

Introduction and first reading: March 8, 2022  
Public hearing: March 12, 2022  
Second reading and enactment: March 12, 2022

INFORMATION ON PROPOSED ORDINANCE

Title

AN ORDINANCE to amend and reordain sections 2-1-4 (Compensation of members) and Section 2-1-10 (City Clerk Generally) of Article A (GENERAL PROVISIONS) and Sections 2-1-41 (Regular meetings), Section 2-1-42 (Regular Meetings for public hearings) and Section 2-1-46 (Quorums) of Article B, all of Chapter 1 (The City Council) of Title 2 (GENERAL GOVERNMENT) of the Code of the City of Alexandria, Virginia, 1981, as amended.

Summary

This ordinance updates certain section of the City Code related to City Council procedures and practices in compliance with the City Charter.

Sponsor

Mayor, City Manager, City Attorney

Staff

Joanna C. Anderson, City Attorney

Authority

§§ 3.02, 3.06, and 3.08 Alexandria City Charter

Estimated Costs of Implementation

None

Attachments in Addition to Proposed Ordinance and its Attachments (if any)

None

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE to amend and reordain sections 2-1-4 (Compensation of members) and Section 2-1-10 (City Clerk Generally) of Article A (GENERAL PROVISIONS) and Sections 2-1-41 (Regular meetings), Section 2-1-42 (Regular Meetings for public hearings) and Section 2-1-46 (Quorums) of Article B, all of Chapter 1 (The City Council) of Title 2 (GENERAL GOVERNMENT) of the Code of the City of Alexandria, Virginia, 1981, as amended.

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

Section 1. That Article A of the Code of the City of Alexandria, Virginia, 1981, as amended, be, and the same hereby is, amended by deleting the text shown in strikethrough and adding the text shown in underline as follows:

**Sec. 2-1-4 Compensation of members.**

- (a) The mayor ~~shall~~ is allowed to receive, in full compensation for his/her services, the salary of \$41,500 per year.
- (b) The members of city council ~~shall~~ is allowed to receive, in full compensation for their services, the salary of \$37,500 per year.
- (c) The members of city council and the mayor shall, in addition to the compensation provided above, be eligible to receive the same benefits as are provided city employees by the city, to the extent permitted by law. For the purpose of benefits for which eligibility is determined by the city, the mayor and members of city council shall be categorized as full time city employees.
- (d) The rate of compensation for the members of the city council and the mayor may be changed by ordinance, except that no increase in such rate of compensation shall be made to become effective during the term of office of the members of council and the mayor in which the vote to increase the compensation is cast, and any ordinance to approve such an increase shall be adopted at least four months prior to the date for the next general election of the members of city council and the mayor.
- (e) The rate of compensation of the members of city council and the mayor shall be reviewed every three years, in conformance with the time periods established in subsection (d) of this section, for the purpose of considering whether such rate should include a cost of living increase in line with cost of living increases, if any, afforded city employees since the last such review.

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1     **Sec. 2-1-10 City clerk generally.**

- 2     (a) The city council shall appoint a city clerk and shall have power to remove him from office.  
3         He shall be the clerk of the city council, shall keep the journal of its proceedings and shall  
4         record all ordinances in a properly indexed book kept for that purpose. He may incorporate  
5         into the journal by reference various documents, including, but not limited to, agreements,  
6         ordinances, resolutions, reports and maps. He shall also give every ordinance after passage a  
7         serial number. He shall be the custodian of the corporate seal of the city and shall be the  
8         officer authorized to use and authenticate it. All records in his office shall be public records  
9         and open to inspection at any time. He shall receive compensation to be fixed by the city  
10        council and shall perform any additional duties as the city council may from time to time  
11        designate.
- 12    (b) **The city council clerk may appoint a deputy city clerk and when, in the opinion of the**  
13        ~~council, the city clerk is, because of disability or otherwise, unable to perform the~~  
14        ~~duties of the office. The council shall have the power to remove the deputy clerk from~~  
15        ~~office. Any appointed deputy clerk shall, while holding office, have the power and~~  
16        ~~authority to perform all of the duties and functions of the city clerk and clerk of~~  
17        ~~council.~~

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19    Section 2. That Article B of the Code of the City of Alexandria, Virginia, 1981, as amended, be,  
20    and the same hereby is, amended by deleting the text shown in strikethrough and adding the text  
21    shown in underline as follows:  
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23    **Sec. 2-1-41 Regular meetings.**

24        The city council shall, except during the months of July and August, hold regular meetings  
25        **at least twice a month. The City Council may hold additional meetings as necessary**  
26        **including in the months of July and August, on the second and fourth Tuesdays in each**  
27        ~~month at 6:00 p.m.; immediately after the beginning of the regular meeting, city council~~  
28        ~~will convene in closed session, if needed. The non-executive session docket will begin at 7:00~~  
29        ~~p.m. at all regular meetings of city council; provided, however, that when any such day~~  
30        ~~shall fall on a legal holiday, the meeting shall be held on the next succeeding day; and,~~  
31        ~~provided further, that no regular meeting need be held on the fourth Tuesday in December.~~

32    **Sec. 2-1-42 Regular meetings for public hearings.**

33        The city council shall, except during the months of July and August, hold regular meetings  
34        for public hearings **at least once a month. The City Council may hold additional public**  
35        **hearings as necessary including during the months of July and August, on the Saturday**  
36        ~~following the second Tuesday in each month at 9:30 a.m.; provided, however, that when~~  
37        ~~any such day shall fall on or within three (3) days of a legal holiday, the meeting may be~~  
38        ~~held on the Saturday preceding the fourth Tuesday of the month.~~

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Section 3. That Article A and B as amended pursuant to Section 1 of this ordinance, be, and the same hereby is, reordained as part of the City of Alexandria City Code.

JUSTIN WILSON  
Mayor