

**City of Alexandria  
City Council Legislative Meeting  
Meeting Minutes  
Tuesday, April 11, 2023 7:00 PM**

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Present: Mayor Justin M. Wilson, Vice Mayor Amy B. Jackson, Members of Council Canek Aguirre, Sarah R. Bagley, John Taylor Chapman, Alyia Gaskins, and R. Kirk McPike.

Absent: None.

Also Present: Mr. Parajon, City Manager; Ms. Anderson, City Attorney; Mr. Lambert, Deputy City Manager; Ms. Kelleher, Acting Deputy City Manager/ Director, Office of Human Rights; Ms. Buttar, Department of Community and Human Services (DCHS); Ms. Dawson, Director, Libraries; Mr. Labra, Deputy Director, Libraries; Ms. Durham, Deputy Director, Recreation, Parks, and Cultural Activities (RPCA); Mr. Freed, Climate Action Manager; Mr. Sharma, Deputy Director, Transportation and Environmental Services (T&ES); Mr. Routt, Director, Office of Management and Budget; Ms. Taylor, Acting Deputy City Manager/Director, Finance; Mr. Maines, Division Chief, T&ES; Mr. Dofflemyer, T&ES; Ms. Horowitz, Planning and Zoning (P&Z); Ms. Fleming, Director, Office of Communications and Public Information (OCPI); Ms. McLean, Chief of Staff, City Manager's Office; Mr. Smith, Information Technology Services (ITS); Ms. Demeke, ITS; Mr. Browning; ITS; and Police Captain Ballantine.

Recorded by: Gloria Sitton, City Clerk and Clerk of Council.

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**I. OPENING**

1. Calling the Roll.

Mayor Wilson called the meeting to order and the City Clerk called the meeting to order. All the members of City Council were present.

2. Approval of Electronic Participation Resolution by Members of City Council (if needed).

Not needed.

3. Moment of Silence and Pledge of Allegiance

City Council observed a moment of silence and recited the Pledge of Allegiance.

4. Reading and Acting Upon the Minutes of the Following Meetings of City Council:  
The Regular Meeting Minutes of February 14, 2023;  
The Public Hearing Meeting Minutes of February 25, 2023;

The Regular Meeting Minutes of February 28, 2023;  
The Budget Public Hearing Meeting Minutes of March 13, 2023;  
The Regular Meeting Minutes of March 14, 2023;  
The Public Hearing Meeting Minutes of March 18, 2023; and  
The Regular Meeting Minutes of March 28, 2023.

**WHEREUPON**, upon motion by Councilman Chapman, seconded by Councilmember Bagley and carried unanimously, City Council approved the minutes for the following meetings of City Council: the regular meeting minutes of February 14, 2023; the public hearing meeting minutes of February 25, 2023; the regular meeting minutes of February 28, 2023; the budget public hearing meeting minutes of March 13, 2023; the regular meeting minutes of March 14, 2023; the public hearing meeting minutes of March 18, 2023; and the regular meeting minutes of March 28, 2023. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Jackson, Councilman Aguirre, Councilmember Bagley, Councilman Chapman, Councilwoman Gaskins, and Councilman McPike; Opposed, none.

## **II. PROCLAMATIONS**

5. Presentation of a Proclamation recognizing April as Autism Acceptance Month.

**WHEREUPON**, upon motion by Vice Mayor Jackson, seconded by Councilman Chapman and carried unanimously, City Council endorsed the proclamation. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Jackson, Councilman Aguirre, Councilmember Bagley, Councilman Chapman, Councilwoman Gaskins, and Councilman McPike; Opposed, none.

6. Presentation of a Proclamation recognizing April as Alcohol Awareness Month.

**WHEREUPON**, upon motion by Councilman McPike, seconded by Councilman Chapman and carried unanimously, City Council endorsed the proclamation. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Jackson, Councilman Aguirre, Councilmember Bagley, Councilman Chapman, Councilwoman Gaskins, and Councilman McPike; Opposed, none.

7. Presentation of Proclamation Recognizing National Library Week.

**WHEREUPON**, upon motion by Councilman Aguirre, seconded by Vice Mayor Jackson and carried unanimously, City Council endorsed the proclamation. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Jackson, Councilman Aguirre, Councilmember Bagley, Councilman Chapman, Councilwoman Gaskins, and Councilman McPike; Opposed, none.

## **III. ORAL REPORTS FROM MEMBERS OF CITY COUNCIL ON BOARDS, COMMISSIONS, AND COMMITTEES**

### **\*Northern Virginia Regional Commission (NVRC) (Councilman Chapman and Councilwoman Gaskins)**

Councilman Chapman reported that NVRC has pool maintenance education on their website. Councilman Chapman reported that the regional demographer has updated the

NVRC dashboard to highlight the Northern Virginia region has had an increase in population due to international migration to the area.

**\*Alexandria Economic Development Partnership (AEDP) (Councilman Chapman)**

This report was deferred.

**IV. ORAL REPORT FROM THE CITY MANAGER**

City Manager Parajon reported that the City would hold its community cookouts beginning in April at Ruby Tucker on April 25 and at April 27 at Princess Square.

**V. CONSENT CALENDAR (8-15)**

**(Resignations and Uncontested Appointments)**

8. Receipt of the following resignations from Members of Boards, Commissions, and Committees:

- (a) Alexandria Housing Affordability Advisory Committee  
Devin Stokes
- (b) Children, Youth, and Families Collaborative Commission  
Amanda Hazelwood
- (c) Commission for the Arts  
Judy Heiser
- (d) Commission on Employment  
Paula Moran
- (e) Commission on HIV/AIDS  
Andrew Torre

(A copy of the above resignations is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 8(a-e); 04/11/23, and is incorporated as part of this record by reference.)

9. Uncontested Appointments to Boards, Commissions and Committees:

- (a) Alexandria Gang Prevention Community Task Force - 3-year term  
1 Citizen Member  
1 parent representative of youth of the City of Alexandria
- (b) Beautification Commission - 2-year term  
1 member with expertise in the field of architecture or urban planning, or be a historian with architectural knowledge
- (c) Board of Zoning Appeals - 4-year term

1 Citizen Member

- (d) Children, Youth, and Families Collaborative Commission - 3-year term  
1 ACPS employee  
1 community member with expertise in children, youth and family issues, public safety, medical/health related profession or non-profit experience
- (e) Commission for the Arts - 3-year term  
1 member having expertise in the arts, including, but not limited to, arts educators, professional practitioners of various art disciplines and professional administrators working in the arts
- (f) Commission on Aging - 3-year term  
2 citizen members 60 year or older
- (g) Commission on Employment - 2-year term  
1 representative from recognized area businesses including minority-owned and small businesses
- (h) Commission on Information Technology - 3-year term  
1 member representing an institution of higher education located in Northern Virginia
- (i) Commission on Persons with Disabilities - 2-year term  
2 citizen members
- (j) Emergency Medical Services Council - 2-year term  
1 nursing home representative in the city
- (k) Environmental Policy Commission - 2-year term  
1 member from the Alexandria Business Community
- (l) Sister Cities Committee - 2-year term  
1 citizen member
- (m) Social Services Advisory Board - 3-year term  
2 parent members or citizen members
- (n) Urban Design Advisory Committee - 2-year term  
1 Old Town North Residential Community Representative
- (o) Waterfront Commission - 2-year term  
1 representative of the Alexandria Seaport Foundation

(A copy of the above appointments is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 9 (a-o); 04/11/23, and is incorporated as part of this record by reference.)

**(Reports and Recommendations of the City Manager)**

10. Consideration of a Grant Application to the United States Environmental Protection Agency for an Environmental Justice Government-to-Government Program Grant.

(A copy of the City Manager's memorandum is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 10; 04/11/23, and is incorporated as part of this record by reference.)

11. Consideration of a Grant Application to the Virginia Department of Criminal Justice American Rescue Plan Act Law Enforcement Equipment Grant Program.

(A copy of the City Manager's memorandum is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 11; 04/11/23, and is incorporated as part of this record by reference.)

12. Consideration of a Grant Application to the Virginia Department of Education for the United States Department of Agriculture Summer Food Service Program for Children.

(A copy of the City Manager's memorandum is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 12; 04/11/23, and is incorporated as part of this record by reference.)

13. Consideration of the Monthly Financial Report for the Period Ending February 28, 2023.

(A copy of the City Manager's memorandum is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 13; 04/11/23, and is incorporated as part of this record by reference.)

#### **(Ordinances for Introductions and First Reading)**

14. Introduction and First Reading. Consideration of Passage on First Reading of an Ordinance to amend Section 5-6-233 (STORMWATER UTILITY FEE) of Article C (STORMWATER UTILITY) of Chapter 6 (WATER AND SEWER) of Title 5 (TRANSPORTATION AND ENVIRONMENTAL SERVICES).

(A copy of the City Manager's memorandum is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 14; 04/11/23, and is incorporated as part of this record by reference.)

A copy of the informal memorandum explaining the ordinance is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 14; 04/11/23, and is incorporated as part of this record by reference.

A copy of the ordinance referred to in the above item, of which each member of Council received a copy not less than 24 hours before said introduction, is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 14; 04/11/23, and is incorporated as part of this record by reference.)

15. Introduction and First Reading. Consideration. Passage on First Reading of an

Ordinance to Make Supplemental Appropriations for the Support of the City Government for Fiscal Year 2023.

(A copy of the City Manager's memorandum is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 15; 04/11/23, and is incorporated as part of this record by reference.

A copy of the informal memorandum explaining the ordinance is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 15; 04/11/23, and is incorporated as part of this record by reference.

A copy of the ordinance referred to in the above item, of which each member of Council received a copy not less than 24 hours before said introduction, is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 15; 04/11/23, and is incorporated as part of this record by reference.)

**END OF CONSENT CALENDAR**

**WHEREUPON**, upon motion by Councilwoman Gaskins, seconded by Vice Mayor Jackson and carried unanimously, City Council approved the consent calendar, with the exception of items 12 and 15, which were considered under separate motions. The City Manager's recommendations were as follows:

8. City Council received the following resignations with regret: (a) Devin Stokes, Alexandria Housing Affordability Advisory Committee; (b) Amanda Hazelwood, Children, Youth, and Families Collaborative Commission; (c) Judy Heiser, Commission for the Arts; (d) Paula Moran, Commission on Employment; and (e) Andrew Torre, Commission on HIV/AIDS.

9. City Council appointed the following persons to City boards, commissions and committees: (a) appointed Fay Slattery as the citizen member and appointed Roberto Gomez as the parent representative of youth of the City of Alexandria to the Alexandria Gang Prevention Community Task Force; (b) appointed Leah Bancheri as the member with expertise in the field of architecture or urban planning, or be a historian with architectural knowledge to the Beautification Commission; (c) appointed Kimberlee Eveland as the citizen member to the Board of Zoning Appeals; (d) appointed Meridith Forbes as the ACPS employee and appointed Nicole Davi as the community member with expertise in children, youth and family issues, public safety, medical/health related profession or non-profit experience to the Children, Youth, and Families Collaborative Commission; (d) appointed Jason Longfellow as the member having expertise in the arts, including, but not limited to arts educators, professional practitioners of various art disciplines and professional administrators working in the arts to the Commission for the Arts; (e) appointed Edin Borden and Kathleen Demik as the two citizen members 60 years or older to the Commission on Aging; (f) appointed Sedef Buyukataman as the representative from recognized area businesses including minority-owned and small businesses to the Commission on Employment; (g) appointed Rhonda Syler as the member representing an institution of higher education located in Northern Virginia to the Commission on Information Technology; (h) appointed Lawrence Lewis and Megan Price Commission on Persons with Disabilities; (i) appointed Melissa Claudio as the nursing home representative in the city to the Emergency Medical Services Council; (j) appointed Anna Marino as the member from the Alexandria Business Community to the Environmental Policy Commission;

(k) appointed Phil Dawit as the citizen member to the Sister Cities Committee; (l) appointed Allison Greenleaf and Samantha Pedrosa as the parent members or citizen members to the Social Services Advisory Board; (m) reappointed Katherine Bingler as the Old Town North Residential Community representative to the Urban Design Advisory Committee; and (n) appointed Deb Roepke as the representative of the Alexandria Seaport Foundation.

10. City Council: (1) approved the submission of a grant application to the Environmental Protection Agency (EPA); and (2) authorized the City Manager to execute all necessary documents that may be required.

11. City Council: (1) retroactively approved the submission of an application to the American Rescue Plan Act (ARPA) Equipment Grant for up to \$309,000; and (2) authorized the City Manager to execute the necessary documents that may be required.

13. City Council received the Monthly Financial Report.

14. City Council approved the ordinance on first reading and scheduled the proposed ordinance for public hearing on Saturday, April 15, 2023, and scheduled the proposed ordinance for second reading and adoption on Wednesday, May 3, 2023.

The vote was as follows: In favor, Mayor Wilson, Vice Mayor Jackson, Councilman Aguirre, Councilmember Bagley, Councilman Chapman, Councilwoman Gaskins, and Councilman McPike; Opposed, none.

12. Consideration of a Grant Application to the Virginia Department of Education for the United States Department of Agriculture Summer Food Service Program for Children.

(A copy of the City Manager's memorandum is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 12; 04/11/23, and is incorporated as part of this record by reference.)

**WHEREUPON**, upon motion by Councilman Aguirre, seconded by Vice Mayor Jackson and carried unanimously, City Council: (1) authorized the submission of a grant application due on or about June 16, 2023 to the Virginia Department of Education for United States Department of Agriculture for continued funding and an estimated reimbursement amount of \$140,000 for program expenses; (2) affirmed that there are no funds available in the City budget to continue these activities once the grant funds are expended; and (3) authorized the City Manager to execute all necessary documents that may be required. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Jackson, Councilman Aguirre, Councilmember Bagley, Councilman Chapman, Councilwoman Gaskins, and Councilman McPike; Opposed, none.

15. Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance to Make Supplemental Appropriations for the Support of the City Government for Fiscal Year 2023.

(A copy of the City Manager's memorandum is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 15; 04/11/23, and is incorporated as part of this record by reference.)

A copy of the informal memorandum explaining the ordinance is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 15; 04/11/23, and is incorporated as part of this record by reference.

A copy of the ordinance referred to in the above item, of which each member of Council received a copy not less than 24 hours before said introduction, is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 15; 04/11/23, and is incorporated as part of this record by reference.)

**WHEREUPON**, upon motion by Vice Mayor Jackson, seconded by Councilman Chapman and carried unanimously, City Council approved the ordinance totaling \$3,075,618 on first reading and scheduled it for second reading, public hearing and final passage on Saturday, April 15, 2023. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Jackson, Councilman Aguirre, Councilmember Bagley, Councilman Chapman, Councilwoman Gaskins, and Councilman McPike; Opposed, none.

**VI. CONTESTED APPOINTMENTS**

- 16. Alexandria-Caen Sister City Committee - 2-year term  
1 Citizen Member

(The following persons volunteered for appointment to the above Commission)

NAME:

- Kathleen Griffin
- Victoria Kilcullen-Bond
- Karen McKeon
- Kathryn Taplett
- Tracy Taylor
- Laura Withers

(Material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 16; 04/11/23, and is incorporated as part of this record by reference.)

**WHEREUPON**, ballots were distributed, tellers were appointed, and ballots tallied with the following results: City Council appointed Laura Withers as the citizen member to the Alexandria-Caen Sister City Committee. The vote was follows:

- Wilson - Kilcullen-Bond
- Jackson - Withers
- Aguirre - Withers
- Bagley - Withers
- Chapman - Withers
- Gaskins - Withers
- McPike - Withers



17. Alexandria Housing Affordability Advisory Committee - 3-year term  
1 Financial Professional

(The following persons volunteered for appointment to the above Commission)

NAME:

Melissa Sathe  
Sean Zielenbach

(Material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 17; 04/11/23, and is incorporated as part of this record by reference.)

**WHEREUPON**, ballots were distributed, tellers were appointed and ballots tallied with the following results: City Council appointed Sean Zielenbach as the financial professional to the Alexandria Housing Affordability Advisory Committee. The vote was as follows:

Wilson	-	Zielenbach
Jackson	-	Zielenbach
Aguirre	-	Zielenbach
Bagley	-	Sathe
Chapman	-	Zielenbach
Gaskins	-	Zielenbach
McPike	-	Zielenbach

18. Commission on Information Technology - 3-year term  
1 member from and representing the Chamber of Commerce

(The following persons volunteered for appointment to the above Commission)

NAME:

Heather Wojton

(Material pertaining to the above appointment is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 18; 04/11/23, and is incorporated as part of this record by reference.)

**WHEREUPON**, ballots were distributed, tellers were appointed, and ballots tallied with the following results: City Council waived the residency requirement and appointed Heather Wojton as the member from and representing the Chamber of Commerce to the Commission on Information Technology. The vote was as follows:

Wilson	-	Wojton
Jackson	-	Wojton
Aguirre	-	Wojton
Bagley	-	Wojton
Chapman	-	Wojton

Gaskins - Wojton  
McPike - Wojton

19. Independent Community Policing Review Board - 3-year term  
1 Citizen Member

(The following persons volunteered for appointment to the above Commission)

NAME:

Erin Feeley  
Elizabeth Fuller  
Peter Horst  
Eric Hylton  
Jonathan Krall  
Gregory Sampson  
Alexis Stackhouse

(A copy of the above appointments is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 19; 04/11/23, and is incorporated as part of this record by reference.)

**WHEREUPON**, ballots were distributed, tellers were appointed, and ballots tallied with the following results: City Council appointed Alexis Stackhouse as the citizen member to the Independent Community Policing Review Board. The vote was as follows:

Wilson - Stackhouse  
Jackson - Hylton  
Aguirre - Stackhouse  
Bagley - Stackhouse  
Chapman - Stackhouse  
Gaskins - Stackhouse  
McPike - Stackhouse

## **VII. REPORTS AND RECOMMENDATIONS OF THE CITY MANAGER FOR DISCUSSION**

None.

## **VIII. ORDINANCES AND RESOLUTIONS**

20. Introduction and First Reading. Consideration. Passage on First Reading of an Ordinance to amend Sections 3-2-82 and 3-2-85 (Encroachment fees) Article G of Chapter 2 of Title 3 (Finance, Taxation and Procurement) and Section 5-2-29 (Street Encroachments) Chapter 2 (Streets and Sidewalks) of Title 5 (Transportation and Environmental Services).

**WHEREUPON**, upon motion by Councilman Chapman, seconded by Vice Mayor Jackson and carried unanimously, City Council adopted the ordinance on first reading and scheduled for public hearing, second reading and final passage on Saturday, April 15, 2023.

The vote was as follows: In favor, Mayor Wilson, Vice Mayor Jackson, Councilman Aguirre, Councilmember Bagley, Councilman Chapman, Councilwoman Gaskins, and Councilman McPike; Opposed, none.

**IX. ORAL REPORTS AND ORAL PRESENTATIONS BY MEMBERS OF CITY COUNCIL**

- (a) Councilman Aguirre joined the public defender to celebrate the 60th Anniversary of Gideon v. Wainwright., guaranteeing the right to counsel.
- (b) Councilman Aguirre participated in the free cone day with Ben and Jerry's with Child and Family Network Centers.
- (c) Councilman Aguirre attended a fundraising event at Rocklands Barbeque and Grilling Company for the Liberty's Promise.
- (d) Councilmember Bagley thanked Alexandria Police Department for hosting her on a ride-along recently to see how they work and interact with the community.

**OTHER**

- 21. Consideration of City Council Schedule.

(A copy of the City Manager's memorandum is on file in the Office of the City Clerk and Clerk of Council, marked Item No. 21; 04/11/23, and is incorporated as part of this record by reference.)

**WHEREUPON**, upon motion by Councilwoman Gaskins, seconded by Councilman Chapman and carried unanimously, City Council received and approved the City Council Schedule. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Jackson, Councilman Aguirre, Councilmember Bagley, Councilman Chapman, Councilwoman Gaskins, and Councilman McPike; Opposed, none.

**X. ADJOURN.**

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**THERE BEING NO FURTHER BUSINESS TO BE CONSIDERED**, upon motion by Councilmember Bagley, seconded by Councilman Chapman and carried unanimously, City Council adjourned the April 11, 2023 regular meeting at 8:20 p.m. The vote was as follows: In favor, Mayor Wilson, Vice Mayor Jackson, Councilman Aguirre, Councilmember Bagley, Councilman Chapman, Councilwoman Gaskins, and Councilman McPike; Opposed, none.

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**APPROVED BY:**

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**JUSTIN M. WILSON                      MAYOR**

ATTEST:

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Gloria A. Sitton, CMC    City Clerk

Adopted:    May 9, 2023