

Personal Data Record Form

Profile**FOR PUBLIC INFORMATION**

All appointments to City Boards and Commissions are made by the City Council through the Executive Secretary for Boards and Commissions. **APPLICANTS MAY ONLY APPLY FOR ONE VACANCY AT A TIME.** Please complete this application in its entirety. Your application will be forwarded to the City Council. Fill in all applicable blanks on the form. Incomplete applications will not be forwarded to City Council. All applicants are encouraged to contact the Council members and introduce themselves.

New Applicant or Current Member

☒ New Applicant

Donita

First Name

Greene

Last Name

Email Address

Date of Birth

Place of Birth

Home Address

Street Address

Suite or Apt

City

State

22314

Postal Code

Primary Phone

Alternate Phone

Greene Funeral Home Inc

Employer

Coowner, HR Manager

Job Title

Applicants may only apply for **ONE** board/commission/committee at a time.

Which Boards would you like to apply for?

Community Criminal Justice Board: Submitted

Type of Position/Role

Community Member

Demographics

Do you currently live in the City of Alexandria?

☒ Yes ☐ No

If yes, how long?

24 years

Have you ever attended a meeting of the Board or Commission for which you are applying?

☐ Yes ☒ No

Have you ever served the City of Alexandria in any capacity?

☐ Yes ☒ No

If yes, please explain

Interests & Experiences

Statement of Interest/Why You Should Be Appointed

I have worked with police all of my life. My best friend retired from the Chicago PD as a captain. My brother is the retired police chief from Aurora, IL. I believe that I can listen to all sides of a situation and discern facts from fiction. I believe that police officers can make mistakes. I also believe that there are some persons who do not need to be a police officer as they are afraid of the people they serve. I'd like the opportunity to make our city the best that it can be.

Are you currently a member of a City Board, Commission, Committee or Authority?

☐ Yes ☒ No

If yes, please list the board:

How many terms have you served on this board?

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?

☐ Yes ☒ No

If yes, please state the names of the boards for which you have applied

[Upload a Resume](#)

Are you now paid by the City of Alexandria?

☐ Yes ☒ No

If yes, please state your department, job title, and describe your duties:

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?

☐ Yes ☒ No

If yes, please explain:

Attendance Requirements: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled business trips and emergency work assignments only. All other absences are recorded as unexcused. In light of the aforementioned statement, will you be able to attend at least 75% of the regular meetings of the board which you may be appointed?

☒ Yes ☐ No

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?

☒ Yes ☐ No

EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):

Bachelor's Degree in Business with an emphasis in Personnel Management AAS degree in Mortuary Science MS in Adult Education 30 hours toward a doctorate degree

SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):

Funeral director dealing with the bereaved public HR manager at the funeral home Adjunct Professor in Mortuary Science

REFERENCES (Please list names and addresses of four references that you have contacted and support your application).

Non-Discrimination Data Supplemental Questions

By submitting this application electronically, I hereby certify that all information contained herein is true and complete and that the transaction will be subject to the Virginia Uniform Electronic Transactions Act..

SUBMISSION OF THIS PAGE IS VOLUNTARY

Confidential - NOT FOR PUBLIC INFORMATION

**Non-Discrimination Data Supplemental Questions
For Applications to City Boards, Commissions, and Committees**

Completion of this section is **VOLUNTARY**. When completed, the section is separated and redacted from your application prior to the application's submission to City Council. **COUNCIL AND STAFF DO NOT USE THIS FORM IN DETERMINING APPOINTMENTS.** Information provided in this section is treated confidentially and the information is forwarded to the Alexandria Office on Human Rights for compilation of statistics. One responsibility of the Human Rights Commission (HRC) is to track whether the diversity in our City's population is reflected in appointments made to boards, commissions, committees and authorities; the HRC does this using only data supplied on this form. The HRC reports statistics only to Council.

The HRC's main role is to ensure discrimination does not occur in our city based on race, color, sex, religion, ancestry, national origin, marital status, familial status, age, sexual orientation or disability with respect to housing, employment, public accommodations, health and social services, education, credit or city contracts.

Date of Application

Ethnicity

Gender

Sexual Orientation

For what Board, Commission, Committee, or Authority are you applying?

Do you live in the City of Alexandria?

Do you have Disability?

If yes, briefly describe the disability?

How did you learn of the vacancy for which your applying?

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New Applicant or Current Member

☒ New Applicant

Eric

First Name

Letzgus

Last Name

Email Address

Date of Birth

Place of Birth

Home Address

Street Address

Suite or Apt

City

State

22301

Postal Code

Primary Phone

Alternate Phone

DHS/CBP

Employer

Agent

Job Title

Applicants may only apply for **ONE** board/commission/committee at a time.

Which Boards would you like to apply for?

Community Criminal Justice Board: Submitted

Type of Position/Role

Citizen

Demographics

Do you currently live in the City of Alexandria?

☒ Yes ☐ No

If yes, how long?

6 months

Have you ever attended a meeting of the Board or Commission for which you are applying?

☐ Yes ☒ No

Have you ever served the City of Alexandria in any capacity?

☐ Yes ☒ No

If yes, please explain

NA

Interests & Experiences

Statement of Interest/Why You Should Be Appointed

I am a firm believer in helping and reforming criminals who want to be reformed and who want to get out of the cycle of crime. I believe diversion programs can work if properly resourced and accessible to the intended audience. Conversely, I don't like to see taxpayer money wasted on bad programs or for people that don't care or are not interested in reforming their selves. There must be a happy medium between diversion and alternative to jail balanced with public safety and protecting the rule of law. As a citizen voice on the committee, with a Law enforcement background, I hope to see myself as intermediary between the local law enforcement professionals and the community groups to help get the right people at the right time to help some individuals break the recidivism cycle. Thank you for your consideration.

Are you currently a member of a City Board, Commission, Committee or Authority?

☐ Yes ☒ No

If yes, please list the board:

NA

How many terms have you served on this board?

NA

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

NA

Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months?

☐ Yes ☒ No

If yes, please state the names of the boards for which you have applied

NA

[Upload a Resume](#)

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If yes, please state your department, job title, and describe your duties:

NA

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity?

☐ Yes ☒ No

If yes, please explain:

NA

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☒ Yes ☐ No

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867?

☒ Yes ☐ No

EDUCATIONAL BACKGROUND (Please list certificates, diplomas, degrees, seminars, etc.):

Masters Degree in National Security & Strategic Studies from US Naval War College, Master Degree in Science of Administration, Public Admin from Central Michigan University; Bachelor Degree in Criminal Justice from Michigan State Univ.

SUMMARY OF WORK AND PRACTICAL EXPERIENCE (Please list titles and duties for the past five years):

Federal Agent, CBP, Present-2020, see resume for a detail description of duties Air Force International Affairs Officer, Ramstein Germany, 2018-2020, see resume for a detail description of duties Federal Agent, CBP, 2014-2018, see resume for a detail description of duties

REFERENCES (Please list names and addresses of four references that you have contacted and support your application).

[Redacted]

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