

Personal Data Record Form

Profile

FOR PUBLIC INFORMATION

All appointments to City Boards and Commissions are made by the City Council through the Executive Secretary for Boards and Commissions. **APPLICANTS MAY ONLY APPLY FOR ONE VACANCY AT A TIME.** Please complete this application in its entirety. Your application will be forwarded to the City Council. Fill in all applicable blanks on the form. Incomplete applications will not be forwarded to City Council. All applicants are encouraged to contact the Council members and introduce themselves.

New Applicant or Current Member

Current Member

Michael

First Name

Butler

Last Name

[Redacted]

Email Address

Date of Birth

[Redacted]

Place of Birth

[Redacted]

Home Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

[Redacted]

City

[Redacted]

State

22314

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Paradigm Management, L.P. II

Employer

CFO

Job Title

Applicants may only apply for **ONE** board/commission/committee at a time.

Which Boards would you like to apply for?

Alexandria Housing Affordability Advisory Committee: Submitted

Type of Position/Role

financial professional with knowledge and experience in the field of finance

Demographics

Do you currently live in the City of Alexandria?

Yes No

If yes, how long?

30+ years

Have you ever attended a meeting of the Board or Commission for which you are applying?

Yes No

Have you ever served the City of Alexandria in any capacity?

Yes No

If yes, please explain

I'm currently on the Alexandria Housing Affordability Advisory Committee in the position as a financial professional with knowledge and experience in the field of finance.

Interests & Experiences

Statement of Interest/Why You Should Be Appointed

The importance of affordable housing in the City of Alexandria is more critical today than ever. I believe this Committee is well-positioned to influence the city's journey.

Are you currently a member of a City Board, Commission, Committee or Authority?

Yes No

If yes, please list the board:

Alexandria Housing Affordability Advisory Committee

How many terms have you served on this board?

2+

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

I believe that I provide a unique viewpoint as an employee of a multifamily development firm that is very active in the City.

Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?

Yes No

If yes, please state the names of the boards for which you have applied

Upload a Resume

Are you now paid by the City of Alexandria?

Yes No

If yes, please state your department, job title, and describe your duties:

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?

Yes No

If yes, please explain:

Attendance Requirements: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled business trips and emergency work assignments only. All other absences are recorded as unexcused. In light of the aforementioned statement, will you be able to attend at least 75% of the regular meetings of the board which you may be appointed?

Yes No

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?

Yes No

EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):

See the uploaded Bio.

SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):

See the uploaded Bio

REFERENCES (Please list names and addresses of four references that you have contacted and support your application).

[REDACTED]

Non-Discrimination Data Supplemental Questions

By submitting this application electronically, I hereby certify that all information contained herein is true and complete and that the transaction will be subject to the Virginia Uniform Electronic Transactions Act..

SUBMISSION OF THIS PAGE IS VOLUNTARY

Confidential - NOT FOR PUBLIC INFORMATION

**Non-Discrimination Data Supplemental Questions
For Applications to City Boards, Commissions, and Committees**

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The HRC's main role is to ensure discrimination does not occur in our city based on race, color, sex, religion, ancestry, national origin, marital status, familial status, age, sexual orientation or disability with respect to housing, employment, public accommodations, health and social services, education, credit or city contracts.

Date of Application

[REDACTED]

Ethnicity

[Redacted]

Gender

[Redacted]

Sexual Orientation

[Redacted]

For what Board, Commission, Committee, or Authority are you applying?

[Redacted]

Do you live in the City of Alexandria?

[Redacted]

Do you have Disability?

[Redacted]

If yes, briefly describe the disability?

[Redacted]

How did you learn of the vacancy for which your applying?

[Redacted]

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New Applicant or Current Member

New Applicant

Coss
First Name

Lumbe
Last Name

[Redacted]
Email Address

Date of Birth

[Redacted]

Place of Birth

[Redacted]

Home Address

[Redacted]
Street Address

[Redacted]
Suite or Apt

[Redacted]
City

[Redacted]
State

22304
Postal Code

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

LAN
Employer

Community Manager
Job Title

Applicants may only apply for **ONE** board/commission/committee at a time. DUPLICATE APPLICATIONS WILL NOT BE CONSIDERED.

Which Boards would you like to apply for?

Alexandria Housing Affordability Advisory Committee: Submitted

Type of Position/Role

Board Member/Housing

Demographics

Do you currently live in the City of Alexandria?

Yes No

If yes, how long?

17 years

Have you ever attended a meeting of the Board or Commission for which you are applying?

Yes No

Have you ever served the City of Alexandria in any capacity?

Yes No

If yes, please explain

Interests & Experiences

Statement of Interest/Why You Should Be Appointed

Dear Board Members, As a community manager working in property management industry, and currently serving on my homeowners' community board of directors, I believe I can bring on the table some of my professional experience on the table to help any Alexandria citizens, no matter who they are, who are in need of an affordable housing. In addition, my contribution would also be my way of giving back to the City I call home, to eliminate homelessness' due a variety of reasons, including the financial needs and lack of affordable since the housing in our area keeps on go up. As such, we as a community, need to find the most viable ways to support and assist those who cannot afford a home in Alexandria City, including our men/women policing our community, firefighters, teachers, etc. I hope you will find me a good candidate for the greater good and cause and I look forward to your appointment. Sincerely, Coss Lumbe

Are you currently a member of a City Board, Commission, Committee or Authority?

Yes No

If yes, please list the board:

How many terms have you served on this board?

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?

Yes No

If yes, please state the names of the boards for which you have applied

[Upload a Resume](#)

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Yes No

If yes, please state your department, job title, and describe your duties:

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Yes No

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Yes No

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?

Yes No

EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):

B.S. Computer Information Systems, Marymount University, Arlington, VA Two (2) A. A. S in Liberal Arts and General Studies, Northern VA Community College, VA Engineering Degree in Electronics from the School of Applied Sciences and Technologies (ISTA), DRC

SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):

My name is Coss Lumbé [loom-bay], and I am excited to join the Cathedral Park Condo as the new General Manager. I have been in the hospitality industry for over two decades. I have worked and gained my professional and hands-on experience through the homeowner association industry in the DC, VA, and MD areas. I started working as front desk personnel, then got promoted to the shift supervisor, assistant manager, general manager, and served as a community manager (portfolio manager) for eight years. As a result, I am well-versed in all aspects of a homeowner association, including an age-restricted community, with a strong background in customer service and interpersonal skills, vendor relations, contract negotiation, preparation of monthly financial reports, the management reports for the communities I have managed, as well as in the preparation of annual budgets, and more importantly industry best practices. In my spare time, I like hanging out with my family and traveling around the globe. I look forward to being a valuable member of the management team for Cathedral Park Condominium.

REFERENCES (Please list names and addresses of four references that you have contacted and support your application).

[Redacted]

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If yes, briefly describe the disability?

[Redacted]

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