

## Alexandria Independent Community Policing Review Board

### Annual Report

September 7, 2022

#### I. Summary/Introduction

Per Alexandria ordinance 5337, the Alexandria Community Policing Review Board is to produce a public report to the City Council by September of each fiscal year of its activities for the prior fiscal year, along with any comments and recommendations. The Board began meeting in January 2022, and has been diligently working on readiness requirements in the ordinance such as hiring an Independent Policing Auditor/Investigator, drafting bylaws, and completing training.

#### II. Selection of the Independent Auditor

The Board has had a significant role in the selection of the Independent Auditor position. It has received advice from the City Attorney's Office on the selection process, and has reviewed and discussed the resumes of the applicants identified by Polihire, the search firm hired by the City Manager's Office to find candidates for the position. On May 4, the Board met with the City Manager to discuss the hiring process for the Auditor position and the candidate resumes they had reviewed thus far. On May 13, Board Chair Todd Pilot and Vice Chair Emily Flores met with Kenyatta Uzzell, CEO of Polihire, to better understand the selection process and to provide feedback on the Board's view of the role of the Auditor and the background and characteristics they saw as important for the position. Polihire identified four candidates. The Board interviewed the four candidates and asked the City Council to interview three of the four candidates.

#### III. Bylaws

The Board requires the assistance of the Auditor to implement its bylaws, pursuant to Code Section 2-4-224(b), which ultimately require adoption by City Council to go into effect. *Id.* Nevertheless, the Board has already prepared an initial draft of the bylaws. On March 2, the board established a bylaws subcommittee, which met regularly and prepared a complete draft of the bylaws. The bylaws subcommittee has regularly updated the full board on the bylaws during the Board's regular meetings.

#### IV. Training

The ordinance has a number of training requirements for Board members. The inaugural Board members were required to complete their annual training requirements within six months of their appointment. Code Sec. 2-4-226. It has been a challenge trying to schedule and complete twelve months of training within six months.<sup>1</sup> Nevertheless, as of the date of this report, the Board members

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<sup>1</sup> On a motion by the Board, Board member Rob Krupicka spoke to the Mayor to request that the City Code be amended to extend the six-month training deadline. The Mayor indicated to Mr. Krupicka that an amendment may not be necessary if the Board members were able to complete the required training by September 30, 2022.

are expected to have completed their training requirements by the end of September 2022. For each member, this training will include:

- Presentation on the Board's powers and duties under Title 2, Chapter 4, Article AAA of the City Code (the Independent Community Policing Review Board Article) by Meghan Roberts and Robert Porter of the City Attorney's Office;
- Presentation on the Board's obligations under FOIA, conflict of interest and ethics rules, and Roberts Rules of Order by David Lanier of the City Attorney's Office;
- Presentation on use of force by APD Sgt. Ryan Staab;
- Presentation on the investigative process of the APD Office of External Affairs and Professional Responsibility by Sgt. Jeff Harrington, with assistance from Sgt. Aloysius Asonglefac;
- Three ride-alongs with the APD; and
- Eight hours of National Association for Civilian Oversight of Law Enforcement training webinars.

#### **V. Goals/Benchmarks for Coming Year**

- Enact bylaws and investigation procedures
- Get Auditor, Board Chair and Board Vice Chair involved in NACOLE and registered for NACOLE conferences, encourage other Board members to get involved with NACOLE
- Execute a Memorandum of Understanding with the APD
- Create an intake process and tracking system
- Issue the Board Readiness Resolution
- Begin reviewing investigative cases
- Make available videos of meetings on website
- Review of APD policies
- Meet with community groups, the APD, and police union.

Respectfully submitted,

Todd A. Pilot, Chair  
Emily Flores, Vice Chair