

Personal Data Record Form

Profile

FOR PUBLIC INFORMATION

All appointments to City Boards and Commissions are made by the City Council through the Executive Secretary for Boards and Commissions. **APPLICANTS MAY ONLY APPLY FOR ONE VACANCY AT A TIME. DUPLICATE APPLICATIONS WILL NOT BE CONSIDERED.** Please complete this application in its entirety. Your application will be forwarded to the City Council. Fill in all applicable blanks on the form. Incomplete applications will not be forwarded to City Council. All applicants are encouraged to contact the Council members and introduce themselves.

New Applicant or Current Member

☒ New Applicant

Audrey Cunningham  
First Name Last Name

[Redacted]  
Email Address

Date of Birth

[Redacted]

Place of Birth

[Redacted]

Home Address

[Redacted] [Redacted]  
Street Address Suite or Apt  
[Redacted] [Redacted] 22305  
City State Postal Code

[Redacted] [Redacted]  
Primary Phone Alternate Phone

City of Alexandria Engineering Aide II  
Employer Job Title

Applicants may only apply for **ONE** board/commission/committee at a time. DUPLICATE APPLICATIONS WILL NOT BE CONSIDERED.

Which Boards would you like to apply for?

Traffic and Parking Board: Submitted

## Type of Position/Role

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CITIZEN

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## Demographics

Do you currently live in the City of Alexandria?

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☒ Yes ☐ No

If yes, how long?

---

5 Years

Have you ever attended a meeting of the Board or Commission for which you are applying?

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☐ Yes ☒ No

Have you ever served the City of Alexandria in any capacity?

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☐ Yes ☒ No

If yes, please explain

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## Interests & Experiences

Statement of Interest/Why You Should Be Appointed

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I'm an active member in The City of Alexandria as a resident, employee, and Toastmasters participant. I carry a background in Smart Cities Urban Planning & Management. My professional role is an Engineering Aide II for the City of Alexandria T&ES department, managing utility site plan reviews for traffic control plans within the city right of way. In this capacity, I managed and performed design reviews in compliance with VDOT manual regulations. Engaged in design reviews including gas replacement, water main installation, erosion, and sediment control review. I'm an experienced manager with a demonstrated history of working in the civil engineering, transportation, public works, and environmental services industry. My role includes coordinating monthly meetings with Washington Gas, Virginia American Water, Dominion Energy, and Verizon. Educated in Smart Cities Urban planning & Management, Smart City Technologies, Civil Engineering for Construction, and Electrical Design. I carry a strong program and project management professional background with a focus in Transportation Planning. I'm an active member of the Intelligent Transportation Systems Society IEEE. I would be thrilled to have the opportunity to serve on your board and put my knowledge to use.

Are you currently a member of a City Board, Commission, Committee or Authority?

---

☐ Yes ☒ No

Audrey Cunningham

If yes, please list the board:

How many terms have you served on this board?

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?

☐ Yes ☒ No

If yes, please state the names of the boards for which you have applied

Upload a Resume

Are you now paid by the City of Alexandria?

☒ Yes ☐ No

If yes, please state your department, job title, and describe your duties:

I am an Engineering Aide II for the City of Alexandria T&ES department, managing utility site plan reviews for traffic control plans within the city right of way.

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?

☐ Yes ☒ No

If yes, please explain:

**Attendance Requirements: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled business trips and emergency work assignments only. All other absences are recorded as unexcused. In light of the aforementioned statement, will you be able to attend at least 75% of the regular meetings of the board which you may be appointed?**

☒ Yes ☐ No

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?

☒ Yes ☐ No

**EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):**

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Smart Cities Urban Planning & management- Certification Smart City Technologies: Transportation Transformation in the Smart City- IEEE Certification Autonomous Vehicles and traffic Flow Control for connected vehicles certification PMP & LEAN IEEE ITSC 2021 Certification Intro to Intelligent Transportation Certification- IEEE Advanced Diploma in Electrical Design Engineering- UDEMY certification Electrical Power System Protection- UDEMY certification Transformer Design, Sizing, Selection and Calculation- UDEMY certification Optical Wavelength Division Multiplexing (WDM)- IEEE Certification Cisco CCIE Enterprise Infrastructure- UDEMY certification Advanced Math for quantum computing- UDEMY certification Quantum Physics for Quantum Computing- UDEMY certification Master Mathematical Cryptography 2020: Crack Any Code- UDEMY certification Quantum Coder Essentials- UDEMY certification Implications of Quantum Technologies for Cybersecurity- IEEE Certification Quantum Computing Learning - Comics and Coding with Q#- IEEE Certification Quantum Engineering: Photonics in Quantum Computing and Quantum Networking- IEEE Certification Spin Qubit System Integration with Advanced Semiconductor Manufacturing- IEEE Certification Test and Evaluation for Quantum Devices- IEEE Certification Quantum AI Sustainability Symposium- IEEE Certification Quantum Systems Engineering for Scientists- IEEE Certification Advance Semiconductor Manufacturing- IEEE Certification Approach to Quantum Machine Learning- IEEE Certification Overview of Quantum Machine Learning Algorithms- IEEE Certification Systems Engineering Approaches and Challenges in Quantum Computing- IEEE MOT/TCP training with District Department of Transportation and Public Space Regulations Administration- Training completed 2018

**SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):**

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My current role is an Engineering Aide II for the T&ES department, managing utility site plan reviews for traffic control plans within the City of Alexandria right of way. In this capacity, I managed and performed design reviews in compliance with VDOT manual regulations. Engaged in design reviews including gas replacement, water main installation, erosion, and sediment control reviews. Additionally, I manage and direct junior staff in the checking and review process of right of way permits. I'm an experienced manager with a demonstrated history of working in the civil engineering, transportation, public works, and environmental services industry. My role includes coordinating monthly meetings with Washington Gas, Virginia American Water, Dominion Energy, and Verizon. Educated in Smart Cities Urban planning & Management, Smart City Technologies, Civil Engineering for Construction, and Electrical Design. I carry a strong program and project management professional background with a focus in Transportation Planning. I'm an active member of the Intelligent Transportation Systems Society IEEE. In my previous position I served as a Finance Executive Assistance/ Engineering Drafter for the ART Engineering LLC, managing project budgets for Exelon reliability projects. Budget proposals included labor costs, materials, procurement costs, and operating costs for every phase of our utility projects. As seasoned project manager, I included the combined cost of project actives, tasks, and milestones related to budget forecasting and multiyear projects. The budgets would be regularly updated after adequate review of real-time changes.

**REFERENCES (Please list names and addresses of four references that you have contacted and support your application).**

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[Redacted references section]

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**Non-Discrimination Data Supplemental Questions**

By submitting this application electronically, I hereby certify that all information contained herein is true and complete and that the transaction will be subject to the Virginia Uniform Electronic Transactions Act..

Audrey Cunningham

**SUBMISSION OF THIS PAGE IS VOLUNTARY**

**Confidential - NOT FOR PUBLIC INFORMATION**

**Non-Discrimination Data Supplemental Questions  
For Applications to City Boards, Commissions, and Committees**

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The HRC's main role is to ensure discrimination does not occur in our city based on race, color, sex, religion, ancestry, national origin, marital status, familial status, age, sexual orientation or disability with respect to housing, employment, public accommodations, health and social services, education, credit or city contracts.

**Date of Application**

**Ethnicity**

**Gender**

**Sexual Orientation**

**For what Board, Commission, Committee, or Authority are you applying?**

**Do you live in the City of Alexandria?**

Do you have Disability?

If yes, briefly describe the disability?

How did you learn of the vacancy for which your applying?

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Profile

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New Applicant or Current Member

☒ Current Member

James Lewis  
First Name Last Name

[Redacted]  
Email Address

Date of Birth

[Redacted]

Place of Birth

[Redacted]

Home Address

[Redacted] [Redacted]  
Street Address Suite or Apt  
[Redacted] [Redacted] 22304  
City State Postal Code  
[Redacted] [Redacted]  
Primary Phone Alternate Phone

ASCP Director of Policy & Advocacy  
Employer Job Title

Applicants may only apply for **ONE** board/commission/committee at a time. DUPLICATE APPLICATIONS WILL NOT BE CONSIDERED.

Which Boards would you like to apply for?

Traffic and Parking Board: Submitted

## Type of Position/Role

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Citizen member

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## Demographics

Do you currently live in the City of Alexandria?

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☒ Yes ☐ No

If yes, how long?

---

12 years

Have you ever attended a meeting of the Board or Commission for which you are applying?

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☒ Yes ☐ No

Have you ever served the City of Alexandria in any capacity?

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☒ Yes ☐ No

If yes, please explain

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Board Member, Alexandria Traffic and Parking Board (9.5 years) Commissioner, Alexandria Transportation Commission (4 years) Member, Residential Parking Ratio Working Group Member, Commercial Parking Ratio Working Group Board Member, Alexandria-Caen Sister City Committee (1 year)

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## Interests & Experiences

Statement of Interest/Why You Should Be Appointed

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Transportation fundamentally affects the quality of Alexandria: our economy, health, environment, property values and well-being. How we move around our city is fundamentally impacts our quality of life. Whether we drive, walk, take transit, bike or other, we all share the same limited infrastructure; managing is one of the most important parts of City government. For the last decade, I've loved working with my fellow Board members, staff and the community to evaluate changes to design, policy, practices and more on this Board and as this Board's representative to the Transportation Commission (2014-2018) and regional Access for All Committee (2014-2016.) I'm interested in serving another term to continue Board operations smoothly and effectively.

Are you currently a member of a City Board, Commission, Committee or Authority?

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☒ Yes ☐ No



**If yes, please list the board:**

Traffic and Parking Board

**How many terms have you served on this board?**

4 (I believe)

**If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:**

Over my time on the Board and as a Congressional staffer, I have developed a deep understanding of the issues that come before the Board. These important topics are complex and require an understanding of jargon, process, planning and existing federal, state and local standards, laws and policies. Developing this understanding requires experience with working with these topics. As a Congressional staffer, I managed several issues directly related to transportation infrastructure including appropriations, and as a component of first responder/homeland security issues. I understand the critical funding mechanisms that staff seeks and leverages to advance projects. This experience allows me to support my Board colleagues understanding of program requirements related to these opportunities. I have routinely been elected by my colleagues on this Board including Board Chairman, Board Vice Chairman and Representative to Transportation Commission. As a Transportation Commissioner, I was again elected by my colleagues to represent the Commission on the Commercial Parking Standards Task Force & Parking Standards for New Development Projects Study. and Ad Hoc Advisory Group on Confederate Memorials and Street Names. Through the parking standards task forces, I'm deeply familiar with the City's existing parking requirement policies.

**Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?**

☐ Yes ☒ No

**If yes, please state the names of the boards for which you have applied**

[Upload a Resume](#)

**Are you now paid by the City of Alexandria?**

☐ Yes ☒ No

**If yes, please state your department, job title, and describe your duties:**

**Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?**

☐ Yes ☒ No

**If yes, please explain:**

**Attendance Requirements: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled business trips and emergency work assignments only. All other absences are recorded as unexcused. In light of the aforementioned statement, will you be able to attend at least 75% of the regular meetings of the board which you may be appointed?**

☒ Yes ☐ No

**If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?**

☒ Yes ☐ No

**EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):**

Master's of Strategic Studies - U.S. Army War College (2020) Bachelor of Science, Biology & International Relations - College of William and Mary (2010) Diploma - Ringgold High School (2006)

**SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):**

Communications Director - Andria McClellan for Virginia Communications Director - Office of Congresswoman Robin L. Kelly (IL-02) Communications Director - Office of Congresswoman Barbara Lee (CA-13)

**REFERENCES (Please list names and addresses of four references that you have contacted and support your application).**

**Non-Discrimination Data Supplemental Questions**

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The HRC's main role is to ensure discrimination does not occur in our city based on race, color, sex, religion, ancestry, national origin, marital status, familial status, age, sexual orientation or disability with respect to housing, employment, public accommodations, health and social services, education, credit or city contracts.

**Date of Application**

**Ethnicity**

**Gender**

**Sexual Orientation**

**For what Board, Commission, Committee, or Authority are you applying?**

**Do you live in the City of Alexandria?**

Do you have Disability?

If yes, briefly describe the disability?

How did you learn of the vacancy for which your applying?

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New Applicant or Current Member

☒ New Applicant

Kursten

First Name

Phelps

Last Name

Email Address

Date of Birth

Place of Birth

Home Address

Street Address

City

Primary Phone

Citizenship & Immigration  
Services, Department of  
Homeland Security

Employer

Alternate Phone

Policy Analyst

Job Title

Suite or Apt

State

22304

Postal Code

Applicants may only apply for **ONE** board/commission/committee at a time. DUPLICATE APPLICATIONS WILL NOT BE CONSIDERED.

Which Boards would you like to apply for?

Traffic and Parking Board: Submitted

Type of Position/Role

Citizen Board Member

Demographics

Do you currently live in the City of Alexandria?

☒ Yes ☐ No

If yes, how long?

9 years, 7 months

Have you ever attended a meeting of the Board or Commission for which you are applying?

☒ Yes ☐ No

Have you ever served the City of Alexandria in any capacity?

☐ Yes ☒ No

If yes, please explain

Interests & Experiences

## Statement of Interest/Why You Should Be Appointed

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I am seeking appointment to the Traffic and Parking Board because I believe I would bring an important perspective to ensuring that the board continues to receive and consider input from all stakeholders, including diverse and underrepresented communities. I have been an Alexandria resident since 2014, and the many strengths of this community have made it an ideal place for my family to set down roots and raise our two school-aged children. I appreciate the City's staff and infrastructure to engage with residents—through mechanisms like 311, which my family has frequently used—but also through resident participation models like the Traffic and Parking Board. In my time as an Alexandrian, I've closely followed the Vision Zero Action Plan, in particular, and appreciate the City's data-driven approach that also considers resident input. Through my involvement as a proud Patrick Henry K-8 School parent, conversations with neighbors, following City projects, and past work representing immigrant trauma survivors, I've learned that safe and reliable ways to move throughout our community—by car, bus, bike, scooter, or on foot—are important options that should be available to everyone. As a multimodal transit user who regularly drives, bikes, walks, and rides the bus, I experience the strengths and areas for improvement in Alexandria's transportation sector daily. As a mom to a kindergartener and a teen, I want our streets and sidewalks to be safe, not just for my children, but for all residents. I am seeking an appointment to the Traffic and Parking Board to further serve this community that I love, and to contribute to decisions regarding multimodal safety, an issue that has been important to me since I was a child and lost a classmate who was fatally hit by a driver while riding his bicycle. I believe my experience engaging with diverse communities would be a positive contribution to the board. Foremost among Alexandria's strengths is our thriving and growing diversity. I appreciate the City's outreach efforts to solicit input from all community members, and to meet them where they are at. I believe I am well equipped to contribute to that effort if appointed to the Traffic and Parking Board. I know how critical it is for policy decisions to consider all stakeholders. I worked for a decade as a bilingual (Spanish-English) nonprofit immigration attorney, much of that time at the Tahirih Justice Center, a national nonprofit that served the Northern Virginia and Greater DC region. I directly represented immigrant survivors of gender-based violence and later took on a national leadership role in directing interdisciplinary legal and social services at Tahirih's offices in five cities across the country. I experienced firsthand how important it is for policy makers and service providers to hear from all stakeholders to avoid decisions that have a disproportionately negative impact on underserved or under-heard communities. Since 2021, I have worked as a policy analyst in the federal government, where I work on humanitarian immigration policy. In that work, I regularly engage with stakeholders; review, summarize and carefully consider diverse stakeholder comments on proposed rules; analyze data; and draft policy guidance affecting large populations of stakeholders. I believe this experience would be relevant to the work of the Traffic and Parking Board. Although my professional career has been almost entirely in public service, I also believe in the importance of public service outside of work. I currently serve as a Diversity, Equity and Inclusion co-chair of the Patrick Henry PTA. In that capacity, I work with my fellow co-chair and other PTA leadership, school administrators, and others to leverage the strength in diversity at Patrick Henry, to further cultivate engagement from the school's diverse families, and to ensure that their voices are heard and considered. As a thriving and growing City, there are many important decisions that lay ahead regarding transportation, traffic, and safety. I know firsthand how important safe, reliable transportation—regardless of mode— is to everyone, and how important it is to ensure that as a community we approach decisions with an open ear to resident input, while also keeping a keen eye to who would be impacted and whose voices may not be heard. If appointed, it would be my honor to serve the community as a member of the Traffic and Parking Board.

## Are you currently a member of a City Board, Commission, Committee or Authority?

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☐ Yes ☒ No

If yes, please list the board:

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How many terms have you served on this board?

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If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

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Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?

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☐ Yes ☒ No

If yes, please state the names of the boards for which you have applied

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Upload a Resume

Are you now paid by the City of Alexandria?

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☐ Yes ☒ No

If yes, please state your department, job title, and describe your duties:

---

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?

---

☐ Yes ☒ No

If yes, please explain:

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**Attendance Requirements: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled business trips and emergency work assignments only. All other absences are recorded as unexcused. In light of the aforementioned statement, will you be able to attend at least 75% of the regular meetings of the board which you may be appointed?**

---

☒ Yes ☐ No

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?

---

☒ Yes ☐ No

**EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):**

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WASHBURN UNIVERSITY SCHOOL OF LAW, Topeka, KS, Juris Doctor, May 2010 International and Comparative Law Certificate UNIVERSITY OF KANSAS, Lawrence, KS B.S. Journalism, B.A. Spanish & Portuguese, B.A. Latin American Studies, May 2002



**SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):**

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OFFICE OF POLICY & STRATEGY, UNITED STATES CITIZENSHIP & IMMIGRATION SERVICES  
Policy Analyst, International Humanitarian Affairs Branch, Humanitarian Affairs Division July 2021-present  
-Develop and draft regulations and internal and external policy on a range of humanitarian migration portfolios. -Engage regularly with stakeholders on a range of humanitarian migration portfolios. -Co-chair the Department of Homeland Security's department-wide Council on Combating Gender-Based Violence subcommittee for outreach, training and strategy. -Recipient, Office of Policy & Strategy Exemplary Achievement Award (2023) AMERICAN BAR ASSOCIATION, COMMISSION ON IMMIGRATION Director of Legal Programs and Operations October 2020-July 2021 - Oversaw the Commission's offsite projects -- Pro Bono Asylum Representation Project (ProBAR) in Harlingen, TX, Immigration Justice Project in San Diego, CA, and Children's Immigration Law Academy in Houston, TX -- to address programmatic, staffing, administrative, financial, and operational needs. - Ensured accurate and effective management and compliance of state and federal grants and federal subcontracts for direct services, including proposal development, monitoring, reporting, and close-out, in collaboration with Commission director and project staff. - Contributed to argument development, review and edits of an amicus brief before the U.S. Supreme Court. - Assisted Commission director, policy attorney, and project directors with analysis of immigration policies, practices, and trends, and contributed to drafting and editing of policy advocacy materials and assessment of impact litigation opportunities. - Developed, launched, and managed Commission blog to elevate discussion of key immigration policy issues and to highlight the work of the Commission and its projects. - Managed high-level projects to develop strategic communications for Commission offsite projects, and contribute to other strategic planning processes. TAHIRIH JUSTICE CENTER Co-Director of Client Advocacy (Legal) [Formerly Director of Legal & Social Services] April 2017-October 2020 - Ensured quality and consistency of direct client immigration legal services, family law services, and supportive social services to an average of 1,300 clients and 800 brief services humanitarian immigration clients across Tahirih's five program office sites per year. - Researched, developed, and implemented a strategic plan to deepen integration and improve holistic, cross-disciplinary client services within an innovative interdisciplinary representation model. - Developed and updated client services policies, procedures, protocols, and staff training to assure ethical, competent, trauma-informed, client-centered services. - Provided ongoing legal technical assistance, training and support to staff attorneys, DOJ accredited representatives, paralegals, and social services staff on immigration law, policy and practice related to humanitarian immigration relief. - Collaborated with policy advocates and litigation attorneys to analyze immigration policy, including proposed and published regulations, proposed legislation, and agency policy memos, with a focus on VAWA, T and U nonimmigrant status, SIJS, asylum, and other humanitarian immigration relief. - Maintained and updated organizational access to research and resource materials, including LexisNexis and internal shared drive. - Held overall accountability for Tahirih's pro bono program, including development and maintenance of national partnerships, providing monthly training and resources to pro bono attorneys. - Provided technical assistance and training to external parties and audiences, including local, regional, and national audiences. - Regularly led internal agency stakeholder meetings and participated in external coalition and stakeholder meetings. - Monitored and evaluated legal and social services, including internal and external monitoring reports, client feedback loops, and training and pro bono attorney feedback loops. - In coordination with the Chief of Programs, assured appropriate legal risk management procedures and took appropriate action to address conflicts of interest and other ethics issues as they arise. - Maintained Tahirih's organizational web-based case management database and related policies and procedures. - Managed National Government Grants Manager and National Data and Reporting Associate, successfully managing a portfolio of more than \$3 million in local, state, and federal government grant funding.

**REFERENCES (Please list names and addresses of four references that you have contacted and support your application).**

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The HRC's main role is to ensure discrimination does not occur in our city based on race, color, sex, religion, ancestry, national origin, marital status, familial status, age, sexual orientation or disability with respect to housing, employment, public accommodations, health and social services, education, credit or city contracts.

Date of Application

Ethnicity

Gender

Sexual Orientation

For what Board, Commission, Committee, or Authority are you applying?

Do you live in the City of Alexandria?

Do you have Disability?

If yes, briefly describe the disability?

How did you learn of the vacancy for which your applying?

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**New Applicant or Current Member**☒ Current Member

Ann

First Name

Tucker

Last Name

Email Address

**Date of Birth****Place of Birth****Home Address**

Street Address

Suite or Apt

City

State

22314

Postal Code

Primary Phone

Alternate Phone

Employer

Job Title

Applicants may only apply for **ONE** board/commission/committee at a time. DUPLICATE APPLICATIONS WILL NOT BE CONSIDERED.

**Which Boards would you like to apply for?**

Traffic and Parking Board: Submitted

## Type of Position/Role

Member

---

## Demographics

Do you currently live in the City of Alexandria?

☒ Yes ☐ No

If yes, how long?

25 years

Have you ever attended a meeting of the Board or Commission for which you are applying?

☒ Yes ☐ No

Have you ever served the City of Alexandria in any capacity?

☒ Yes ☐ No

If yes, please explain

I have been a member of the Traffic and Parking Board since 2016. I also serve as an occasional city property vacancy reviewer, as appointed by the City Council.

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## Interests & Experiences

Statement of Interest/Why You Should Be Appointed

I have been a member of the Traffic and Parking Board since 2016 and would like to remain a member of the board for another term. I have been an active member of the Board, participating fully and fairly in all the issues big and small that come before the Board. I remain impressed at how the whole board evaluated information from city staff, from residents and from outside experts and, while we sometimes come to different opinions on the correct way forward, we remain polite and respectful. I would like to continue to help serve the citizens of Alexandria while at the same time serving with my fellow Board members.

Are you currently a member of a City Board, Commission, Committee or Authority?

☒ Yes ☐ No

If yes, please list the board:

Traffic and Parking Board

**How many terms have you served on this board?**

Since 2016

**If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:**

Experience is very helpful while considering many different traffic and safety issues on the Traffic and Parking Board. I am able to recall precedent and other examples of issues that come before the Board. I think it takes 2 or 3 terms to really get fully up to speed (but not over the speed limit) with all the complicated issues we discuss.

**Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?**

☐ Yes ☒ No

**If yes, please state the names of the boards for which you have applied**

[Upload a Resume](#)

**Are you now paid by the City of Alexandria?**

☐ Yes ☒ No

**If yes, please state your department, job title, and describe your duties:**

**Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?**

☐ Yes ☒ No

**If yes, please explain:**

**Attendance Requirements: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled business trips and emergency work assignments only. All other absences are recorded as unexcused. In light of the aforementioned statement, will you be able to attend at least 75% of the regular meetings of the board which you may be appointed?**

☒ Yes ☐ No

**If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?**

☒ Yes ☐ No

**EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):**

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Bachelors of Arts from New College of Florida, concentration in Economics

**SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):**

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Tampa Quality Homes co-owner (real estate development firm in Tampa Florida) Volunteer at Metropolitan School of the Arts Volunteer at the TC Williams drama department Volunteer at GW Middle School

**REFERENCES (Please list names and addresses of four references that you have contacted and support your application).**

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[Redacted]

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**Non-Discrimination Data Supplemental Questions**

By submitting this application electronically, I hereby certify that all information contained herein is true and complete and that the transaction will be subject to the Virginia Uniform Electronic Transactions Act..

**SUBMISSION OF THIS PAGE IS VOLUNTARY**

**Confidential - NOT FOR PUBLIC INFORMATION**

**Non-Discrimination Data Supplemental Questions  
For Applications to City Boards, Commissions, and Committees**

Completion of this section is **VOLUNTARY**. When completed, the section is separated and redacted from your application prior to the application's submission to City Council. **COUNCIL AND STAFF DO NOT USE THIS FORM IN DETERMINING APPOINTMENTS.** Information provided in this section is treated confidentially and the information is forwarded to the Alexandria Office on Human Rights for compilation of statistics. One responsibility of the Human Rights Commission (HRC) is to track whether the diversity in our City's population is reflected in appointments made to boards, commissions, committees and authorities; the HRC does this using only data supplied on this form. The HRC reports statistics only to Council.

The HRC's main role is to ensure discrimination does not occur in our city based on race, color, sex, religion, ancestry, national origin, marital status, familial status, age, sexual orientation or disability with respect to housing, employment, public accommodations, health and social services, education, credit or city contracts.

**Date of Application**

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[Redacted]

Ethnicity

Gender

Sexual Orientation

For what Board, Commission, Committee, or Authority are you applying?

Do you live in the City of Alexandria?

Do you have Disability?

If yes, briefly describe the disability?

How did you learn of the vacancy for which your applying?