 PORCH STRUCTURE TO BE REMOVED
- 3 FIREPLACE & CHIMNEYS TO BE REMOVED
- 4 ALL WINDOWS TO BE REPLACED
- 5 NEW OPENINGS



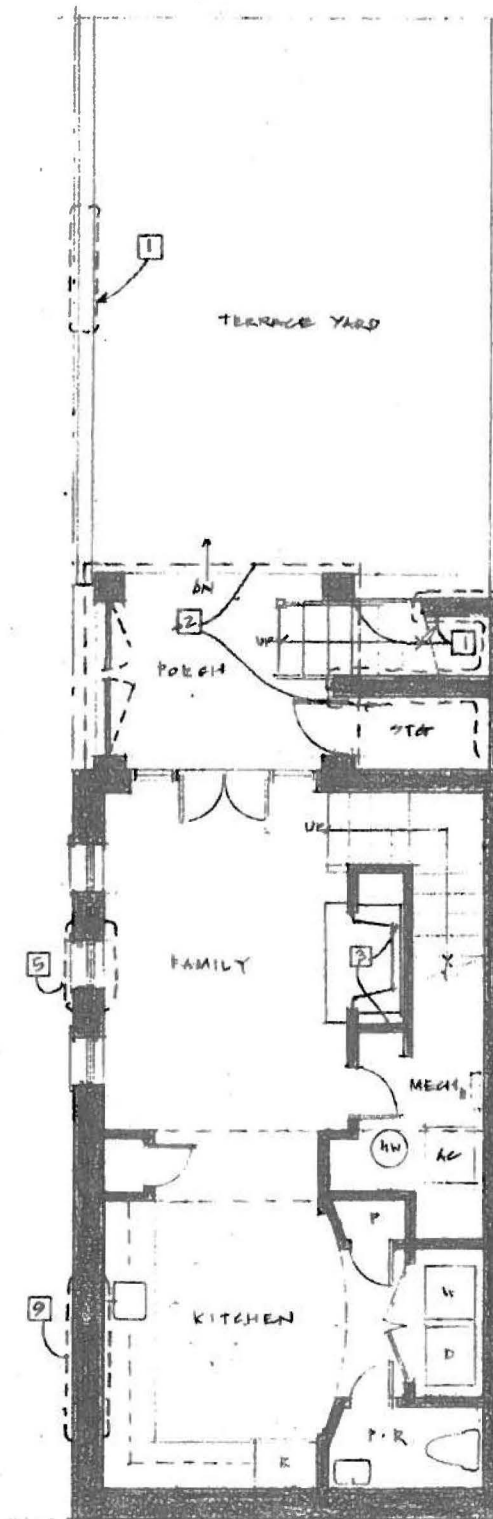
4 THIRD - EXISTING & DEMO



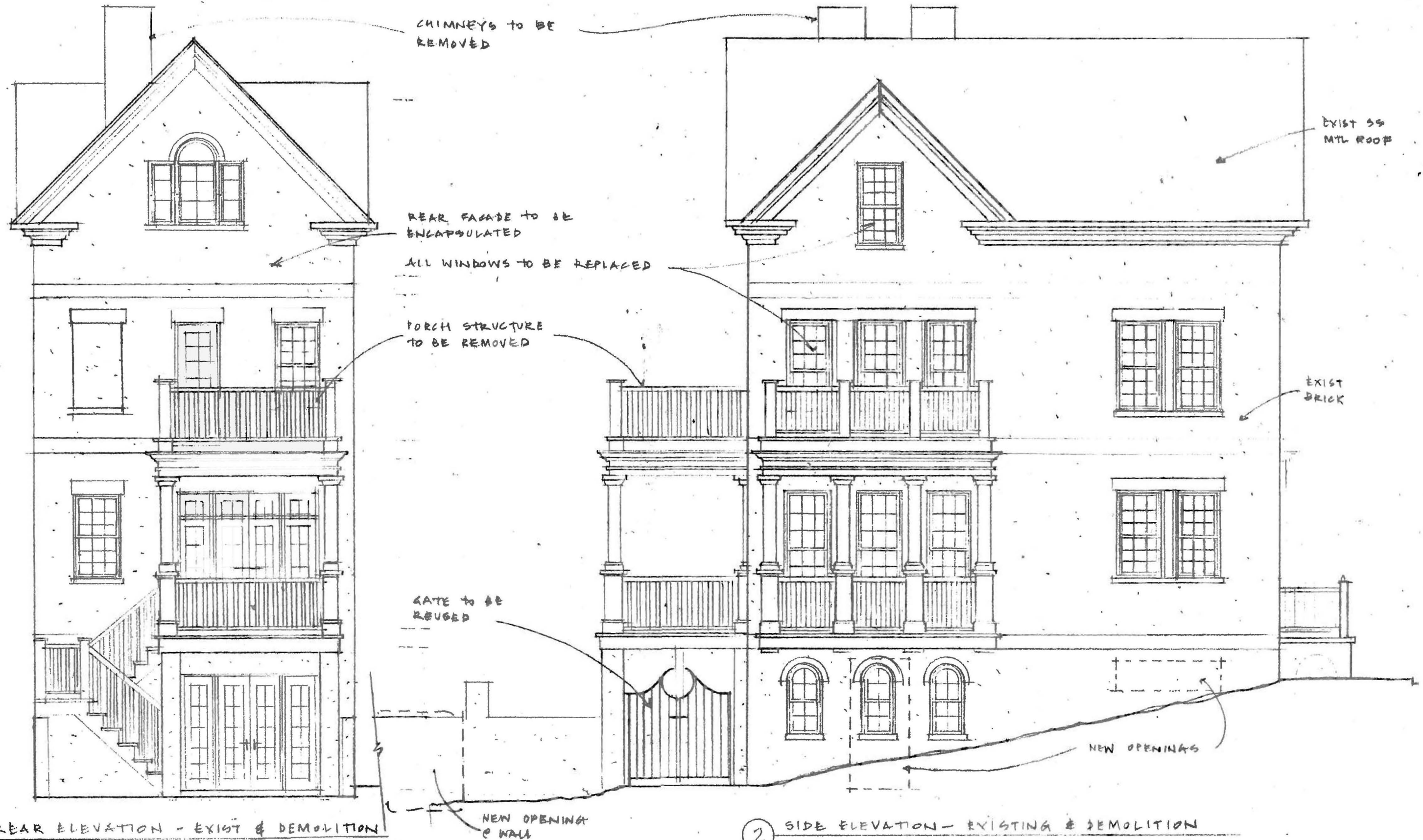
3 SECOND - EXISTING & DEMO



2 FIRST - EXISTING & DEMO



1 BASEMENT - EXISTING & DEMO



C<sup>2</sup>

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 225 North Pitt Street Alexandria Virginia 22314  
 studiocamus@comcast.net  
 Lynnette 703 989 3777 Patrick 703 626 1984

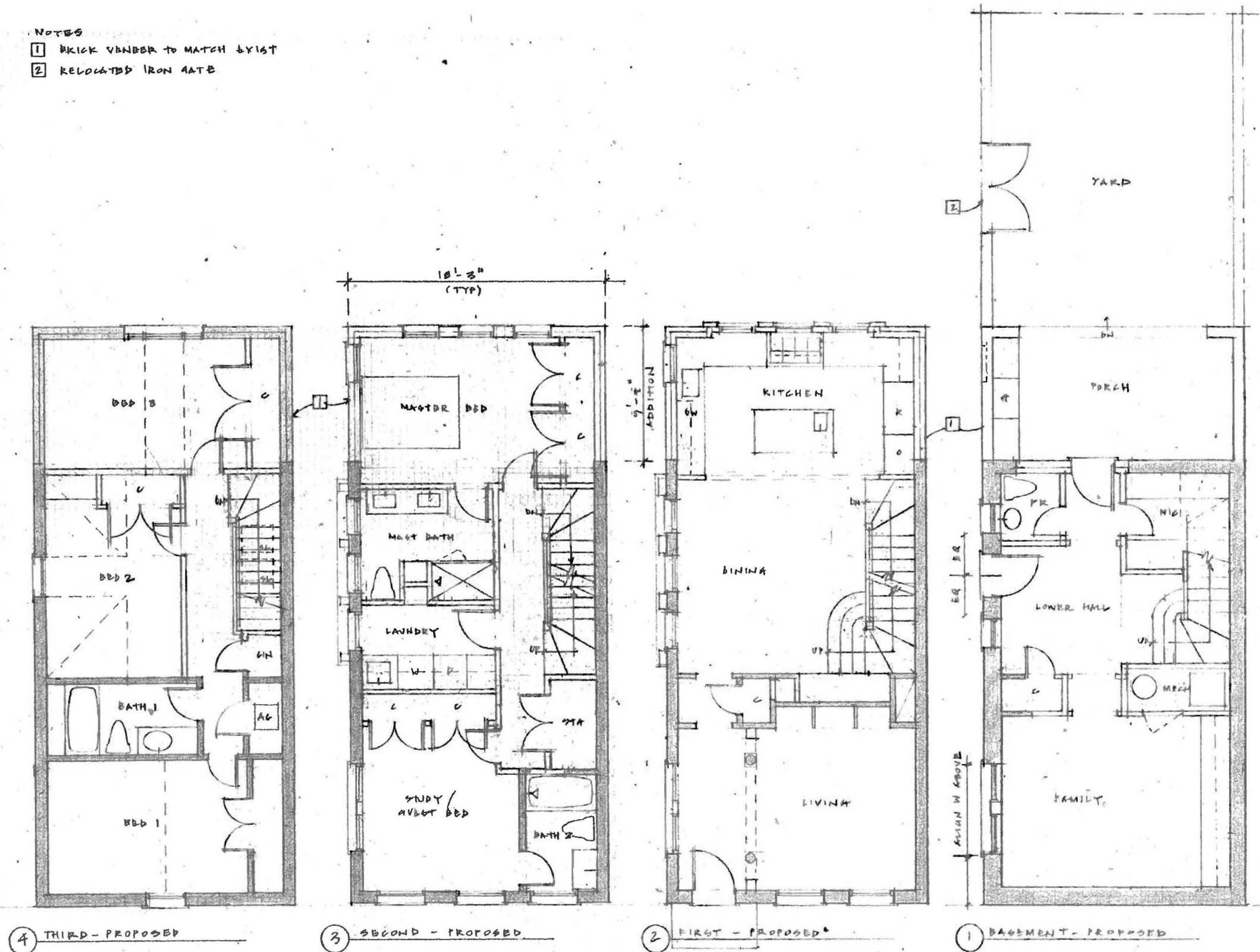
Proposed modifications to the  
**SCHROPP RESIDENCE**  
 700 South Lee Street Alexandria Virginia

DATE  
 30 JAN 14  
 SCALE  
 3/16" = 1'-0"

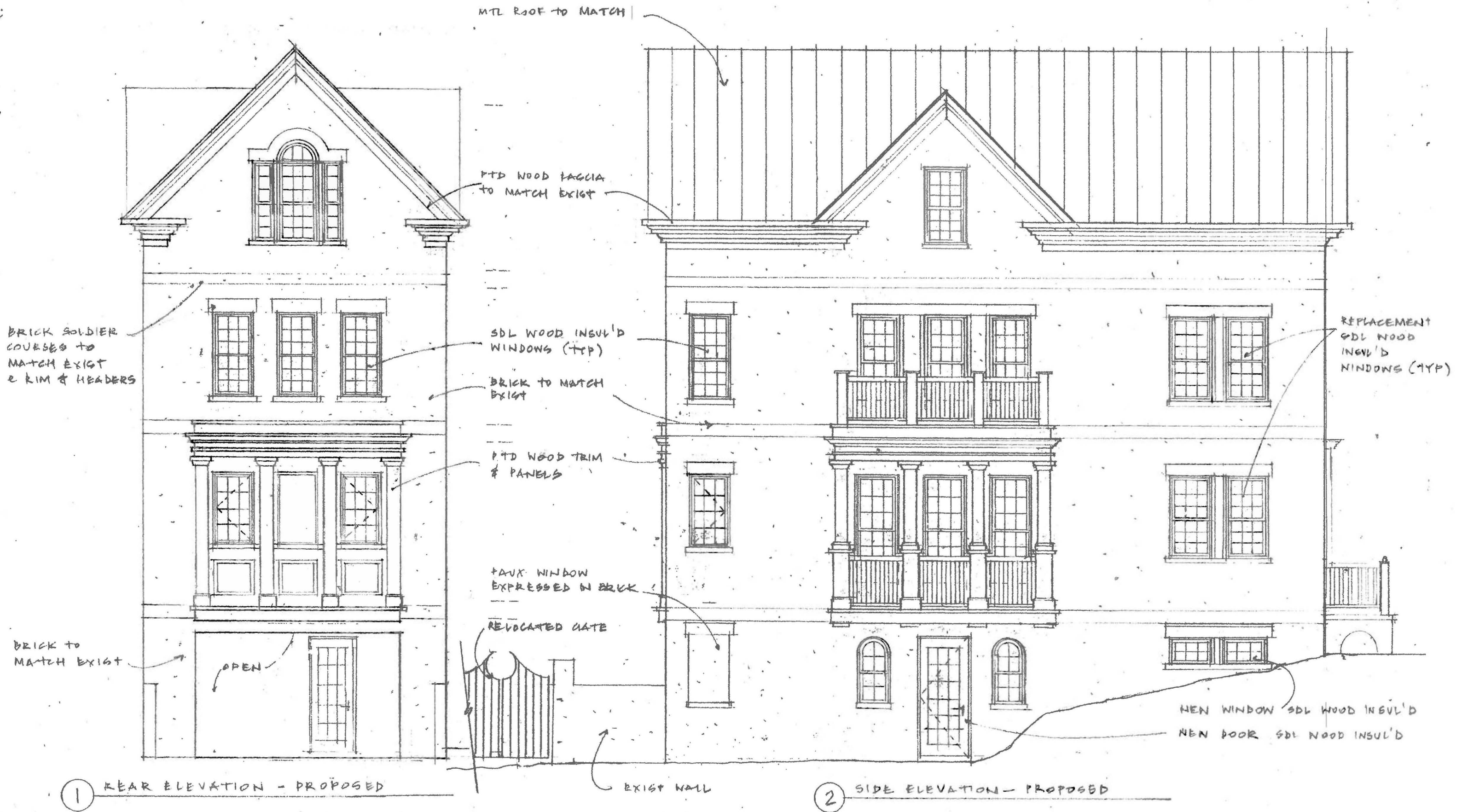
SHEET  
**A2**

NOTES

- 1 BRICK VENEER TO MATCH EXIST
- 2 RELOCATED IRON GATE





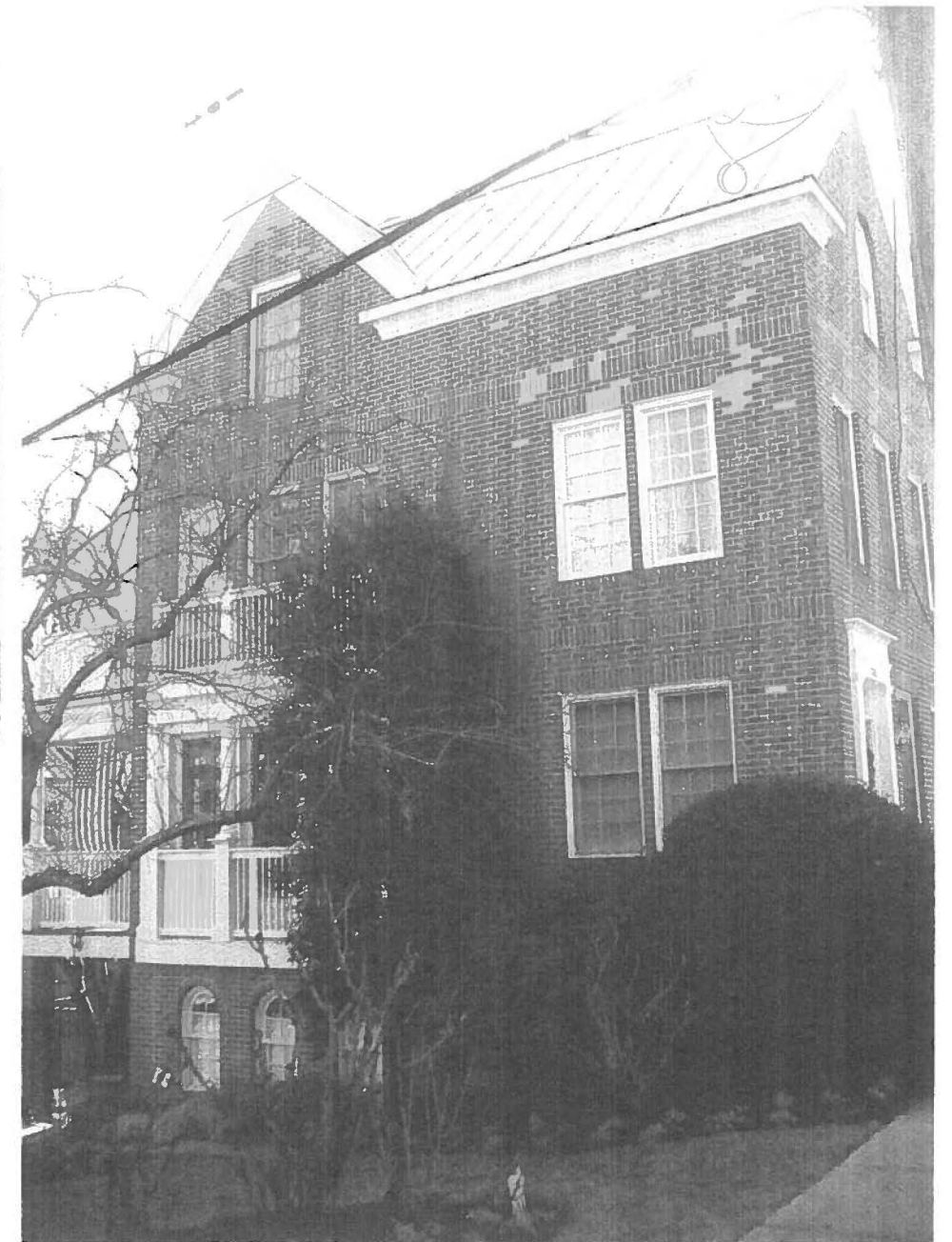




Rear / Side Elevation



Front Elevation



Side Elevation



**STUDIO CAMUS LLC**  
 225 North Pitt Street Alexandria Virginia 22314  
 studiocamus@comcast.net  
 Lynnette 703 989 3777 Patrick 703 626 1984

Proposed modifications to the  
**SCHROPP RESIDENCE**  
 700 South Lee Street Alexandria Virginia

DATE  
 30 JAN 14  
 SCALE

SHEET  
 AS













700



## Attachment 2

ADDRESS OF PROJECT: 700 SOUTH LEE STTAX MAP AND PARCEL: 8103-01-76 ZONING: RM

## APPLICATION FOR: (Please check all that apply)

☒ CERTIFICATE OF APPROPRIATENESS☒ PERMIT TO MOVE, REMOVE, ENCAPSULATE OR DEMOLISH  
(Required if more than 25 square feet of a structure is to be demolished/impacted)☐ WAIVER OF VISION CLEARANCE REQUIREMENT and/or YARD REQUIREMENTS IN A VISION  
CLEARANCE AREA (Section 7-802, Alexandria 1992 Zoning Ordinance)☐ WAIVER OF ROOFTOP HVAC SCREENING REQUIREMENT  
(Section 6-403(B)(3), Alexandria 1992 Zoning Ordinance)Applicant: ☒ Property Owner ☐ Business (Please provide business name & contact person)Name: TYLER & CAROLINE SCHROPPAddress: 700 SOUTH LEE STCity: ALEXANDRIA State: VA Zip: 22314Phone: 571 213 1966 E-mail: \_\_\_\_\_Authorized Agent (if applicable): ☐ Attorney ☐ Architect ☒ DESIGNERName: PATRICK CAMUS Phone: 703 626 1984E-mail: studiocamus@comcast.net

## Legal Property Owner:

Name: SAME

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

- ☐ Yes ☒ No Is there an historic preservation easement on this property?
- ☐ Yes ☒ No If yes, has the easement holder agreed to the proposed alterations?
- ☐ Yes ☒ No Is there a homeowner's association for this property?
- ☐ Yes ☒ No If yes, has the homeowner's association approved the proposed alterations?

If you answered yes to any of the above, please attach a copy of the letter approving the project.

**NATURE OF PROPOSED WORK:** *Please check all that apply*

- ☐ NEW CONSTRUCTION
- ☒ EXTERIOR ALTERATION: *Please check all that apply.*
- |   |  |   |                                   |
|---|--|---|-----------------------------------|
| <input type="checkbox"/> awning           | <input checked="" type="checkbox"/> fence, gate or garden wall | <input type="checkbox"/> HVAC equipment             | <input type="checkbox"/> shutters |
| <input checked="" type="checkbox"/> doors | <input checked="" type="checkbox"/> windows                    | <input type="checkbox"/> siding                     | <input type="checkbox"/> shed     |
| <input type="checkbox"/> lighting         | <input type="checkbox"/> pergola/trellis                       | <input type="checkbox"/> painting unpainted masonry |                                   |
| <input type="checkbox"/> other _____      |  |   |                                   |
- ☒ ADDITION
- ☒ DEMOLITION/ENCAPSULATION
- ☐ SIGNAGE

**DESCRIPTION OF PROPOSED WORK:** *Please describe the proposed work in detail (Additional pages may be attached).*

REQUEST APPROVAL TO REMOVE THE REAR PORCH &  
 REPLACE W/ 3 STORY ADDITION  
 REQUEST TO REPLACE ALL WINDOWS W/ WOOD  
 INSULATED WINDOWS  
 REQUEST TO MOVE GATE OPENING IN SIDE WALL  
 OF REAR YARD

**SUBMITTAL REQUIREMENTS:**

Items listed below comprise the **minimum supporting materials** for BAR applications. Staff may request additional information during application review. Please refer to the relevant section of the *Design Guidelines* for further information on appropriate treatments.

Applicants must use the checklist below to ensure the application is complete. Include all information and material that are necessary to thoroughly describe the project. Incomplete applications will delay the docketing of the application for review. Pre-application meetings are required for all proposed additions. All applicants are encouraged to meet with staff prior to submission of a completed application.

Electronic copies of submission materials should be submitted whenever possible.

**Demolition/Encapsulation :** *All applicants requesting 25 square feet or more of demolition/encapsulation must complete this section. Check N/A if an item in this section does not apply to your project.*

- ☒ N/A
- ☐ Survey plat showing the extent of the proposed demolition/encapsulation.
- ☐ Existing elevation drawings clearly showing all elements proposed for demolition/encapsulation.
- ☐ Clear and labeled photographs of all elevations of the building if the entire structure is proposed to be demolished.
- ☐ Description of the reason for demolition/encapsulation.
- ☐ Description of the alternatives to demolition/encapsulation and why such alternatives are not considered feasible.



**Additions & New Construction:** Drawings must be to scale and should not exceed 11" x 17" unless approved by staff. All plans must be folded and collated into 5 complete 8 1/2" x 11" sets. Additional copies may be requested by staff for large-scale development projects or projects fronting Washington Street. Check N/A if an item in this section does not apply to your project.

- ☐ ☐ N/A
- ☐ ☐ Scaled survey plat showing dimensions of lot and location of existing building and other structures on the lot, location of proposed structure or addition, dimensions of existing structure(s), proposed addition or new construction, and all exterior, ground and roof mounted equipment.
- ☐ ☐ FAR & Open Space calculation form.
- ☐ ☐ Clear and labeled photographs of the site, surrounding properties and existing structures, if applicable.
- ☐ ☐ Existing elevations must be scaled and include dimensions.
- ☐ ☐ Proposed elevations must be scaled and include dimensions. Include the relationship to adjacent structures in plan and elevations.
- ☐ ☐ Materials and colors to be used must be specified and delineated on the drawings. Actual samples may be provided or required.
- ☐ ☐ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
- ☐ ☐ For development site plan projects, a model showing mass relationships to adjacent properties and structures.

**Signs & Awnings:** One sign per building under one square foot does not require BAR approval unless illuminated. All other signs including window signs require BAR approval. Check N/A if an item in this section does not apply to your project.

- ☐ ☐ N/A
- ☐ ☐ Linear feet of building: Front: \_\_\_\_\_ Secondary front (if corner lot): \_\_\_\_\_
- ☐ ☐ Square feet of existing signs to remain: \_\_\_\_\_
- ☐ ☐ Photograph of building showing existing conditions.
- ☐ ☐ Dimensioned drawings of proposed sign identifying materials, color, lettering style and text.
- ☐ ☐ Location of sign (show exact location on building including the height above sidewalk).
- ☐ ☐ Means of attachment (drawing or manufacturer's cut sheet of bracket if applicable).
- ☐ ☐ Description of lighting (if applicable). Include manufacturer's cut sheet for any new lighting fixtures and information detailing how it will be attached to the building's facade.

**Alterations:** Check N/A if an item in this section does not apply to your project.

- ☐ ☐ N/A
- ☐ ☐ Clear and labeled photographs of the site, especially the area being impacted by the alterations, all sides of the building and any pertinent details.
- ☐ ☐ Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
- ☐ ☐ Drawings accurately representing the changes to the proposed structure, including materials and overall dimensions. Drawings must be to scale.
- ☐ ☐ An official survey plat showing the proposed locations of HVAC units, fences, and sheds.
- ☐ ☐ Historic elevations or photographs should accompany any request to return a structure to an earlier appearance.

**ALL APPLICATIONS:** *Please read and check that you have read and understand the following items:*

- ☒ I have submitted a filing fee with this application. (Checks should be made payable to the City of Alexandria. Please contact staff for assistance in determining the appropriate fee.)
- ☒ I understand the notice requirements and will return a copy of the three respective notice forms to BAR staff at least five days prior to the hearing. If I am unsure to whom I should send notice I will contact Planning and Zoning staff for assistance in identifying adjacent parcels.
- ☒ I, the applicant, or an authorized representative will be present at the public hearing.
- ☒ I understand that any revisions to this initial application submission (including applications deferred for restudy) must be accompanied by the BAR Supplemental form and 5 sets of revised materials.

The undersigned hereby attests that all of the information herein provided including the site plan, building elevations, prospective drawings of the project, and written descriptive information are true, correct and accurate. The undersigned further understands that, should such information be found incorrect, any action taken by the Board based on such information may be invalidated. The undersigned also hereby grants the City of Alexandria permission to post placard notice as required by Article XI, Division A, Section 11-301(B) of the 1992 Alexandria City Zoning Ordinance, on the property which is the subject of this application. The undersigned also hereby authorizes the City staff and members of the BAR to inspect this site as necessary in the course of research and evaluating the application. The applicant, if other than the property owner, also attests that he/she has obtained permission from the property owner to make this application.

**APPLICANT OR AUTHORIZED AGENT:**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

PATRICK CAMMS

Date: \_\_\_\_\_

3 FEB 2014

# OWNERSHIP AND DISCLOSURE STATEMENT

Use additional sheets if necessary

**1. Applicant.** State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. TYLER & CAROLINE SCHROPP	700 SOUTH VEE ST	100 %
2.		
3.		

**2. Property.** State the name, address and percent of ownership of any person or entity owning an interest in the property located at 700 SOUTH VEE ST (address), unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. TYLER & CAROLINE SCHROPP	700 SOUTH VEE ST	100 %
2.		
3.		

**3. Business or Financial Relationships.** Each person or entity indicated above in sections 1 and 2, with an ownership interest in the applicant or in the subject property are require to disclose any business or financial relationship, as defined by [Section 11-350 of the Zoning Ordinance](#), existing at the time of this application, or within the 12-month period prior to the submission of this application with any member of the Alexandria City Council, Planning Commission, Board of Zoning Appeals or either Boards of Architectural Review. **All fields must be filled out completely. Do not leave blank. (If there are no relationships please indicated each person or entity and "None" in the corresponding fields).**

For a list of current council, commission and board members, as well as the definition of business and financial relationship, [click here](#).

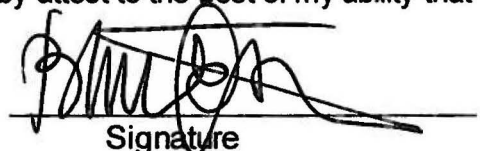
Name of person or entity	Relationship as defined by Section 11-350 of the Zoning Ordinance	Member of the Approving Body (i.e. City Council, Planning Commission, etc.)
1. N/A		
2.		
3.		

**NOTE:** Business or financial relationships of the type described in Sec. 11-350 that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings.

As the applicant or the applicant's authorized agent, I hereby attest to the best of my ability that the information provided above is true and correct.

3 FEB 2014  
Date

PATRICK CAMUS  
Printed Name

  
Signature